

CIVIL SERVICE COMMISSION CITY AND COUNTY OF SAN FRANCISCO

CIVIL SERVICE COMMISSION REPORT TRANSMITTAL (FORM 22MTA) Applicable to Municipal Transportation Agency Service-Critical Classes

Refer to Civil Service Commission Procedure for Staff - Submission of
Written Reports MTA for Instructions on completing and processing this Form

1. Civil Service Commission Register Number: _____ - _____ - _____
2. For Civil Service Commission Meeting of: August 18, 2014
3. Check One: Ratification Agenda
 Consent Agenda X
 Regular Agenda
4. Subject: Bi-Annual Summary of Future Employment Restrictions Placed by the SFMTA
5. Recommendation: Adopt report.
6. Report prepared by: Cherylynn Norona Telephone number: 415.701.5393
7. Notifications: **(Attach a list of the person(s) to be notified in the format described in IV. Commission Report Format -A**

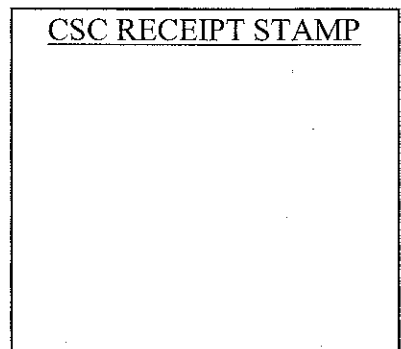
8. Reviewed and approved for Civil Service Commission Agenda:
Municipal Transportation Agency Director: *Donald E. Ellison*
Donald E. Ellison, Director, Human Resources for
Edward D. Reiskin, Director of Transportation

Date: August 7, 2014

9. Submit the original time-stamped copy of this form and person(s) to be notified (see Item 7 above) along with the required copies of the report to:

**Executive Officer
Civil Service Commission
25 Van Ness Avenue, Suite 720
San Francisco, CA 94102**

10. Receipt-stamp this form in the ACSC RECEIPT STAMP box to the right using the time-stamp in the CSC Office.



Attachment



MEMORANDUM

DATE: August 7, 2014

TO: Civil Service Commission

THROUGH: Donald E. Ellison
Director, Human Resources

FROM: Cherylynn Norona
Personnel Analyst

SUBJECT: Bi-Annual Summary of Appealed Future Employment Restrictions Placed by the SFMTA

Attached for your review is a bi-annual summary report of future employment restrictions placed by the San Francisco Municipal Transportation Agency (SFMTA) for January 1, 2014 to June 30, 2014.

Total Number of Employees Dismissed	Number of SFMTA Future Employment Restrictions Appealed to the CSC	Number of appeals where restrictions were reduced or rescinded by the SFMTA	Number of appeals, where after restrictions were amended or the restrictions removed, were withdrawn or closed as administratively resolved
41	1	0	1

JOB CODE	LAST NAME	FIRST NAME	JOB TITLE	SEPARATION DATE	REASON	FUTURE EMPLOYMENT RESTRICTION NOTES
1			Electrical Transit System Mechanic	6/6/2014	Release from Probationary Appointment	No restrictions. Auto-reversion to former class, 7344 Stationary Engineer.
2			Transit Operator	1/2/2014	Unsatisfactory Resignation	Cancel any current examination and eligibility status; and no future employment with the SFMTA. CSC appeal denied. CSC imposed a restriction: Employee's future employment with the City & County of SF subject employee to submitting to the Human Resources Director proof of two years of satisfactory performance with another employer.
3			Transit Operator	2/10/2014	Release from Probationary Appointment	No restrictions.
4			Transit Supervisor	4/16/2014	Release from Exempt Appointment	No restriction. Returned to PCS 9163 Transit Operator.
5			Transit Operator	2/28/2014	Unsatisfactory Resignation	No future employment with SFMTA.
6			Clerk Typist	6/6/2014	Release from Probationary Appointment	No restrictions. Return to holdover roster for 1424 Clerk Typist.
7			Transit Operator	1/22/2014	Dismissal	No future employment with the SFMTA that requires a Class B or BP Driver's License.
8			Transit Supervisor	5/14/2014	Assaulted a passenger	No future employment with the City & County of SF.
9			Principal Parts Storekeeper	6/20/2014	Release from Provisional Appointment	No restrictions.
10			Transit Operator	7/30/2014	Release from Probationary Appointment	Cancel any current examination and eligibility status; future employment is subject to review and approval of the Human Resources Director after satisfactory completion of two years work experience outside the City and County service; and must participate in an appropriate substance abuse program and receive a release to work from a certified substance abuse professional for any safety-sensitive positions.
11			Clerk Typist	6/30/2014	Release from Probationary Appointment	No restrictions. Return to Holdover Roster/List.
12			Sr. Clerk	2/19/2014	Release from Probationary Appointment	No restrictions. Auto reversion to 9163 Transit Operator.
13			Transit Operator	6/14/2014	Release from Probationary Appointment	No restrictions.
14			Public Service Aide	2/21/2014	Release from Permanent Exempt Appointment	No restrictions.
15			Transit Car Cleaner	4/25/2014	Release from Probationary Appointment	No restrictions.
16			Transit Operator	4/12/2014	Release from Probationary Appointment	No restrictions.
17			Transit Operator	4/8/2014	Resignation	Cancel any current examination and eligibility status; and no future employment with SFMTA.
18			Parking Control Officer	1/17/2014	Release from Probationary Appointment	No restrictions.
19			Maintenance Machinist	5/1/2014	Release from Provisional Appointment	No restrictions.
20			Accountant IV	2/4/2014	Release from Probationary Appointment	No restrictions. Auto reversion to 1823 Sr. Administrative Analyst.
21			Transit Operator	6/27/2014	Release from Probationary Appointment	No restrictions.
22			Transit Operator	6/3/2014	Release from Probationary Appointment	No restrictions.
23			Train Controller	2/6/2014	Release from Probationary Appointment	No restrictions. Auto-reversion to former class, 9139 Transit Supervisor.
24			Transit Car Cleaner	12/8/2012	Dismissal	Update: Employee filed appeal to CSC in 2014. CSC upheld restriction: No future employment with the City & County of SF. Please note: This is not counted in the January 2014 - June 2014 total since it was reported in the January 2013 - June 2013 report.
25			Sr. Management Assistant	6/20/2014	Release from Probationary Appointment	No restrictions. Auto reversion to 1952 Purchaser.
26			Administrative Analyst	5/1/2014	Release from Probationary Appointment	No restrictions.

SFMTA Bi-Annual Summary Report: Future Employment Restrictions January 1, 2014-June 30, 2014

27	7410	Automotive Service Worker	12/16/2013 (backdated from 1/3/2014)	Unsatisfactory Resignation	Cancel any current examination and eligibility status; future employment is subject to review and approval of the Human Resources Director after satisfactory completion of two years work experience outside the City and County service; and must participate in an appropriate substance abuse program and receive a release to work from a certified substance abuse professional for any safety-sensitive positions.
28	8201	School Crossing Guard	6/6/2014	Release from Temporary Exempt. School-Term, Part Time	No restrictions.
29	1937	Supervising Parts Storekeeper	6/20/2014	Release from Provisional Appointment	No restrictions. Return to PCS 1935 Principal Parts Storekeeper.
30	7457	Sign Worker	2/14/2014	Release from Probationary Appointment	No restrictions.
31	8214	Parking Control Officer	2/14/2014	Release from Probationary Appointment	No restrictions.
32	9139	Transit Supervisor	4/21/2014	Dismissal	No restrictions. Employee allowed to retire - ORD eff. 6/1/2014.
33	9163	Transit Operator	6/25/2014	Release from Probationary Appointment	No restrictions.
34	9163	Transit Operator	5/3/2014	Release from Probationary Appointment	No restrictions.
35	7346	Painter	6/23/2014	Release from Exempt Appointment	No restrictions.
36	9163	Transit Operator	6/26/2014	Release from Probationary Appointment	No restrictions.
37	7514	General Laborer	7/1/2014	Dismissal	Cancel any current examination and eligibility status; future employment is subject to review and approval of the Human Resources Director after satisfactory completion of two years work experience outside the City and County service; and must participate in an appropriate substance abuse program and receive a release to work from a certified substance abuse professional for any safety-sensitive positions.
38	8214	Parking Control Officer	12/17/2013	Dismissal	Update: Employee filed appeal to CSC in 2014. CSC upheld restriction: No future employment with the City & County of SF. Please note: This is not counted in the January 2014 - June 2014 total since it was reported in the July 2013 - December 2013 report.
39	8214	Parking Control Officer	1/17/2014	Release from Probationary Appointment	No restrictions.
40	8201	School Crossing Guard	6/6/2014	Release from Temporary Exempt. School-Term, Part Time	No restrictions.
41	9163	Transit Operator	5/30/2014	Release from Probationary Appointment	No future employment with the SFMTA that requires a Class B or BP Driver's License.
42	9145	Traffic Signal Electrician	1/17/2014	Release from Probationary Appointment	No restrictions.
43	9174	Manager IV, MTA	6/29/2014	Release from Permanent Exempt Appointment	No restrictions. Returned to PSC 1314 Public Relations Officer.

Total employees dismissed in January 2014 - June 2014: 41

Number of MTA future employment restrictions that were appealed to the Commission: 1

Number of appeals that had restrictions reduced or rescinded: 0

Number of appeals, where after restrictions were amended or removed were withdrawn or closed as administratively resolved: 1