

# REQUEST FOR QUALIFICATIONS FOR TELEPHONIC INTERPRETATION AND OTHER LANGUAGE SERVICES

**RFQ# 2014-04**

**REVISED SCHEDULE 5/5/14**

**Contact: Office of Civic Engagement & Immigrant Affairs  
Email: [civic.engagement@sfgov.org](mailto:civic.engagement@sfgov.org), telephone: 415.581.2360**

<b>SCHEDULE*</b>		<b>CITY-RESPONDENT COMMUNICATIONS</b>
Notice of Availability Request for Qualifications (RFQ)	March 25, 2014 5:00 p.m. PST	<p>The Office of Civic Engagement &amp; Immigrant Affairs (OCEIA), under Executive Director Adrienne Pon, is the authorized Department overseeing this program.</p> <p>Respondents are directed not to contact officials of the city or any other employees outside of OCEIA regarding this program.</p> <p>Unauthorized contact may be cause for rejection of proposals at the city's sole and absolute discretion.</p>
RFQ Available Online	March 25, 2014 5:00 p.m. PST	
Submittal of RFQ Questions	March 31, 2014 5:00 p.m. PST	
Answers to RFQ Questions Posted Online	April 7, 2014 5:00 p.m. PST	
Bidders Pre-conference	April 14, 2014 10:00 a.m. PST	<p><b>BIDDERS PRE-CONFERENCE</b> Date: April 14, 2014</p> <p>Time: 10:00 a.m. PST</p> <p>Location: Office of Civic Engagement &amp; Immigrant Affairs 50 Van Ness San Francisco, CA, 94102</p> <p>Dial-in Number: (605) 475-4000 Participant Access Code:139328#</p>
Proposal Due Date	April 16, 2014 3:00 p.m. PST	
Proposal Review Period	April 17-24, 2014	
Pre-qualification List Announced	April 28, 2014	
Notice of Intent to Award Contract	Date pending	
Contract Negotiations	Date Pending	
Service Implementation Begins	July 1, 2014	

\*All information and dates are subject to change at the discretion of OCEIA. Please check the OCEIA website for the latest schedule.