



City and County of San Francisco  
**Shelter Monitoring Committee**

**FINAL MEETING MINUTES  
 SHELTER MONITORING COMMITTEE  
 POLICY SUBCOMMITTEE MEETING**

**July 12, 2016  
 4:30 PM – 5:30 PM  
 1380 Howard St.  
 Room 515 (5th Floor)  
 San Francisco, CA 94103**

**Present:**

- Subcommittee Member Gary McCoy*
- Subcommittee Member Mwangi Mukami*
- Subcommittee Member Matthew Steen (SMC Vice-Chair)*
- Subcommittee Member Terezie Bohrer (SMC Secretary)*

**Excused:**

- Subcommittee Member Kendra Amick*

**CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** *2 min*

The Policy Subcommittee began the meeting by welcoming Minouche Kandel from the Department on Status of Women, Dyanna Quizon, Alison and Kimberly from Supervisor Katy Tang’s Office and thanked them for attending.

**I. MINUTES** *ACTION*  
**A. March/April/May 2016 Minutes** **Chair Mukami** *5 min*

The Policy Subcommittee reviewed the draft March 2016, draft April 2016, and draft May 2016 Minutes.  
*Explanatory document- March 2016, April 2016, May 2016 Committee Minutes*  
**No public comment**  
*Proposed Action: Approve March 2016, April 2016 and May 2016 Draft Meeting Minutes.*  
**M/S/C: Steen/Bohrer/Unanimous**  
*March 2016, April 2016 and May 2016 Minutes approved*

**II. NEW BUSINESS** *DISCUSSION*  
**A. HSA Domestic Violence/Imminent Danger Policy** **Chair Mukami** *30 min*

The Subcommittee reviewed the draft HSA Domestic Violence/Imminent Danger Policy.  
*Explanatory documents – draft HSA Domestic Violence/Imminent Danger Policy, Imminent Danger Resolution 508-15*

Subcommittee Members Bohrer and Steen discussed the edits that they had for the draft Domestic Violence/Imminent Danger Policy.

Subcommittee Members Bohrer and Steen shared their opinion that there was no need for a 15 day denial of service in the policy.

Subcommittee Member Mukami stated his belief that the Policy Subcommittee should pass the recommendations with the edits put in place.

Subcommittee Member Steen stated his support for approving the recommendations with the edits in place.

**Public Comment:** Minouche Kandel from the Dept. on Status of Women (DOSW) stated that she had submitted a proposal to HSA that contained stronger language which would only allow shelter staff to ask clients to leave if the perpetrator of violence presents an immediate danger.

Subcommittee Member Mukami spoke about the grievance process and how shelters handle denials of service.

Subcommittee Member Steen brought up a question from the last Shelter Monitoring Committee meeting regarding whether or not transgender victims of domestic violence would be allowed to stay in domestic violence shelter beds.

**Public Comment:** Minouche Kandel stated that some domestic shelters will take in transgender men and women. She stated that she knows that the Asian Women's Shelter will accept transgender women and that she thought they would accept transgender men as well. She stated that she look into which domestic violence shelters would accept transgender men and women and give that information to Committee staff at a later date.

***Proposed Action: Approve the recommendations for HSA's Draft Domestic Violence/Imminent Danger Policy with edits and send them to the Shelter Monitoring Committee for approval. The Policy Subcommittee also recommend that the Shelter Monitoring Committee send the recommendations to the Mayor, Board of Supervisors, Local Homeless Coordinating Board, Human Services Agency and the Department of Homelessness and Supportive Housing if they are approved.***

**No public comment**

**M/S/C: Steen/Bohrer/Unanimous**

***Motion approved***

**Adjournment**

**No public comment**

***Proposed Action: Approve adjournment***

**M/S/C: Steen/Bohrer/Unanimous**  
***Adjournment approved***

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