



City and County of San Francisco  
SHELTER MONITORING COMMITTEE

AGENDA

September 20, 2017 | 10:00 AM  
City Hall, Room 408 | San Francisco, CA 94102

**Roster:**

- |   |  |
|---|--|
| <i>Chair Mwangi Mukami</i>              | <i>Committee Member Traci Watson</i>     |
| <i>Vice Chair Gary McCoy</i>            | <i>Committee Member Gavin James</i>      |
| <i>Secretary Patrina Hall</i>           | <i>Committee Member Stephen Irwin</i>    |
| <i>Committee Member Nicholas Kimura</i> | <i>Committee Member Loretta Gaines</i>   |
| <i>Committee Member Lauren Kahn</i>     | <i>Committee Member Cindy Ward</i>       |
| <i>Committee Member Leslie Bilbro</i>   | <i>Committee Member Charles Morimoto</i> |

**PUBLIC COMMENTS WILL BE TAKEN FOR EACH AGENDA ITEM AS INDICATED.**

**CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** *2 min*

**I. MINUTES** *ACTION*

- A. AUGUST 2017 MINUTES** **Chair Mukami** *5 min*  
 The Committee will review the draft August 2017 Minutes.  
*Explanatory document- August 2017 Committee Minutes*  
**Public Comment will be heard before the proposed action.**  
*Proposed Action: Approve Minutes.*

**II. OLD BUSINESS** *DISCUSSION/ACTION*

- A. POLICY SUBCOMMITTEE** **Member Kimura** *10 min*  
 Committee Member Kimura will give an update on the work of the policy subcommittee.

**III. NEW BUSINESS**

- A. SAR 092017-1: ANNUAL REPORT** **Chair Mukami** *15 min*  
 The Committee will review and make edits to the Annual Report Fiscal Year 2016-2017.  
*Explanatory document: Draft of Annual Report Fiscal Year 2016-2017*  
**Proposed Action: Approve Annual Report Fiscal Year 2016-2017**

**IV. REPORTS** *DISCUSSION*

- A. DEPARTMENT OF HOMELESSNESS AND SUPPORTIVE HOUSING**  
**Emily Cohen** *15 min*

Emily Cohen will provide an update from the Department of Homelessness and Supportive Housing.

**B. SHELTER STATUS REPORTS** **Member Ward** *10 min*  
Department of Homelessness and Supportive Housing (DHS) Report

- Shelter Vacancy Report
- Shelter Turn Away Report-Family Shelter-Hamilton Emergency
- Family Waiting List-Connecting Point
- Winter Shelter for Single Adults and Families

**C. STANDARD OF CARE STAFF REPORT** **Committee Staff** *10 min*  
Committee staff will review the August 2017, Standard of Care Staff report.

**IV. PUBLIC COMMENT** **DISCUSSION** *3 min*

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by **Proposed Action** after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by **Discussion**] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item.

**ADJOURNMENT**

This item requires a motion, a second, and to be carried.

***Proposed Action: Approve adjournment***

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Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone 415.554.7724  
Fax 415.554.7854  
E-mail [sotf@sfgov.org](mailto:sotf@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at [www.sfgov.org](http://www.sfgov.org).

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