



City and County of San Francisco  
**Shelter Monitoring Committee**

**AGENDA**  
**SHELTER MONITORING COMMITTEE**  
**POLICY SUBCOMMITTEE MEETING**  
**April 13, 2022 3:00 – 4:15 PM**  
**Via WebEx**

**Roster:**

*Subcommittee Chair Gabriela Avalos*                      *Subcommittee Member Traci Watson*  
*Subcommittee Member Lisa Rachowicz*                      *Subcommittee Member Cris Plunkett*

**CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** *5 min*  
 SMC Policy Subcommittee meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend. **Public comments will be taken for each agenda item as indicated.**

**I. MINUTES** *ACTION*  
**A. March 2022 Minutes** **Subcommittee Chair Avalos** *5 min*  
 The Subcommittee will review and vote on whether to approve draft Minutes.  
*Explanatory document - March 9, 2022 Draft Minutes*  
**Public Comment will be heard before the proposed action.**  
**Proposed Action: Vote to approve Subcommittee Minutes.**

**II. OLD BUSINESS** *DISCUSSION/ACTION*  
**A. NAVIGATION CENTER SOCs** **Subcommittee Chair Avalos** *10 min*  
 The Subcommittee will discuss next steps regarding the implementation of Standards of Care taking into account provision of food at Navigation Centers.  
*Explanatory documents - Proposed Navigation Center Standards of Care*  
**Public Comment will be heard before any proposed action.**  
**Proposed Action: Vote to recommend revised SOCs.**

**B. RESOLUTION** **Member Plunkett** *10 min*  
 The Subcommittee will discuss and vote on whether to move the draft resolution calling for data methodologies that accurately count people of color.  
*Explanatory document - Proposed Resolution*  
**Public Comment will be heard before proposed action.**  
**Proposed Action: Vote to put the resolution to the full Committee for a vote.**

### III. NEW BUSINESS

### DISCUSSION/ACTION

#### A. NAVIGATION CENTER INSPECTIONS Subcommittee Chair Avalos 15 min

The Subcommittee will look at resources (Members) available and decide whether to recommend that (a) the full SMC vote to proceed with six inspections based on the 3<sup>rd</sup> element of the Navigation Center Implementation Plan that was approved by the Subcommittee on December 17, 2019; or (b) to inspect all shelters, including Navigation Centers, six times per year as called for by [Sec. 20.304 \(a\)](#) of the San Francisco Municipal Code.

*Explanatory documents - Copy of Section 20.304*

*- Previously approved implementation plan*

*- Calculation of theoretical inspection capacity*

**Public Comment will be heard before any proposed action.**

***Proposed Action: Vote to recommend next steps to the full Committee.***

#### B. TRAINING FOR SHELTER STAFF Member Watson 10 min

The Subcommittee will discuss ways to promote professionalism of shelter staff and consider what proposals would be appropriate for the full Committee to consider.

**Public Comment will be heard before any proposed action.**

### IV. PUBLIC COMMENT

### DISCUSSION

5 min

Members of the public may address the Subcommittee on items of interest to the public, that are within the jurisdiction of the Subcommittee, for up to 3 minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Subcommittee for up to 2 minutes at the time such item is called. With respect to a discussion item [denoted by “Discussion”] on the agenda, members of the public may address the Committee for up to 1 minute at the time such item is called. Members of the public may only speak once per agenda item.

### V. ADJOURNMENT

This item requires a motion, a second, and to be carried.

***Proposed Action: Approve adjournment***

### Meeting Access Information

Cisco WebEx → <https://sfdph.webex.com/sfdph/onstage/g.php?MTID=ee0d2affe3a93e24700adfcaecb9e113d>

Join by phone at **(415) 655-0003** (Wednesday, 4/13/22 at 3:00 PM)

Meeting ID number/access code: **2461 006 4570**

Meeting password: **SMC22**

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Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE THROUGH:**

Administrator  
Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone 415.554.7724  
Fax 415.554.7854  
E-mail [sotf@sfgov.org](mailto:sotf@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at [www.sfgov.org](http://www.sfgov.org).

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