



CIVIL SERVICE COMMISSION
City and County of San Francisco

CSC Register No.
To:
c:
Case Number

BARGAINING UNIT ASSIGNMENT COMPLAINT

Instructions: Submit a typed original copy of this form to the Employee Relations Ordinance Administrator, 25 Van Ness, Suite 720, San Francisco, CA 94102-6033 within the 60 calendar-day requirement from the date of the Employee Relations Director's letter, memo, etc.

If an employee or an employee organization disagrees with the inclusion of a class within a particular unit or sub-unit, the aggrieved party may submit a complaint/protest to the Commission. The complaint/protest will be referred to an Administrative Law Judge for a hearing and final determination [San Francisco Administrative Code, Section 16.210 et. seq. (Employee Relations Ordinance)].

Name of Employee/Employer
Class Number (Job Code) Title
Address
Telephone Number

This class was assigned to a unit or sub-unit by the Employee Relations Director by on _____ (date). (memo, letter, etc.)

Complete reasons for complaint and requested remedy on the reverse side. Use additional pages if necessary.

I declare that I have read the complaint and the statements are true to the best of my knowledge.

(Signature)

(Date)

(Typed Name)

(Title)

Date Received by Civil Service Commission

State reason(s) for complaint, be specific: (refer to Civil Service Commission Rule Series 07.29)

Remedy requested: