

MEMORANDUM

DATE: July 29, 2013
TO: Honorable Civil Service Commission
THROUGH: Donald E. Ellison 
Director, Human Resources
FROM: Clare Leung 
Recruitment Manager
SUBJECT: Provisional Appointment Report

Attached for your review is a summary report of provisional appointments in San Francisco Municipal Transportation Agency (SFMTA) "service critical" tested classes reflecting provisional employment through June 30, 2013. Also, attached is a graph which reflects the total number of provisional appointments for the last three fiscal years, in addition to the numbers for the current report period.

Edwin M. Lee
Mayor

The total number of provisional appointments in "service critical" classes is thirty-two (32), an increase of 11 since our last report.

Tom Nolan
Chairman

Ten of the thirty-two provisional appointments are in citywide job classifications. Our focus remains on establishing eligible lists for SFMTA-specific job classifications to minimize provisional appointments in those classes.

Cheryl Brinkman
Vice-Chairman

Malcolm Heinicke
Director

Eighteen (18) permanent civil service examinations are in various stages of progress including 1937 Supervising Parts Storekeeper, 7332 Maintenance Machinist, 8167 Administrative Hearing Officer, 9196 Senior LRV Engineer and 9520 Transportation Safety Specialist. We have posted ten (10) eligible lists since January 2013.

Jerry Lee
Director

Joél Ramos
Director

Cristina Rubke
Director

Edward D. Reiskin
*Director of
Transportation*



Provisional Appointments Summary Report

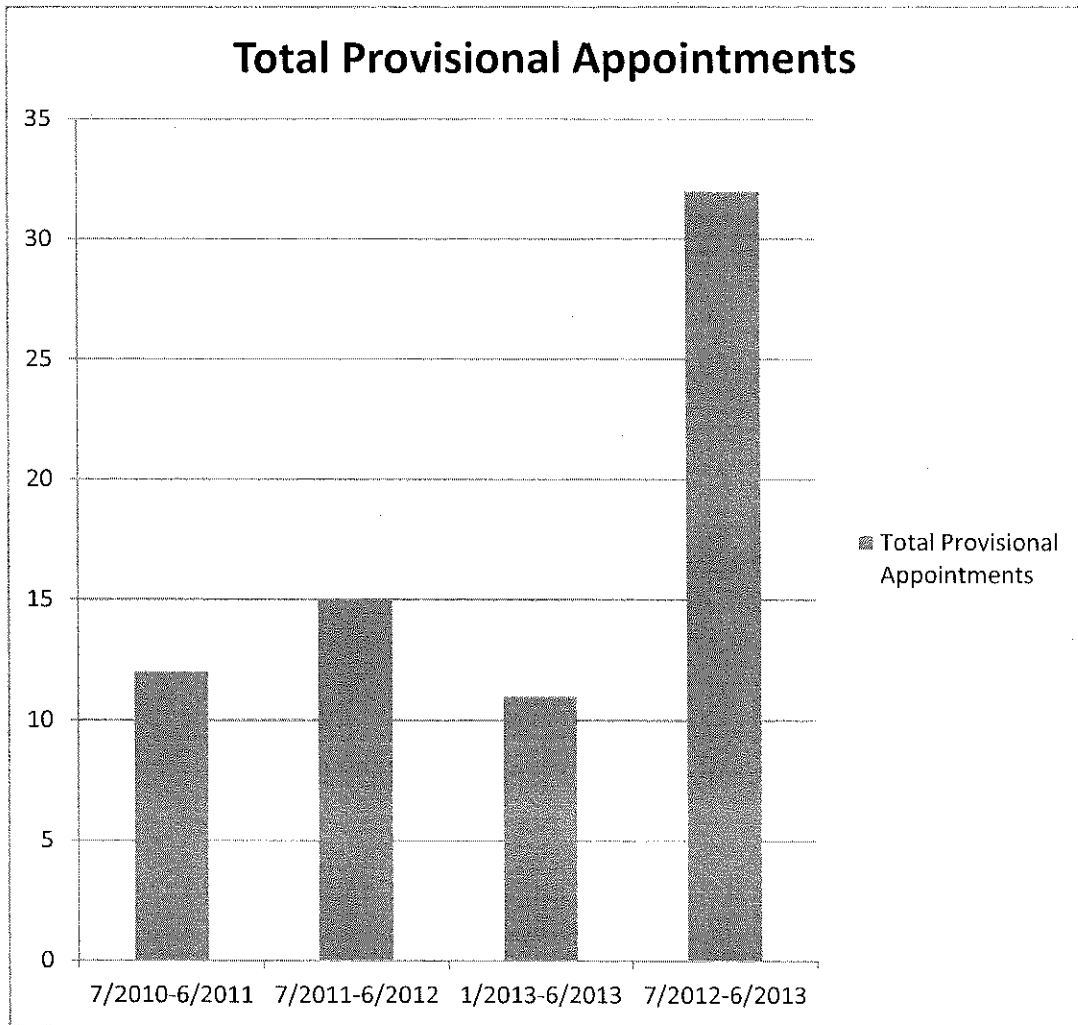
For Tested Classes at SFMTA

Service Critical Positions

SFMTA Provisional Appointments as of June 30, 2013

CLASS	TITLE	less than 6 months	6 to 12 months	13 to 24 months	25 to 35 months	more than 36 months	Total Class Count
1937	Supervising Parts Storekeeper				1		1
1950	Assistant Purchaser		3				3
2978	Contract Compliance Officer II	2					2
5290	Transit Planner IV			1			1
7332	Maintenance Machinist				4		4
7380	Electrical Transit Mechanic Asst. Supervisor	7					7
7390	Welder			4			4
7472	Wire Rope Cable Maintenance Mechanic		3				3
9122	Transit Information Clerk	1					1
9196	Senior LRV Engineer				1		1
9506	Sr. Permit & Citation Clerk	2					2
9520	Transportation Safety Specialist				3		3
	Total	12	6	5	9	0	32

**Provisional Appointments for Tested Classes at SFMTA
Service Critical Positions
For the Reporting Period from 1/1/2013 to 6/30/2013**



Time Period	Total Provisional Appointments
7/2010-6/2011	12
7/2011-6/2012	15
1/2013-6/2013	11
7/2012-6/2013	32