

REDISTRICTING TASK FORCE



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689
Tel. No. (415) 554-7710
Email: rddf@sfgov.org
TDD/TTY No. (415) 544-5227

RESOLUTION REGARDING TASK FORCE COMMUNICATIONS - DRAFT

WHEREAS, the San Francisco Charter establishes the San Francisco Redistricting Task Force ("Task Force") as a citizens' body charged with the redrawing of supervisorial district boundaries; and,

WHEREAS, the San Francisco Charter requires the Task Force to consider minority voting patterns, the integrity of neighborhoods, and the communities of interest that exist in the City; and,

WHEREAS, San Francisco voters created a district-based system to elect the City's supervisors to increase the supervisors' awareness of neighborhood issues and accountability to the public; and,

WHEREAS, input from community groups, City agencies and departments, and San Francisco residents will aid the Task Force's mission of redrawing supervisorial district boundaries in compliance with the Charter and the purpose of district-based elections for members of the Board of Supervisors; now, therefore, be it,

RESOLVED, that official correspondence to the Task Force should be directed to the Clerk of the Task Force by one or more of the following means:

Mailing address: 1 Dr. Carlton B. Goodlett Place
City Hall, Room 244
San Francisco, CA 94102-4689
Telephone number: (415) 554-7710
E-mail address: rddf@sfgov.org
Webpage: <http://sfgov2.org/index.aspx?page=2622>

RESOLVED, that the Task Force shall invite public input on its activities and decisions through e-mail, its webpage or other mechanisms outside of its regular and special meetings, and this input shall be placed in the Task Force correspondence file and forwarded to Task Force Members; and,

RESOLVED, that the Clerk of the Task Force shall place all correspondence directed to the Task Force – including correspondence from individual Task Force Members – in the Task Force's public correspondence file, unless the City Attorney's office advises that a particular communication is privileged and confidential; and

RESOLVED, that the Clerk of the Task Force shall forward all correspondence to the Task Force to individual Task Force members, or include it in the agenda packet for an upcoming meeting, at the direction of the President; and

RESOLVED, that individual Task Force members and members of the public are encouraged to direct correspondence to the Clerk of the Task Force, rather than sending it to individual members; and

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RESOLVED, that the Chair of the Task Force shall ensure that any correspondence sent to all members of the Task Force is forwarded to the Clerk for inclusion in the Task Force correspondence file; and

RESOLVED, that Task Force members shall take care to ensure that communications are not discussed by a majority of the members of the Task Force outside of public meetings; and

RESOLVED, that individual Task Force members shall be encouraged to inform San Francisco residents and voters, community organizations, and all other members of the public about the Task Force's activities, but Task Force members may not speak on behalf of the Task Force unless specifically delegated that authority; and,

RESOLVED, that Task Force members shall be encouraged to report on relevant meetings and communications at regularly scheduled Task Force meetings, or by forwarding communications to the Clerk for inclusion in the Task Force correspondence file, as deemed appropriate by the member who attended the meeting or received the communication; and

RESOLVED, that the Task Force shall endeavor to communicate with and collect relevant information from City departments, City boards and commissions, and other City-affiliated entities; and,

RESOLVED, that the Task Force shall invite public comment, at all of its meetings, in its evaluation and revision of the City's supervisorial district boundaries; and,

RESOLVED, that the Task Force shall make all reasonable efforts to hold community meetings outside of City Hall, across the City's supervisorial districts; and,

RESOLVED, that the Task Force shall, subject to available funds and resources, provide translation services to members of the public who attend its meetings and provide testimony; and,

RESOLVED, that the Task Force shall also attempt to inform the public of its activities through a variety of means other than Task Force meetings; and, be it,

FURTHER RESOLVED, that the Chair of the Task Force shall be the Task Force's designated media spokesperson.