

CSC-22MTA (9/00)

CIVIL SERVICE COMMISSION CITY AND COUNTY OF SAN FRANCISCO

CIVIL SERVICE COMMISSION REPORT TRANSMITTAL (FORM 22)

1.	Civil Service Commission Register Number: 0229 - 13 - 1						
2. For Civil Service Commission Meeting of: August 19, 2013							
3.	Check One: Ratification Agenda						
		Consent Agendax					
		Regular Agenda					
4.	Subject: SFMTA Provisional Appointment Report						
5.	Recommendation: Adopt Report						
20 L	energy of the state of the stat						
6.	Report prepared by	eport prepared by: Clare Leung Telephone number: 701-5062					
7.	Notifications: (Attach a list of the person(s) to be notified in the format described in IV. Commission Report Format -A)						
8.	Reviewed and approved for Civil Service Commission Agenda:						
	SFMTA Director, Human Resources: Muld E Ellison By: Donald E. Ellison						
		Date: 1/25/13					
9.	Submit the original time-stamped copy of this form and person(s) to be notified (see Item 7 above) along with the required copies of the report to:						
	25 Van Nes	Officer ce Commission ss Avenue, Suite 720 sco, CA 94102					
10.		form in the ACSC RECEIPT STAMP ng the time-stamp in the CSC Office. CSC RECEIPT STAMP					
Attac	hment	2013 JUL 29 PM 2: 27					



MEMORANDUM

DATE:

July 29, 2013

TO:

Honorable Civil Service Commission

THROUGH:

Donald E. Ellison

Director, Human Resources

FROM:

Clare Leung V

Recruitment Manager

SUBJECT:

Provisional Appointment Report

Attached for your review is a summary report of provisional appointments in San Francisco Municipal Transportation Agency (SFMTA) "service critical" tested classes reflecting provisional employment through June 30, 2013. Also, attached is a graph which reflects the total number of provisional appointments for the last three fiscal years, in addition to the numbers for the current report period.

Edwin M. Lee Mayor

Tom Nolan Chairman

Cheryl Brinkman Vice-Chairman

Malcolm Heinicke
Director

Jerry Lee Director

Joél Ramos Director

Cristina Rubke Director

Edward D. Reiskin Director of Transportation The total number of provisional appointments in "service critical" classes is thirty-two (32), an increase of 11 since our last report.

Ten of the thirty-two provisional appointments are in citywide job classifications. Our focus remains on establishing eligible lists for SFMTA-specific job classifications to minimize provisional appointments in those classes.

Eighteen (18) permanent civil service examinations are in various stages of progress including 1937 Supervising Parts Storekeeper, 7332 Maintenance Machinist, 8167 Administrative Hearing Officer, 9196 Senior LRV Engineer and 9520 Transportation Safety Specialist. We have posted ten (10) eligible lists since January 2013.

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Tele: 415.701.4500 www.sfmta.com



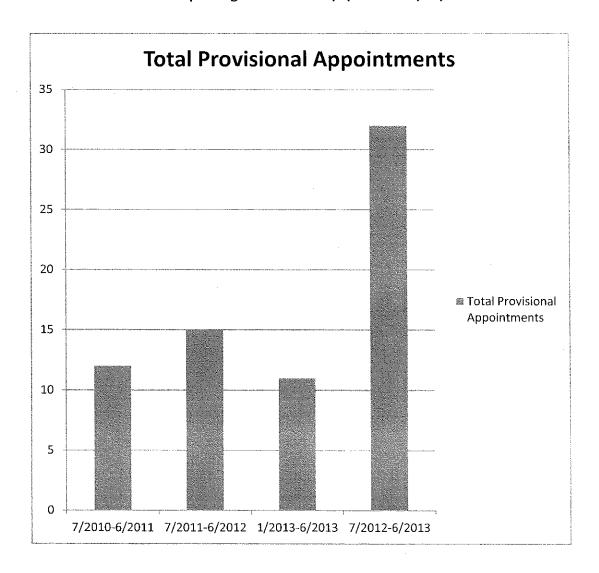
Provisional Appointments Summary Report For Tested Classes at SFMTA

Service Critical Positions

SFMTA Provisional Appointments as of June 30, 2013

		less than				more	Total
		6	6 to 12	13 to 24	25 to 35	than 36	Class
CLASS		months	months	months	months	months	Count
	Supervising Parts						
1937	Storekeeper	·			1		1
1950	Assistant Purchaser		3				3
	Contract Compliance						
2978	Officer II	2					2
5290	Transit Planner IV			1			1
3230	Transit Flammer TV			ļ			1
7332	Maintenance Machinist				4		4
	Electrical Transit						
7380	Mechanic Asst. Supervisor	7					7
7390	Welder			4			4
	Wire Rope Cable						
7472	Maintenance Mechanic		3				3
9122	Transit Information Clerk	1				:	1
	Traine information Sterk	<u> </u>					· •
9196	Senior LRV Engineer				1		1
9506	Sr. Permit & Citation Clerk	2					2
	Transportation Safety						
9520	Specialist				3		3
			_		_	_	
	Total	12	6	5	9	0	32

Provisonal Appointments for Tested Classes at SFMTA Service Critical Positions For the Reporting Period from 1/1/2013 to 6/30/2013



	Total Provisional
Time Period	Appointments
7/2010-6/2011	12
7/2011-6/2012	15
1/2013-6/2013	11
7/2012-6/2013	32