



City and County of San Francisco
Shelter Monitoring Committee

**MEETING MINUTES
SHELTER MONITORING COMMITTEE
February 15, 2017
10:00 AM
City Hall, Room 408
San Francisco, CA 94102**

Present:

*Chair Mwangi Mukami
Committee Member Patrina Hall
Committee Member Loretta Gaines
Committee Member Lauren Kahn
Committee Member Leslie Bilbro
Committee Member Traci Watson
Committee Member Gavin James
Committee Member Stephen Irwin
Committee Member Gary McCoy
Committee Member Charles Morimoto*

Excused:

*Committee Member Cindy Ward
Committee Member Nicholas Kimura
Committee Member Jonathan Lisan*

PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS *2 min*

Chair Mukami called the meeting to order at 10:12 AM. Committee Member Bilbro was not present during roll call. There was quorum.

Committee Member Bilbro was noted as present at 10:24 AM.

Agenda Adjustments: Approval of December 2016 Minutes (Item I.) tabled until after Public Comment (Item IV.) Report from Department of Homelessness and Supportive Housing (Item III. A) adjusted to take place after Communication from Chair (Item II. A).

II. NEW BUSINESS

A. COMMUNICATION FROM THE CHAIR **Chair Mukami** *5min*

Chair Mukami welcomed the new appointed members to the Shelter Monitoring Committee and explained that the Committee passed a resolution during the 2015-2016 term that would

require members to submit a photograph and a biography for the Shelter Monitoring Committee website.

III. REPORTS

DISCUSSION

A. Department of Homelessness and Supportive Housing

Emily Cohen *10 min*

Emily Cohen provide an update from the Department of Homelessness and Supportive Housing, which included an introduction to the DSHS, an update on the San Francisco Point in Time Homeless Count and changes to Social Security Administration (SSA) programs that affect people voluntarily participating in money management programs.

Member Comment: Member James stated that there are people that participate in voluntary money management programs but are required to have it to qualify for housing programs.

No public comment

B. POLICY SUB-COMMITTEE UPDATE

Policy Sub-Committee Chair McCoy *5min*

Policy Subcommittee Chair provided an update from the Policy Subcommittee and summarized the Subcommittee's accomplishments from the previous term.

No public comment

C. INDUCTION OF NEW COMMITTEE MEMBERS

Chair Mukami *15 min*

Chair Mukami provided an overview of the Committee's accomplishments from the 2015-2016 term. All Committee members introduced themselves and described their goals for the 2017-2018 term.

B. Shelter Status Reports

Chair Mukami *10 min*

Department of Homelessness and Supportive Housing **(HSH) Report**

- Shelter Vacancy Report
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency
- Family Waiting List-Connecting Point
- Winter Shelter for Single Adults and Families

Chair Mukami provided an overview of the monthly reports that are provided by HSH and asked Cathy Perdue to provide additional information.

Public Comment: Cathy Perdue (HSH) provided additional information on the vacancy rates listed in HSH reports and discussed ideas that were being considered to increase occupancy at Providence Emergency Shelter, such as the installation of showers or providing clients with a brown bag breakfast.

M/S/C: McCoy/James/Unanimous

Proposed Action: December 2016 Committee Minutes Approved

Member Comment: Chair Mukami stated that Committee Staff would follow up on all comments, but explained that the Committee was limited to making recommendations as they cannot dictate policy.

Adjournment

This item requires a motion, a second, and to be carried.

Proposed Action: Approve adjournment

M/S/C: James/Mukami/Unanimous

Adjournment approved

Meeting adjourned at 11:35 AM

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