

**SAN FRANCISCO COMMISSION OF
ANIMAL CONTROL & WELFARE
Meeting Minutes March 16, 2017**

1. Call to Order and Roll Call

Present: Annemarie Fortier; Julene Johnson; Russell Tenofsky; Bunny Rosenberg; Robin Hansen, DVM; Shari O'Neill, DVM

Absent: Jane Tobin; Lisa Wayne; Officer Ryan Crockett; Virginia Donohue (SF ACC)

2. General Public Comment

No public comment

3. Approval of Draft Minutes from the February 2017 meeting

Approved.

4. Chairperson's Report and opening remarks

None

5. Commissioners reports

None

6. New Business

A. Renewal and Appointment of Commissioners

Three Commissioners terms are up for renewal. Commissioners are - Johnson, Tenofsky and Tobin. The Commissioners must re-apply by May 3, 2017, one week before the Rules Committee Meeting which is scheduled for May 10, 2017. Chairperson will send additional information on how to reapply. Commissioner Rosenberg requested that the approval of new commissioners happens before the next meeting in May.

B. Review of Agenda by protocol by San Francisco City Attorney Brad Roosi

Commissioners and Chair reviewed lawyers comments and decided the following:

1. Agenda would include public comments in twice within the agenda
2. Commissioner reports may include additional information about topic to ensure public knows what is to be discussed.
3. Consistent fonts
4. Contact library to ensure all supporting documents and agenda are accessible online at the library.

7. Old Business

Commissioner Orientation Packet - Commissioner Rosenberg provided a Commissioner packet created in 2005 by former Commission Rauthier. This packet outlines role/responsibilities and codes (health/animal). Commissioners discussed reviewing and updating for future use. It was decided 2-3 could work on it first, bring it to the Commission for approval and route to the City Attorney for final review/comment.

8. General Public Comment

None

9. Items to be put on the Calendar for Future Commission Meetings -Policy and Procedure manual for new commissioners.

10. Adjournment (approx 6:15 p.m.)