



City and County of San Francisco  
**Shelter Monitoring Committee**

**AGENDA**  
**SHELTER MONITORING COMMITTEE**  
**March 15, 2017**  
**10:00 AM**  
**City Hall, Room 408**  
**San Francisco, CA 94102**

**Roster:**

<i>Chair Mwangi Mukami</i>	<i>Committee Member Jonathan Lisan</i>
<i>Committee Member Patrina Hall</i>	<i>Committee Member Gavin James</i>
<i>Committee Member Loretta Gaines</i>	<i>Committee Member Stephen Irwin</i>
<i>Committee Member Nicholas Kimura</i>	<i>Committee Member Gary McCoy</i>
<i>Committee Member Lauren Kahn</i>	<i>Committee Member Cindy Ward</i>
<i>Committee Member Leslie Bilbro</i>	<i>Committee Member Charles Morimoto</i>
<i>Committee Member Traci Watson</i>	

**PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.**

- CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** *2 min*
- I. MINUTES** *ACTION*
- A. February 2017 Minutes** **Chair Mukami** *5 min*  
The Committee will review the draft February 2017 Minutes.  
*Explanatory document- February 2017 Committee Minutes*  
**Public Comment will be heard before the proposed action.**  
**Proposed Action: Approve Minutes.**
- II. OLD BUSINESS** *DISCUSSION/ACTION*
- A. POLICY SUBCOMMITTEE** **Chair McCoy** *10 min*  
Policy Subcommittee Chair McCoy will provide an update regarding Policy Subcommittee meeting of March, 13, 2017
- III. NEW BUSINESS**
- A. OFFICER NOMINATIONS** **Committee Staff** *15 min*  
Committee members will nominate themselves or other members for the position of Chair, Vice-Chair, and Secretary.

**B. APPOINTMENTS TO POLICY SUBCOMMITTEE Chair Mukami 10 min**  
Chair Mukami will appoint members to the Policy Subcommittee.

**C. SQR 032017-1: QUARTERLY REPORT Chair Mukami 10 min**  
The committee will review and make edits to the 2<sup>nd</sup> Quarter Report FY 2016-2017.  
*Explanatory document: Draft of 2<sup>nd</sup> Quarter Report Fiscal Year 2016-2017*  
**Proposed Action: Approve Quarterly Report**

**D. SMC/Q3-1: COORDINATED ENTRY FOR FAMILIES Member Ward 20 min**  
The Committee will be updated on the process of Coordinated Entry for Families.

**III. REPORTS DISCUSSION**

**A. Department of Homelessness and Supportive Housing Emily Cohen 10 min**  
Emily Cohen will provide an update from the Department of Homelessness and Supportive Housing.

**B. Shelter Status Reports Member Ward 10 min**  
Department of Homelessness and Supportive Housing (DHS) Report

- Shelter Vacancy Report
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency
- Family Waiting List-Connecting Point
- Winter Shelter for Single Adults and Families

**C. Standard of Care and Staff Report Committee Staff 10 min**  
Committee staff will review the February 2017, Standard of Care and Staff report.

**IV. PUBLIC COMMENT DISCUSSION 3 min**  
Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by **Proposed Action** after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by **Discussion**] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

**Adjournment**

This item requires a motion, a second, and to be carried.  
**Proposed Action: Approve adjournment**

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Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone 415.554.7724  
Fax 415.554.7854  
E-mail [sof@sfgov.org](mailto:sof@sfgov.org)

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