

Community Investments
FY18-19 Artists and Communities
in Partnership – Creative Youth (ACIP-CY)
Program Overview

Artists and Communities in Partnership – Creative Youth Overview

The Artists and Communities in Partnership – Creative Youth (ACIP-CY) grant program provides high quality hands-on creative arts experiences infused with creative youth development principles to historically marginalized youth in San Francisco.

Panel Composition

The five-member peer review panel convened on February 7, 2019 to rank ACIP-CY applications according to the stated review criteria in the published ACIP-CY 2018-19 guidelines.

The racial demographics of our panelists include one African American woman, one Latinx woman, one woman of Chinese descent, one women of South East Asian descent, and one white woman. One panelist is a sound artist and storyteller; one a visual artist and public school educator; one is a writer, musician and theater artist working at a youth and family-focused performing arts company; one specializes in youth leadership development and arts education; and one is a visual artist with a focus on the immigrant community.

FY18-19 ACIP-CY Funding Recommendations

Seventeen grant applications were received requesting a total of \$332,000.

The panelists reviewed seventeen ACIP-CY applications according to the stated review criteria. (See attached ACIP-CY Guidelines). Funding recommendations include twelve of the ACIP-CY applicants for a total of \$232,000.

The successful requests encompass a wide range of genres: theater, photography, printmaking, music, architecture and interdisciplinary projects. A few of the applicants propose pilot projects, but the majority of the projects request support for ongoing programming. About half of the projects serve elementary age youth; the other half is evenly divided among middle school age, high school age and transitional age (18-24) youth. The majority of the projects take place during out of school time.

The applicants that did not score well were less successful in addressing the criteria regarding integrating creative youth development principles into their project proposal and into their sample unit of curriculum. Several applicants lacked compelling work samples of youth products made under the guidance of the teaching artist and/or a video sample of the artist engaging with youth.

Attachments

Attachments to this memo include the list of ACIP-CY applicants with scores and project descriptions, panelist biographies, and the FY18-19 ACIP-CY Guidelines.

Community Investments

FY18-19 Artists & Communities in Partnership- Creative Youth (ACIP-CY) Funding Recommendations

Applicant Category Grant Amount	Budget Size	Average Score	Project Description
African-American Shakespeare Company \$20,000	>\$400K	86.6	Funds will be used to support a year-round arts program where TAY youths are challenged to create and develop an original 45-minute spoken word performance based on a Shakespeare play. The performance piece can either be a re-interpretation, an adaptation, a commentary, or a combination. African-American Shakespeare's teaching artists and Treasure Island Job Corps education department will team together to support this program where students will learn techniques and basic skills in the areas of spoken word/rap, playwriting, and acting; and build upon those skills for a performance in May 2020.
Children's After School Arts (CASA) \$20,000	>\$400K	84.4	SFAC funds will support a partnership between printmaker Erin McAdams and CASA to guide students to develop artwork that celebrate heroes. Students will create screen printed portraits of youth activists and famous revolutionaries as children. Students will create work that honors personal heroes and make self portraits to emphasize their own heroic qualities. Student work will be displayed in a culminating event at SOMArts in January, 2020. SFAC funds will also be used to produce a children's book featuring self portraits of our future heroes with their words of how they will save the world.
Cutting Ball Theater \$20,000	\$150-400K	87.4	SFAC funds will support Cutting Ball Theater's education program, serving low-income youth in the Tenderloin, in partnership with De Marillac Academy. In the 2019-2020 academic year, CBT will provide theater arts education opportunities to the students of DMA. Programming will include live performance experiences and weekly theater classes. Through theater classes, CBT will engage students at

			DMA to create an original play based on a myth or folktale from the students' own cultural backgrounds classes, culminating in a final performance on the CBT stage.
Del Sol Performing Arts Organization \$20,000	\$150-400K	85.4	SFAC funds will be used to support an interdisciplinary arts program for students at San Francisco's Feinstein Elementary School, which includes a 10-part program for 4th grade students, 4 family art nights, and 1 all-school assembly. The project focuses around themes from the poetry carved by immigrant detainees into the walls of the Angel Island Immigration Station. Led by the Del Sol String Quartet along with visual artist/teacher Andrea Wong, the 4th grade program focuses on writing personal poetry and then creating linocuts and musical performance pieces using the poetry.
Galing Bata Bilingual Program \$20,000	\$150-400K	89.4	SFAC funds will be used to support SoMapagmahal, a Filipino and ethnic studies-based photography mentorship program for youth of color in SOMA Pilipinas that uses photography as a tool for self- and community-advocacy. Youth participants, mentored by teaching artists, engage in multimedia exercises, screenings, talks with visiting artists, neighborhood walks, and collaborative workshops with local organizations. The program takes place during after school hours in the summer and academic year, culminating in a zine publication and traveling photo exhibitions.
Leap Arts in Education \$20,000	>\$400K	90.4	SFAC funds will be used to support an in-school architecture residency and public capstone design presentation for grades 4-5 at Redding Elementary School. Experienced architect and teaching artist Jane Lin will lead six classrooms of students through a 20-week curriculum aimed at supporting students as they imagine their ideal neighborhood. Facilitated by Jane, students will be introduced to the environmental design profession, define problems their community is facing, work together to prototype creative solutions, and publicly present their ideas at the Tenderloin Museum.

Mission Graduates \$20,000	>\$400K	92.4	SFAC funds will be used to support an integrated arts and academic exploration of San Francisco's iconic artist and arts educator entitled "Who is Ruth Asawa?". Through a curriculum that examines Asawa's life and art, fourth and fifth grade students at three Mission Graduates elementary school sites will explore the relationship of art and nature, the history of Japanese internment, and the role art plays in personal growth and civic engagement. Students will write and perform short plays about Asawa's life while creating artwork inspired by her trademark techniques and materials.
Music Mission San Francisco \$12,000	< \$150K	85.5	SFAC funds will be used to support two teaching artists for our community-based after school music education program at the Mission Cultural Center for Latino Arts. Support from the San Francisco Arts Commission will provide revenue needed to fund two teaching artists. Classes provide free instruction in violin, cello, choir and basic musicianship to underprivileged children ages 7-12. In its first three years, Music Mission San Francisco grew from an initial enrollment of 19 students to 36 students. In the fall of 2019, we anticipate serving approximately 50 students.
Root Division \$20,000	>\$400K	90	SFAC funds will support extending and enhancing our partnership with Mission Education Center (a K-5 Latino immigrant/newcomer school). In utilizing the Latino Teaching-Artist Fellowship (LTAF), we will train and place 2 Spanish/English bilingual artists to be Artists-in-Residence at MEC for the fiscal year. In exchange for free studios at Root Division's facility, the LTAFs will develop and teach the My Two Homes curriculum to 100+ students, helping them build a visual arts language to creatively express their immigration experiences and new life in the U.S.
Southern Exposure \$20,000	>\$400K	85.4	SFAC funds will be used to support SoEx's continued partnership with Mission Girls' Young Queens on the Rise program. We will pair 15 Young Queens with dedicated teaching artists over 4 months in 14 workshops. They will conceive and create works of art for a community-based project to be exhibited

			professionally in SoEx's gallery space. The partnership goals include empowering teens with an arts toolkit to speak to the issues crucial to their community's well-being, exercising their leadership skills, and job training in arts organizing, activism, and community engagement.
Youth Art Exchange \$20,000	>\$400K	94	SFAC funds will be used to support a study of printmaking and its utilization as a vehicle for social justice for high school youth. Youth Art Exchange and Leadership High School will partner to engage San Francisco public high school students with printmaker Alyssa Aviles, a Xicana printmaker and founder of Suavecita Press. During the school day and in open printshop hours at [x]space, Alyssa will mentor youth as they learn technical printmaking skills to amplify their voices on issues facing San Francisco youth to develop artwork, host live printmaking activities, and exhibit their pieces.
Zaccho Dance Theatre \$20,000	>\$400K	84	SFAC funds will be used to support Zaccho's yearlong Youth Performing Arts Program (YPAP), where youth explore their potential in a professional setting through performance training, improvisation, research, and aerial dance. Working collaboratively with two teaching artists, our partners SF Unified School District and two Bayview-based public schools (Charles Drew and Malcolm X), we will create an original, youth-driven dance performance around the theme of Young Heroes.



FY2018-2019 Artists & Communities in Partnership- Creative Youth (ACIP-CY) Panelist Biographies

Shanna Bowie

Arts Center Program Manager at Destiny Arts Center

Shanna is the Art Center Program Manager at Destiny Arts Center, where she works to create a safe, artistic environment where youth and their extended families can thrive. Originally from Brooklyn, New York, Shanna has been with Destiny since September of 2018. Shanna believes in the power of art to change the world and help people envision a better future. Shanna has worked for the past decade at various arts and education organizations in the Bay Area such as Youth Art Exchange and SFJAZZ as well as advocating for youth leadership development and arts education as an executive committee member with the Arts Education Alliance of the Bay Area. Shanna is trained in youth leadership development practices through Be the Change Consulting. She holds a B.A. in Africana Studies from Brown University.

Angela Han

Education and Outreach Director at ShadowLight Productions

Angela Han is an artist, musician, and writer living and working in San Francisco. As the Education & Outreach Director at ShadowLight Productions, a Shadow Theatre performing-arts company, she manages the Arts Education Program that brings Shadow Theatre residencies to schools, afterschool programs, community centers, and libraries in and beyond the Bay Area. Angela has been a youth arts educator for over seven years, serving a diversity of communities in San Francisco (Edgewood Center for Children and Families) and Ithaca, NY (Ithaca Chinese School, Southeast Asia Program Outreach, Tompkins County YMCA, Ithaca Youth Advocates Program). She focuses her energies on developing, implementing, and evaluating curriculum that cultivates youths' potentials and strives to incorporate the cultivation of character strengths (e.g. creativity, curiosity, perseverance) in her lesson plans. In addition, Angela has been the Director of Communications at the San Francisco Women Artists Gallery (SFWA) and currently serves on the Board of the Northern California Women's Caucus for Art (NCWCA). She graduated with a degree in Music and Psychology from Cornell University.

Abhilasha Madan

Producer and Documentarian

Abby is an award-winning independent producer. She interweaves sound and story to spark discovery, build empathy, and cultivate community. Her work has featured on NPR's WNYC, KJZZ, WCAI, WOUB, on the podcast network Canadaland, and in museum exhibits. She is producing a forthcoming documentary podcast, *Historically Queer*, about the lives and struggles of queer activists of color throughout the decades. She co-created *Amplify*, a

storytelling conference for people of color, and is currently organizing a series of workshops on decolonizing documentary -- to explore ways we can challenge and disrupt colonial modes of documentary storytelling. She runs a newsletter called Patchwork where she has conversations with artists about the (oft-hidden) emotional terrain of the creative process. She is a graduate of UC Berkeley, the Transom Story Workshop, and was an NPR Next Generation Radio fellow.

Melissa San Miguel Quintana Artist

Melissa San Miguel Quintana is a Latina visual artist born and raised in the Mission district of San Francisco to Peruvian immigrants. As a painter, Melissa explores issues of identity, place and trauma through color, line and texture. She enjoys developing the creativity and voice of the next generation of artists. Melissa has served as a Teaching Artist at the Mission Cultural Center for Latino Arts, working to unleash the creativity of our city's youth with culturally competent and socially conscious curriculum. Melissa believes in the power of engaging and organizing the public through art. She has led free, pro-immigrant community art workshops as a way to connect everyday people with art and build solidarity around supporting immigrant families. In a previous career, Melissa served as a legislative advocate for children in foster care and low-income youth. Melissa graduated from UC Berkeley magna cum laude, and in 2018, was selected by the New York Foundation for the Arts as a Mentee for their Immigrant Artist program. She is currently the Exhibitions Assistant for the Rosenberg Library at City College of San Francisco.

Dede Tisone

Dede Tisone is a retired public school teacher. She received Fulbright-Hays Summer Fellowships to both China (1991) and India (1999) and achieved National Board Certification in 1996 in the area of Adolescence and Young Adulthood Art. For twenty years, she taught in public schools with diverse populations in Mountain View, California, was the Director of BAYCAP and a mentor teacher for the California New Teacher Project. In 2014, she facilitated the writing of the Visual Arts Standards for AERO, a project supported by the U.S. State Department's Office of Overseas Schools. Recently her work has focused on the Homeless. Her drawings can be found at dedetisone.com and have appeared in newspapers, including the San Francisco Chronicle and the San Francisco Street Sheets. She uses her skills now as a tool for social justice and considers herself a "Visual Journalist," and an "Activist Artist."



Artists and Communities in Partnership - Creative Youth (ACIP-CY) Grant Guidelines

San Francisco Arts Commission

Tom DeCaigny
Director of Cultural Affairs

401 Van Ness Avenue, Ste. 325
San Francisco, CA 94102 tel 415-252-2590 fax 415-252-2595
sfartscommission.org
facebook.com/sfartscommission
twitter.com/SFAC

*A translation of this grant application is available upon request; however, only applications in English will be accepted.

Una traducción de esta solicitud de aplicación está disponible a petición; sin embargo, solamente se aceptarán solicitudes en inglés. Favor comunicarse con Kate Patterson-Murphy al 415-252-2229 ó kate.patterson@sfgov.org para una traducción al español.

此拨款申请书的翻译版本将应请求而提供；然而，只有英文版本的申请书才会被接纳。联系电话：311

(Formerly Artists and Communities in Partnership for Youth)

FOR PROJECTS TAKING PLACE JULY 2019 – JUNE 2020

APPLICATION DEADLINE: Wednesday, October 31, 2018 at 12 p.m. (noon) PST (submission through sf.culturegrants.org)*

For any questions about ACIP-CY, contact Program Officer Liz Ozol at Liz.Ozol@sfgov.org or 415-252-2231.



City and County of
San Francisco

Ang pagsasalin sa Tagalog ng aplikasyon para sa pagkalooban na ito ay makukuha kung hihingilin. Ngunit ang aplikasyon sa Ingles lamang ang aming tatanggapin. Para sa tulong, maaring i-contact si Cece Carpio, 415-252-2217 o cece.carpio@sfgov.org.

Information about Artists and Communities in Partnership-Creative Youth Grant

Important Dates

Grants Webinar	September 5, 2018, 12 NOON
Technical Assistance Workshop	September 25, 2018, 5 p.m.
Applications Due	October 31, 2018, 23 NOON
Panel Review	February 2019
Funding Recommendations	April 2019
Commission Approval	May 2019
Grant Period	July 1, 2019 – June 30, 2021

About ACIP-CY

- The Artists and Communities in Partnership - Creative Youth Arts Grant (ACIP-CY) provides high quality hands-on creative arts experiences infused with creative youth development principles to historically marginalized youth in San Francisco.
- This grant supports a partnership between an Artist and/or Arts Organizations and a Youth Organization (school, afterschool program, CBO) to engage in an in-depth project with youth (ages pre-K to transitionally aged youth 18-24).
- The project may occur during the school year or as intensive summer programming.
- Applicants seeking funding should propose an arts-based project that incorporates the following Creative Youth Development principles:
 - Youth are engaged in Safe and Healthy Spaces
 - Programs focus on Positive Relationship-Building
 - Programs support and promote the development of skills necessary for success in today's society such as Critical thinking, Problem solving and Collaboration
 - Programs are Artistically Rigorous and Set High Expectations of youth participants
 - Programs are Asset-Based and help youth to build upon their inherent strengths and talents

- o Programs are Youth-Driven and honor student voice (For example, youth have a significant voice in shaping their projects and the program; youths are involved in decision-making; opportunities exist for youths to partner with adults; etc.)
- o (where applicable) Program approaches and outcomes are Holistic, recognizing a range of youth needs and often integrating with other service providers to create a coordinated community response to those needs.

Applicant Categories

Option 1: ARTS ORGANIZATION is lead applicant: Applicant is an arts organization that partners with non-arts community-based organizations in San Francisco that works with youth. The non-arts community-based partners could be a:

- school
- school-based afterschool program
- community-based afterschool program
- social justice organization
- community center

This is not a comprehensive list. If you have questions about your non-arts organization's eligibility, please contact Program Officer Liz Ozol.

Option 2: SCHOOL OR CBO is lead applicant: Lead applicant is a school, afterschool program or community-based organization that partners with an arts organization or an individual artist.

Please note: different entities (CBOs versus public schools) have different requirements that pertain to executing a contract. Please be aware of the requirements for your institution to be the lead applicant as well as the steps required in executing the grant contract.

Alignment with SFAC's Cultural Equity Goals

The San Francisco Arts Commission is committed to creating a City where all artists and cultural workers have the freedom, agency and platform to share their stories, art and culture.

Priority funding goes to organizations that are deeply rooted in and reflective of historically marginalized communities. Using both the Cultural Equity Endowment Legislation and the Grantmakers in the Arts' "Racial Equity: Statement of Purpose," these communities include: African and African American; Latino/a; Asian and Asian American; Arab; Native American; Pacific Islander; Lesbian, Gay, Bisexual, Queer; Transgender and Gender Variant People; People with Disabilities; and Women. (SF ADMIN. CODE CHAPTER 68: CULTURAL EQUITY ENDOWMENT FUND. Sec. 68.6. PROJECT GRANTS and <https://www.giarts.org/racial-equity-arts-philanthropy>).

Please note: We recognize that some marginalized communities may not be listed here and encourage applicants to articulate and provide supporting evidence about the marginalization for any community not named above. English learners, special needs students and system-involved youth are examples of communities not named in the legislation. Please also note the legislation pertains to marginalized communities and not fringe artistic disciplines.

Eligible Request Amount

Up to \$20,000. The applicant organization's two-year average annual operating revenue detailed in the DataArts SFAC Funder Report determines the eligible funding amount. Organizations can request up to 50 percent of their two-year average annual operating revenue.

Applicants must receive an average score of 75 percent or above by the review panel to be considered for funding. Funding will be determined by the availability of funds and is not guaranteed for a score of 75 percent or above.

Native American Arts & Cultural Traditions (NAACT-ACIP-CY)

The Native American Arts & Cultural Traditions (NAACT) category is aligned with ACIP-CY Grants. Applicants are to apply through the applicable grant category, and will be prompted to choose if they would like to apply through NAACT. By choosing this prompt, these applications will be reviewed by a panel of community members that represent the Native American community in the San Francisco Bay Area. Applicants to NAACT-ACIPCY should clearly substantiate their connection to the Native American community within their narrative responses. Please follow all of the instructions and check the box at the end of the Applicant Information Page to confirm that you would like to be considered under the NAACT-ACIP-CY grant program.

Who Can Apply

Eligibility

- The applicant organization or fiscal sponsor must be tax-exempt under Internal Revenue Code Section 501(c)(3).
- The applicant organization (and its fiscal sponsor, if applicable) must be San Francisco-based, and must demonstrate two years of programmatic activity with at least four programmatic San Francisco-based activities since January 2016.

- The applicant organization’s mission statement must be clearly focused on the development, production, and/or presentation of arts activities, or rooted in empowering communities serving children and youth based in San Francisco.
- The applicant organization cannot be part of another City agency or department.
- The organization’s two-year average annual operating budget must not exceed \$1.5 million in income (determined by the line: Total Operating Revenues (2-year average) in the DataArts SFAC Funder Report).

New for Fiscal sponsors: Organizations that exceed the \$1.5 million budget cap due to regranting must verify their operational budget without pass-through funds at the time of application. Applicants must upload their most recently completed IRS Form 990.

- Applicants must not be in default on any grants or loans from: (1) SFAC, (2) other City departments (including, without limitation, the Department of Children, Youth, and their Families; Office of Economic and Workforce Development; Mayor’s Office of Housing and Community Development; and Grants For The Arts), (3) Northern California Grantmakers Arts Loan Fund; (4) Northern California Community Loan Fund, (5) Community Arts Stabilization Trust; and/or (6) the Center for Cultural Innovation. This default clause was expanded due to the fact that SFAC has a fiduciary relationship with these particular organizations, through either shared City resources or other pooled philanthropic funds.
- The proposed project must take place in San Francisco between July 1, 2019 and June 30, 2020.
- The organization must be willing and able to meet the requirements associated with receiving funds from the City and County of San Francisco. In order to receive a grant from the San Francisco Arts Commission, you must become a registered, compliant supplier (formerly called a vendor) and meet the City of San Francisco’s insurance and business tax requirements. For more information about supplier requirements, visit: sfgov.org/oca/qualify-do-business. Please note if you are not already a City supplier, you will only be required to register if you are awarded a grant. Insurance and business tax requirements will be explained and made available upon approval of grant awards.
- For NAACT ACIP-CY: The organization must have a strong track record and demonstrated leadership that substantiates that they are connected to a Native American* community and engaged in significant programming that is rooted in Native American arts and cultural traditions.

**Per the Human Rights Commission, Native American is defined as people of indigenous descent from North, Central, and South American heritage as well as Native Hawaiians, Samoans, Marshall Islanders, and the indigenous people of Guam (whether enrolled, federally or nationally recognized or not). All groups indicated are encouraged to apply, but due to limited funds, priority will go to artists that are affiliated and connected to groups falling under the jurisdiction of the United States.*

Restrictions

- ACIP-CY is for programs involving youth. If your intended community is adults, please apply to ACIP-Social Justice (ACIP-SJ).
- A proposed project cannot receive simultaneous funds from multiple SFAC funding sources; this includes collaborators applying to work on different components of the same project and applying separately.
- Only one application per organization may be submitted to the Artists and Communities in Partnership - Creative Youth Grant category. An applicant cannot apply to both an ACIP-CY and a NAACT- ACIP-CY. This does not apply to fiscal sponsors who are submitting applications on behalf of different fiscally sponsored projects.
- Applicants cannot receive funding for two consecutive grant cycles in the ACIPCY category. All of our grantees are required to sit out for one year after each grant cycle. In addition, they are required to close out a grant before reapplying.
- The awarding of funds does not imply that the Arts Commission or any other City agency will produce, exhibit, promote or present the art created. It is the responsibility of the applicant to secure a venue, appropriate insurance and any required permits for public presentations or workshops.

Ineligible Expenses

Grant funds may not pay for:

1. Activities and events outside of San Francisco;
2. Deficit reduction;
3. Start-up money for new organizations;
4. Planning and development of space (See Creative Space grants).

Project Requirements

- All projects must contain appropriate community or school partnerships with an artist or arts organization and must submit a joint letter of support signed by both parties at the time of application.
- The teaching artist featured in the work samples and CV will be the same person committed to implement the proposed project.
- Arts organization or artist applicant demonstrates a two-year history of working in this (or similar) community. It is recommended that the teaching artist is from, or reflective of, the communities they are working with.
- All projects must incorporate Creative Youth Development principles. (page 2)
- The intended youth community must be actively engaged in the artistic and creative process. ACIP-CY is not for artists to create work about a youth community but rather to engage the youth community as active creators in the work.
- Project includes at least one event that is a demonstration of learning.
- Teaching artists paid a comprehensive living wage for the project, including prep and meeting time, as well as contact time with students.
- Every student must receive at least 15 hours of instruction and related activities with teaching artist, but deeper partnerships and sustained engagements with young people are recommended.
- Teaching Artist's ability to commit to attend three out of four 2-hour paid professional learning meetings from 6-8 pm on the second Monday of the months of November 2018, January, March, May 2019.

Partnership Requirements

CBO/school commits to:

- Designate and support a site representative who attends two joint meetings per year (beginning and mid-project); establish relevant policies and procedures; provide oversight and communication; troubleshoot as issues arise; and provide support for data collection, events, and evaluation.

- Provide, at minimum, a classroom or other appropriate space to the teaching artist for workshop hours and a place to securely store supplies.
- Follow all California licensing requirements to ensure student safety.
- City Permits and Permissions: If the proposal includes components that require City permits or approval such as publicly installed art, street closures, sound amplification in public space, or murals, the applicant will be solely responsible for securing the necessary permits, permissions, and approvals. This planning should be reflected in your project timeline.

Grantee Requirements

- City Permits and Permissions: If the proposal includes components that require City permits or approval such as publicly installed art, street closures, sound amplification in public space, or murals, the applicant will be solely responsible for securing the necessary permits, permissions, and approvals. This planning should be reflected in your project timeline.
- Insurance Requirements:
 - General Liability: Awarded grantees will need to submit a certificate of General Liability Insurance and an Endorsement Page with first invoice. General liability insurance cannot be waived. This requirement can be met by the following:
 - o Purchasing General Liability Insurance as an individual artist or organization.
 - o Purchasing Special Event Insurance for any public events associated with the grant project.
 - o Obtaining a General Liability Insurance certificate from their host venue, which adds the grantee and event to their policy by endorsement and lists the San Francisco Arts Commission as additionally insured.

Workers Comp Insurance: Workers Comp insurance is required for an organization that has employees. If you do not have employees, the San Francisco Arts Commission will provide a waiver for this requirement.

NEW: Waiver of Subrogation addendum is required for organizations to do work on ANY City-owned property.

Auto Insurance: Auto Insurance is required if the awarded grantee will use a vehicle for the purposes of the grant. The San Francisco Arts Commission will provide a waiver for this requirement.

Abuse and Molestation Insurance: Proof of Abuse & Molestation coverage in addition to General Liability coverage is required for working with vulnerable populations (minors, people with disabilities, or elderly people).

- Art Installation: Please note that any art installed with these grant funds on property owned by the City and County of San Francisco or on private property, must be reviewed and approved by the San Francisco Arts Commission starting with the Visual Arts Committee of the Commission. This applies to murals, public sculpture, and similar projects. It will be the responsibility of the grantee to build this process into their grant plan and timeline. Please contact the following Public Art Program staff if you have questions: Alyssa Torres at alyssa.torres@sfgov.org for murals; Aleta Lee at aleta.lee@sfgov.org for sculpture or any other type of public art.

Panel Evaluation and Scoring Criteria

Grants Panelists

A panel of peers reviews ACIP-CY applications in an open panel review process. Grant review panelists reflect the diversity of San Francisco; have broad knowledge about the particular artistic discipline and field issues and have experience that aligns with the purpose of the specific grant category.

Panel Review Attendance

The ACIP-CY panel meetings are open to the public. A time schedule of each panel meeting is emailed to applicants in advance. Please be sure that you include a working email address in your application materials. Take steps to ensure that emails from SFAC are not lost in your spam filter. Applicants are welcome to observe the meetings, but may not engage in discussion with the panelists or SFAC staff during the panel. Many applicants find it insightful to listen to the discussions of applications because the panelists are seasoned professionals. An applicant that attempts to influence a panelist in any way will be disqualified.

Funding Recommendations

Based on an evaluation of the proposals, panelist scores create a ranking for funding recommendations. Panelists will evaluate and rank proposals in three distinct budget categories: organizations with budgets under \$150,000; organizations with budgets between \$150,000 and \$400,000; and organizations with budgets between \$400,000 and \$1.5 million. Funding recommendations will be determined within each budget category. Applicants that do not score above 75 percent of the allotted points will not be eligible for funding. Grant amounts are either the full amount of the grant sought or a substantial portion of the requested grant—and never less than 75 percent.

Scoring Criteria

Panelists are instructed to use the following scoring criteria that correspond with the noted application questions. Close review of this grid may help you focus your application responses.

CATEGORY	POINTS	SCORING CRITERIA	APPLICATION QUESTIONS
Alignment with SFAC's Cultural Equity Goals (15 points)	10	The applicant demonstrates a thorough understanding of communities served and intentionality for serving those communities, and has a sound strategy for meeting the needs of the communities they serve.	<ul style="list-style-type: none"> - <u>Who</u> does your organization engage and <u>why</u>? (describe staff, volunteers, audience, clients as relevant) - <u>How</u> does your organization meet the needs of the communities you serve? <p>(This question must be answered by both parties - the lead applicant and their collaborating partner)</p> <ul style="list-style-type: none"> - Joint letter of agreement or memorandum of understanding
	5	Talks about youth demographics, describes community's assets and challenges, clearly explains how group is from historically marginalized community.	<ul style="list-style-type: none"> - Describe the youth population that you propose to work with. - Provide demographic data and relevant information. - What are their assets? - What are their challenges?
Artistic History (25 points)	5	Demonstrated commitment to the organization's mission through artistic or youth programs. Confidence in the organization's ability to carry out the proposed project successfully.	<ul style="list-style-type: none"> - Describe your organization's history and highlight major accomplishments that are relevant to the proposed project. - Complete the San Francisco Activities table - Work samples
	10	TA shows focused commitment to artistic practice. Work samples demonstrate originality, clarity, and depth of concepts.	<ul style="list-style-type: none"> - TA describes artistic practice. - Work samples, CV.
	10	Applicant demonstrates experience working with youth (long term, indepth, developmentally appropriate; gives concrete examples).	<ul style="list-style-type: none"> - Evidence of TA experience working with youth - Work samples, CV

Quality of Proposed Project (35 points)	15	Project description is clear and includes short and long-term outcomes including CYD goals as well as goals of artistic exposure, youth engagement, skill development and creative application. Authentic integration of Creative Youth Development principles.	-Describe proposed project including the artistic activities that will occur and a clear timeline. -Describe how will you engage, and make the project relevant, to youth? - How are CYD principles be infused in this project?
Quality of Proposed Project continued	10	Sample unit is engaging, creative, reflects CYD principles, and is developmentally appropriate.	- Sample unit
	10	Grant plan includes: Student event at site; recruitment strategies as appropriate; high number hours for student engagement, and sufficient preparation time.	- Grant plan
Ability to Complete the Project (25 points)	15	Budget plan includes: high number of hours with students, strong artist compensation, room for collaboration and creativity. Confidence in the key personnel to work with the targeted community and meet the goals. Applicant is fiscally healthy.	- Budget & Budget notes - Key Personnel - Provide bios for the project team and their relevant experience and qualifications working with the target community. - DataArts SFAC Funder's Report and Notes or - If lead applicant is non-arts CBO or school, financial statements including the past two years' Income Statement, Profit and Loss, and Balance Sheet
	10	Demonstrable impact and benefits of the project, including qualitative and quantitative results.	- Evaluation Plan - What will youth know and be able to do? How will you know? - What are other impacts and benefits of the project? How will you know?

Panel Notes

SFAC staff takes notes on panel comments during deliberations. You may contact sfac.grants@sfgov.org to obtain panel comments.

Funding Approval

Panel recommendations are subject to the approval of the Arts Commission. Typically, recommendations are first reviewed by the Community Arts, Education and Grants Committee, then by the Full Commission. Commission meetings are public. The agenda will be available on the Arts Commission website at sfartscommission.org 72 hours in advance of the meeting.

Grant Awards

Notifications will be e-mailed. Award notifications will include instructions about contracting procedures.