



City and County of San Francisco
Shelter Monitoring Committee

**AGENDA
 SHELTER MONITORING COMMITTEE
 POLICY SUBCOMMITTEE MEETING**

**December 20, 2016
 4:30 PM – 5:30 PM
 1380 Howard Street
 Room 424 (4th Floor)
 San Francisco, CA 94103**

Roster:

- Subcommittee Chair Gary McCoy*
- Subcommittee Member Matthew Steen (SMC Vice-Chair)*
- Subcommittee Member Terezie Bohrer (SMC Secretary)*
- Subcommittee Member Moses Mukami (SMC Chair)*
- Subcommittee Member Patrina Hall*

CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS 2 min

I. MINUTES *ACTION*

A. October 2016 Minutes **Subcommittee Chair McCoy** 5 min

The Subcommittee will review the draft October 2016 Minutes.
Explanatory document- October 2016 Draft Minutes
Public Comment will be heard before the proposed action.
Proposed Action: Approve Minutes.

II. OLD BUSINESS *DISCUSSION/ACTION*

A. PSSMC 092016-2: Shelter Bed Utilization **Subcommittee Chair McCoy** 15 min

The Subcommittee will have follow-up discussion based on the information received from DSHS regarding how particular beds are administered (Resource beds, CAAP beds, CJC beds, Senior set aside, VA, and SFHOT)

B. PSSMC 102016-2: Seniors in the Shelters **Subcommittee Member Bohrer** 15 min

The Subcommittee will have a follow-up discussion on the issue of medically compromised seniors staying in the shelter system. The Subcommittee will also edit and vote to approve a survey that will be used to collect information on seniors in the shelter system.
Public Comment will be heard before the proposed action
Proposed Action: Approve draft Senior Survey
Explanatory document: draft Senior Survey

C. PSSMC 092016-3: Recommendations to Shelter Training Manual
Subcommittee Chair McCoy 10 min

The Subcommittee will continue the discussion and follow up on action items for the recommendations to the Shelter Training Manual.

Explanatory documents – Shelter Training Manual

III. INFORMATION REQUESTS *DISCUSSION*

A. Information Requests **Subcommittee Chair McCoy** 5 min

The Committee will put forward any items discussed during the meeting requiring an Information Request from a City & County of San Francisco agency or contracted agency.

Adjournment

This item requires a motion, a second, and to be carried.

Public Comment will be heard before the proposed action.

Proposed Action: Approve adjournment

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Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone 415.554.7724
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E-mail sotf@sfgov.org

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