

# REQUEST FOR REVIEW FORM

San Francisco Arts Commission  
**Civic Design Review**

## PROJECT INFORMATION

PROJECT TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

CLIENT DEPARTMENT: \_\_\_\_\_

PROJECT ADDRESS \_\_\_\_\_ DISTRICT NUMBER: \_\_\_\_\_

Is this part of a multi-site project, bond or capital improvement program? If yes, which program?

## PROJECT TEAM

PROJECT DESIGNER: \_\_\_\_\_ Email: \_\_\_\_\_

PROJECT MANAGER: \_\_\_\_\_ Email: \_\_\_\_\_

ARCHITECT: \_\_\_\_\_ Email: \_\_\_\_\_

LANDSCAPE ARCHITECT: \_\_\_\_\_ Email: \_\_\_\_\_

## DATES OF REVIEW

Conceptual/Informational Presentation \_\_\_\_\_

PHASE 1: Schematic Design \_\_\_\_\_

PHASE 2: Design Development \_\_\_\_\_

PHASE 3: Construction Documents \_\_\_\_\_

Other:

Small Project Review

Plaque Review

## PROJECT DELIVERY METHOD

Design, Bid Build (traditional)

Fast Track

Design-Build

Bridging

Other

Construction Commencement: \_\_\_\_\_

Construction Completion: \_\_\_\_\_

Structure size (SQ FT): \_\_\_\_\_

## BUDGET

Total Construction Cost: \_\_\_\_\_

Art Enrichment Budget: \_\_\_\_\_

Please attach the official line item construction budget for the project and provide an explanation. If the Art Enrichment budget is less than 2% of the total construction cost including above and below ground construction unless exempt per the Art Enrichment Ordinance.

## DESIGN CONCEPT

Please provide a succinct description of the design concept or idea (not the functional goals). Attach additional page if needed.

In the proposed campus quad scheme, buildings are arranged to enclose an interior "campus" where pedestrian entrances to shops and buildings, landscaped gathering areas and pedestrian pathways are located.

## ADDITIONAL INFORMATION

Is this project on a City designated landmark or in a City designated historic district? If yes, please contact Tim Frye of the Historic Preservation Commission to determine whether a certificate of appropriateness or other steps are required.

## COMMUNITY OUTREACH

**It is your obligation to notify the community (by mail or email) that there is opportunity for public comment at the Civic Design Review Meeting.** This is an important part of the public process. What has been done in this regard?

## FEES

Effective September 25, 2018: \$12,800

Projects will now be charged on a per project basis. The Base Fee per project will be \$12,800; however, complex projects or projects involving more than one building may be charged a higher fee.

Write check to: San Francisco Arts Commission

**Interdepartment Fund Transfer should use the below codes for SFAC's chart fields:**

Revenue Account ID: 460127

Fund ID: 11740

Department ID: 163649

Authority ID: 16577

Project ID: 10022393

Activity ID: 0001