

RFQ#APD2021-01 Sex Offender Containment Model Treatment Services

Questions and Answers

- 1) If the agency has to offer services within city limits, would a provisional lease suffice to be able to submit a proposal, or does one's office have to already be established at the time of proposal submission?

It is possible to provide services outside of San Francisco City and County limits, however, the majority of SFAPD clients reside in San Francisco and may not be able to travel outside of San Francisco for different reasons. A provisional lease will suffice; please explain in your proposal narrative. SFAPD adheres to the California Sex Offender Management Board's (CASOMB) guidelines for Telehealth and Language Barriers, which may be located here: https://casomb.org/pdf/Telehealth_and_Language_Barriers_Guidelines_12_2020.pdf

- 2) Is Commercial automobile liability insurance required if we do not utilize vehicles to deliver services to SFAPD clients?

If an automobile will be required for travel in order to provide services to SFAPD clients, then auto liability insurance would be required. If an automobile will not be required for travel in order to provide services, then a request to waive auto liability insurance is possible, contingent upon review and approval.

- 3) As stated in RFQ Attachment III, will "Payment and Performance Bonds" be required in order to contract with SFAPD?

Payment and Performance Bonds do not apply to contracts resulting from this RFQ.

- 4) Can you provide more detail about the two prior project descriptions being requested in RFQ Attachment V (MQs)? Do you mean two prior contracts, or something else?

The intent of requested prior projects is to determine whether the proposer has experience providing the sought out services to similar populations served by SFAPD. The proposer may describe two (2) prior projects that have been operational for a minimum of two (2) consecutive years within the past five (5) years that may or may not be tied to a contractual agreement. For example, for the purposes of completing RFQ Attachment V (MQs), it is also acceptable if your firm receives referrals from an external agency without a binding contract in place. The "project" in this case would be the mutual agreement or memorandum of understanding between your firm and the referring agency.

- 5) Can the prior projects described in RFQ Attachment V (MQs) include projects that are not county-specific and/or probation department-specific?

Yes, prior projects may include projects that are not county-specific and/or probation-department specific.

- 6) What are SFAPD's expectations for chaperone training?

SFAPD adheres to the following descriptions for Chaperone Training:

Chaperone: A Chaperone is a person who can supervise a sex-offender's contact with specified minor child or children, who can assist a client with attending a specific event, and generally who want to assist the client with remaining offense free, and compliant with SFAPD supervision and

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his/her treatment plan. Chaperones may be non-offending parents, caregivers, friends, family members, co-workers or other individual, deemed by the selected Contractor and SFAPD, who want to assist a client with attending a specific event. Chaperones cannot be under any form of active, court ordered supervision, probation or parole.

An approved Supervisor Chaperone Training Program includes the following elements:

- A program with sufficient duration for the potential Chaperone to learn, process, and internalize information about offender characteristics, risk, and behaviors.
- A program that requires Chaperones to attend ongoing support groups where concerns shall be discussed and addressed and clarification regarding expectations is available.
- A program that requires each Chaperone to sign a contract stating that it understands and will follow the standards and requirements for acting as a Chaperone determined by the provider, which shall include the standards and requirements, set forth in this section.
- A program that includes, but is not be limited to training and support that is individualized and case-specific, assuring the disclosure of the offender's deviant sexual interests and behavior to prepare the chaperone to adequately observe, interpret, and act upon the offender's future interactions with children under conditions set by the SFAPD.

- 7) On the rate sheet, there are a few items such as "prevention group treatment," what are the expectations for this service item specifically? Who would we refer to that? Is this referring to after-care?

Prevention Group Treatment is a broad term used to encompass the following description, which is outlined in the CASOMB Sex Offender Treatment Program Certification Requirements (https://casomb.org/docs/CASOMB_Program_Requirements_Jan2014.pdf):

"Relapse prevention: The expression "relapse-prevention," as it has been used over many years in the field of sex offender treatment, has taken on many meanings, some quite specific. In this document the expression is not intended to describe any particular techniques, strategies or interventions but is being used in its broadest sense and can be thought of as synonymous with "recidivism prevention." Any recognized intervention which attempts to lessen the risk of re-offense may legitimately be termed relapse prevention in this broad sense. The use of this expression is not intended to lend support to any particular technique used in the past or currently to accomplish the goal of reducing re-offending."