

## NOTICE OF FUNDING AVAILABILITY (NOFA)

### IMMIGRANT ENGAGEMENT & INTEGRATION GRANTS

RFP#2021-02

<b>Date Issued:</b>	April 7, 2021
<b>RFP Issued:</b>	April 9, 2021
<b>Deadline to Submit RFP Questions:</b>	5:00 p.m. PT, April 14, 2021
<b>Proposals Due:</b>	5:00 p.m. PT, April 23, 2021

The Office of Civic Engagement & Immigrant Affairs (OCEIA) is pleased to announce the availability of funds and a Request for Proposals (RFP) for the RFP#2021-02 Immigrant Engagement & Integration Grants.

All RFP materials will be available electronically on OCEIA's website at [www.sfgov.org/oceia/grants](http://www.sfgov.org/oceia/grants) on **Friday, April 9, 2021**. Alternative formats for persons with disabilities will be available upon request at (415) 581-2360 or [civic.engagement@sfgov.org](mailto:civic.engagement@sfgov.org). **All proposals must be submitted electronically and received by 5:00 p.m. PT on Friday, April 23, 2021.**

#### IMMIGRANT ENGAGEMENT & INTEGRATION GRANT CATEGORIES:

##### **1. LANGUAGE ACCESS COMMUNITY GRANTS**

This grant opportunity is for non-profit and community-based organizations based in San Francisco to develop and implement a set of programs and services to increase community and City capacity to meet the language access needs of underserved immigrant communities and monolingual or Limited English Proficient (LEP) individuals who live or work in San Francisco. Emphasis will be placed on 1) building community-based language access leadership and capacity through community outreach and education, 2) collaborative work to assess, evaluate, and document language access needs in the community and ensure City departments are effectively communicating with and delivering services to residents who speak languages other than English, and 3) building community capacity to deliver community-based interpretation and translation services.

- **CITYWIDE LANGUAGE ACCESS COLLABORATIVE**
- **FILIPINO LANGUAGE CAPACITY BUILDING**
- **SOUTHEAST ASIAN LANGUAGE SERVICES & CAPACITY BUILDING**
- **CENTRAL AMERICAN INDIGENOUS LANGUAGES CAPACITY BUILDING**
- **EMERGING or UNDERSERVED COMMUNITIES & NEEDS**



## **2. NATURALIZATION SERVICES GRANT**

This grant opportunity is for a non-profit, community-based collaborative to promote citizenship and civic participation among San Francisco's naturalization-eligible immigrants. The intent of this program is to increase the number of naturalized citizens in San Francisco by providing free immigration legal services and application preparation through group processing workshops. The RFP process will select a San Francisco non-profit/community-based collaborative with expertise in providing such naturalization services.

## **3. FINANCIAL & ADMINISTRATIVE SUPPORT PROGRAMS**

The purpose of this program is to provide administrative, financial, and systems support to OCEIA'S immigrant assistance programs and initiatives. Program support includes the immigration fee assistance and financial empowerment initiative, as well as systems, training, and fiscal support to OCEIA's direct programs, including the Community Ambassadors Program and the DreamSF Fellows Program.

Categories in this area include:

- **IMMIGRATION FEE ASSISTANCE**
- **TRAINING & FISCAL SUPPORT FOR OCEIA PROGRAMS**

### **Requirements**

Proposers for all programs must be 501(c)(3) nonprofit organizations based in the City and County of San Francisco (the City). Program activities must be conducted in San Francisco and will be focused on assisting individuals who live, work, or attend school in the City. Selected grantees must be City-compliant vendors that demonstrate cultural and linguistic competence; have a history of assisting and serving San Francisco communities; demonstrate extensive knowledge of neighborhood services, issues, and resources; and demonstrate credibility and capacity to reach target populations.

### **How to contact OCEIA**

If you have any questions regarding the RFP, please send an email to [civic.engagement@sfgov.org](mailto:civic.engagement@sfgov.org) with the subject line referencing the **RFP#2021-02**. All questions received by 5:00 p.m. PT on Wednesday, April 14, 2021 will be answered and posted on OCEIA's website ([www.sfgov.org/oceia/grants](http://www.sfgov.org/oceia/grants)) by 5:00 p.m. PT on Thursday, April 15, 2021. OCEIA will not respond to questions after the above deadline. To ensure that all applicants have access to the same information, OCEIA staff members are not permitted to answer RFP content questions via telephone or in person.