



Karen L. Fletcher  
Chief Adult Probation Officer

*Protecting the Community, Serving Justice and  
Changing Lives*

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**NOTICE OF INTENT  
TO ESTABLISH A PRE-QUALIFICATION LIST  
TO RESPONDENTS OF RFQ#APD2018-08 GRANT WRITING SERVICES**

Thank you for submitting a response to RFQ#APD2018-08 Grant Writing Services issued December 7, 2018 by the City and County and San Francisco, and administered by the San Francisco Adult Probation Department (SFAPD).

SFAPD received two responsive response packages.

**PRE-QUALIFICATION ANNOUNCEMENTS**

The following organizations have been selected for pre-qualification:

1. Hatchuel Tabernik & Associates
2. Resource Development Associates

Per Solicitation Section 5.4 Pre-Qualification Determination, Respondents on this list scored at or above 70 points of the 100 possible points for their written Responses. Respondents on this list are pre-qualified to participate in potential award negotiations with SFAPD on an as-needed basis for a period of two years from the date of this notice: January 24, 2019. Pre-qualified respondents may be asked to respond to requests for quotes, requests for proposals, or other competitive processes for specific scopes of work to ensure SFAPD receives the best value. Pre-qualified respondents may be subject to reference checks and/or interviews prior to SFAPD selection for contract negotiations. SFAPD may select pre-qualified respondents for contract negotiations without additional selection processes.

Any questions related to the outcome of this solicitation may be addressed to:

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