**Private Schools Earthquake Safety Working Group**

**Earthquake Safety Implementation Program**

**Community Action Plan for Seismic Safety**

**Meeting Minutes**

December 6, 2012 - 9:00 AM – 11:00 PM

GSA Conference Room, Room 370

City Hall, 1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

Meeting One

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LAURA SAMANT, CHAIR

**ATTENDANCE**

Patrick Otellini, Laurence Kornfield, Micah Hilt, Laura Samant, John Paxton, Kevin Hart, Jeanne Perkins, Pat McGuire, Hanan Katz-Lewis, John Berry, Dick Morton, Erik Kneer, Reuben Hechanova, David Bonowitz, Bill Bondy, Glen Allenberg, Beverly Reihm

**INTRODUCTIONS**

1. Laura Samant, Introductions by those in attendance and a brief description of the group and its intent.
2. Patrick Otellini, Description of the role of the working group in the Earthquake Safety Implementation Program. Patrick explained the role the working group plays in the ESIP 30-year plan.

**PRESENTATIONS**

1. Bill Bondy of Starkweather Bondy Architects presented on earthquake safety in newly constructed and renovated private schools from an architect’s perspective. Bondy presented many of the retrofit solutions used in schools in the City through case studies from his own clients.

**GENERAL BUSINESS**

1. Submission of the white paper outline to the group for edits and review, Laura Samant. Laura requested edits to the outline.
2. Selection of the next meeting time, Laura Samant. The next meeting time was selected for January 17th at 9 AM in City Hall.
3. The group stated potential topics for following meetings.
4. Closing questions and comments.

The next meeting is to be held on January 17, 2013.