

CIVIL SERVICE COMMISSION CITY AND COUNTY OF SAN FRANCISCO

CIVIL SERVICE COMMISSION REPORT TRANSMITTAL (FORM 22)

Civil Service Commis	ssion Register N	Number:	- · <u>· · · · · · · · · · · · · · · · · ·</u>	
For Civil Service Con	nmission Meeti	ng of:	March 5, 2018	
Check One:	Ratification Ag	genda	* § ***	
	Consent Agend	da <u>x</u>	_	
	Regular Agend	la		
Subject: SFMTA Pro-	visional Appoir	ntment Report	8 m	
Recommendation: Ad	opt Report			
Report prepared by: C	lare Leung	Telephone number	:: 701-5062	G.
Notifications:	(Attach a list o IV. Commissio	of the person(s) to b on Report Format -	e notified in the format descri	bed ir
Reviewed and approve	d for Civil Serv	vice Commission Ag	enda:	
SFMTA Director, Hur	man Resources:		Bluen Donald E. Ellison	
		Date:	2/0/18	
Submit the original time (see Item 7 above) along	e-stamped copy ag with the requ	y of this form and pe ired copies of the re	rson(s) to be notified port to:	
Civil Service C 25 Van Ness A	ommission venue, Suite 72	20		
San Francisco,	CA 94102	î a	1,	
Receipt-stamp this form box to the right using the	n in the ACSC in time-stamp in	RECEIPT STAMP n the CSC Office.	CSC RECEIPT STAM	IP
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	For Civil Service Conc. Check One: Subject: SFMTA Prov. Recommendation: Ad. Report prepared by: Conc. Notifications: Reviewed and approve. SFMTA Director, Hur. Submit the original time (see Item 7 above) alon. Executive Offic Civil Service Conc. 25 Van Ness And San Francisco, Receipt-stamp this form box to the right using the same statement.	Check One: Ratification Agenda Consent Agenda Regular Agenda Regular Agenda Recommendation: Adopt Report Recommendation: Adopt Report Report prepared by: Clare Leung Notifications: (Attach a list of IV. Commission Reviewed and approved for Civil Service SFMTA Director, Human Resources: Submit the original time-stamped copy (see Item 7 above) along with the requirements. Submit the original time-stamped copy (see Item 7 above) along with the requirements. San Francisco, CA 94102 Receipt-stamp this form in the ACSC box to the right using the time-stamp in the additional contents.	Check One: Ratification Agenda Consent Agenda Regular Agenda Subject: SFMTA Provisional Appointment Report Recommendation: Adopt Report Report prepared by: Clare Leung Notifications: (Attach a list of the person(s) to b IV. Commission Report Format Reviewed and approved for Civil Service Commission Ag SFMTA Director, Human Resources: Date: By: Date: Submit the original time-stamped copy of this form and pe (see Item 7 above) along with the required copies of the report of the regular copy of the regular c	Check One: Ratification Agenda Consent Agenda Regular Agenda Subject: SFMTA Provisional Appointment Report Recommendation: Adopt Report Report prepared by: Clare Leung Telephone number: 701-5062 Notifications: (Attach a list of the person(s) to be notified in the format descri IV. Commission Report Format -A) Reviewed and approved for Civil Service Commission Agenda: SFMTA Director, Human Resources: By: Donald E. Ellison Date: Date: Executive Officer Civil Service Commission 25 Van Ness Avenue, Suite 720 San Francisco, CA 94102 Receipt-stamp this form in the ACSC RECEIPT STAMP box to the right using the time-stamp in the CSC Office.



Mark Farrell, Mayor

Cheryl Brinkman, Chairman Malcolm Heinicke, Vice-Chairman Cristina Rubke, Director Gwyneth Borden, Director

Joél Ramos, Director Art Torres, Director

Lee Hsu. Director

Edward D. Reiskin, Director of Transportation

MEMORANDUM

DATE:

February 13, 2018

TO:

Honorable Civil Service Commission

THROUGH:

Donald (E) Ellison

Director, Human Resources

THROUGH:

Derek Kim

Acting Deputy Director, Human Resources

FROM:

Clare Leung

Recruitment Manager

SUBJECT:

Provisional Appointment Report

Ve currently have **no** provisional appointments in San Francisco Municipal Transportation Agency (SFMTA) "service critical" tested classes through December 31, 2017. There is a decrease of two (2) since our last report.

Attached is a graph which reflects the total number of provisional appointments for last three fiscal years (Attachment A).

We adopted twenty-two (22) eligible lists from July 1 through December 31, 2017. Twenty-nine (29) permanent civil service examinations are in various stages of progress.

Attachment A

Provisional Appointments for Tested Classes at SFMTA Service Critical Positions For the Reporting Period from 7/1/2017 to 12/31/2017

Total Provisional Appointments

2,5

1.5

1

0.5

0

1/2015 - 6/2015 7/2015 1/2016 - 6/2016 7/2016 1/2016 1/2017 - 6/2017 7/2017 - 12/2017

Time Period	Total Provisional Appointments
1/2015 - 6/2015	0
7/2015- 12/2015	0
1/2016 - 6/2016	2
7/2016- 12/2016	0
1/2017 - 6/2017	2
7/2017 - 12/2017	0