



Date: 12/10/2020

To: Honorable Members of the Visual Arts Committee

From: Susan Pontious

RE: Executive Summary of Changes to the Policies and Guidelines for the Civic Art Collection

1. Global change of "Selection Panel" to "Review Panel."
2. **Introduction (pg.1)**
  - a. Insert Racial Equity Statement
  - b. Revise Purpose to incorporate by reference Americans for the Arts documents adopted by Commission.
3. **Mission Statement (pg. 1)** Revised to incorporate language more inclusive of racial equity goals.
4. **Goals of the Civic Art Collection (pg. 1)** Revised to include language more aligned with racial equity goals.
5. **Sections 3.2- Roles and Responsibilities, (pg. 6-9)** Minor updates with titles; clarification of CIP Project manager role (3.3.9)
6. **Section 4.4, Criteria:** Revised as to reflect updated scoring criteria; reflective of how racial equity goals, community/client input, feasibility and maintainability are incorporated in selecting new artwork.
7. **Section 4.6; Artist Review Panels,(pg. 16-18)** updated to reflect:
  - a. Updated dollar amount (change from \$100,000 to \$129,000 trigger for different selection process. Aligns with revised minimums from purchaser for formal vs. informal bids for city contracts.
  - b. Updated Conflict of Interest.
  - c. Expansion of Roles and Duties of the Review Panel and advisors
  - d. Further clarification of procedure when panelists do not attend or have a conflict of interest.
  - e. Relocation of **4.5, Artist Selection Process for Different Contract Thresholds** to **Section 4.13, Contractual Agreements and Purchase Orders. (pg. 20).**
8. **Section 4.14.4, Proposal Honorarium (pg.21):** Consolidated text; inserted table to clarify range in honorarium payments for different contract amounts.