



under the dome

Volume 1, Issue 3 • March 2006

A City Hall Building Management newsletter created specifically for City employees

City Hall Building Management
1 Dr. Carlton B. Goodlett Place, Room 008
San Francisco, CA 94102
Ph. 415-554-4933 • Fax 415-554-4936

Dear City employees who work in City Hall:

Introducing the first year of City Hall Building Management's monthly newsletter entitled "under the dome", created specifically for City employees who work in this wonderful building. Each month "under the dome" will provide you with a variety of City Hall news and information including building safety tips, preservation updates and art attractions. On the lighter side, regular features such as "Transformations" and "Scene & Heard" will introduce you to fellow City employees who work in City Hall and provide hot tips on hip lunch spots, movies, music and more. It is with great pleasure that I bring this resource to you. I hope that you enjoy working under the dome as much I do.

Happy Reading!

Lesley Nolan

Building Services Manager
City Hall Building Management

We Welcome your Feedback!

City employees can send "under the dome" questions and suggestions to lesley.nolan@sfgov.org

Clerk of the Board's Finest

39 year City Veteran Barbara Reilly shares her experiences with Building Management

Before the renovation of City Hall and before Feinstein left for Washington, even before the building became a National Historic Landmark, Barbara Reilly has been a familiar face at City Hall. As a native San Franciscan she had always been interested in discovering how her local government functions, so she



decided to join the team of citizens who keep the City going and in 1969 when many Americans were moving to San Francisco with flowers in their hair, Barbara Reilly began working in the Board of Supervisor's office.

Barbara began her career across the street at 101 Grove in 1967. After working for a year, her co-workers in the health department encouraged Ms. Reilly to take the typing test, and after passing with flying colors she secured a job behind the Board of Supervisor's front desk. Seven mayors and 37 years later her smiling face can be seen at that same desk, answering the tough questions from constituents and visiting tourists. Barbara loves meeting new people, and the cornucopia of fresh and interesting people she gets to meet at the front desk has kept her coming back every day. She loves that her office is one of the first places that people come for information on their City government.

Friends say that Barbara should write a book on the insider's guide to San Francisco politics, and in just a few minutes with Ms. Reilly you get a good idea of how much city information is stockpiled inside her head. Ask her about the change in Supervisor election procedures from At Large to Districts, and she will talk at length about how it changed the way the city runs and the political reaction.

Barbara thinks she might retire at the end of this year, and if that is the case we will be sorry to see her go. With her extra time upon retirement she would like to travel, and she worries she will spend too much of her pension on vacations in Reno. The city employees remaining behind need not worry about her absence, she also plans to volunteer her free time and wealth of knowledge in the service of the City in some way or another.

Art in City Hall

Our mission is to break the isolation that kids in low-income areas feel. Art does that for them, for all of us really. It builds community in a way that acting, speaking, writing doesn't.

Six days a week, The Imagine Bus Project makes a difference to our neediest children in San Francisco, Marin and Sonoma counties. The programs they provide to disadvantaged Bay Area youth are designed to help build their self esteem, help at-risk youth see their world in a positive way and grow their identity through self-expression. Their namesake program is **The Art Bus**, a 28-foot shuttle bus outfitted as an art studio that serves 500 youth a year at six locations throughout San Francisco. A second bus serves another 500 youth in Sonoma County via the **Imagine Bus Project North**. The **Mural Program at San Francisco Juvenile Hall** serves over one-thousand incarcerated youth each year. They are the only outside program to serve every child detained there. This month they have launched a follow-up program for youth leaving Juvenile Hall entitled **Leadership Enterprise**.

Be sure to check out the work on display from February 16-March 31 in the South Light Court. This work was completed during 2005 by at-risk youth ages 5-18 from throughout San Francisco's poorest neighborhoods.

The Imagine Bus Project receives no government support. Your contribution can change a child's life today:

www.imaginebusproject.org



Transformations

Do you recognize this City employee who works in City Hall?



Mike DeLong-City Hall Building Management Laborer and unofficial BBQ Master

DCYF/Child Care Scholarship Announcement



Child care scholarships are available at the Marin Day Schools - SF City Hall Campus. The program provides tuition assistance to the children of eligible City and County employees. Scholarship levels range from 10% to 50% reduction of the total tuition cost and are based on family income and size.

The SF City Hall Child Care Center is fully enrolled; however we are extending this outreach so that eligible employees have the opportunity to place their children in the wait pool. Once you have completed an enrollment application and a scholarship form, you will be eligible for enrollment in the center with scholarship assistance when

an opening becomes available in your child's age group. Please note that the child care center has limited space and requests for enrollment are taken on a first come, first serve basis, therefore it is important that you enroll as early as possible.

Enrollment applications can be found on the SF-City Hall website or picked up directly from the Marin day school, SF City Hall campus located on the ground floor of the building in room 068. For questions regarding the application process or the scholarship criteria, please contact the Marin daycare SF City Hall Campus Director, Barbara Piper at 554-7560.

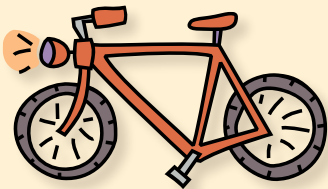
Did You Know?

Tucked inside the south side of the ground floor hallway is our very own Bike Room. If you currently ride your bike to work or have been thinking about starting, this room is a great resource for you. Instead of worrying about the safety of your bike locked up on the city streets or carting it up four flights of stairs to your office, you can lock it safely in the Bike Room. Located conveniently on the Grove Street side, you can ride your bike right up to the entrance of City Hall, and once past the security checkpoints walk it directly in to the bike room. The room is locked with a secure coded entry system that only fellow bike-riders know, a guarantee that no unauthorized persons will have access to your bike.

In addition to keeping bikes safe and dry, the bike room is the home of many useful tools for City Hall bike riders. A row of

lockers fills an entire wall, allowing you to store all your biking gear, and a bike pump is available to fill up any low tires you might encounter during your daily journey. Mounted on the wall is a large biking and walking map of San Francisco that shows the easiest routes to get from here to there, and exciting paths to travel once your workday ends.

So the next time you pull out your wallet to pay your hefty bus fare or parking fee, consider riding your bike and using our free bike room instead. For more information on the Bike Room, please contact Faiz Kahn of the Department of the Environment at 355-3734.



Scene and Heard

What are you reading?

"I am currently reading Manly P. Hall, The Secret Destiny of America and Radical Healing: Integrating the World's Great Therapeutic Traditions to Create a New Transformative Medicine by Rudolph Balletine, M.D. I am studying the healing process through the 7-Point Mind Training of the Tibetan Buddhists."

Rosanne Torre
Office of the Controller



What are you listening to?

"Anything by the Black Eyed Peas, especially the latest album, Monkey Business."

James Keys
Office of Supervisor Chris Daly



What are you watching?

"I love to watch CSI, CSI Miami and CSI New York, forensics is very interesting to me."

Myisha Hervey
Office of Mayor Gavin Newsom



Happy St. Patrick's Day Parade and Celebration

This month in history, the first San Francisco Saint Patrick's Day Parade was held in 1853. The 154th San Francisco Saint Patrick's Day Parade will be held on Sunday, March 12th 2006. According to the parade's organizers, the 2006 Saint Patrick's Day Parade is going to be the largest ever, with more participants and new features. Starting at 11:30am on 2nd and Market Streets, the parade proceeds through the City and finishes at the Joseph L. Alioto Performing Arts Piazza (formerly known as Civic Center).

At the end of the parade route, the second Saint Patrick's Day Celebration will take place in Joseph L. Alioto Piazza from 10am to 5pm. The Family Festival type celebration will have face painting, live music, an Irish Bread contest, delicious food, a world class Beer Garden and more.

Saint Patrick's Day is officially Thursday, March 17th.

For more information on San Francisco's Saint Patrick's Day events, go to www.sfstpatricksdaysparade.com.

Odds and Ends

The custodian who cleans your area would **GREATLY APPRECIATE**, you removing all of the liquid from whatever container before placing it into any trash/recycle receptacles.

THANK YOU VERY MUCH !!!!!

February Safety Training: Be Prepared, Make a Plan

After a major disaster, it is unlikely that emergency response services will be able to immediately respond to everyone's needs so it's important to be prepared to take care of yourself and your family. Plan to be on your own for at least the first 72 hours.

Download a PDF from www.72hours.org to help you create a written plan.

The following steps will help you prepare for any emergency:

- Designate an out-of-area contact person. Try to select someone that is far enough away to not be affected by the same emergency. Provide this person with the names and contact information of the people you want to keep informed of your situation. Instruct family members to call this person and tell them where they are.

Long distance phone service is often restored sooner than local service.

- Duplicate important documents and keep copies off-site, either in a safety deposit box or with someone you trust. Documents may include: passport, drivers license, social security card, wills, deeds, financial statements, insurance information and prescriptions.
- Inventory valuables, in writing and with photographs or video. Keep copies of this information off-site with your other important documents.
- Make a household/family plan. Involve all key people in planning.
- Make your home safe.
- Put together a disaster supply kit. Plan to have supplies for yourself and family for at least 3 days following a disaster.
- When planning, consider the special needs of children, seniors or people with disabilities, family members that don't speak English and pets.



Build a Kit After a major disaster the usual services we take for granted, such as running water, refrigeration, and telephones, may be unavailable. Experts recommend that you should be prepared to be self-sufficient for at least three days. The following lists of items will help you put together your emergency kit and go-bag. Bring these lists with you to the grocery and hardware stores to supplement any of these items that you don't already have at home.



San Francisco Office
of Emergency Services
& Homeland Security
1011 Turk Street, Rm 101
San Francisco CA 94102
415-558-2700
www.sfgov.org/oes

Your basic emergency kit should include:

- Water—one gallon of drinking water per person and pet per day; rotate every 6 months
- Food—ready to eat or requiring minimal water, such as: canned tuna, canned fruit and vegetables, canned beans, raisins, peanut butter, granola bars, canned milk. For children, include comfort food and other items your family will eat
- Manual can opener
- First Aid kit—two pairs disposable gloves, sterile dressing, cleansing agent/soap, antibiotic ointment, burn ointment, adhesive bandages, eye wash, scissors, diarrhea medication, prescription medications and prescribed medical supplies
- Essential medications
- Flashlight
- Radio—battery operated
- Batteries
- Cash in small denominations
- A copy of important documents & phone numbers
- Unscented liquid household bleach for water purification
- Personal hygiene items including toilet paper, feminine supplies, and soap
- Sturdy shoes
- Heavy gloves
- Warm clothes, a hat and rain gear
- A local map
- Extra prescription eye glasses, hearing aid or other vital personal items
- Plastic sheeting, duct tape and utility knife for covering broken windows
- Blanket or sleeping bag
- Extra keys to your house and vehicle

[1]

www.72hours.org

Visit www.72hours.org for information on how you can prepare yourself and your family for an emergency.



Build a Kit, continued

- Large plastic bags for waste and sanitation
- Diapers and other items for babies and small children
- Special need items for family members with mobility issues such as an extra cane or manual wheelchair in case there is no power for recharging and electric wheelchair
- For your pets, drinking water, bowls, food, cat litter, extra leash and/or pet carrier, toys, veterinary records

A go-bag is for use in the event of an evacuation. Be sure that your bag is easy to carry and that it has an ID tag. Prepare one for each family member. Keep a go-bag at home, at work and in your vehicle. Include the following:

- Some water, food, and manual can opener
- Flashlight
- Radio—battery operated
- Batteries
- Whistle
- Personal medications and prescriptions
- Extra keys to your house and vehicle
- Basic First Aid kit and instructions
- Walking shoes, warm clothes, a hat, and rain gear
- Extra prescription eye glasses, hearing aid or other vital personal items
- Toilet paper, plastic bags and other hygiene supplies
- Dust mask
- Pocket knife
- Paper, pens and tape for leaving messages
- Cash in small denominations
- Copies of insurance and identification cards
- A recent picture of your family members and pets
- In your child's go-bag include a favorite toy, game or book as well as his or her emergency card with reunification location and out-of-area contact information

[2]



www.72hours.org

Visit www.72hours.org for information on how you can prepare yourself and your family for an emergency.