



City and County of San Francisco
Shelter Monitoring Committee

AGENDA
SHELTER MONITORING COMMITTEE
POLICY SUBCOMMITTEE MEETING

April 12, 2016
4:30 PM – 5:30 PM
1380 Howard St.
Room 515 (5th Floor)
San Francisco, CA 94103

Roster:

- Subcommittee Chair Mwangi Mukami*
- Subcommittee Member Kendra Amick*
- Subcommittee Member Matthew Steen (SMC Vice-Chair)*
- Subcommittee Member Terezie Bohrer (SMC Secretary)*
- Subcommittee Member Gary McCoy*

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS *2 min*

I. MINUTES *ACTION*
A. March 2016 Minutes **Chair Mukami** *5 min*
 The Subcommittee will review the draft March 2016 Minutes.
Explanatory document- March 2016, Committee Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes.

II. NEW BUSINESS *DISCUSSION*
A. HSA’s Imminent Danger Policy **Chair Mukami** *10 min*
 The Subcommittee will review the progress made by HSA in the formulation of a policy to protect victims of domestic violence and in furtherance of the objects of the Board of Supervisor’s Resolution No. 508-15 urging HSA to do so.
Explanatory documents – Resolution No. 508-15

B. Utilization of Shelter Reservations **Chair Mukami** *20 min*
 The Subcommittee will continue the discussion on shelter utilization and shelter vacancies. Officer Steen and Committee Member McCoy will provide any updates. The Subcommittee will make necessary edits to the draft Terms of Reference document.
Explanatory documents – Draft Terms of Reference
Proposed Action: Approve the proposed Terms of Reference

- C. Survey on Utilization of Shelter Beds** **Chair Mukami** *10 min*
The Subcommittee will review the proposed survey that is intended to be distributed to shelter clients on utilization of shelter beds.
Explanatory documents – draft Survey for Residents at HSA Funded Shelters
Proposed Action: Approve Survey

- III. INFORMATION REQUESTS** **DISCUSSION**
A. Information Requests **Chair Mukami** *5 min*
The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency or contracted agency. The Committee will also review the response from past Information Requests

Adjournment

This item requires a motion, a second, and to be carried.

Public Comment will be heard before the proposed action.

Proposed Action: Approve adjournment

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Administrator

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