



**San Francisco Youth Commission
Civic Engagement & Immigration Committee
Special ~ Agenda**

Wednesday, November 8, 2017

4:15-6:30 PM

City Hall, Room 278

1. Dr. Carlton B. Goodlett Pl.

San Francisco, CA 94102

There will be public comment on each item.

Members: Conna Chen, Paola Robles Desgarenes, Felix Andam, Arianna Nassiri, Jarrett Mao

- 1. Call to Order and Roll Call**
- 2. Approval of Agenda (Action Item)**
- 3. Approval of Minutes (Action Item)**

October 18, 2017

[\(Document A\)](#)

- 4. Public Comment on Items not on Agenda (Discussion Only)**
- 5. Business (All Items to Follow Discussion and Possible Action)**
 - A. Introduction and Role of New Intern
 - B. Youth Voter Pre-Registration Training
- 6. Staff Report**
- 7. Executive Committee Report**
- 8. Civic Engagement and Immigration Committee Report to Full Commission (Discussion and Possible Action)**
- 9. Adjournment**

Any materials distributed to the members of the Youth Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection—along with minutes of previous Youth Commission meetings and all supplementary information—at the Youth Commission office during regular office hours (9am to 6pm, Monday—Friday). The Youth Commission office is at:



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City Hall, Room 345
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102
Phone: (415) 554-6446, Fax: (415) 554-6140
Email: youthcom@sfgov.org
www.sfgov.org/yc

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code) Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE, please contact:

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
Email: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

The nearest accessible BART station is Civic Center (Market/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center for Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485.

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic device.

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To obtain a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting, please contact Leah LaCroix, Youth Commission Acting Director [phone: 415-554 6254; email: leah.lacroix@sfgov.org] at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Full Commission Meetings are held in Room 416 at City Hall, 1 Dr. Carlton B. Goodlett Place in San Francisco. City Hall is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are



available at the Grove, Van Ness and McAllister entrances.

LANGUAGE INTERPRETERS: Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184.

AVISO EN ESPAÑOL: La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702.

Paunawa: Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag kay Joy Lamug sa (415) 554-7712.

翻譯 必須在會議前最少四十八小時提出要求
請電 (415) 554-7719



San Francisco Youth Commission
Civic Engagement & Immigration Committee

Minutes ~ Draft

Wednesday, October 18, 2017

4:30-6:30 PM

City Hall, Room 345

1. Dr. Carlton B. Goodlett Pl.

San Francisco, CA 94102

There will be public comment on each item.

Members: Jarrett Mao (Chair), Arianna Nassiri (Vice Chair), Conna Chen, Paola Robles Desgarenes, Felix Andam

1. Call to Order and Roll Call

The meeting was called to order at 4:30 pm. Commissioners present: Felix Andam, Arianna Nassiri, Jarrett Mao. Not present: Conna Chen, Paola Robles Desgarenes.

Staff present: Kiely Hosmon. There was quorum.

There was no public comment.

2. Approval of Agenda (Action Item)

Commissioner Nassiri, seconded by Commissioner Mao, moved to approve the agenda amending that an item be added regarding the committee report to full YC. There was no public comment. The motion was approved by acclamation.

3. Approval of Minutes (Action Item)

October 4, 2017
([Document A](#))

Commissioner Nassiri, seconded by Commissioner Andam, moved to approve the minutes. There was no public comment. The motion was approved by acclamation.

4. Public Comment on Items not on Agenda (Discussion Only)

There was no public comment. Two students from SFSU Journalism department were in attendance.



5. Business (All Items to Follow Discussion and Possible Action)

- a. Team Building Activity



Commissioner Nassiri led Commissioners through a team building exercise.

- b. Presentation and Training on Voter Pre-Registration Outreach Presenter: Jill Fox, Department of Elections

Jill Fox, Outreach Manager for the Department of Elections, presented on how to do voter outreach, what's legal and what's not, as well as commonly asked questions.

Staff will send the presentation to Commissioners.

- c. Committee Priority Planning

The Committee brainstormed a basic timeline and identified a general sense of how they will push out voter pre-registration for 16 & 17 year olds.

Goals:

- 1) Hard push for SFUSD and utilizing existing support from Board of Education and Student Advisory Council
- 2) Train other youth to do outreach via peer-to-peer training
- 3) Strive for 500 new pre-registrations from 16 & 17 year olds
- 4) Maintain momentum for long term sustainability

Staff will send out a more detailed timeline by Friday before 5pm.

6. Staff Report

Same as what was expressed at full YC on Monday.

7. Executive Committee Report

Same as what was expressed at full YC on Monday.

8. Adjournment

The meeting was adjourned at 6:17pm.