



City and County of San Francisco

Shelter Monitoring Committee

MEMORANDUM

TO: Members of the Committee
FROM: Committee Staff
DATE: September 9, 2015
RE: Officer Elections

Officer Descriptions

Please review the Officer Descriptions before the Committee meeting on September 16, 2015 so you have a clear understanding of what the positions will require. If you have any questions about Officer Duties, please contact Committee staff.

Voting

Please note the Committee does not vote by secret ballots. All votes must be taken publicly. When determining whether an action is approved, the required number of votes needed is based on the total numbers of seats, rather than the numbers of seats currently filled, the number of members present or the number of members qualified to vote on the item. Charter 2.108, 4.104(3), Govt. Code S 54953©; Admin. Code 67.26, Charter 4.104.

The above is taken from the Good Government Guide. This means that seven Members will need to vote in order to pass an item. Once a person is nominated for an Officer position, Committee Members may only vote once for each Office position. The nominee needs seven votes in order to become elected to the Officer position.

Nominations

At the beginning of the item, I am suggesting that any Member who wishes to serve as Vice Chair or Secretary, indicate so and provide the Committee and the public the following:

- Describe their seat and the requirements of their seat.
- State why you are interested in an Officer position.