

Special Meeting of the Community Corrections Partnership Executive Committee (CCPEC)

AGENDA

Dates: Thursday, January 30, 2020

11:00am to 12:00pm

Hall of Justice

850 Bryant Street,

Adult Probation Department, Second Floor Conference

San Francisco, CA 94103

Note: *Each member of the public may be allotted no more than 2 minutes to speak on each item.*

1. Call to Order and Introductions.
2. Review and Adoption of Meeting Minutes of December 18, 2019 (discussion and action)
3. A Nine/Ten Years Evaluation of Realignment in San Francisco and Possible Evaluator questions (discussion and action).
4. Status of Local Innovation Fund- Housing Site Criteria (discussion and action)
5. Adjournment.

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MEETING MATERIALS

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Special Meeting of the Community Corrections Partnership Executive Committee (CCPEC)

Draft Minutes

Dates: Wednesday, December 18, 2019
2:00pm to 3:00pm
St. Anthony Foundation
150 Golden Gate Avenue (Poverello Room)
San Francisco, CA 94102

Members Present: Chief Adult Probation Officer **Karen Fletcher** (Chair- Adult Probation Department), **Angelica Almeida** (Department of Public Health); **Tara Anderson** (District Attorney's Office), Sheriff-Elect **Paul Miyamoto** (Sheriff's Department); **Simin Shamji**, (Public Defender's Office); and **Chief William Scott** (San Francisco Police Department)

1. Call to Order and Introductions.

This meeting was called to order by Chair, Chief Probation Officer, Karen Fletcher, at 2:05pm.

2. A Nine/Ten Years Evaluation of Realignment in San Francisco (discussion and action).

The Chair, Chief Probation Officer, Karen Fletcher, informed the body that during the annual Community Corrections Partnership Meeting held on August 15, 2019, the body had a robust conversation about whether or not the body should hire an evaluator to analyze services and programs provided through AB 109 funding. The consensus from this discussion was that the executive committee needed to identify the scope of the work for a possible evaluator. There was also conversations about the funding stream for this report.

The Chair informed the body that today's meeting would begin to identify and solidify the suggested scope of work for this report and the possible funding streams for this report. In addition, the chair stated she would like to identify quarterly dates that would work for this body to meet with the chosen evaluator on the development of this comprehensive nine-year Realignment report.

The Chair then yielded the floor to Veronica Martinez, a member of Adult Probation Finance and Administrative Services Division. Veronica informed the body that three firms and one individual had been pre-qualified for APD's research and evaluation grant. Veronica informed the body that the pre-qualification list was good for 2 years. She stated contracts could be issued anytime within the next two years with a contract period for up to five years. She explained that the RFQ was intentionally broad so that APD could use the pre-qualified vendors in different ways and for different projects. Tara Agnese, an APD researcher, who assisted in developing the Scope of Work (SOW) of the RFQ spoke to the body about what question should be posed to the researchers. The chair asked for any questions or comments from the larger body. Tara Anderson

asked if this RFQ could be used by any agency. Veronica Martinez responded that other agency could use the pre-qualification list for their own department. It could be used by multiple purposes with or without including Adult Probation Department as a partner.

Tara Anderson asked if the four pre-qualified vendors could be disclosed at this time. Veronica Martinez responded, "yes" and she provided the body with the four qualifying firms.

1. Mathematica
2. Social Policy Research Associates, Inc.
3. Urban Institute
4. Rual Lee Britton

Lauren Bell, Director of Adult Probation Department Reentry Division, proposed three ideas on how the body should approach this task:

- 1) To use APD's Research Director, Tara Agnese, to determine what might be a good direction to go in given the scope of the work that you all have in front of you.
- 2) To share a summary of the proposals with the body and for you all to review and collectively determine who the contractor could be for this project and then have a group meeting with that vendor to discuss the project and what the scope could look like together.
- 3) Finally Lauren suggested the departments could meet outside of the CCP to meet with the vendor and determine the Scope of the Work, if direction cannot be decided in today's meeting. Lauren stated unless there are Sunshine Ordinance stipulations that need to be taken into consideration

Geoffrea Morris clarified that if individuals meet with an evaluator within the capacity of the CCP, it would need to happen within a public meeting. Veronica Martinez stated that the proposals are part of public record at this time, so they can be shared at this moment.

The Chair proposed members of the executive committee to go back to their individual departments to determine what is most important to them, and then come back together at one of the CCP Executive committee meetings in the future. The chair recognized it can be very challenging to determine a scope of work for an evaluator in such a limited time as we have today.

Tara Agnese, APD Researcher, stated that she liked Lauren Bell's suggestion of taking a collaborative approach to selecting the vendor to do an evaluation of services. She also wanted to offer some thoughts to keep in mind when going back to your respective departments to discuss what an appropriate scope might be. There are many things captured on the proposed scope table (located in the packet on page 3). She stated some of which may be appropriate within the scope of evaluation of services, but some seem to her as a researcher as beyond the scope of an evaluation of services. She stated some questions for the members to think about as they think about the scope are:

- Do we want to do an evaluation of services?—
- Do we want the next realignment report be a 9-year or a 10-year report. The evaluation of services could be included within the updated realignment report, but an updated realignment report seems like a different task, which will require data from all departments.

- Do we want to do an evaluation of services specifically funded through AB109?
- Do we want to include other services that are important to San Francisco – even though they are funded from other funding streams?
- If we are evaluating only AB109 programs and services, are they only from one department or from multiple departments. If this is the case we could pull money from different departments into one contract for one vendor to handle the evaluation of the services across the departments.
- What is the best use of the money we have for the evaluation?
- What do we ultimately want to get out of the evaluation?

Simin, representing the Public Defender's Office, stated at the end of the day, we want to understand what is happening across the board. We want to understand what is the amount coming to San Francisco and where is it going. She also asked if there was any money allotted for evaluation. She went on to say that departments do not have extra money for evaluating services. It is important that we keep focused on the CCP.

The chair stated the report should reflect on the "totality of services."

Tara Agnese stated that different departments report in different levels of detail and report on different things.

Tara Anderson stated that it might be possible to leverage the Criminal justice Dashboard from the Safety and Justice Challenge. However, the data would be exclusive to local convictions. She went on to say that, it would be difficult for researchers to get statewide data from California's Department Of Justice (DOJ).

The Chair asked if there was a motion related to this agenda item.

Police Chief William Scott asked, "why the Police Department did not report anything in the 2015 report and Why were the police departments not part of the initial funding?"

The Chair stated that police departments throughout the states did not receive any funds.

Sheriff-Elect, Paul Miyamoto moved for members to go back to their individual agencies to evaluate the proposed scope of work ideas and then bring that information back to the next CCP Executive Committee meeting.

Tara Anderson seconded the motion.

The motion passed unanimously.

3. Status of Local Innovation Fund (discussion and action)

The chair stated starting in FY 2015-16, the State legislature approved allocating 10 percent of the growth in the State's AB 109 allocation to a Local Innovation Subaccount, which is to be used for local programs subjected to board of supervisors' approval.

According to the chair, the following decisions was made in October 2017 CCPEC meeting; in which the body would ask the County's Board of Supervisors to delegate Local Subaccount Authority to the Executive Committee of the Community Corrections Partnership, and to permit the Executive Committee to direct sub account funds towards services for people released pretrial and/ or transitional housing for young adults ages 18 – 35.

On March 9, 2018, the Board approved the Local Sub Account Resolution agreeing to the language in the resolution. A copy of this resolution is provide in the public handout. Then In 2018, there was \$168,677 in the local sub account from FY 17/18. On November 15, 2018, the Community Correction Partnership Executive Committee voted unanimously that the money would be directed towards transitional housing for people, ages 18 – 35 who are released pretrial.

Lauren Bell, Adult Probation Department's Reentry Division Director, addressed the status of this funding and possible programming. She stated that Adult Probation Department has been in discussion about a housing project with the Recovery Survivor Network (RSN). Lauren went on to say that this would be the quickest way to mobilize services. Lauren informed the body that APD would be able to fund 7 to 8 rooms with a peer support person onsite for the housing with the money from the Local Innovation Fund.

Chair opened the floor for comments and questions from the committee members.

Simin stated that she wanted more time to see if this was the best option. She asked, "When do we need to make a decision?"

Prior to answering Simin question, Veronica Martinez, a member of APD Finance Department, provided more context around the Local Innovation funds that included several growth funds. The chair also informed the body that APD would begin providing a projected marker at the annual CCP meeting.

Lauren Bell stated she believed \$613,643.45 could cover two to three years of housing. Lauren stated RSN was chosen because they are already approved housing vendor and that they have an existing contract with APD that could easily be expanded. RSN is currently over the Norma, an existing housing project for TAY youth (18-35 years old).

Tara Anderson stated she did not feel comfortable voting on this funding because she had not fully briefed the interim DA. She spoke of her department having a new incoming District Attorney.

Angelica Almeida, representing the Department of Public Health, suggested that Homeless and Supportive Housing should be a part of the conversation. HSH has people who train providers to do coordinated entry assessments.

Simin asked if there were any thoughts for investing in housing.

Chief Scott asked what the age group would be.

Lauren Bell answered 18 to 35 years old.

Simin stated that she wanted to see other options that leverages the money better. Options that provide better space and more than just peer support. The Chair suggested that the body move forward with the proposal and then do an evaluation of services.

Simin stated that the housing is to support 18-35 year olds on pre-trial. She went on to say that, she would feel more comfortable if the referral process was centralized so that all agencies could make referrals.

Lauren Bell clarified that referrals from partners would go directly to community partner, RSN and not through Adult Probation. Lauren stated the body could do an initial; one-year contract with extensions if that would make people more comfortable. Lauren stated by doing this way, the CCPEC provide the services to the targeted population, evaluate those services, and then do something different if there were concerns.

The Chair asked if there was a motion regarding this agenda item. Chief Scott motioned that the committee move forward with the proposed plan of having RSN provide housing with the understanding that the services would be evaluated in the future. The motion was seconded by Sheriff-Elect Paul Miyamoto. The motion was passed unanimously.

After the vote had concluded, Geoffrea Morris, Reentry Policy planner for Community Correction Partnership Executive Committee, mentioned the possibility of having a meeting in January before the Reentry Council or in meeting in February.

4. Adjournment.

Chief Scott motioned to adjourned and Simin Shamji seconded. The body unanimously passed.

The meeting adjourned at 3:08pm

The public can access

Agenda item # 3 at this website:

https://sfgov.org/adultprobation/sites/default/files/CityofSF_ThreeYearsOfRealignment_web.pdf

Agenda item # 4

Local Innovation Sub Account Funds (L.I.S.A.)– DRAFT Transitional Housing Program for people, ages 18 – 35 who are released pretrial

Brief Program Overview

To expedite services to our population of focus, the San Francisco Adult Probation Department will contract with Recovery Survival Network (RSN), an organization with decades of experience providing transitional housing and support services to justice involved people.

Eligibility: RSN will provide safe, Clean, and Sober Transitional Housing and Supportive Services to people, ages 18 – 35 who are released pretrial.

Program Design: RSN shall master-lease the CW Hotel located at 917 Folsom Street, San Francisco, California 94107. Through Sub Account Funding, RSN will provide seven rooms (with the potential to double up occupancy in each room to create capacity up to 14 people) over a two-year period. (CCPEC will meet early in the second year to review funding and continuation of services).

RSN will manage the day-to-day operations of the Program, including staffing, facilities maintenance, and services coordination directly with case management providers and other, as required, city and community partners so that participants receive wrap around support.

The Program length is up to 12-months, pending a 6-month program review. Program extensions may be granted beyond 12-months on a case-by-case basis. RSN, case management provider, and other as required, city and community partners will collaborate to discuss extensions.

Brief Program Design

Staffing - RSN's CW team includes a Program Manager, and round the clock combination of on-site coordinator and desk clerks. This team will work closely with CCP partners to discuss referrals, receive new people from custody or community, communicate about participants' status with assigned case manager/s and to troubleshoot challenges.

APD/Reentry Division's Role – Coordinate at a program-level with RSN to ensure streamlined program design, system, protocols, and data tracking/reporting and efficient reimbursement to RSN.

Referrals – Referrals will be made directly between CCP partners and RSN staff via phone or paper referrals. See sample referral form attached.

Waitlist - Once the 7 rooms (/ available number of beds) are filled, RSN will place referrals sequentially on a waitlist, and draw down on the waitlist in numerical order. Once the waitlist reaches 10 people awaiting a L.I.S.A. bed, RSN will let referring person/agency know that

beds/waitlist are filled. RSN will communicate with CCP partners when room availability opens up again – or partners can reach out to RSN team to discuss.

Intake – RSN staff will work directly with referred person and referring partner to expedite person into a CW bed.

Communication – The referred person's case manager will take the lead on communicating with RSN's team. RSN's team will alert case managers of progress, challenges and if someone leaves.

Exits – Program exits will occur when an adjudication, RSN, case management or client decision eliminates the need for RSN housing. Communication between the partners is essential so that RSN can track exit reasons.

Note

* RSN's CW master lease/APD's contract with RSN will include a total of 28 rooms, 7 of which are dedicated to meet the needs of Local Innovation Sub Account. SF Adult Probation will supplement the RSN-CW contract with additional funds to cover expenses of the additional 21 rooms. Eligibility into the additional 21 rooms will be more broadly for justice-involved, people ages 18 and over, and prioritizes clients of San Francisco Adult Probation. RSN and APD/Reentry Division will collaborate together and with city/community partners, inclusive of CCP partners to ensure these beds are filled.

QUESTIONS?

NEXT STEPS

Tour of CW Hotel

Other?