

Fine Arts
Museums of
San Francisco

de Young
Legion of Honor

Board of Trustees

OFFICIAL MEETING NOTICE

Fine Arts Museums of San Francisco
Board of Trustees

Thursday, June 6, 2013
3:00 p.m.

Piazzoni Murals Room
de Young Museum
Golden Gate Park
50 Hagiwara Tea Garden Drive
San Francisco, California

AGENDA

ORDER OF BUSINESS

I. Calling of the Meeting to Order – Diane B. Wilsey, President

II. Calling of the Roll

Edward D. Baker, III
Zachary S. Bogue
Carol N. Bonnie
David H. S. Chung
Penny Coulter (Leave of Absence)
Marc P. Cruciger, M.D.
Belva Davis, Vice President
Juliet de Baubigny
Jason M. Fish
Denise B. Fitch
Vanessa Getty
Frankie Jacobs Gillette
Frederick M. Goltz
Wheeler S. Griffith
Cynthia Fry Gunn
Lucy Young Hamilton
Katherine Harbin
Holly Johnson Harris
Laure Fullerton Headrick (Leave of Absence)
Gretchen Kimball
Janet W. Lamkin
Kathryn Lasater
Lawrence B. Low

(continued next page)

de Young

Golden Gate Park
50 Hagiwara Tea Garden Drive
San Francisco, CA 94118-4502
415.750.3600
www.famsf.org

Calling of the Roll (continued)

Holland Lynch
Monica Maduro
Nancy McFadden
Sarah Ogilvie
Carl Pascarella
Venetta S. Rohal
Lisa M. Sardegna
Arlene Schnitzer
David Spencer
Susan S. Swartz
Jeana Toney
Robert T. Wall
Diane B. Wilsey, President
Lisa Zanze

Ex-Officio Trustees:

Mayor Edwin M. Lee
Mark Buell, President, Recreation and Park Department

Absences to be Excused:

Penny Coulter (Leave of Absence)
Laure Fullerton Headrick (Leave of Absence)

There will be an opportunity for public comment before or during each agenda item.

- | | | |
|-------------|--|-------------------|
| III. | Welcome and Introduction of Colin B. Bailey, Director of Museums, Effective June 1, 2013 – Diane B. Wilsey, President | Discussion |
| IV. | Report of the Nominating Committee – Lisa Zanze, Chair | |
| A. | Report on Trustees Retiring from the Board of Trustees of the Fine Arts Museums of San Francisco

Jason Fish
Susan Swartz | Discussion |
| B. | Report on Trustee Resignation from the Board of Trustees, Effective May 9, 2013:

David Lamond | Discussion |

- C. Consideration and Possible Action to Elect the Following Trustees to the Board of Trustees to an Initial Three-Year Term to Begin October 16, 2013 and to Expire in June 2016 **Action**

Richard Carranza
Daniel Johnson
David Sacks
David Shimmon

- D. Consideration and Possible Action to re-elect the Following Trustees to a Second Three-Year Term to Begin October 16, 2013 and to Expire in June 2016 **Action**

Zachary S. Bogue
Vanessa Getty
Frederick Goltz
Lucy Hamilton
Katherine Harbin
David Spencer

- E. Consideration and Possible Action to re-elect the Following Trustees to a Third Three-Year Term to Begin October 16, 2013 and to Expire in June 2016 **Action**

Edward D. Baker, III
David H.S. Chung
Robert T. Wall
Lisa Zanze

- F. Consideration and Possible Action to Re-elect the following Trustees Who Retired on April 19, 2012 to an Initial Three-Year Term to Begin October 16, 2013 and to End in June 2016 **Action**

Louise Renne
Trevor Traina

- G. Consideration and Possible Action to Elect Diane B. Wilsey to an Additional Three-Year Term as President **Action**

- H. Consideration and Possible Action to Adopt a Resolution Setting the Number of Trustee Positions **Action**

WHEREAS, The San Francisco Charter, Section 5.105, provides for a variable number of Trustees; and

WHEREAS, The Charter sets the number of Trustees at no more than sixty-two, with the exact number to be set by the Board of Trustees from time to time; now, therefore, be it

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby set the number of Trustees at thirty-seven (37) until such number is changed by this Board.

V. Report of the President – Diane B. Wilsey

- | | | |
|----|---|---------------|
| A. | Consideration and Possible Action to Approve the Minutes of the April 23, 2013 Meeting of the Board of Trustees (See Appendix A – Draft Minutes) | Action |
| B. | Request of Ethics Committee to Review and Update the Ethics Policy for the Fine Arts Museums of San Francisco | Action |
| C. | Consideration and Possible Action to Approve the Report of the May 15, 2013 Acquisitions Committee Meeting – George Hecksher, Vice President for Collections and Chair of the Acquisitions Committee (See Appendix B – Acquisitions Committee Report) | Action |
| | <ol style="list-style-type: none">1. Purchases2. Gifts3. Funded Purchases (reported for the record)4. First Step Deaccessioning5. Second Step Deaccessioning | |

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby approve the appended May 15, 2013 report of the Acquisitions Committee of the Fine Arts Museums Foundation, including approving the works of art acquired through purchase and donation as gifts to the Fine Arts Museums of San Francisco from the Fine Arts Museums Foundation, and approving first and second step deaccessioning.

VI. Report on the City Budget for Fiscal Year 2013-14 – Diane B. Wilsey, President **Discussion**

VII. A. Committee Reports **Discussion**

The report will consist of the following:

- Development Committee – Lauren Hall
- Special Projects and Events – Lauren Hall
- Finance – Jack McDonald
- Education Committee – Carol Bonnie
- Family Arts – Holland Lynch
- Marketing Committee – Jeana Toney
- Technology – David Spencer

VIII. Report of the Chief Financial Officer – Michele Gutierrez

- A. Consideration and Possible Action to Adopt a Resolution to Transfer Funds in the Admission Fund for the Fiscal Year 2013-2014 **Action**

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby authorize the Controller of the City and County of San Francisco to transfer monthly excess revenue over monthly admission operating expenses in the Admission Fund (2S CRF RPD) Index Code 615001 to Project PFAADM, Index Code 615001 on a monthly basis for the Fiscal Year 2013-2014; and, be it

FURTHER RESOLVED, That the funds in Project PFAADM are to be used to reimburse the Corporation of the Fine Arts Museums for expenses incurred on behalf of the Museums.

- C. Consideration and Possible Action to Adopt a Resolution Acknowledging Funding Expended by the Corporation of the Fine Arts Museums During the Period January 1 through March 31, 2013 **Action**

WHEREAS, The Corporation of the Fine Arts Museums is a 501(c)(3) not-for-profit corporation that exists to support the activities of the Fine Arts Museums of San Francisco; now, therefore, be it

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby acknowledge with gratitude funding in the amount of \$9,660,434 expended by the Corporation of the Fine Arts Museums for operations during the period January 1 through March 31, 2013.

- D. Consideration and Possible Action to Adopt a Resolution Acknowledging Bequests of Funds Received During the Period January 1 through March 31, 2013 **Action**

RESOLVED, That the Board of Trustees of the Fine Arts Museums of San Francisco does hereby acknowledge the bequests of funds received during the period January 1 through March 31, 2013:

- Thomas Humiston, \$100,000
- Estate of Donald F. Casey, \$40,000
- Evelyn A. J. Hall Charitable Trust, \$31,078
- Richard Gump, \$2,281

IX. Report of the Deputy Director – Richard Benefield

- A. Consideration and Possible Action to Approve Loan Requests (See Appendix C – Loan Requests) **Action**

X. Remarks of the Director – Colin B. Bailey **Discussion**

XI. Public Comment

Members of the public may address the Board of Trustees on items within the subject matter jurisdiction of the Fine Arts Museums of San Francisco. Speakers may address the Board for up to three minutes; the President or the Board of Trustees may limit the total comment to thirty minutes.

Discussion

XII. Meeting Schedule, Future Events and Current and Future Exhibits
(See Appendix D - List of Board and Executive Committee Meetings, Events and Exhibitions)

Discussion

XIII. Adjournment – Diane B. Wilsey, President

Action

Public Meeting Requirements Relating to Accessibility

The subsequent information is in compliance with the Americans with Disabilities Act (ADA); the following will be made available upon request: (1) American sign language interpreters; (2) a sound enhancement system; (3) a meeting agenda available in alternative formats; and (4) a reader during the meeting. To arrange for these services, please contact Megan Bourne at (415) 750-3669 at least two working days prior to a meeting. A late request will be honored if possible. Minutes of the meeting will be made available in alternative formats upon request. Meeting agendas are available on the Fine Arts Museums of San Francisco website, www.famsf.org.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, those attending public meetings are reminded that others may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

The MUNI's wheelchair-accessible No. 44 line (south bound) stops in front of the de Young Museum. The No. 44 line (north bound) stops at Tea Garden Drive. For access to the de Young Museum by BART from the East Bay, get off at the New Montgomery Station. Take MUNI's No. 38 line (Geary) to 6th Avenue and transfer to the No. 44 line (O'Shaughnessy). For access to the de Young Museum by BART from Daly City, get off at the Civic Center Station. Take MUNI's No. 71 line (outbound) and transfer at 6th Avenue at Lincoln Way to the No. 44 line (O'Shaughnessy). Disabled placard parking spaces are available in the Concourse Parking Garage (enter at 10th Avenue and Fulton Street) and on John F. Kennedy Drive. For more information about MUNI's accessible services, call (415) 923-6142.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available. For Telecommunication Device for the Deaf (TDD), the Museums use the California Relay Service.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the President may order the removal from the meeting of any person(s) responsible for the ringing or use of cell phones, pagers, or other similar sound-producing electronic devices.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force:

Chris Ruston, Administrator
Sunshine Ordinance Task Force
City Hall, Room 409
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-7724 / Fax: (415) 554-7854
E-mail: sotf@sfgov.org

A free copy of the Sunshine Ordinance can be obtained from Mr. Ruston, or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

If you are unable to attend the meeting, you may submit written comments to Megan Bourne, Fine Arts Museums of San Francisco, de Young, Golden Gate Park, 50 Hagiwara Tea Garden Drive, San Francisco, CA, 94118-4501. Public documents referred to in the agenda may be inspected at the Administrative Offices of the Fine Arts Museums located at the de Young, Golden Gate Park, 50 Hagiwara Tea Garden Drive, San Francisco, CA, 94118-4501. Please contact Megan Bourne at (415) 750-3669 to make arrangements. If any materials related to an item on this agenda have been distributed to the Board of Trustees after the distribution of the agenda packet, those materials are available for public inspection at the de Young Museum, 50 Hagiwara Tea Garden Drive, Golden Gate Park, San Francisco, during normal office hours.

Lobbyist Registration and Reporting Requirements – Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA, 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.