

Artist Code of Conduct

The Art Vendor program is a program of the San Francisco Arts Commission. As a participant in this program, the Arts Commission expects each artist to uphold and embody the mission, vision, and values of the Arts Commission. As a licensed artist, you are a cultural ambassador of the Arts Commission and as such, are expected to adhere to standards of behavior appropriate for this role. The market is a community of artists and all artists are responsible for its care and upkeep. Please respect the market and your role as one of the public representatives of the San Francisco arts community.

The Arts Commission has adopted as part of its strategic plan the following Mission, Vision and Values:

Mission

The San Francisco Arts Commission is the City agency that champions the arts as essential to daily life by investing in a vibrant arts community, enlivening the urban environment and shaping innovative cultural policy.

Vision

The San Francisco Arts Commission envisions a San Francisco where the transformative power of art is critical to strengthening neighborhoods, building infrastructure and fostering positive social change. We believe the arts create inspiring personal experiences, illuminate the human condition and offer meaningful ways to engage with each other and the world around us. We imagine a vibrant San Francisco where creativity, prosperity and progress go hand in hand. We advance artists' ideas to improve the quality of life for everyone through a united cultural sector whose contributions are vital and valued.

Values

- Cultural equity and access to high quality arts experience for all
- The arts as a vehicle for positive social change and prosperity
- Artists as integral to making San Francisco a city where people want to live, work and play
- The arts as critical to a healthy democracy and innovative government
- Responsiveness to community needs
- Collaboration and partnerships
- Accountability and data-driven decision-making

Code of Conduct

By signing your name to this document or checking the box online you confirm that you have read and reviewed this material. The Program Officer will keep a receipt of your acknowledgement on file. *A violation of these rules may result in the denial, suspension, or revocation of your license. See San Francisco Police Code Section 2408(a).*

1. It is the City's policy to prohibit discrimination or harassment on the basis of: **Race, color, ancestry, national origin, ethnicity, place of birth, sex, age, religion, creed, disability or medical condition, HIV/AIDS status, sexual orientation, marital or domestic partner status, gender identity, parental status, pregnancy, weight or height or any other characteristic protected by state or federal employment discrimination laws or by the San Francisco Charter or local ordinance. The Arts Commission expects all licensees and program participants to keep derogatory and discriminatory language out of the market and this program.**
2. Always be respectful, courteous and considerate to fellow artists, Arts Commission Staff, Advisory Committee members and the public. A major factor in the existence of the program is its continued good relations with the public and the business community.
3. Do not physically or verbally threaten or assault another artist, an Arts Commission staff member, an Advisory Committee member or other departmental personnel, a store merchant, or any member of the public, or engage in any other serious mistreatment of persons, or acts that present an immediate danger to the public health and safety.
4. Present a neat and clean display that follows market location specifications. Make sure you have your signs and labels visible so that the public knows that your items are handmade.
5. All artists must ensure that their displays are secured. Winds are unpredictable and therefore every physical display shall be held down by weights or in another manner to prevent movement by the wind. The City and County of San Francisco is not responsible for any damage caused by any display.

6. Keep your space clean while you are in it, and remove everything when you leave. There should be no evidence of your craft or display once you leave a location.
7. Do not display items that appear to be for sale that you have not made, even if you are not selling the items.
8. Display for sale only handmade items that are listed on your license.
9. Set up in designated locations only.
10. Keep your display within space allowance. None of your equipment, display or other belongings should intrude into any walkways or into another space.
11. You must personally sell your items. Only you as the licensed artist may take money from a customer in exchange for anything from your display. You may have another person watch your display for short periods, but that person cannot make sales on your behalf.
12. Do not attach anything to any piece of public property or private property that is not yours. For example, do not hang your merchandise, signage, or part of your display on trees, lampposts, railings, fences, fireplugs, or other objects that do not belong to you.
13. Arrange any umbrella used as part of a display such that it does not interfere with visual access between storefronts and public walkways. Please arrange any merchandise in a manner that maintains this visual access.
14. If you set up prior to the day's lottery, you must vacate if the space is allocated through the lottery.
15. Do not interfere with or hinder any City employee, Advisory Committee member or contractor who is engaged in the discharge of such person's duties. This includes both physical and verbal abuse of any employee.
16. Do not make false reports or use deception to gain an advantage over other artists.

17. The approved selling locations are drug and alcohol free zones. Do not drink, smoke, or use illegal drugs at the market.
18. Artists shall vacate the areas used for loading and unloading of displays and equipment as soon as possible. No artist shall use these areas for parking except while loading or unloading.
19. Respect the business of your fellow artists. Do not enter their spaces without permission, interfere, or hinder the interaction between customers and other artists. Please ensure that your customers do not block or interfere with the displays of neighboring artists.
20. Loud or constant music or noise (radios, drums, instruments, filing, hammering, cutting, etc.) can greatly disturb the artists who spend many hours a day in close proximity to each other. Please be considerate of the neighboring artists and merchants, and work with them to address concerns about music and noise.
21. Do not "hawk" your merchandise by shouting to people who pass your table.
22. Artists shall not replicate another artist's work.
23. You must comply with all applicable ordinances and rules. As a reminder, artists are prohibited from selling or setting up between 12 a.m. and 6 a.m. and selling, offering or soliciting offers to purchase from any vehicle.

Program Violations

[Article 24 of the San Francisco Police Code](#) (online link) sets forth the procedures for addressing violations of the ordinances and the Commission's rules and regulations applicable to the artists, and any appeal from a decision by the Arts Commission to suspend, revoke or deny a license. Any staff member, artist or member of the public may initiate a complaint against an artist for violation of the ordinances or rules and regulations, including the code of conduct included herein.

[The Notice to Street Artists](#) (online link) adopted by the San Francisco Arts Commission sets forth the administrative procedures applicable to hearing procedures. Any artist subject to a complaint should review those procedures, which are available here:

Refusal to Issue or Renew a License

In addition to suspending or revoking a license, the Arts Commission may refuse to issue or renew a license pursuant to the terms of Article 24 of the San Francisco Police Code and the administrative procedures adopted by the Commission.

Artist Name _____

Signature _____ Date _____

7/23/18

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