

CIVIL SERVICE COMMISSION CITY AND COUNTY OF SAN FRANCISCO

CIVIL SERVICE COMMISSION REPORT TRANSMITTAL (FORM 22)

Refer to Civil Service Commission Procedure for Staff - Submission of Written Reports for Instructions on Completing and Processing this Form

1.	Civil Service Comm	ission Register Number:				
2.	For Civil Service Co	mmission Meeting of: December 2, 2013				
3.	Check One:	Ratification Agenda	,			
		Consent Agenda X				
		Regular Agenda				
		Human Resources Director's Report	· .			
4.	Subject: Future Employment Restrictions Report – FY12-13					
5.	Recommendation: A	ccept the Report				
6.	Report prepared by:	Donna Kotake Telephone number: 415 557-	4912			
7.	Notifications: Donna Kotake, Department of Human Resources, 1 South Van Ness, 4 th Floor, San Francisco, CA 94103					
8.	Reviewed and approved for Civil Service Commission Agenda: Human Resources Director:					
		Date: 11/13/13				
9.	Submit the original time-stamped copy of this form and person(s) to be notified (see Item 7 above) along with the required copies of the report to:					
	Executive Officer Civil Service Commission 25 Van Ness Avenue, Suite 720 San Francisco, CA 94102					
10.		form in the ACSC RECEIPT STAMP≅ ing the time-stamp in the CSC Office. CSC RECEIPT STAMP	ECEIPT STAMP			
Attacl	hment					
CSC-22	(11/97)					

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City and County of San Francisco Edwin M. Lee Mayor



Department of Human Resources Micki Callahan Human Resources Director

Date:

November 7, 2013

To:

Honorable Civil Service Commission

Through:

Micki Callahan, Human Resources Director Whe

From:

Donna Kotake, Deputy Director, Workforce Development

Subject:

Restrictions Register Report for FY1213 (July – June)

Attached is the report on Future Employment Restrictions (excluding the Municipal Transportation Agency) for FY12-13. This report includes a list of all future employment restrictions imposed by departments, all future employment restrictions appealed and the status of the appeals.

In FY12-13, there were thirteen (13) future employment restrictions imposed and five (5) that were appealed. Of the future employment restrictions that were appealed, one (1) was heard by the CSC and upheld, one (1) was withdrawn by the appellant, one (1) is pending due to grievances, arbitrations or other legal matters not yet scheduled, one (1) is scheduled to be heard on November 18, 2013 and a staff report is being prepared for the remaining one (1) appeal.

Attachment A to this Memorandum outlines the details of the future employment restrictions for July 2012 through June of 2013.

Attachment A

FUTURE EMPLOYMENT RESTRICTIONS IMPOSED BUT NOT APPEALED	ONS IMPOS	ED BUT NOT APPEALED	
Dept	Date C	Class Title	Restriction
1 Recreation & Park Department	12/8/2012	3286 Recreation Coordinator	Department
2 Public Utilities Commission	12/21/2012	5241 Engineer	Citywide
3 Department of Public Health	1/5/2013	2586 Health Worker 2	Department
 4 Department of Emergency Management 	2/2/2013	932 Manager II	Citywide
5 Public Utilities Commission	3/2/2013	7343 Sr Stationary Eng, Wtr Trmt PInt	Citywide
6 Department of Building Inspection	3/23/2013	6331 Building Inspector	Citywide
7 Administration	6/8/2013	2598 Asst Medical Examiner	Citywide
8 Public Utilities Commission	6/28/2013	7514 General Laborer	Citywide

	5 Department of Public Health	4 Department of Public Health	3 Police Department	2 Adult Probation Department	1 Board of Supervisors	Dept	FUTURE EMPLOYMENT RESTRICTIONS APPEALED
	6/29/2013	1/24/2013	12/19/2012	11/27/2012	8/10/2012	Date CI	TIONS APPEAI
	2430 Medical Evaluations Assistant	2320 Registered Nurse	Q2 Police Officer	8444 Deputy Probation officer	1426 Senior Clerk Typist	Class Title	LED
	Citywide	Citywide	Citywide	Citywide	Citywide	Restriction	
~	waiting for staff report	scheduled 11/18/13	4/5/13 CSC upheld restriction	grievance pending	withdrawn by applicant	Status	

Future Employment Restrictions from July 1, 2012 - June 30, 2013 = 13