



**ADVISORY COMMITTEE OF STREET ARTISTS AND CRAFTS EXAMINERS**

**Screening of New Street Artists and Additional Crafts**

**December 5, 2017**

**ADVISORY COMMITTEE OF STREET ARTISTS AND CRAFTS EXAMINERS**

**MINUTES**

**Members Present:**

Carolyn Kualii, Sean Nash, Jon Winge

**Members Absent (if applicable):**

Sandy Barns

**Staff Present:**

Market Manager, Anne Trickey

**Meeting convened (TIME): 1:15 p.m.**

**2. Public Comment.**

*Discussion.*

No one from the public appeared today for comment.

**3. Screening of New Artists and Additional Crafts.**

No artists came to their scheduled appointments.

**4. Work Plan Update.**

*Discussion.*

Using the Work Plan presented to the Advisory Committee during their Orientation meeting, the group discussed the following:

- Update on priority items regarding assessment study of 2015, and revised work plan being implemented as of 2016-17. Review of the working group history, and the conditions around the Sunsetting of the WG; details on the notes generated from those discussions and the implementation of certain specific administrative changes to address concerns raised by the WG.
- Discussion of protocol regarding agenda items, and affirming an action plan for managing public commentary when/if members of the public attempt to interrupt SAPAC meetings (temporary adjournment).
- Adoption of preamble to clearly establish norms for administration of public meetings and language use.
- Notes on Monitoring Process
  - screening review
  - studio visit
  - warning
  - administrative hearing on violation which may result in suspension (2 months) or expulsion from program

- protocol around photography during monitoring.
- online lottery system.
- creation of a pilot incubator program- both to aid emerging artists and increase social media presence
- promotion of the program
- market clusters
- decrease in # of vendors participating in program has resulted in a lower percentage of the cost of our program being underwritten by vendor fees
- discussion of proposition “S”
- The Heart of the Artist
- contracting with Salesforce to create better shared data of sf arts commission agencies (Alyssa, Anh)
- Anne working with SFETSY group on alignment of designation “Handmade”

#### **5. Conflict Resolution**

Committee Member Kualii motioned to table this item.

Committee Member Nash seconded.

The item was tabled to the next meeting.

#### **5. New Business and Announcements.**

The Committee discussed the January Schedule. A decision was made to move the January meeting to Tuesday, January 9, 2018.

Anne Trickey discussed the search for an Additional Advisory Committee Member.

Ms. Trickey mentioned the WM holiday market and invited Committee Members.

Committee Members asked to agendaize and discuss the Incubator idea at additional meetings.



Committee Member Nash requested the drafting of an “Expectations” document for artists coming into the program to review.

Committee Member Kualii asked for support creating a Work Plan for the Advisory Committee starting in January for the calendar year.

Ms. Trickey clarified that Committee Members can meet in groups of two to discuss items, but that once they are a group of three that constitutes a body and must be agendized.

## **6. Adjournment.**

There being no further business, the meeting adjourned at 3:35 p.m.

Respectfully submitted,

Sean Nash  
Committee Member