



*Protecting the Community, Serving Justice and
Changing Lives*

Karen L. Fletcher
Chief Adult Probation Officer

March 4, 2021

NOTICE OF INTENT TO AWARD A CONTRACT

Thank you for submitting a response to RFQ#2020-02 Housing and Supportive Services, issued November 3, 2020, and re-issued November 9, 2020, by the City and County of San Francisco Adult Probation Department. We appreciate your patience in waiting for the results.

The following agency has been selected for contract award: **Westside Community Services.**

The term of this contract begins on **APRIL 1, 2021** and expires on **MARCH 31, 2022**, and the not-to-exceed amount shall be **FOUR HUNDRED THOUSAND Dollars (\$400,000).**

Any agency that has submitted a responsive proposal and believes that the Adult Probation Department has incorrectly selected another proposer for award may submit a written notice of protest. The notice of protest must be e-mailed to the elisa.baeza@sfgov.org by 5:00pm on March 9, 2021. The notice of protest must include a written statement specifying in detail each and every one of the grounds asserted for the protest. The protest must be signed by an individual authorized to represent the proposer, and must cite the law, rule, local ordinance, procedure, or RFQ provision on which the protest is based. In addition, the protestor must specify facts and evidence sufficient for the Adult Probation Department to determine the validity of the protest.

Any questions related to the outcome of this RFQ may be addressed to:

Elisa Baeza
San Francisco Adult Probation Department
850 Bryant Street, Room 200
San Francisco CA 94103
415-553-1691
elisa.baeza@sfgov.org