



**OFFICIAL SPECIAL MEETING NOTICE<sup>1</sup>**

**Fine Arts Museums of San Francisco  
Board of Trustees**

**Wednesday, October 16, 2013  
3:00 p.m.**

**Piazzoni Murals Room  
de Young Museum  
Golden Gate Park  
50 Hagiwara Tea Garden Drive  
San Francisco, California**

**AGENDA**

**ORDER OF BUSINESS**

**I. Calling of the Meeting to Order and Welcome New Trustees –  
Diane B. Wilsey, President**

New Trustees elected June 6, 2013, effective as of October 16, 2013:

Richard Carranza  
Daniel Johnson  
Louise Renne  
David Sacks  
David Shimmon  
Trevor Traina

**II. Calling of the Roll**

Edward D. Baker III  
Zachary S. Bogue  
Carol N. Bonnie  
Richard Carranza  
David H. S. Chung  
Penny Coulter (Leave of Absence)  
Marc P. Cruciger  
Belva Davis, Vice President  
Juliet de Baubigny  
Denise B. Fitch  
Vanessa Getty

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<sup>1</sup> Because of the change in meeting location from the Legion of Honor to the de Young Museum, The meeting is being noticed as a special meeting of the Board of Trustees.

**Calling of the Roll** (continued)

Frankie Jacobs Gillette  
Frederick M. Goltz  
Wheeler S. Griffith  
Cynthia Fry Gunn  
Lucy Hamilton  
Katherine Harbin  
Holly Johnson Harris  
Laure Fullerton Headrick (Leave of Absence)  
Daniel Johnson  
Gretchen Kimball  
Janet W. Lamkin  
Kathryn Lasater  
Lawrence B. Low  
Holland Lynch  
Monica Maduro  
Nancy McFadden  
Sarah Ogilvie  
Carl Pascarella  
Louise Renne  
Venetta S. Rohal  
David Sacks  
Lisa M. Sardegna  
Arlene Schnitzer  
David Shimmon  
David Spencer  
Jeana Toney  
Trevor Traina  
Robert T. Wall  
Diane B. Wilsey, President  
Lisa Zanze

Ex-Officio Trustees:

Mayor Edwin M. Lee  
Mark Buell, President, Recreation and Park Department

Absences to be Excused:

Penny Coulter (Leave of Absence)  
Laure Fullerton Headrick (Leave of Absence)

There will be an opportunity for public comment before or during each agenda item.

**III. Report of the Nominating Committee – Lisa Zanze, Chair**

- A. Consideration and Possible Action to Elect the following Vice President of the Board of Trustees of the Fine Arts Museums of San Francisco to a Term of One Year<sup>2</sup> **Discussion**

Belva Davis, Vice President

- B. Consideration and Possible Action to Elect the following FAMSF Executive Committee Members to a Term of One Year<sup>3</sup> **Action**

Carol N. Bonnie  
David H. S. Chung  
Belva Davis  
Juliet de Baubigny  
Cynthia Fry Gunn  
Kathryn Lasater  
Carl Pascarella  
Louise H. Renne  
David Spencer  
Jeana Toney  
Trevor D. Traina  
Diane B. Wilsey  
Lisa Zanze

- C. Consideration and Possible Action to Adopt a Resolution Setting the Number of Trustee Positions **Action**

WHEREAS, The San Francisco Charter, Section 5.105, provides for a variable number of Trustees; and

WHEREAS, The Charter sets the number of Trustees at no more than sixty-two, with the exact number to be set by the Board of Trustees from time to time; now, therefore, be it

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby set the number of Trustees at forty-three (43) until such number is changed by this Board.

- D. Consideration and Possible Action to Adopt a Resolution Setting the Number of Executive Committee Positions **Action**

<sup>2</sup> Diane B. Wilsey was elected President for an additional three year term at the June 6, 2013 meeting of the Board of Trustees of the Fine Arts Museums of San Francisco.

<sup>3</sup> The President of the Board of Trustees chairs the Executive Committee of the Board of Trustees of the Fine Arts Museums of San Francisco.

WHEREAS, On January 30, 2013, the Fine Arts Museums of San Francisco Bylaws were amended to provide for a variable number of Executive Committee members; and

WHEREAS, The amendment stated that the authorized number of Executive Committee Members shall be at least thirteen, the exact number to be set by the Board of Trustees from time to time; now, therefore, be it

RESOLVED, That the Board of Trustees of the Corporation of the Fine Arts Museums does hereby set the number of Executive Committee members at thirteen (13) until such number is changed by this Board.

**IV. Report of the President – Diane B. Wilsey**

A. Consideration and Possible Action to Approve the Minutes of the June 6, 2013 Meeting of the Board of Trustees (See Appendix A – Draft Minutes) **Action**

B. Consideration and Possible Action to Approve the Report of the October 9, 2013 Acquisitions Committee Meeting – George Hecksher, Vice President for Collections and Chair of the Acquisitions Committee (See Appendix B – Acquisitions Committee Report) **Action**

1. Purchases
2. Funded Purchases
3. Gifts
4. First Step Deaccessioning
5. Second Step Deaccessioning
6. Strengthened Guidelines on the Acquisition of Archaeological Material and Ancient Art Adopted by the Association of Art Museum Directors on January 29, 2013

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby approve the appended October 9, 2013 report of the Acquisitions Committee of the Fine Arts Museums Foundation, including approving the works of art acquired through purchase and donation as gifts to the Fine Arts Museums of San Francisco from the Fine Arts Museums Foundation, approving first and second step deaccessioning, and adopting Strengthened Guidelines on the Acquisition of Archaeological Material and Ancient Art Adopted by the Association of Art Museum Directors on January 29, 2013.

C. Consideration and Possible Action to Approve a Resolution Authorizing the Director to Accept 2013 Year-End Gifts of Works of Art - George Hecksher, Vice President for Collections and Chair of the Acquisitions Committee **Action**

RESOLVED, That the Boards of Trustees of the Fine Arts Museums Foundation and the Fine Arts Museums of San Francisco, upon the recommendation of the Chair of the Acquisitions Committee, do hereby authorize the Director (or his designee) to accept gifts of art offered to the Fine Arts Museums Foundation or the Fine Arts Museums of San Francisco from October 9, 2013 (last Acquisitions Committee meeting) through December 31, 2013, if in his (or his designees') judgment, they deem it acceptable; and, be it

FURTHER RESOLVED, That the Director shall report to the Boards of Trustees of the Fine Arts Museums Foundation and the Fine Arts Museums of San Francisco the gifts of art accepted during this period at their next meetings.

D. Consideration and Possible Action to extend the Leave of Absence for Trustee Penny Coulter until April 2014 the Leave of Absence for Trustee Laure Fullerton Headrick until October 2014 **Action**

E. Committee Reports **Discussion**

The Reports will consist of the following:

- Finance Committee – Jack McDonald
- Education Committee – Carol Bonnie
- deYoungsters – Holland Lynch
- Marketing Committee – Jeana Toney
- Technology – David Spencer

F. Consideration and Possible Action to Adopt the revised Code of Ethics for the Fine Arts Museums of San Francisco, Effective Immediately, Subject to any Applicable Meet and Confer Requirements (See Appendix C – Draft Code of Ethics) **Action**

G. Consideration and Possible Action to Adopt a Resolution Setting the Dates of the 2014 Meetings of the Board of Trustees of the Fine Arts Museums of San Francisco **Action**

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby set the following dates, times, and locations for its 2014 regular meetings:

<u>Date</u>	<u>Time</u>	<u>Location</u>
Thursday, January 23	3 p.m.	Piazzoni Murals Room, de Young
Thursday, April 3	3 p.m.	Board Room, Legion of Honor
Thursday, June 5	3 p.m.	Piazzoni Murals Room, de Young
Thursday, October 16	3 p.m.	Board Room, Legion of Honor

- H. Consideration and Possible Action to Adopt a Resolution Setting the Dates of the 2014 Meetings of the Executive Committee of the Board of Trustees of the Fine Arts Museums of San Francisco **Action**

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby set the following dates, times, and locations for its 2014 meetings of the Executive Committee, to be held in the event that there is business conduct between meetings of the full Board of Trustees:

<u>Date</u>	<u>Time</u>	<u>Location</u>
Wednesday, March 5	3 p.m.	Board Room, Legion of Honor
Thursday, September 18	3 p.m.	Piazzoni Murals Room, de Young
Tuesday, December 9	3 p.m.	Board Room, Legion of Honor

- I. Other Informational Items **Discussion**

**V. Report of the Director – Colin B. Bailey**

- A. Consideration and Possible Action to Approve Loan Requests (See Appendix D – Loan Requests) **Action**

- B. Consideration and Possible Action to Adopt a Resolution Acknowledging Funding Expended by the Corporation of the Fine Arts Museums During the Period April 1 through June 30, 2013 **Action**

WHEREAS, The Corporation of the Fine Arts Museums is a 501(c)(3) not-for-profit corporation that exists to support the activities of the Fine Arts Museums of San Francisco; now, therefore, be it

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby acknowledge with gratitude funding in the amount of \$12,213,340 expended by the Corporation of the Fine Arts Museums for operations during the period April 1 through June 30, 2013.

- C. Consideration and Possible Action to Adopt a Resolution Acknowledging Bequests of Funds Received During the Period April 1 through June 30, 2013 **Action**

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby acknowledge the following bequests of funds received during the period April 1 through June 30, 2013:

Charles L. Dibble Trust	\$100,000
Joseph A. Rosenthal	\$97,750
Evelyn Hall	\$635

- D. Presentation of the Annual Report on the Education Programs at the Fine Arts Museums of San Francisco, July 1, 2012 – June 30, 2013 – Sheila Pressley, Director of Education (To Be Distributed at Meeting) **Discussion**

**VI. Public Comment Discussion**

Members of the public may address the Board of Trustees on items within the subject matter jurisdiction of the Fine Arts Museums of San Francisco. Speakers may address the Board for up to three minutes. The President of the Board of Trustees may limit the total comment to thirty minutes.

**VII. Meeting Schedule, Future Events and Current and Future Exhibitions Discussion**  
(See Appendix E - List of Board and Executive Committee Meetings, Events and Exhibitions)

**VIII. Adjournment in Memory of Former Trustee Ruth Asawa – Diane B. Wilsey, President Action**

Public Meeting Requirements Relating to Accessibility

The subsequent information is in compliance with the Americans with Disabilities Act (ADA); the following will be made available upon request: (1) American sign language interpreters; (2) a sound enhancement system; (3) a meeting agenda available in alternative formats; and (4) a reader during the meeting. To arrange for these services, please contact Megan Bourne at (415) 750-3669 at least two working days prior to a meeting. A late request will be honored if possible. Minutes of the meeting will be made available in alternative formats upon request. Meeting agendas are available on the Fine Arts Museums of San Francisco website, [www.famsf.org](http://www.famsf.org).

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, those attending public meetings are reminded that others may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The MUNI's wheelchair-accessible No. 44 line (south bound) stops in front of the de Young Museum. The No. 44 line (north bound) stops at Tea Garden Drive. For access to the de Young Museum by BART from the East Bay, get off at the New Montgomery Station. Take MUNI's No. 38 line (Geary) to 6th Avenue and transfer to the No. 44 line (O'Shaughnessy). For access to the de Young Museum by BART from Daly City, get off at the Civic Center Station. Take MUNI's No. 71 line (outbound) and transfer at 6th Avenue at Lincoln Way to the No. 44 line (O'Shaughnessy). Disabled placard parking spaces are available in the Concourse Parking Garage (enter at 10<sup>th</sup> Avenue and Fulton Street) and on John F. Kennedy Drive. For more information about MUNI's accessible services, call (415) 923-6142.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available. For Telecommunication Device for the Deaf (TDD), the Museums use the California Relay Service.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the President may order the removal from the meeting of any person(s) responsible for the ringing or use of cell phones, pagers, or other similar sound-producing electronic devices.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force:

Chris Ruston, Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 409  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4683  
Office: (415) 554-7724 / Fax: (415) 554-7854  
E-mail: [sof@sfgov.org](mailto:sof@sfgov.org)

A free copy of the Sunshine Ordinance can be obtained from Mr. Ruston, or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

If you are unable to attend the meeting, you may submit written comments to Megan Bourne, Fine Arts Museums of San Francisco, de Young, Golden Gate Park, 50 Hagiwara Tea Garden Drive, San Francisco, CA, 94118-4501. Public documents referred to in the agenda may be inspected at the Administrative Offices of the Fine Arts Museums located at the de Young, Golden Gate Park, 50 Hagiwara Tea Garden Drive, San Francisco, CA, 94118-4501. Please contact Megan Bourne at (415) 750-3669 to make arrangements. If any materials related to an item on this agenda have been distributed to the Board of Trustees after the distribution of the agenda packet, those materials are available for public inspection at the de Young Museum, 50 Hagiwara Tea Garden Drive, Golden Gate Park, San Francisco, during normal office hours.

Lobbyist Registration and Reporting Requirements – Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA, 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: [sfgov.org/ethics](http://sfgov.org/ethics).