



# CIVIL SERVICE COMMISSION CITY AND COUNTY OF SAN FRANCISCO

EDWIN M. LEE  
MAYOR

*Sent via Electronic Mail*

SCOTT R. HELDFOND  
PRESIDENT

June 5, 2014

E. DENNIS NORMANDY  
VICE PRESIDENT

## NOTICE OF CIVIL SERVICE COMMISSION MEETING

DOUGLAS S. CHAN  
COMMISSIONER

**SUBJECT: HUMAN SERVICES AGENCY'S ANNUAL REPORT ON  
CONTRACTS AWARDED UNDER PERSONAL SERVICES  
CONTRACTS WITH CONTINUING APPROVAL.**

KATE FAVETTI  
COMMISSIONER

GINA M. ROCCANOVA  
COMMISSIONER

The above matter will be considered by the Civil Service Commission at a meeting to be held on **June 16, 2014** at 2:00 p.m. in Room 400, Fourth Floor, City Hall, 1 Dr. Carlton B. Goodlett Place.

This item will appear on the Regular Agenda. Please refer to the attached Notice for procedural and other information about Commission hearings.

JIFER C. JOHNSTON  
EXECUTIVE OFFICER

Attendance by you or an authorized representative is welcome. Should you or your representative not attend, the Commission will rule on the information previously submitted and testimony provided at its meeting. All calendared items will be heard and resolved at this time unless good reasons are presented for a continuance.

*All non-privileged materials being considered by the Civil Service Commission for this item are available for public inspection and copying at the Civil Service Commission office Monday through Friday from 8:00 a.m. to 5:00 p.m.*

CIVIL SERVICE COMMISSION

*Sandra Ely for*  
JENNIFER JOHNSTON  
Executive Officer

Attachment

Cc: David Curto, Human Services Agency  
David Canham, SEIU Local 1021  
Leah Berlanga, SEIU Local 1021  
Bob Britton, IFPTE Local 21  
Andrea Prebys-William, IFPTE Local 21  
Commission File  
Commissioners' Binder  
Chron

THIS DOCUMENT SUPPORTS  
CALENDAR ITEM 12



**Bushman, Jennifer (Maglalang) (CSC)**

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**From:** Bushman, Jennifer (Maglalang) (CSC)  
**Sent:** Thursday, June 05, 2014 4:02 PM  
**To:** Curto, David (DSS); DHR-PSCCoordinator, DHR (HRD); 'david.canham@seiu1021.org'; Poon, SinYee (HSA); Larry Bradshaw; David Canham; XiuMin Li; 'Leah Berlanga'; 'bbritton@ifpte21.org'; 'andrea@ifpte21.org'  
**Cc:** Eng, Sandra (CSC)  
**Subject:** CSC Notice of Meeting for June 16, 2014  
**Attachments:** HSA's Annual Report on Contracts Awarded under PSCs with Continuing Approval (Notice of Meeting).pdf

Dear Colleagues:

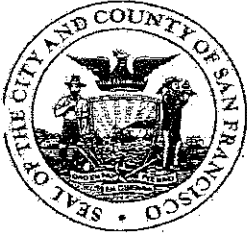
Please see the attached **NOTICE OF CIVIL SERVICE COMMISSION MEETING** regarding Human Services Agency's Annual Report on Contracts Awarded under Personal Services Contracts with Continuing Approval scheduled before the Civil Service Commission for its review during its meeting of **June 2, 2014**. This shall serve as formal notification; you will not receive a hard copy via us/inter-office mail.

Please note that the Human Services Agency's final report will be available tomorrow given the short timeline granted to them.

Sincerely,

*Jennifer Bushman*, MBA  
Appeals Coordinator  
Civil Service Commission  
25 Van Ness Avenue, Suite 720  
San Francisco, CA 94102  
Direct (415) 252-3252  
Main (415) 252-3247





# CIVIL SERVICE COMMISSION CITY AND COUNTY OF SAN FRANCISCO

EDWIN M. LEE  
MAYOR

*Sent via Electronic Mail*

June 6, 2014

SCOTT R. HELDFOND  
PRESIDENT

E. DENNIS NORMANDY  
VICE PRESIDENT

DOUGLAS S. CHAN  
COMMISSIONER

KATE FAVETTI  
COMMISSIONER

GINA M. ROCCANOVA  
COMMISSIONER

JENNIFER C. JOHNSTON  
EXECUTIVE OFFICER

## NOTICE OF CIVIL SERVICE COMMISSION ACTION

**SUBJECT: HUMAN SERVICES AGENCY'S ANNUAL REPORT ON  
CONTRACTS AWARDED UNDER PERSONAL SERVICES  
CONTRACTS WITH CONTINUING APPROVAL.**

At its meeting of **June 2, 2014** the Civil Service Commission had for its consideration the above matter.

The Commission continued the report to the Commission meeting of June 16, 2014 so that the Human Services Agency can submit to the Commission the requested missing information and documentation, along with a brief staff report with more information regarding the PSCs with continuing approval. In addition, the Commission directed the Human Services Agency to provide proper notice to the union. (Vote of 5 to 0)

If this matter is subject to Code of Civil Procedure (CCP) Section 1094.5, the time within which judicial review must be sought is set forth in CCP Section 1094.6.

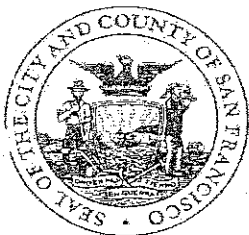
CIVIL SERVICE COMMISSION

A handwritten signature in cursive script, appearing to read "Jennifer Johnston".

JENNIFER JOHNSTON  
Executive Officer

Cc: David Curto, Human Services Agency  
David Canham, SEIU Local 1021  
Leah Berlanga, SEIU Local 1021  
Bob Britton, IFPTE Local 21  
Andrea Prebys-William, IFPTE Local 21  
Commission File  
Chron





CIVIL SERVICE COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO

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COMMISSIONER

JENNIFER C. JOHNSTON  
EXECUTIVE OFFICER

May 23, 2014

NOTICE OF CIVIL SERVICE COMMISSION MEETING

SUBJECT: HUMAN SERVICES AGENCY'S ANNUAL REPORT ON  
CONTRACTS AWARDED UNDER PERSONAL SERVICES  
CONTRACTS WITH CONTINUING APPROVAL.

The above matter will be considered by the Civil Service Commission at a meeting to be held on **June 2, 2014** at 2:00 p.m. in Room 400, Fourth Floor, City Hall, 1 Dr. Carlton B. Goodlett Place.

This item will appear on the Consent Agenda. Please refer to the attached Notice for procedural and other information about Commission hearings.

Attendance by you or an authorized representative is welcome. Should you or your representative not attend, the Commission will rule on the information previously submitted and testimony provided at its meeting. All calendared items will be heard and resolved at this time unless good reasons are presented for a continuance.

*All non-privileged materials being considered by the Civil Service Commission for this item are available for public inspection and copying at the Civil Service Commission office Monday through Friday from 8:00 a.m. to 5:00 p.m.*

CIVIL SERVICE COMMISSION

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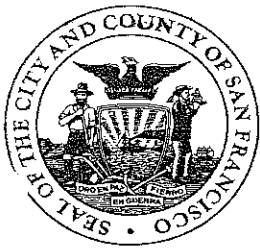
JENNIFER JOHNSTON  
Executive Officer

Attachment

Cc: David Curto, Human Services Agency







# CIVIL SERVICE COMMISSION

## CITY AND COUNTY OF SAN FRANCISCO

### CIVIL SERVICE COMMISSION REPORT TRANSMITTAL (FORM 22)

Refer to Civil Service Commission Procedure for Staff - Submission of  
Written Reports for Instructions on Completing and Processing this Form

1. Civil Service Commission Register Number: \_\_\_\_\_ - \_\_\_\_\_ -
2. For Civil Service Commission Meeting of: June 16, 2014
3. Check One:
  - Ratification Agenda
  - Consent Agenda
  - Regular Agenda
  - Human Resources Directors Report
4. Subject:
  - 2000-08/09 – Adoption Services
  - 2001-08/09 – Foster Care Services
  - 2002-08/09 – Family Resource Centers and Family Preservation Services
  - 2003-08/09 – CalWORKS Families and the provision of Child Care Services.
  - 2004-08/09 – Supportive Housing & Services for Homeless & Low-Income
  - 2005-08/09 – Employment and Support Services for CalWORKs, PAES and other low-income participants
  - 2006-08/09 – Support Services for the HSA
  - 2007-08/09 – In-Homecare Supportive Services & Health Plan
  - 2008-08/09 – Emergency Shelter Services for Homeless
  - 2009-08/09 – Resource Center Drop-In Services for Homeless
5. Recommendation: Accept the report.
6. Report prepared by: David Curto Telephone number: (415) 557-5581
7. Notifications: **(Attach a list of the person(s) to be notified in the format described in IV. Commission Report Format -A).**
8. Reviewed and approved for Civil Service Commission Agenda:
  - Human Resources Director:
  
  - Date:
9. Submit the original time-stamped copy of this form and person(s) to be notified (see Item 7 above) along with the required copies of the report to:

**Executive Officer**  
**Civil Service Commission**  
**25 Van Ness Avenue, Suite 720**  
**San Francisco, CA 94102**

10. Receipt-stamp this form in the ACSC RECEIPT STAMP box to the right using the time-stamp in the CSC Office.

Attachment

CSC-22 (11/97)

<p><u>CSC RECEIPT STAMP</u></p>
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## MEMORANDUM

Date: June 6, 2014

To: Civil Service Commission

From: David Curto, PSC Coordinator  
Human Services Agency (Dept. 45)

RE: Overview memo relating to annual reporting submission

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Dear Commissioners,

Per your request, I am submitting a staff report relating to the events from the March 2, 2009 CSC Commission minutes and the notation of a written report due to the Commission by September 7, 2009. This report is written from my best recollection of the events that transpired during this time period. We have no notes taken from any of these subsequent meetings.

At the regular meeting of March 2, 2009, the Human Services Agency presented continuing PSCs Number 2000-08/09 through 2009-08/09 for consideration by the Commission. At that meeting representatives of IFPTE local 21 raised the issue of two classes of positions that were slated to be deleted from the Department of Public Health in their budget submission with the possibility of lay-offs of staff in those positions.

The classes were 2819 and 2822 Health Educators and assistant Health Educators. The IFPTE local 21 representative wanted an opportunity to review the Human Services Contracts to determine if any of the work in said contracts could be performed by the potentially displaced Health Educators in order to avoid any lay-offs of these two classes of workers.

The late Commissioner Casper offered to sit in on the initial meeting and he facilitated the meeting. At that meeting once the IFPTE Local 21 representatives reviewed the scope of the contracts it was determined that none of the work contained would be suitable for these Health Educators classifications. It is important to note that these classifications were unique to the Department of Public Health and not the Human Services Agency. At the end of that meeting, IFPTE Local 21 removed any reservations regarding these continuing PSCs.

At the same March 2, 2009 meeting SEIU Local 1021 also stated that they wanted to review each and every contract contained in these PSCs. We provided to SEIU Local 1021 the volumes of contract scopes of services and budgets via several CD Rom discs. We met with a very large group of representatives from SEIU local 1021 on three separate occasions and at each meeting they stated that it was too much material for them to review and analyze and no specific contracts were ever discussed in any detail. SEIU Local 1021 stated that they were only interested in contractors that were not signatory to a collective bargaining agreement and we had

no means to sort the contractors neither by that affiliation nor in our opinion, that topic germane to the issue raised.

Prior to the September 21, 2009 date, I corresponded with the Executive Officer Ms Anita Sanchez to regarding the content of the written report. We mutually decided that there was nothing meaningful to report as the IFTPE Local 21 issue was withdrawn and that I should present an oral report of the meetings that were held. I did present an oral report which was accepted by the Commission per the minutes of that meeting.

I would like to take this opportunity to inform the Commissioners of the steps that the Human Services Agency takes to notify the unions and ensure full transparency in all of our procurement activities. Each procurement issued is sent electronically to the designated labor organizations at the time of its release to the general public. There have been several instances where we have held meetings with the unions to discuss the procurements and clarify the scopes of work.

Once the procurement process is complete we seek authorization from the cognizant policy body, the Human Services Commission, the Adult and Aging Services Commission or the Board of Supervisors for those contracts exceeding the \$10 million dollar threshold. At each of these meetings there is a public hearing to obtain authorization to enter into a contract. The labor organizations are noticed on each and every one of these meetings and often attend. They have the opportunity both prior to the public hearing and at the public hearing to meet with the Department and /or comment on the contract prior to a vote by the authorizing policy body.

For the Annual report of the subject continuing PSCs, the following is a brief description of the types of services contained under each PSC.

Continuing PSC approval #2000-08/09 for Fiscal Year 13-14. This Continuing PSC contains contracts related to adoption services and permanency for children engaged in San Francisco's Child Welfare System.

Continuing PSC approval #2001-08/09 for Fiscal Year 13-14. This Continuing PSC contains contracts related to Foster Care Services for dependent children engaged in San Francisco's Child Welfare System.

Continuing PSC approval #2002-08/09 for Fiscal Year 13-14. This Continuing PSC contains contracts related to Family Resource Centers and Family Preservation Services for dependent children and families engaged in San Francisco's Child Welfare System or at risk of engagement with the Child Welfare System.

Continuing PSC approval #2003-08/09 for Fiscal Year 13-14. This Continuing PSC contains contracts related to CalWORKS Families and the provision of Child Care Services.

Continuing PSC approval #2004-08/09 for Fiscal Year 13-14. This Continuing PSC contains contracts related to supportive Housing Services for Single Adults, Families and Youth.

Continuing PSC approval #2005-08/09 for Fiscal Year 13-14. This Continuing PSC contains contracts related to Workforce Development activities for Single Adults, Families and Youth.

Continuing PSC approval #2006-08/09 for Fiscal Year 13-14. This Continuing PSC contains contracts related to Development and Support of Community Facilities, such as property management services, fiscal agent services, database tracking services and other support activities for the services provided by HSA and DAAS.

Continuing PSC approval #2007-08/09 for Fiscal Year 13-14. This Continuing PSC contains contracts related to In Home supportive Services for Seniors and Younger Adults with Disabilities

Continuing PSC approval #2008-08/09 for Fiscal Year 13-14. This Continuing PSC contains contracts related to services for Homeless Single Adults.

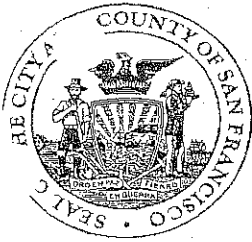
Continuing PSC approval #2009-08/09 for Fiscal Year 13-14. This Continuing PSC contains contracts related to services for Homeless Families.

As you can tell by the descriptions above these services are all core safety net services for the most vulnerable populations in our City and County. It is important to note that City staff provide the intake, assessment, eligibility and administer the public benefits under these programs and most of actual client services are provided from referrals from City Staff to the nonprofit contractors.

We are more than happy to share any of the details contained in these contractual agreements but it is imperative for the mission of the Departments and the City to continue these core services without any disruption to the safety net of these vulnerable clients.

## Supporting Documentation

1. Minutes from May 1, 2006 Civil Service Commission Meeting (NOA 2000-05/06) (pgs. 5-7)
2. Minutes from May 15, 2006 Civil Service Commission Meeting (NOA 2000-05/06) (pgs.9-16)
3. Email from Anita Sanchez to David Curto (CSC Meeting 9/21/09) (pgs.17)
4. Board of Supervisors Resolution 185-95 (pgs. 18-36)
5. HSA Union notification list for all Requests for Proposals, Requests for Qualifications, and all Personal Services Contract notifications. (pgs.37)
6. Notification emails to union for PSC HSA annual report (pgs.38-40)
7. PSC 2000-08/09 with attached Human Services Commission approval minutes (pgs. 41-44)
8. PSC 2001-08/09 with attached Human Services Commission approval minutes with Board of Supervisors Resolution (pgs. 45-105)
9. PSC 2002-08/09 with attached Human Services Commission approval minutes (pgs. 106-125)
10. PSC 2003-08/09 with attached Human Services Commission approval minutes with Board of Supervisors Resolution (pgs. 126-156)
11. PSC 2004-08/09 with attached Human Services Commission approval minutes with Board of Supervisors Resolution (pgs.157-258)
12. PSC 2005-08/09 with attached Human Services Commission approval minutes with Board of Supervisors Resolution (pgs. 259-308)
13. PSC 2006-08/09 with attached Human Services Commission approval minutes (pgs. 309-332)
14. PSC 2007-08/09 with attached Human Services Commission approval minutes with Board of Supervisors Resolution (pgs. 333- 364)
15. PSC 2008-08/09 with attached Human Services Commission approval minutes with Board of Supervisors Resolution (pgs. 365-380)
16. PSC 2009-08/09 with attached Human Services Commission approval minutes (pgs. 381-384)
17. PSC Form 1 for 2003-08/09 To provide childcare services for children of low-income families (pgs. 385-386)
18. PSC Form 1 for 2005-08/09 Employment and Support Services for CalWorks , PAES and other low-income participants (pgs. 387-388)
19. PSC Form 1 for 2002-08/09 Family Resource Centers and Family Preservation Services (pgs.389-390)



# CIVIL SERVICE COMMISSION CITY AND COUNTY OF SAN FRANCISCO

AMENDED

GAVIN NEWSOM  
MAYOR

## MINUTES

Regular Meeting  
May 1, 2006

LINDA RICHARDSON  
PRESIDENT

2:00 p.m.

ROOM 400, CITY HALL  
1 Dr. Carlton B. Goodlett Place

THOMAS T. NG  
VICE PRESIDENT

ALICIA D. BECERRIL  
COMMISSIONER

## CALL TO ORDER

DONALD A. CASPER  
COMMISSIONER

2:07 p.m.

MORGAN R. GORRONO  
COMMISSIONER

## ROLL CALL

KATE FAVETTI  
EXECUTIVE OFFICER

President Linda F. Richardson	Present (Missed Items 1,2,3,4,5)
Vice President Thomas T. Ng	Present
Commissioner Alicia D. Becerril	Present (Missed Items 1,2,3,4)
Commissioner Donald A. Casper	Present
Commissioner Morgan R. Gorrone	Present

Vice President Thomas T. Ng presided.

## PUBLIC COMMENT ON MATTERS APPEARING ON THE AGENDA

None.

## APPROVAL OF MINUTES

Regular Meeting of April 3, 2006

May 17, 2006: Postpone to the meeting of May 1, 2006.

Action: Approve. (Vote of 3 to 0)

Regular Meeting of April 17, 2006

Action: Approve. (Vote of 3 to 0; Commissioners Gorrone and Ng recused.)

0253-06-8

Review of request for approval of proposed personal services contracts.  
(Item No. 5)

PSC#	Department	Amount	Type of Service	Type of Approval	Duration
1000-06/07	Arts Commission	\$1,400,642	Will perform concerts that will take place at the San Francisco Davies Symphony Hall in July-August, 2006, with a free concert at a public park, in accordance with the City Charter.	Annual	03/31/07
1001-06/07	Office of the Sheriff	\$250,000	Will provide home detention/monitoring services for inmates who qualify for home detention as an alternative to jail incarceration.	Annual	06/30/07
1002-06/07	Office of the Sheriff	\$200,000	Will provide timely transportation of prisoners throughout California and the United States pursuant to court orders or lawful arrest warrants where such transportation would require overnight lodging of the prisoners.	Annual	06/30/07
1003-06/07	Administrative Services – Animal Care and Control	\$57,000	Will provide after-hours, weekend and holiday emergency veterinary services on an as-needed basis.	Annual	06/30/07
2000-05/06	Human Services	\$289,000	Will provide support services for the Department which will include but not limited to the following: legal process service, courier service, credit check, and recycling and shredding of paper products.	Continuing	06/30/09
2001-05/06 <i>Over to 5/15/06</i>	Human Services	\$9,600,000	Will provide security services for 12 department facilities consisting of but not limited to controlling access to various areas, checking credentials of those seeking admittance, monitoring surveillance equipment, and responding to emergencies.	Continuing	06/30/09
4106-05/06	Mayor's Office of Housing	\$70,000	Will prepare Environmental Review Records, Environmental Assessments and Environmental Impact Statements for the Mayor's Office of Housing and the Mayor's Office of Community Development, under the National Environmental Policy Act.	Regular	06/30/07
4107-05/06 <i>Over to 5/15/06</i>	Municipal Transportation Agency	\$72,000	Will provide professional parking garage management services at the Mission Bartlett Garage.	Regular	05/31/12
4108-05/06	Municipal Transportation Agency	\$3,550,000	Will rehabilitate the twelve (12) 1991 New Flyers Articulated Diesel Coaches for the Municipal Transportation Agency.	Regular	12/31/07
4109-05/06	Human Resources	\$150,000	Will provide classification consulting services which include assessment of the appropriateness and effectiveness of the current Classification Plan; best practices review, summary document with findings, recommendations, & plan on how to update the Plan.	Regular	12/31/06
4098-03/04 <i>Withdrawn</i>	Municipal Transportation Agency	Increase Amount \$1,096,743 New Amount \$2,298,627	Will provide a broad range of specialized vehicle engineering services, testing, administrative support, management and on-site inspection services, quality assurance, documentation in support of SF Muni Railway Electric Trolley Bus Procurement Project.	Regular	10/14/07



**Speakers:** Richard Newirth, Arts Commission spoke on PSC #1000-06/07  
David Curto, Department of Human Services spoke on PSC #2001-05/06

- Action:**
1. Postpone PSC #2001-05/06 to the meeting of May 15, 2006. (Vote of 4 to 0)
  2. Postpone PSC #4107-05/06 to the meeting of May 15, 2006 and withdraw PSC #4098-03/04 at the request of the Municipal Transportation Agency. (Vote of 4 to 0)
  3. Adopt the Human Resources Director's report on all remaining contracts. Notify the offices of the Controller and the Purchaser. (Vote of 4 to 0)

**0709-05-7**      **Determination of future employability: dismissal of permanent civil service appointment of Lisa Fernandez, Clerk Typist (Job Code 1426) City Planning Department. (Item No. 6)**

**Speakers:** Paul Zarefsky, Deputy City Attorney.

**Action:** Cancel any current examination and eligibility status; No future employment with the City & County of San Francisco. (Vote of 5 to 0) Lisa Fernandez failed to appear.

**0066-04-7**      **Determination of future employability: automatic resignation of permanent civil service appointment of Glenn Dillard, Stationary Engineer (Job Code 7372) Public Utilities Commission. (Item No. 7)**

**Speakers:** None.

**Action:** Postpone to the meeting of June 5, 2006. (Vote of 5 to 0)

**General Update of the Department of Human Resources Activities and Issues. (Item No. 8)**

The Department of Human Resources is continuing to work on implementing a number of the goals and recommendations in the Civil Service Reform Report. By the end of this fiscal year they hope to have their policies and procedures done for the sixty-day testing pilot program.

The Workforce Development Team has recently completed a benchmark survey of all city departments, a document to report on how well we're doing in reaching the Mayor's directive to give a performance evaluation to every employee in City government.

He reminded the Commission of 24 Plus, a training initiative that will be unveiled in the month of May, in which a department can send supervisors and managers to a 6-Unit half day curriculum on supervisory management training in furtherance of the Mayor's directive.

The Department of Human Resources is also coming along quite well on the University Project. City University is a concept to expand professional development opportunities way beyond the training that DHR is capable of doing in-house.

The RFP process has been completed for on-line applications which will be brand new technology that will not only include applications but requisitions from the on-line applications process through the tracking of the application through the selection process.

Kerry Ko, Department of Human Resources stated that the personal service contract approved today will allow for us to take a new look at our classification plan.

**EXECUTIVE OFFICER'S REPORT**

0108-06-1      **Final Report – Certification of Salary and Benefits of Elected Officials of the City and County of San Francisco for Fiscal Year 2006-07 in accordance with Charter Section A8.409-1. (Item No. 9)**

March 6, 2006:      Accept the report.

April 17, 2006:      Accept the report.

**Speakers:**              Anita Sanchez, Assistant Executive Officer

**Action:**                  Accept report. Certify salary and benefits of elected officials no later than May 15, 2006. (Vote of 5 to 0)

0254-06-1      **Report on Pending Appeals as of April 21, 2006. (Item No. 10)**

**Speakers:**              Kate Favetti, Executive Officer

**Action:**                  Accept the report. The Commission requested a detailed report on the status of all outstanding appeals filed before 2005 and when a resolution is anticipated; the Municipal Transportation Agency to provide a report with regards to the status of all appeals on battery pay for the meeting of June 5, 2006. (Vote of 5 to 0)

**REQUEST TO SPEAK ON ANY MATTER WITHIN THE JURISDICTION OF THE CIVIL SERVICE COMMISSION**

None.

**COMMISSIONERS' ANNOUNCEMENTS/REQUESTS**

None.

**ADJOURNMENT**

3:44 p.m.



# CIVIL SERVICE COMMISSION CITY AND COUNTY OF SAN FRANCISCO

GAVIN NEWSOM  
MAYOR

LINDA RICHARDSON  
PRESIDENT

THOMAS T. NG  
VICE PRESIDENT

ALICIA D. BECERRIL  
COMMISSIONER

DONALD A. CASPER  
COMMISSIONER

MORGAN R. GORRONO  
COMMISSIONER

KATE FAVETTI  
EXECUTIVE OFFICER

## MINUTES

Regular Meeting  
May 15, 2006

2:00 p.m.  
ROOM 400, CITY HALL  
1 Dr. Carlton B. Goodlett Place

### CALL TO ORDER

2:03 p.m.

### ROLL CALL

President Linda F. Richardson	Present
Vice President Thomas T. Ng	Present
Commissioner Alicia D. Becerril	Not Present
Commissioner Donald A. Casper	Present
Commissioner Morgan R. Gorrano	Present

President Linda F. Richardson presided.

### PUBLIC COMMENT ON MATTERS APPEARING ON THE AGENDA

Rosabella Safont requested that PSC #4107-05/06 be severed from the Ratification Agenda.

### APPROVAL OF MINUTES

Regular Meeting of May 1, 2006

Action: Approve. (Vote of 4 to 0)

0253-06-8      Review of request for approval of proposed personal services contracts.  
(Item No. 5)

PSC#	Department	Amount	Type of Service	Type of Approval	Duration
2001-05/06	Human Services	\$9,600,000	Will provide security services for 12 department facilities consisting of but not limited to controlling access to various areas, checking credentials of those seeking admittance, monitoring surveillance equipment, and responding to emergencies.	Continuing	06/30/09
4107-05/06	Municipal Transportation Agency	\$72,000	Will provide professional parking garage management services at the Mission Bartlett Garage.	Regular	05/31/12

May 1, 2006:      Postpone to the meeting of May 15, 2006.

**Speakers:**      Dave Curto, Department of Human Services spoke on PSC #2001-05/06.  
Steve Lee, Municipal Transportation Agency and Rosabella Safont, Mission Economic Development Association spoke on PSC #4107-05/06.

**Action:**      Adopt the Human Resources Director's report on PSC #2001-05/06. Notify the offices of the Controller and the Purchaser. (Vote of 3 to 1; Commissioner Gorrone dissents.)  
Adopt the Human Resources Director's report on PSC #4107-05/06. Notify the offices of the Controller and the Purchaser. (Vote of 4 to 0)

0293-06-8      Review of request for approval of proposed personal services contracts.  
(Item No. 6)

PSC#	Department	Amount	Type of Service	Type of Approval	Duration
4111-05/06	Public Utilities Commission	\$550,000	Will conduct AAR and CER for up to 10 groundwater well stations in Northern San Mateo County. Will screen and identify potential groundwater well sites and develop water well station CER including well pump, groundwater treatment and distribution.	Regular	12/15/08
4112-05/06	Public Utilities Commission	\$500,000	Will provide Water Saver Program that offers payments for water-saving projects involving replacement of existing equipment or processes with new, high-efficiency equipment or systems in the SFPUC retail service territory.	Regular	05/31/07
4113-05/06	Public Utilities Commission	\$450,000	Will provide coordination & work plan preparation; environmental document scoping; environmental background and field studies; alternative analysis; preparation of draft environmental documents; public review of documents; & response to public comment.	Regular	05/31/09
4114-05/06	Public Utilities Commission	\$500,000	Will install 30 kW at Maxine Hall Medical Center at 1301 Pierce and Chinatown Branch Library at 1135 Powell.	Regular	11/30/07
4115-05/06	Public Utilities Commission	\$9,800,000	Will perform detailed analyses of facility energy use and provide energy-efficiency retrofit recommendations and cost-benefit analysis for HVAC, controls, and lighting retrofits.	Regular	09/30/13

4116-05/06	Public Health	\$7,505,000	Will provide temporary laundry services for Laguna Honda Hospital & San Francisco General Hospital. Services include picking up and processing soiled hospital laundry seven days per week, including holidays.	Regular	06/30/08
4117-05/06	Fire	\$4,465,000	Will provide complete billing and collection services for all Fire Department paramedic ambulance activities. Services include but are not limited to data input, scanning and entry of paper Pre-hospital Care Records.	Regular	06/30/10
4118-05/06	Port	\$150,000	Will research, analyze and assess the historic resource eligibility, as well as physical condition of 30 structures, buildings and features at the Port's 65 acre Pier 70 property.	Regular	07/01/07
4119-05/06	Controller's Office	\$350,000	Will conduct local sales and use tax audits of State Board of Equalization records and provide legislative analyses, identify and correct sales and use tax allocation errors, and develop and maintain a database of sales tax information.	Regular	07/30/11
4120-05/06	Public Works	\$900,000	Will provide financial consulting services in facilities acquisition in conjunction with Mission Bay Development-Community Facilities District No. 4 & 6.	Regular	08/14/11
4121-05/06	Telecommunications & Information Services	\$275,000	Will install backup radio receiver-transmitter for 800 MHZ and DPW radio systems and provide contract administration, contract design review, training, audit and acceptance testing.	Regular	11/30/06
4122-05/06	District Attorney	\$90,000	Will provide services to women and transgender individuals who have experienced sexual exploitation and violence.	Regular	06/30/07
4072-05/06	Controller's Office	Increase Amount \$900,000 New Amount \$1,900,000	Will perform a comprehensive transit service planning analysis for the San Francisco Metropolitan Transportation Authority to develop recommendations to increase service efficiency and effectiveness.	Regular	01/31/08
4112-02/03	Controller's Office	Increase Amount \$200,000 New Amount \$540,000	Will provide on-line payroll services and convert on-line and automated phone information systems to enable employees to access payroll statements and payroll information through a website or phone.	Regular	06/30/08
4114-02/03	Controller's Office	Increase Amount \$90,000 New Amount \$261,250	Will provide technical writing services for the Controller's Payroll Personnel Services for payroll system user guides, technical manuals, information bulletins, and other technical documents.	Regular	06/30/08
4127-02/03	Controller's Office	Increase Amount \$155,000 New Amount \$395,000	Will work with the State Controller's staff in the research and preparation of detailed SB-90 cost claims on behalf of the City & County to recover costs related to compliance with state mandates.	Regular	06/30/08

**Note:**

PSC #4116-05/06 to be heard after 5:00 p.m. at the request of SEIU United Health Workers West.

**Speakers:** Jim Howells, Dana Haasz and Jeff Gilman, Public Utilities Commission spoke on PSC #4111-05/06 through 4114-05/06. Deputy Chief Gary Massetani, San Francisco Fire Department spoke on PSC #4117-05/06. Kathy Mallegni, Port Commission spoke on PSC #4118-05/06. Monique Zmuda, Deputy Controller spoke on PSC #4119-05/06. Galen Leung, representing the Department of Public Health, Kim Tavaglione and Ben Ruvalcaba, United Health Workers and Robert Thomas, Department of Public Health spoke on PSC #4116-05/06

**Action:** (1) Department of Public Health to report at the second meeting of May 2007 on the status of PSC #4116-05/06.  
(2) Adopt the Human Resources Director's report. Notify the offices of the Controller and the Purchaser. (Vote of 4 to 0)

**0294-05-1 Proposed Secondary Criteria for Q – 50 Sergeant's examination at the San Francisco Police Department. (Item No. 7)**

**Speakers:** Saru Cownan, Department of Human Resources-Public Safety Deputy Chief Antonio Parra, San Francisco Police Department

**Action:** Accept the recommendation of the Human Resources Director and approve the proposed secondary criteria for Q – 50 Sergeant. (Vote of 4 to 0)

**0734-05-6 Appeal by Merrie Lee Irwin of the Human Resources Director's determination of insufficient evidence to sustain the charge of failure to provide reasonable accommodation. (Item No. 8)**

**Speakers:** None.

**Action:** Adopt report. Sustain the decision of the Human Resources Director; deny the appeal by Merrie Lee Irwin. (Vote of 4 to 0) Ms. Irwin failed to appear.

**0198-05-6 Appeal by June Waechtler of the Human Resources Director's determination of insufficient evidence to sustain the charge of a hostile work environment due to sex. (Item No. 9)**

**Speakers:** Elizabeth Jacobi, Department of Human Resources

**Action:** Postpone to the meeting of June 19, 2006 at the request of June Waechtler. (Vote of 4 to 0)

**0138-05-2**      **Appeal by Glenn Brotman of the decision by the Human Resources Director to deny his request to reclassify his position of Airport Operations Coordinator from 0922 Manager I to 0923 Manager II. (Item No. 10)**

**Note:**                      The Commission voted to hear Item 10 and Item 12 together.  
(Vote of 4 to 0)

**Speakers:**                Elizabeth Jacobi, Department of Human Resources  
Robert Pritchard, Department of Human Resources  
Dennis Reed, Appellant  
Glenn Brotman, Appellant  
Marilyn Harding, on behalf of appellants  
Don Whittaker, San Francisco International Airport  
Tryg McCoy, San Francisco International Airport  
Denise Cannonier-Craig, Department of Human Resources

**Action:**                    Continue to the meeting of June 19, 2006. (Vote of 4 to 0)

**0388-05-2**      **Appeal by Bill Maher of the decision by the Human Resources Director to deny his request to reclassify his position of Airport Regulatory Affairs Manager from 0931 Manager III to 0933 Manager V. (Item No. 11)**

**Speakers:**                Elizabeth Jacobi, Department of Human Resources  
Robert Pritchard, Department of Human Resources  
Bill Maher, Appellant

**Disclosure:**              Commissioner Don Casper disclosed that he is acquainted with Bill Maher. Commissioner Casper represented Supervisor Lee Dolson who ran against Bill Maher and asked for a recount of the votes.

**Action:**                    Postpone to the meeting of June 19, 2006. The Commission requested that the Class Specifications for Manager I through Manager V be made available by the Department of Human Resources. (Vote of 4 to 0)

0137-05-2 Appeal by Dennis Reed of the decision by the Human Resources Director to deny his request to reclassify his position of Airport Operations Coordinator from 0922 Manager I to 0923 Manager II. (Item No. 12)

**Speakers:** Elizabeth Jacobi, Department of Human Resources  
Robert Pritchard, Department of Human Resources  
Dennis Reed, Appellant  
Glenn Brotman, Appellant  
Marilyn Harding, on behalf of appellants  
Don Whittaker, San Francisco International Airport  
Tryg McCoy, San Francisco International Airport  
Denise Cannonier-Craig, Department of Human Resources

**Action:** Continue to the meeting of June 19, 2006. (Vote of 4 to 0)

0108-06-1 Certification of Salary and Benefits of Elected Officials of the City and County of San Francisco for Fiscal Year 2006-07 in accordance with Charter Section A8.409-1. (Item No. 13)

March 6, 2006: Accept the report.

April 17, 2006: Accept the report.

May 1, 2006: Accept report. Certify salary and benefits of elected officials no later than May 15, 2006.

**Speakers:** Anita Sanchez, Assistant Executive Officer

**Action:** Certify a 5% salary increase and Unrepresented Employees Ordinance covered benefits for elected officials; forward to the Mayor's Office for inclusion in the Fiscal Year 2006-07 Budget being transmitted to the Board of Supervisors. (Vote of 3 to 1; Commissioner Casper dissents.)



0128-04-7      **Determination of future employability: resignation with unsatisfactory service of exempt appointment of James Howard, Parking Bureau Chief (Job Code A006) Municipal Transportation Agency/DPT and Protective Services Supervisor (Job Code 2944), Human Services Agency. (Item No. 14)**

March 6, 2006:      Postpone to the meeting of March 20, 2006 at the request of Michael Hinckley, Attorney.

March 20, 2006:      Postpone to the meeting of May 15, 2006 at the request of the Municipal Transportation Agency.

**Disclosure:**      Commissioner Casper stated that he is acquainted with James Howard when they served on the Republican Central Committee.

**Speakers:**      Diana Buchbinder, Municipal Transportation Agency  
Michael Hinckley, Attorney for James Howard  
Lydia Chan, Human Services Agency

**Action:**      Must participate in an appropriate substance abuse program and receive a release to work from a DHR-designated professional in substance abuse; No future employment with the Municipal Transportation Agency or the Human Services Agency.  
(Vote of 3 to 1; Commissioner Gorrone dissents.)

**General Update of the Department of Human Resources Activities and Issues. (Item No. 15)**

No updates.

**EXECUTIVE OFFICER'S REPORT**

0295-06-1      **General Update on the Status of Civil Service Commission Goals and Objectives as of April 30, 2006. (Item No. 16)**

**Action:**      Accept the report. (Vote of 4 to 0)

**REQUEST TO SPEAK ON ANY MATTER WITHIN THE JURISDICTION OF THE CIVIL SERVICE COMMISSION**

None.

**COMMISSIONERS' ANNOUNCEMENTS/REQUESTS**

Commissioner Donald Casper requested that the Commission take a look at the Administrative Law Procedures regarding notices.

Commissioner Morgan Gorrone inquired as to when we would hear the report on the abolishment of the Inspector Class and requested a report on the Assistant Inspector test.

ADJOURNMENT

6:22 p.m.

Adjourned in memory of Sergeant Darryl Tsujimoto, San Francisco Police Department, who died on May 2, 2006.



To: Anita Sanchez/CSC/SFGOV@SFGOV,  
Cc: Gloria Sheppard/CSC/SFGOV@SFGOV,  
Bcc:  
Subject: Re: Attendance and report Item # 12 at CSC meeting Sept. 21, 2009  
From: David Curto/DHS/CCSF - Friday 09/18/2009 02:23 PM

I will be there but the folks at local 21 who raised the issue are no longer there and there has been no follow-up since they dropped their concern as Commissioner Casper will recall, so I have nothing new to report.

thanks

Dave Curto  
Director of Contracts  
Human Services Agency  
415-557-5581  
Anita Sanchez/CSC/SFGOV@SFGOV



Anita  
Sanchez/CSC/SFGOV@SFG  
OV  
09/18/2009 01:42 PM

To David Curto/DHS/CCSF@CCSF  
cc Gloria Sheppard/CSC/SFGOV@SFGOV  
Subject Attendance and report Item # 12 at CSC meeting Sept. 21,  
2009

Hi Dave,

Just to remind you that the Commission's action re: the PCS approvals of March 2, 2009 stated that a written report be submitted to the Commission on discussions regarding 2819s and 2822s. See you Monday--have a good weekend.

Anita Sanchez  
Executive Officer  
Civil Service Commission  
25 Van Ness Avenue, Suite 720  
San Francisco, CA 94102  
(415) 252-3250 Direct - (415) 252-3247 Reception  
(415) 252-3260 Fax

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[Violence Against Family Planning Clinics]  
SUPPORTING THE CALIFORNIA STATE SENATE RESOLUTION TO  
DENOUNCE THE INCREASING VIOLENCE AGAINST HEALTH CARE  
PROVIDERS AND FAMILY PLANNING CLINICS.

WHEREAS, There has been an increase in the incidence of  
murder, arson and other acts of violence and harassment against  
family planning clinics; and

WHEREAS, People have a legal right of access to health care  
providers and family planning clinics and their services; and

WHEREAS, The City and County of San Francisco has acted to  
protect the legal right to health services by enacting laws that  
ensures access to family planning clinics; and

WHEREAS, The California State Senate is considering legislation  
that would denounce the increase of violence at family planning  
clinics; now, therefore, be it

RESOLVED, That the City and County of San Francisco hereby  
supports the California State Senate's legislation denouncing violence  
against health care providers and family planning clinics; and now,  
therefore, be it

FURTHER RESOLVED, That the City and County of San Francisco  
will continue to uphold the legal right of access to family planning  
clinics and will be vigilant in its efforts to protect the safety and  
freedom of those who seek to provide health care services.

SUPERVISOR KEVIN SHELLEY , ANGELA ALIOTO

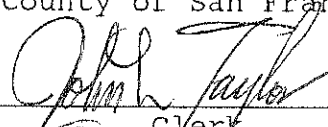
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Adopted - Board of Supervisors, San Francisco March 13, 1995

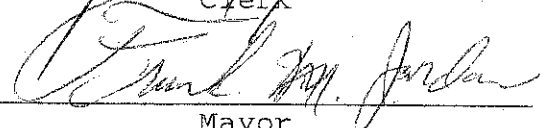
Ayes: Supervisors Ammiano Hallinan Kennedy Migden Shelley Teng

Absent: Supervisors Alioto Bierman Hsieh Kaufman Leal

I hereby certify that the foregoing resolution  
was adopted by the Board of Supervisors  
of the City and County of San Francisco



Clerk



Mayor

File No.  
12-95-5

MAR 24 1995

Date Approved

1 [STOP sign – Filbert Street Westbound at Powell Street.]

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**Resolution designating the intersection of Filbert Street at Powell Street as a "STOP" intersection.**

RESOLVED, That pursuant to the provisions of the California Vehicle Code, the following intersection is hereby designated as a one way "STOP" intersection, and the Department of Parking and Traffic is hereby authorized and directed to cause a "STOP" sign to be installed there as designated below;

STOP SIGN – ESTABLISH

Filbert Street, stopping westbound Filbert at Powell St.

20



City and County of San Francisco

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

Tails

Resolution

File Number: 041481

Date Passed:

Resolution designating the intersection of Filbert Street at Powell Street as a "STOP" intersection.

October 26, 2004 Board of Supervisors — REFERRED: Land Use Committee

November 2, 2004 Board of Supervisors — REFERRED

January 25, 2005 Board of Supervisors — ADOPTED

Ayes: 10 - Alioto-Pier, Daly, Dufty, Elsbernd, Ma, Maxwell, McGoldrick,  
Mirkarimi, Peskin, Sandoval

Absent: 1 - Ammiano

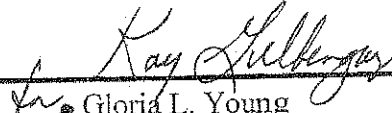
File No. 041481

I hereby certify that the foregoing Resolution was ADOPTED on January 25, 2005 by the Board of Supervisors of the City and County of San Francisco.

FEB 04 2005

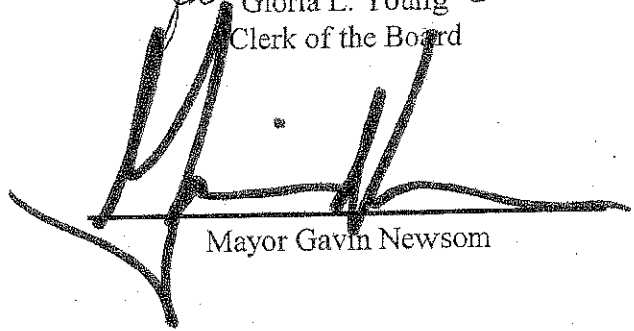
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Date Approved

---

Gloria L. Young  
Clerk of the Board

---

Mayor Gavin Newsom



1 [In-Home Supportive Services Public Authority]  
 2 AMENDING THE SAN FRANCISCO ADMINISTRATIVE CODE BY ADDING CHAPTER 70,  
 3 CONSISTING OF SECTIONS 70.1 THROUGH 70.10, TO ESTABLISH A PUBLIC  
 4 AUTHORITY PURSUANT TO CALIFORNIA WELFARE AND INSTITUTIONS CODE  
 5 SECTION 12301.6 TO PROVIDE FOR THE DELIVERY OF IN-HOME SUPPORTIVE  
 6 SERVICES.

7  
 8 Note: the entire section is new.

9  
 10 Be it ordained by the People of the City and County of San Francisco:

11  
 12 Section 1. The San Francisco Administrative Code is hereby  
 13 amended by adding Chapter 70, consisting of Sections 70.1 through  
 14 70.10, to read as follows:

15 Chapter 70

16 SEC. 70.1. PURPOSE.

17 The Board of Supervisors for the City and County of San  
 18 Francisco (hereinafter, City) by this Chapter establishes a public  
 19 authority whose powers are derived from and consistent with the  
 20 provisions of Welfare and Institutions Code Section 12301.6. The  
 21 name of this public authority shall be the In-Home Supportive  
 22 Services Public Authority, and shall be referred to in this Chapter  
 23 as the "Authority." Its purpose is to provide assistance in finding

24  
 25 SUPERVISORS SHELLEY, BIERMAN, AMMIANO, ALIOTO,  
 TENG, KENNEDY, MIGDEN, HALLINAN, HSIEH, LEAL, KAUFMAN

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1 personnel for the In-Home Supportive Services Program (IHSS) through  
2 the establishment of a central registry, and related functions, and  
3 to perform any other functions, as may be necessary for the  
4 operation of the Authority, or related to the delivery of IHSS in  
5 San Francisco, subject to all applicable federal and state laws and  
6 regulations, and to the limitations set forth in this Chapter.

7 SEC. 70.2. MEMBERSHIP OF GOVERNING BODY.

8 (a) The governing body of the Authority shall be composed of  
9 eleven members appointed by the Board of Supervisors. The Board of  
10 Supervisors shall solicit recommendations for appointment of  
11 qualified members through a fair and open process, including  
12 reasonable written notice to, and affording reasonable response time  
13 from, members of the general public and interested persons and  
14 organizations. No fewer than 50 percent of the membership shall be  
15 individuals, who are current or past users of personal assistance  
16 services paid for through public or private funds or who are  
17 recipients of IHSS, referred to in this Chapter as "consumers."

18 (b) Membership categories on the governing body shall be as  
19 follows:

20 (1) two consumers over the age of 60 years, each  
21 authorized to represent organizations that advocate for aging people  
22 with disabilities;

23 / / /

24 SUPERVISORS SHELLEY, BIERMAN, AMMIANO, ALIOTO,  
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1 (2) two consumers between the ages of 18 and 60 years,  
2 each authorized to represent organizations that advocate for younger  
3 people with disabilities;

4 (3) one consumer at-large over the age of 60 years;

5 (4) one consumer at-large between the ages of 18 and 60  
6 years;

7 (5) one worker who provides personal assistance  
8 services to a consumer;

9 (6) one Commissioner from the Social Services  
10 Commission, recommended to the Board by the Commission;

11 (7) one Commissioner from the Commission on the Aging,  
12 recommended to the Board by the Commission;

13 (8) one Commissioner from the Health Commission,  
14 recommended to the Board by the Commission;

15 (9) one member of the Mayor's Disability Council,  
16 recommended to the Board by the Council.

17 (c) For purposes of Government Code Sec. 87103, and 2 Cal.  
18 Code of Regulations 18703.3, it is hereby found and declared that  
19 the persons appointed to this governing body are appointed to  
20 represent and further the interests of the specific economic  
21 interest which an individual member is appointed to represent.

22 (d) Initial appointment of both the consumer and worker  
23 members shall be made from a list of recommendations based on

24 SUPERVISORS SHELLEY, BIERMAN, AMMIANO, ALIOTO, Page 3 of 13  
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1 applications designed by, and submitted to, the IHSS Task Force of  
2 Planning for Elders in the Central City. Succeeding appointments of  
3 consumer and worker members shall be based on a procedure developed  
4 by the the governing body of the Authority, within the first six (6)  
5 months of operation, after receiving recommendations from the IHSS  
6 Task Force of Planning for Elders in the Central City. Every  
7 attempt shall be made to assure that each appointee will be able to  
8 serve the full term to which he or she has been appointed, in order  
9 to ensure continuity in the work of the Authority.

10 (e) If during his or her term as a member of the governing  
11 body of the Authority, a Social Services, Aging, or Health  
12 Commissioner or member of the Mayor's Disability Council, no longer  
13 serves on the Commission or Council, the body from which that member  
14 came shall make another recommendation for appointment to the Board  
15 of Supervisors within sixty (60) days of the end of that member's  
16 formal service on their respective commission or on the Council.

17 (f) After the terms of the initial period are complete, each  
18 appointment to the governing body shall thereafter be for a  
19 three-year term. A member may be reappointed, but may not serve  
20 more than a total of nine consecutive years on the governing body.  
21 The initial appointment periods shall be staggered as follows:

- 22 (1) three one year terms;  
23 (2) four two year terms; and

24 SUPERVISORS SHELLEY, BIERMAN, AMMIANO, ALIOTO,  
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1 (3) four three year terms.

2 Upon appointment, members shall draw lots to determine the length of  
3 each member's initial term. Members shall serve without  
4 compensation.

5 (g) Qualified applicants must reside in San Francisco and  
6 have: familiarity with, or knowledge of, personal assistance  
7 services; the capacity to understand their role to aid and assist  
8 the Authority in the administration of its duties; and the ability  
9 to attend regularly scheduled meetings, which shall occur only in  
10 facilities which meet disability access requirements. Those City  
11 departments from which Authority members are drawn shall provide  
12 appropriate assistance to their respective representative in  
13 fulfilling his or her duties to the Authority. Within the first  
14 ninety (90) days, the members of the governing body of the Authority  
15 shall receive orientation and training from the IHSS Task Force of  
16 Planning for Elders in the Central City and the Department of Social  
17 Services regarding the functions and duties of the Authority,  
18 current issues related to delivery of IHSS and the responsibilities  
19 of the Authority's governing body. Each subsequent new member shall  
20 receive similar orientation and training from Authority staff within  
21 sixty (60) days of appointment.

22 (h) Regulations governing the grounds for removal from, and  
23 use of alternates on, the governing body shall be proposed by the

24 SUPERVISORS SHELLEY, BIERMAN, AMMIANO, ALIOTO, Page 5 of 13  
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1 governing body and submitted to the Board of Supervisors within  
2 ninety (90) days of the date of the first meeting of the governing  
3 body. These regulations and any proposed amendments shall be  
4 initiated exclusively by the governing body and submitted to the  
5 Board of Supervisors for review, and shall become effective within  
6 ninety (90) days of the date of receipt by the Board, unless  
7 disapproved by the Board by resolution. In exercising these review  
8 powers, the Board of Supervisors may only approve or disapprove, it  
9 may not modify such regulations and proposed amendments.

10 SEC. 70.3. POWERS.

11 (a) The Authority shall be an entity separate from the City  
12 and County of San Francisco and shall file the Statement of Fact for  
13 the Roster of Public Agencies required by Section 53051 of the  
14 Government Code.

15 (b) The Authority shall be a corporate public body,  
16 exercising public and essential governmental functions with all  
17 powers necessary and convenient to carry out the delivery of IHSS,  
18 including the power to contract for services pursuant to Sections  
19 12302 and 12302.1 of the Welfare and Institutions Code, subject to  
20 any limitations set forth in this Chapter.

21 (c) The Authority shall only engage in the following duties  
22 and functions involving IHSS until such time that the requirements  
23 for the transferring of additional functions, as set forth in

24 SUPERVISORS SHELLEY, BIERMAN, AMMIANO, ALIOTO,  
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1 Section 70.6, are met: planning and advocacy for IHSS consumers and  
2 personnel; operation of a registry, including investigation of the  
3 qualifications and background of potential personnel, and referral  
4 of potential personnel to consumers; and acting as the employer of  
5 IHSS personnel in conformance with Sec. 70.3(g) of this Article.

6 (d) Any obligation or legal liability of the Authority,  
7 whether statutory, contractual or otherwise, shall be the obligation  
8 or liability solely of the Authority and shall not be the obligation  
9 or the liability of the City. All contracts between the Authority  
10 and third parties shall contain an express provision advising the  
11 contractor that the Authority is a separate governmental entity and  
12 that such agreement does not bind the City.

13 (e) All contracts, leases, or other agreements of any nature,  
14 including collective bargaining agreements, between the Authority  
15 and any party, except those with the City, shall contain the  
16 following statement: "The Authority is an independent legal entity,  
17 separate and apart from the City and County of San Francisco. The  
18 Authority has no power to bind the City to any contractual or legal  
19 obligations. Nor may the obligees of the Authority seek recourse  
20 against the City for any financial or legal obligation of the  
21 Authority."

22 (f) Employees of the Authority shall not be employees of the  
23 City for any purpose.

24 SUPERVISORS SHELLEY, BIERMAN, AMMIANO, ALIOTO, Page 7 of 13  
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1 (g) The Authority shall be deemed to be the employer of IHSS  
2 personnel referred to consumers, under paragraph (3) of subdivision  
3 (d) within the meaning of Chapter 10 (commencing with Section 3500)  
4 of Division 4 of Title 1 of the Government Code, commonly known as  
5 the Meyers-Miliias-Brown Act. The Authority shall not be deemed to  
6 be the employer of IHSS personnel referred to consumers under this  
7 Chapter for purposes of liability due to the negligence or  
8 intentional torts of the IHSS personnel.

9 (h) Nothing in these enumerated powers shall be construed to  
10 limit or interfere with the consumers' right to retain, select,  
11 terminate, and direct the work of any worker providing services to  
12 them.

13 (i) Nothing in these enumerated powers shall be construed to  
14 alter, require the alteration of, or interfere with the state's  
15 payroll system and other provisions of Section 12302.2 of the  
16 Welfare and Institutions Code for independent providers of IHSS, or  
17 to affect the state's responsibilities with respect to unemployment  
18 insurance, or workers' compensation for providers of IHSS.

19 (j) The Authority shall maintain general liability insurance  
20 in an amount determined to be adequate by the City's Risk Manager,  
21 and shall name the City as an additional insured.

22 (k) The governing body of the Authority shall hire staff, and  
23 adopt rules and regulations, not inconsistent with the provisions of

24 SUPERVISORS SHELLEY, BIERMAN, AMMIANO, ALIOTO,  
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1 this Chapter, in order to implement and interpret this Chapter.

2 SEC. 70.4. FISCAL PROVISIONS.

3 (a) In order to facilitate the implementation of the  
4 Authority in a timely manner, the City Treasurer and the City  
5 Controller may enter into contracts with the Authority for the  
6 provision of fiscal services, with or without compensation from the  
7 Authority, under such terms and conditions as the Treasurer and  
8 Controller may require. If any such contract is executed, the  
9 Controller shall establish and maintain a specific account or  
10 accounts for this purpose. In addition, other City departments may  
11 enter into contracts with the Authority, with or without  
12 compensation, for the provision of various services that may be  
13 needed by the Authority. All such contracts are subject to the  
14 applicable approval process as required by the San Francisco  
15 Charter, the San Francisco Administrative Code and the respective  
16 department regulation and policy.

17 (b) In adopting this Chapter, the Board recognizes that the  
18 funding of IHSS is the product of a complex relationship of federal,  
19 state and City financing, and that the ability of the Authority to  
20 operate and to negotiate the wages and benefits of the providers of  
21 IHSS is contingent upon the availability of adequate funding from  
22 all sources. Nothing in this Chapter is intended to require the  
23 City to appropriate any funds for the operation of the Authority or

24 SUPERVISORS SHELLEY, BIERMAN, AMMIANO, ALIOTO, Page 9 of 13  
25 TENG, KENNEDY, MIGDEN, HALLINAN, HSIEH, LEAL, KAUFMAN 5/17/95

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1 for the payment of wages or benefits to the providers of IHSS.

2 (c) The Department of Social Services shall be the financial  
3 liaison between the City and County of San Francisco and the  
4 Authority. The Department of Social Services shall take appropriate  
5 action in order to procure all available federal and state funds for  
6 the administration and delivery of IHSS, and by contract, grant or  
7 agreement, transfer monies procured from these sources and from any  
8 funds that the City may appropriate, to the Authority for the  
9 operation of its designated functions, subject to the budgetary and  
10 fiscal provisions of the San Francisco Charter and the San Francisco  
11 Administrative Code. The Authority shall submit its annual funding  
12 request to the Department of Social Services no later than the  
13 deadline determined by the Department of Social Services to enable  
14 the Department to prepare and submit its budget to the Mayor's  
15 office. The Authority shall comply with all claiming and reporting  
16 deadlines set by the Department of Social Services.

17 The total of all operating costs, wages and benefits proposed  
18 or established by the Authority must be consistent with the  
19 provisions of the final City budget.

20 The Authority may not establish a payment rate that includes  
21 the costs of wages, benefits and operation, until the governing body  
22 of the Authority makes a finding that the funds necessary for  
23 payment of that rate are legally available.

24 SUPERVISORS SHELLEY, BIERMAN, AMMIANO, ALIOTO,  
25 TENG, KENNEDY, MIGDEN, HALLINAN, HSIEH, LEAL, KAUFMAN

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1 (d) If and when the federal or state agencies responsible for  
2 IHSS promulgate regulations that authorize and create direct funding  
3 mechanisms for the Authority, the Authority and the Department of  
4 Social Services may modify their agreements to facilitate that  
5 direct financial relationship.

6 SEC. 70.5. ANNUAL REPORT AND PLAN.

7 The Authority shall submit annually a report to the Board of  
8 Supervisors detailing its functions and evaluating its operation for  
9 that year. In addition, such report shall present the Authority's  
10 specific goals and objectives for the coming year and its plan for  
11 meeting those goals and objectives. If, for any coming year, the  
12 Authority intends to expand its duties, the Authority shall present  
13 a detailed plan and budget for the implementation of that expansion  
14 of duties. Such plan shall be circulated to all interested City  
15 departments and community groups prior to presentation to the Board  
16 of Supervisors.

17 SEC. 70.6. TRANSITION OF FUNCTIONS.

18 Prior to any transfer of federal or state mandated IHSS  
19 functions from City responsibility to the Authority, all affected  
20 Commissions, by resolution, and the Board of Supervisors, by  
21 ordinance, must approve such relinquishment by the City to the  
22 Authority of responsibility with respect to IHSS services. Further,  
23 the Authority, through its applicable process, must accept all legal  
24

25 SUPERVISORS SHELLEY, BIERMAN, AMMIANO, ALIOTO,  
TENG, KENNEDY, MIGDEN, HALLINAN, HSIEH, LEAL, KAUFMAN

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BOARD OF SUPERVISORS

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1 liability for those legally mandated responsibilities transferred by  
2 the City to the Authority.

3 SEC. 70.7. TERMINATION.

4 By repeal of this Chapter, the Board of Supervisors may  
5 abolish the Authority.

6 SEC. 70.8. ENUMERATION OF POWERS.

7 The enumeration of powers in this Chapter of some of the  
8 provisions of Welfare and Institutions Code Section 12301.6 shall  
9 not be interpreted as manifesting an intent of the Board of  
10 Supervisors to subject either the City or the Authority to duties or  
11 liabilities not imposed by that statute.

12 SEC. 70.9. DISCLAIMERS.

13 By establishing the Authority, the City and County of San  
14 Francisco is assuming an undertaking only to promote the general  
15 welfare. It is not assuming, nor is it imposing on its officers and  
16 employees, an obligation for breach of which it is liable in money  
17 damages to any person who claims that such breach proximately caused  
18 injury.

19 Section 70.10. SEVERABILITY.

20 (a) If any provision of this Chapter, or the application of  
21 any such provision to any person or circumstance, shall be held  
22 invalid, the remainder of this Chapter, to the extent it can be  
23 given effect, or the application of those provisions to persons or

24 SUPERVISORS SHELLEY, BIERMAN, AMMIANO, ALIOTO,  
25 TENG, KENNEDY, MIGDEN, HALLINAN, HSIEH, LEAL, KAUFMAN

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BOARD OF SUPERVISORS

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1 circumstances other than those to which it is held invalid, shall  
2 not be affected thereby, and to this end the provisions of this  
3 Chapter are severable.

4 (b) Notwithstanding the provisions of subsection (a), if any  
5 provision of this Chapter imposing limitations or restrictions on  
6 the Authority, or the powers or duties of the Authority, including  
7 the ability of the Authority to propose or establish payment rates,  
8 shall be held invalid, the provisions of this Chapter shall not be  
9 deemed severable and this Chapter shall be held invalid in its  
10 entirety.

11  
12 APPROVED AS TO FORM:

13 LOUISE H. RENNE, City Attorney

14 By:   
15 Deputy City Attorney

16  
17  
18  
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20  
21  
22  
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25 SUPERVISORS SHELLEY, BIERMAN, AMMIANO, ALIOTO,  
TENG, KENNEDY, MIGDEN, HALLINAN, HSIEH, LEAL, KAUFMAN

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5/17/95

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BOARD OF SUPERVISORS

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Board of Supervisors, San Francisco

Passed for Second Reading	§	Finally Passed
	§	
May 22, 1995	§	May 30, 1995
	§	
	§	
Ayes: Supervisors Alioto Ammiano	§	Ayes: Supervisors Alioto Ammiano
Bierman Hallinan Kaufman Migden	§	Bierman Hallinan Kaufman Kennedy
Shelley Teng	§	Leal Migden Shelley Teng
	§	
Absent: Supervisors Hsieh Kennedy	§	Absent: Supervisor Hsieh
Leal	§	

I hereby certify that the foregoing ordinance was finally passed by the Board of Supervisors of the City and County of San Francisco

*Jean Lum*  
Acting Clerk

*Frank M. Jordan*  
Mayor

File No.  
97-95-20

JUN 9 1995  
Date Approved

HSA Union Notification List

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Alicia Broussard/DHS/CCSF  
06/03/2014 11:49 AM

To jennifer.johnston@sfgov.microsoftonline.com, SinYee Poon/DHS/CCSF, smcgarry@nccrc.org, rmitchell@twusf.org, grojo@local39.org, jduritz@uapd.com,  
cc David Curto/DHS/CCSF@CCSF  
bcc Alicia Broussard/DHS/CCSF@CCSF  
Subject Fw: PSC HSA Annual Report

Here is the link to the PSC's in database.:

1. PSC 2000-08/09 : <http://apps.sfgov.org/dhrdrupal/node/614>
2. PSC 2001-08/09 : <http://apps.sfgov.org/dhrdrupal/node/617>
3. PSC 2004-08/09; <http://apps.sfgov.org/dhrdrupal/node/618>
4. PSC 2006-08/09 : <http://apps.sfgov.org/dhrdrupal/node/544>
5. PSC 2007-08/09: <http://apps.sfgov.org/dhrdrupal/node/542>
6. PSC 2008-08/09: <http://apps.sfgov.org/dhrdrupal/node/532>
7. PSC 2009-08/09 : <http://apps.sfgov.org/dhrdrupal/node/543>

PSC's will be presented at the CSC meeting on June 16, 2014 at 2:00pm.

Alicia Broussard  
Human Services Agency  
Office Of Contract Management  
415- 557-5140

----- Forwarded by Alicia Broussard/DHS/CCSF on 06/03/2014 11:36 AM -----

Alicia Broussard/DHS/CCSF  
06/03/2014 10:11 AM

To smcgarry@nccrc.org, rmitchell@twusf.org, grojo@local39.org, jduritz@uapd.com, staff@sfmea.com, mike@dc16.us, khughes@ibew6.org, L21PSCReview@ifpte21.org, sfsmsa@gmail.com, david.canham@seiu1021.org, joe.tanner@seiu1021.net, Larry.Bradshaw@seiu1021.org, L21PSCReview@ifpte21.org, LiUNA.local261@gmail.com, local200twu@sbcglobal.net, speedy4864@aol.com, camaguey@sfmea.com, ecdemvoter@aol.com, Carl T/SFPD/SFGOV@SFGOV, iya.thlang@seiu1021.org, richard.isen@sfgov.org, dhr-psccordinator@sfgov.org, Sin.Yee@sfgov.org, supreet.pabla@seiu1021.org, Maria.Guillen@sfgov.org, Michael Bynum/DHS/CCSF@CCSF, sjenkins@ifpte21.org, kcarter@ifpte21.org, atonisson@ifpte21.org, pcovington@ifpte21.org, glouie@ifpte21.org, kbyrne@ifpte21.org, mseville@ifpte21.org, bbritton@ifpte21.org, XiuMin.Li@seiu1021.org,  
cc David Curto/DHS/CCSF@CCSF

Subject PSC HSA Annual Report





Annual Report PSC 2000-0809 and Link for W&I codes.pdf



Annual Report PSC 2001-0809 and Link for W&I codes.pdf



Annual Report PSC 2004-0809 and Link for W&I codes.pdf



Annual Report PSC 2009-0809 and Link for W&I codes.pdf



Annual Report PSC 2006-0809 and Link for W&I codes.pdf



Annual Report PSC 2007-0809 and Link for W&I codes.pdf



Annual Report PSC 2008-0809 and Link for W&I codes.pdf

Alicia Broussard  
Human Services Agency  
Office Of Contract Management  
415- 557-5140

Alicia Broussard/DHS/CCSF  
06/03/2014 10:11 AM

To smcgarry@nccrc.org, rmitchell@twusf.org,  
grojo@local39.org, jduritz@uapd.com, staff@sfmea.com,  
mike@dc16.us, khughes@ibew6.org,  
cc David Curto/DHS/CCSF@CCSF

bcc

Subject PSC HSA Annual Report



Annual Report PSC 2000-0809 and Link for W&I codes.pdf



Annual Report PSC 2001-0809 and Link for W&I codes.pdf



Annual Report PSC 2004-0809 and Link for W&I codes.pdf



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Annual Report PSC 2008-0809 and Link for W&I codes.pdf

Alicia Broussard  
Human Services Agency  
Office Of Contract Management  
415- 557-5140

Contractor	Program Description	PSC #	Budget Type	Budget Name	Term Start	Term End	Human Service Commission Approval date	BOS Resolutions	Annual Budget Amount
DNA DIAGNOSTIC CENTER	Genetic Testing	2000-08/09	BUDGET_MISC	Genetic Testing	7/1/2013	6/30/2014	2/9/2012	N/A	\$6,250
EDGEWOOD CENTER FOR CHILDREN AND FAMILIES	THP Plus	2000-08/09	BUDGET_MISC	13/14 THP+ Main Budget	7/1/2013	6/30/2014	2/27/2014	N/A	\$237,420
EDGEWOOD CENTER FOR CHILDREN AND FAMILIES	THP Plus	2000-08/09	BUDGET_STANDARD	13/14 CODB BUDGET (operating only)	7/1/2013	6/30/2014	2/21/2014	N/A	\$245,490
LARKIN STREET YOUTH CENTER	THP Plus - Holloway	2000-08/09	BUDGET_STANDARD	FY 13/14 THP Plus CODB Budget (operating only)	7/1/2013	6/30/2014	2/21/2014	N/A	\$3,731
LARKIN STREET YOUTH CENTER	THP Plus - Holloway	2000-08/09	BUDGET_MISC	THP Plus Main Budget	7/1/2013	6/30/2014	2/21/2014	N/A	\$243,840
LARKIN STREET YOUTH CENTER	THP Plus - Lease	2000-08/09	BUDGET_MISC	THP Plus Main Budget	7/1/2013	6/30/2014	2/21/2014	N/A	\$762,000
LARKIN STREET YOUTH CENTER	THP Plus - Lease	2000-08/09	BUDGET_STANDARD	FY 13/14 THP+ CODB Budget (operating budget)	7/1/2013	6/30/2014	2/21/2014	N/A	\$11,659
SALVATION ARMY	THP Plus	2000-08/09	BUDGET_MISC	THP Plus Main Budget	7/1/2013	6/30/2014	2/21/2014	N/A	\$609,600
THE FIRST PLACE FUND FOR YOUTH	THP Plus	2000-08/09	BUDGET_MISC	THP Plus Main Budget	7/1/2013	6/30/2014	2/21/2014	N/A	\$541,920

Total \$2,661,610

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
February 27, 2014 Regular Meeting

The Human Services Commission's regular monthly meeting was held on Thursday, February 27, 2014, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      KELLY DEARMAN, President  
                                 PABLO STEWART, Vice President  
                                 SCOTT KAHN  
                                 RITA SEMEL  
                                 GEORGE YAMASAKI, JR.
- OTHERS PRESENT      Trent Rhorer, Executive Director - Department of Human Services  
                                 Louise Rainey, Secretary – Human Services Commission  
                                 Daniel Kaplan, Deputy Director - Finance and Administration  
                                 Noelle Simmons, Deputy Director – Policy and Planning  
                                 Other department staff and interested citizens
- ROLL CALL              President Dearman called the meeting to order at 9:35 a.m., noting the Commission was present.
- AGENDA                 On motion by Vice President Stewart, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES                On motion by Commissioner Yamasaki, seconded and carried, the Commission approved the minutes of the January 23, 2014 regular meeting as circulated.  
  
                                 On motion by Commissioner Semel, seconded and carried, the Commission approved the minutes of the February 12, 2014 special meeting as circulated.
- FEBRUARY 2014      President Dearman presented the February 2014 Employee of the Month Award to Caroline Serrano, Management Assistant for Planning and Budget. Ms. Serrano was recognized as an outstanding member of the Planning and Budget Team. She manages diverse responsibilities with a willingness to do what it takes to maintain a high quality of work benefitting the agency and its clients. Caroline was presented an engraved desk clock and graciously accepted with thanks to all.  
EMPLOYEE OF THE MONTH
- EXECUTIVE DIRECTOR'S      Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.  
REPORT
- CONSENT CALENDAR      On motion by Vice President Stewart, seconded and carried, the Commission ratified actions taken by the Executive Director since the January 23, 2014, regular meeting in accordance with Commission authorization of June 27, 2013:  
                                 A. Submission of requests to encumber funds in the total amount of \$4,628,054 for purchase of services or supplies;  
                                 B. Submission of temporary requisitions for possible use in order to fill positions on a temporary basis;  
                                 C. Submission of report of temporary appointments made during the period of 1.15.14 through 2.12.14.
- MARCH 2014              On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the following resolution proclaiming March 2014 Social Work  
SOCIAL WORK MONTH      Month.  
  
                                 WHEREAS, Social Workers work to empower those who are frequently unheard; and  
                                 WHEREAS, Social Workers open the doors of access and opportunity for everyone, particularly those in greatest need; and  
                                 WHEREAS, Social Workers use their education, professional training, and commitment to improve all communities; and  
                                 WHEREAS, Social Workers are dedicated advocates for the rights of others; and  
                                 WHEREAS, Social Workers shape numerous programs and policies that strengthen individual lives and society; and  
                                 WHEREAS, Social Workers, whether in direct practice, administration, education and research, or policy development, make an impact in every community; and  
                                 WHEREAS, every day social workers help thousands of San Francisco residents take charge of their lives by helping them navigate complex social systems, connecting them to appropriate resources, helping them understand and use their strengths to overcome life's adversities, and shape programs and policies that contribute to healthy and successful communities; and  
                                 WHEREAS, March has been nationally designated as a month to acknowledge and recognize the contributions to the quality of life nationally as Social Work Month since 1984; now, therefore be it  
                                 RESOLVED, that the San Francisco Human Services Commission at its meeting held February 27, 2014, does hereby proclaim the month of March 2014 as Social Work Month; and be it further  
                                 RESOLVED that the Commission respectfully requests the City and County of San Francisco Board of Supervisors and Mayor Edwin M. Lee proclaim the month of March 2014 as Social Work Month.

DEPARTMENT OF  
HUMAN SERVICES AND  
HUMAN SERVICES  
AGENCY  
ADMINISTRATION  
FISCAL YEAR 2014-2015  
and  
FISCAL YEAR 2015-2016  
BUDGETS

Deputy Director Daniel Kaplan presented the Department of Human Services and Human Services Agency Administration Fiscal Year 2014-2015 and Fiscal Year 2015-2016 Budgets.

On motion by Commissioner Kahn, seconded and carried, the Commission approved the Fiscal Year 2014-2015 and Fiscal Year 2015-2016 budget for the Department of Human Services and the Human Service Agency Administration.

EDGEWOOD CENTER  
FOR CHILDREN AND  
FAMILIES

Family and Children's Services Program Manager Robin Love presented the request to modify the Edgewood Center for Children and Families grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES to provide Transitional Housing Programs Plus to former foster youth; during the period of January 1, 2014 through June 30, 2014; in the additional amount of \$245,490 for a revised total grant amount not to exceed \$718,402.

FIRST PLACE FOR  
YOUTH

Family and Children's Services Program Manager Robin Love presented the request to modify the First Place for Youth grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with FIRST PLACE FOR YOUTH to provide Transitional Housing Programs Plus to former foster youth; during the period of January 1, 2014 through June 30, 2014; in the additional amount of \$515,724 for a revised total grant amount not to exceed \$1,774,244.

LARKIN STREET YOUTH  
SERVICES

Family and Children's Services Program Manager Robin Love presented the request to modify the Larkin Street Youth Services grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES to provide Transitional Housing Programs Plus to former foster youth; during the period of January 1, 2014 through June 30, 2014; in the additional amount of \$665,870 for a revised total grant amount not to exceed \$3,181,756.

LARKIN STREET YOUTH  
SERVICES

Family and Children's Services Program Manager Robin Love presented the request to modify the Larkin Street Youth Services grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES to provide Transitional Housing Programs Plus to former foster youth at Holloway; during the period of January 1, 2014 through February 28, 2014; in the additional amount of \$168,299 for a revised total grant amount not to exceed \$679,082.

SALVATION ARMY

Family and Children's Services Program Manager Robin Love presented the request to modify the Salvation Army grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with SALVATION ARMY to provide Transitional Housing Programs Plus to former foster youth; during the period of January 1, 2014 through June 30, 2014; in the additional amount of \$618,533 for a revised total grant amount not to exceed \$1,871,434.

GUARDSMARK, LLC

Office of Contract Management Director David Curto presented the request to enter into a new contract with Guardsmark, LLC.

Discussion followed.

Chris Graves, Guardsmark San Francisco Division Manager, stated their intention to provide constant attention to the Agency's security needs.

Bill Kahan, Guardsmark Regional Vice President, testified to their intent to provide for the Agency's security needs.

Sam Cole, Guardsmark Security Officer, spoke in support of the services provided by the company.

Juan Castillo, with SEIU-USWW and Guardsmark Security Officer, spoke in support of the company.

Ajeenah Muhammad, with BMT Security, expressed concern re the RFP process.

Nseke Morris, with BMT Security, expressed concerns re Guardsmark's performance and urged that the local firm be given an opportunity to bid on the contract.

Leslie West, with BMT Security, opposed the award of the Guardsmark contract.

Benjamin Jones, with BMT Security, opposed the award of the Guardsmark contract.

Kes Narbutas, with Cypress Security, expressed respect for the selection process but opposed the award of the contract to Guardsmark.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new contract with GUARDSMARK, LLC for provision of Security Services for the Human Services Agency; during the period of February 1, 2014 through January 31, 2015 with three consecutive one-year options to extend; in a total contract amount not to exceed \$19,785,392.

ELECTION OF OFFICERS President Dearman reported that she has accepted a position with the San Francisco In Home Supportive Services Public Authority and, therefore, in order to avoid the appearance of a conflict of interest, will be unable to continue serving on the Human Services Commission.

By acclamation, Pablo Stewart was elected President of the Human Services Commission for a one-year term expiring January 31, 2015.

By acclamation, Scott Kahn was elected Vice President of the Human Services Commission for a one-year term expiring January 31, 2015.

PUBLIC COMMENT President Dearman's call for public comment did not yield a response.

ADJOURNMENT President Dearman adjourned the meeting at 11:25 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

Contractor	Program Description	Contract Status	PSC #	Budget Type	Budget Name	Term Start	Term End	Human Service Commission Approval date	BOS Resolutions	Annual Budget Amount
CALIFORNIA STATE UNIVERSITY-FRESNO FOUNDATION	CCTA-BAA Child Welfare Staff Training	Active	2001-08/09	BUDGET_STANDARD	STANDARD	07/01/2013	06/30/2014	9/23/2011	N/A	\$608,428
CALIFORNIA STATE UNIVERSITY-FRESNO FOUNDATION	CCTA-BAA Gomez & POOR	Active	2001-08/09	BUDGET_STANDARD	STANDARD	07/01/2013	06/30/2014	9/23/2011	N/A	\$53,675
CALIFORNIA STATE UNIVERSITY-FRESNO FOUNDATION	CCTA-BAA Parenting for Permanency College Residential Based Services (RBS)	Active	2001-08/09	BUDGET_STANDARD	STANDARD	07/01/2013	06/30/2014	9/23/2011	N/A	\$442,330
CATHOLIC CHARITIES CYO	Performance-Based Contracting Initiative	Active	2001-08/09	BUDGET_MISC	MISC	02/01/2011	01/31/2016	1/27/2011	N/A	\$1,715,000
CHAPIN HALL AT THE UNIVERSITY OF CHICAGO	Rapid Support & Housing for Families	Active	2001-08/09	BUDGET_STANDARD	Program Budget	12/01/2013	06/30/2014	11/27/2013	N/A	\$90,000
CHAPIN HALL AT THE UNIVERSITY OF CHICAGO	Special Education to Foster Youth	Active	2001-08/09	BUDGET_STANDARD	Program Budget	10/01/2013	09/30/2014	2/28/2013	N/A	\$82,733
COMMUNITY ALLIANCE FOR SPECIAL EDUCATION	Emergency Child Welfare Services to Incarcerated Parents	Active	2001-08/09	BUDGET_MISC	MISC	07/01/2013	06/30/2014	7/28/2012	N/A	\$10,353
COMMUNITY WORKS WEST, INC	Fostering Connections After 18 Consultant	Active	2001-08/09	BUDGET_STANDARD	HSA	07/01/2013	06/30/2014	4/26/2012	N/A	\$169,927
DEBORAH RAUCHER	Kinship Svcs	Active	2001-08/09	BUDGET_MISC	Consultant Hourly Rate	07/01/2013	06/30/2014	6/28/2012	N/A	\$55,000
EDGEWOOD CENTER FOR CHILDREN AND FAMILIES	Residential Based Services (RBS)	Active	2001-08/09	BUDGET_STANDARD	STANDARD	07/01/2013	06/30/2014	7/28/2011	N/A	\$238,005
EDGEWOOD CENTER FOR CHILDREN AND FAMILIES	Adoption Permanency & Recruitment	Active	2001-08/09	BUDGET_STANDARD	MISC	07/01/2013	01/31/2016	1/27/2011	N/A	\$1,715,000
FAMILY BUILDERS BY ADOPTION	Adoption Permanency & Recruitment	Active	2001-08/09	BUDGET_STANDARD	Recruitment	07/01/2013	06/30/2014	5/26/2011	N/A	\$72,113
FAMILY BUILDERS BY ADOPTION	Adoption Permanency & Recruitment	Active	2001-08/09	BUDGET_STANDARD	Permanency	07/01/2013	06/30/2014	5/26/2011	N/A	\$155,542
FAMILY SUPPORT SVCS OF THE BAY AREA	Kin Gap	Active	2001-08/09	BUDGET_STANDARD	STANDARD	07/01/2013	06/30/2014	7/28/2011	N/A	\$403,469
FAMILY SUPPORT SVCS OF THE BAY AREA	Respite Care and Administration of Gift Fund for Foster Parents and Relative Caregivers	Active	2001-08/09	BUDGET_STANDARD	STANDARD	07/01/2013	06/30/2014	5/23/2013	N/A	\$276,120
FAMILY SUPPORT SVCS OF THE BAY AREA	Safe Kids California Project	Active	2001-08/09	BUDGET_STANDARD	STANDARD	07/01/2013	06/30/2014	9/23/2011	N/A	\$585,380
FAMILY SUPPORT SVCS OF THE BAY AREA	SafeCare Training for DPH Nurses	Active	2001-08/09	BUDGET_STANDARD	SafeCare DPH Nurse Training	07/01/2013	06/30/2014	12/19/2013	N/A	\$52,780
HANSINE FISHER	CSBG-HR Time Study Online Module	Active	2001-08/09	BUDGET_MISC	MISC	07/01/2013	06/30/2014		N/A	\$20,000
LARKIN STREET YOUTH CENTER	Preventive Services	Active	2001-08/09	BUDGET_STANDARD	STANDARD	07/01/2013	06/30/2014	5/23/2013	N/A	\$162,504
LISA ELLIS	RBS Program Coordinator Services	Active	2001-08/09	BUDGET_MISC	Hourly Rate	07/01/2013	06/30/2014	5/24/2012	N/A	\$88,000
MAXIMUS HUMAN SERVICES	SSI Application Screening & Assistance	Active	2001-08/09	BUDGET_MISC	For profit fee for service	02/01/2011	06/30/2014	1/23/2014	N/A	\$71,874
MT ST JOSEPH-ST ELIZABETH	Safe Kids California Project	Active	2001-08/09	BUDGET_STANDARD	STANDARD	07/01/2013	06/30/2014	9/23/2011	N/A	\$366,364
NATIONAL COUNCIL ON ALCOHOLISM AND DRUG ABUSE	Drug testing	Active	2001-08/09	BUDGET_MISC	MISC	07/01/2013	06/30/2014	5/23/2013	N/A	\$110,000
NATIONAL COUNCIL ON CRIME & DELINQUENCY	FCS SafeMeasures database subscription & Ad hoc reporting	Active	2001-08/09	BUDGET_MISC	Main Budget	07/01/2013	06/30/2014	7/25/2013	N/A	\$100,201
NATIONAL COUNCIL ON CRIME & DELINQUENCY	FCS SafeMeasures database subscription & Ad hoc reporting	Active	2001-08/09	BUDGET_MISC	Additional Technical Assistance (underspending from FY 12/13)	07/01/2013	12/31/2013	7/25/2013	N/A	\$31,979
NATIONAL COUNCIL ON CRIME & DELINQUENCY	Benefits Screening- Youth Children	Active	2001-08/09	BUDGET_MISC	MISC	07/01/2013	01/31/2014	7/25/2013	N/A	\$86,677
PUBLIC CONSULTING GROUP INC	Rapid Support and Housing for Families	Active	2001-08/09	BUDGET_MISC	Fee for service, unit cost	10/01/2013	09/30/2014	7/27/2013	N/A	\$26,998
PUBLIC CONSULTING GROUP INC	Title IV-E Specialized Training Services	Active	2001-08/09	BUDGET_MISC	MISC	07/01/2013	06/30/2014	5/23/2013	N/A	\$2,028,997
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT	Residential Based Services (RBS)	Active	2001-08/09	BUDGET_MISC	MISC	02/01/2011	01/31/2016	1/27/2011	N/A	\$1,715,000
SENECA CENTER	SB 165 wrap around services for foster care	Active	2001-08/09	BUDGET_STANDARD	STANDARD	07/01/2013	06/30/2014	6/27/2013	N/A	\$240,000
SENECA CENTER	Visitation and School Support Program	Active	2001-08/09	BUDGET_MISC	Unit cost for service	07/01/2013	06/30/2014	6/27/2013	N/A	\$240,000
SENECA CENTER		Active	2001-08/09	BUDGET_MISC	St.Vincent/Riley Center-FCS DV services	07/01/2013	06/30/2014	5/24/2012	279-12	\$139,916
ST VINCENT DE PAUL SOCIETY	DV Counseling for FCS- Riley Center	Active	2001-08/09	BUDGET_STANDARD	STANDARD	07/01/2013	06/30/2014	6/28/2012	N/A	\$1,239,190
THE FIRST PLACE FUND FOR YOUTH	Independent Living Skills Program for Foster Youth	Active	2001-08/09	BUDGET_STANDARD	First Place-ILSP	07/01/2013	06/30/2014	4/26/2012	N/A	\$95,351
TODD WRIGHT	Ombudsman	Active	2001-08/09	BUDGET_MISC	MISC	07/01/2013	06/30/2014		N/A	
									Total	\$13,458,916

279-12

FILE NO. 120603

RESOLUTION NO.

1 [Contract - St. Vincent De Paul Society - Emergency Shelter Services - Not to Exceed  
2 \$20,482,985]

3 **Resolution approving the contract between the City and County of San Francisco**  
4 **and St. Vincent De Paul Society to provide emergency shelter services to homeless**  
5 **citizens in San Francisco, for the period from July 1, 2012, to June 30, 2017, for an**  
6 **amount not to exceed \$20,482,985.**

7  
8 WHEREAS, The City and County of San Francisco wishes to provide emergency  
9 shelter services to the homeless; and

10 WHEREAS, The City and County of San Francisco is providing financial support  
11 through General Funds; now, therefore, be it

12 RESOLVED, That the Board of Supervisors hereby approves this contract with St.  
13 Vincent De Paul Society to provide Emergency Shelter services to homeless citizens for  
14 the period from July 1, 2012 through June 30, 2017, in the amount not to exceed  
15 \$20,482,985.

40





City and County of San Francisco  
Tails  
Resolution

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

File Number: 120603

Date Passed: July 17, 2012

Resolution approving the contract between the City and County of San Francisco and St. Vincent De Paul Society to provide emergency shelter services to homeless citizens in San Francisco, for the period from July 1, 2012, to June 30, 2017, for an amount not to exceed \$20,482,985.

June 22, 2012 Budget and Finance Committee - RECOMMENDED

June 21, 2012 Budget and Finance Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE

June 21, 2012 Budget and Finance Committee - CONTINUED AS AMENDED

July 10, 2012 Board of Supervisors - CONTINUED

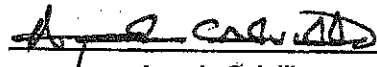
Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

July 17, 2012 Board of Supervisors - ADOPTED

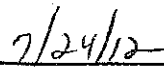
Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

File No. 120603

I hereby certify that the foregoing Resolution was ADOPTED on 7/17/2012 by the Board of Supervisors of the City and County of San Francisco.

  
Angela Calvillo  
Clerk of the Board

  
Mayor

  
Date Approved

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
September 22, 2011 Regular Meeting

The Human Services Commission's regular meeting was held on Thursday, September 22, 2011, in the Ronald H. Bom Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      PABLO STEWART, M.D., President  
                                 GEORGE YAMASAKI, JR., Vice President  
                                 KELLY DEARMAN  
                                 ANITA FRIEDMAN, Ph.D.  
                                 SCOTT L. KAHN
- OTHERS PRESENT      Trent Rhorer, Executive Director – Department of Human Services  
                                 Louise Rainey, Secretary – Human Services Commission  
                                 Steve Arcelona, Director – Welfare to Work Services  
                                 Phil Arnold, Deputy Director  
                                 Debby Jeter, Deputy Director  
                                 Noelle Simmons, Deputy Director  
                                 Other department staff and interested citizens
- ROLL CALL              President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present.
- AGENDA                 On motion by Vice President Yamasaki, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES                On motion by Vice President Yamasaki, seconded and carried, the Commission approved the minutes of the July 28, 2011 regular meeting as circulated.
- SEPTEMBER 2010      President Stewart presented the September 2011 Employee of the Month Award to Human Services Agency Emergency Preparedness Coordinator  
EMPLOYEE OF THE      Benjamin Amyes. Ben was honored for his excellence and expertise in improving the Agency's and City's ability to assist San Francisco residents  
MONTH                    during emergencies. Ben was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S      Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.  
REPORT                    Mr. Rhorer noted that the Agency is losing a vital member of its team: Deputy Director Jim Buick has announced his retirement after thirty-seven years of effective City service. Jim's outstanding leadership will be missed. He is wished a long, happy and healthy retirement. As a measure of the esteem in which he is held, the assembly gave Jim a standing ovation.
- CONSENT CALENDAR      On motion by , seconded and carried, the Commission ratified actions taken by the Executive Director since the July 28, 2011 regular meeting in accordance with Commission authorization of June 30, 2011:  
                                 1. Submission of requests to encumber funds in the amount of \$62,281,140 for purchase of services or supplies;  
                                 2. Submission of temporary requisition TE92381 thru TE92393 for possible use in order to fill positions on a temporary basis;  
                                 3. Submission of report of 30 temporary appointments made during the period of 7.12.11 thru 9.12.11.
- DEBBIE RAUCHER      Deputy Director Debby Jeter presented the request to enter into a new contract with Debbie Raucher.  
  
                                 On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to enter into a new contract with DEBBIE RAUCHER for provision of an Implementation Consultant for the AB 12 – California Fostering Connections to Success Act; during the period of October 1, 2011 through June 30, 2012; in a total contract amount not to exceed \$50,000.
- SAN FRANCISCO CHILD      Deputy Director Debby Jeter, joined by San Francisco Child Abuse Prevention Executive Director Kate Albright, and Child Abuse Council Director Kathy  
ABUSE PREVENTION      Baxter, presented the request to modify the grant with San Francisco Child Abuse Prevention Center.  
CENTER                    Commissioner Friedman noted for the record the Commission's congratulations to all the collaborators who have brought to fruition the Child Advocacy Center.  
  
                                 On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with SAN FRANCISCO CHILD ABUSE PREVENTION CENTER for provision of the Child Advocacy Center; during the period of October 1, 2011 through December 31, 2012; in the additional amount of \$346,500 for a revised total grant amount not to exceed \$1,230,696.
- HOMEBASE              San Francisco Local Homeless Coordinating Board Policy Analyst Alison Schlager presented the request to modify the Homebase grant.  
  
                                 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with HOMEBASE for provision of services for the County's HUD McKinney Vento application; during the period of December 1, 2011 through November 30, 2012; in the additional amount of \$155,000 for a revised total grant amount not to exceed \$620,000.

WALDEN HOUSE Housing and Homeless Programs Program Manager Daryl Higashi presented the request to enter into a new grant with Walden House.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with WALDEN HOUSE for provision of Transitional Housing and Support Services to Homeless Families; during the period of October 1, 2011 through September 30, 2014; in a total grant amount not to exceed \$390,168.

FISCAL EXPERTS, INC. Finance Director Joseph Huang presented the request to enter into a new contract with Fiscal Experts, Inc.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with FISCAL EXPERTS, INC. for provision of Time Study Services; during the period of July 1, 2011 through June 30, 2012; in a total contract amount not to exceed \$80,000.

MOUNT SAINT JOSEPH / SAINT ELIZABETH Family and Children's Services Senior Project Manager Maggie Donahue presented the request to enter into a new grant with Mount Saint Joseph / Saint Elizabeth.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with MOUNT SAINT JOSEPH / SAINT ELIZABETH for provision of Safe Kids California Project Services; during the period of August 15, 2011 through June 30, 2014; in a total grant amount not to exceed \$1,062,501.

FAMILY SUPPORT SERVICES OF THE BAY AREA Family and Children's Services Senior Project Manager Maggie Donahue presented the request to enter into a new grant with Family Support Services of the Bay Area.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Safe Kids California Project Services; during the period of August 15, 2011 through June 30, 2014; in a total grant amount not to exceed \$1,487,499.

CALIFORNIA STATE UNIVERSITY FRESNO / FOUNDATION – CALIFORNIA CENTRAL TRAINING ACADEMY – BAY AREA ACADEMY Family and Children's Services Senior Project Manager Maggie Donahue presented the request to enter into a new grant with California State University Fresno / Foundation – California Central Training Academy – Bay Area Academy.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with CALIFORNIA STATE UNIVERSITY FRESNO / FOUNDATION – CALIFORNIA CENTRAL TRAINING ACADEMY – BAY AREA ACADEMY for provision of Child Welfare and Foster Parent Training; during the period of October 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$2,900,110.

GOODWILL INDUSTRIES Principal Administrative Analyst Hope Kamimoto presented the request to modify the grant with Goodwill Industries.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with GOODWILL INDUSTRIES for provision of the Transitional Employment Program; during the period of October 1, 2011 through November 30, 2011; in the additional amount of \$54,000 for revised total grant amount not to exceed \$2,369,811.

YOUNG COMMUNITY DEVELOPERS Principal Administrative Analyst Hope Kamimoto presented the request to enter into a new grant with Young Community Developers.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with YOUNG COMMUNITY DEVELOPERS for provision of Transitional Employment Services; during the period of October 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$2,177,845.

ARRIBA JUNTOS Principal Administrative Analyst Hope Kamimoto presented the request to enter into a new grant with Arriba Juntos.

On motion by Vice President Yamasaki seconded and carried, the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Transitional Employment Services; during the period of October 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$2,142,372.

ARRIBA JUNTOS Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Arriba Juntos.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with ARRIBA JUNTOS for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$173,500.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION, SAINT JOSEPH'S VILLAGE Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Catholic Charities, Catholic Youth Organization, Saint Joseph's Village.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION, SAINT JOSEPH'S VILLAGE for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$29,394.

CENTRAL CITY HOSPITALITY HOUSE Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Central City Hospitality House.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$70,108.

COMMUNITY HOUSING PARTNERSHIP Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Community Housing Partnership.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$115,164.

EPISCOPAL COMMUNITY SERVICES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Episcopal Community Services.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$154,301.

GOODWILL INDUSTRIES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Goodwill Industries.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with GOODWILL INDUSTRIES for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012, in a total grant amount not to exceed \$49,800.

MISSION HIRING HALL Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Mission Hiring Hall.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with MISSION HIRING HALL for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$73,939.

NORTHERN CALIFORNIA SERVICE LEAGUE – CENTER ON JUVENILE AND CRIMINAL JUSTICE Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Northern California Service League & Center on Juvenile and Criminal Justice.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with NORTHERN CALIFORNIA SERVICE LEAGUE – CENTER ON JUVENILE AND CRIMINAL JUSTICE for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$130,540.

SWORDS TO PLOWSHARES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Swords to Plowshares.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with SWORDS TO PLOWSHARES for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$81,173.

TOOLWORKS Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Toolworks.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TOOLWORKS for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$44,609.

PUBLIC COMMENT Yvette King expressed concerns re foster parenting.  
Jenny Wiley, with Hospitality House, thanked the Commission and the Agency for their assistance with the Homeless Employment Collaborative.

ADJOURNMENT President Stewart adjourned the meeting at 10:50 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
January 27, 2011 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, January 27, 2011, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT PABLO STEWART, M.D., President  
GEORGE YAMASAKI, JR., Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN

OTHERS PRESENT Trent Rhorer, Executive Director -- Department of Human Services  
Louise Rainey, Secretary -- Human Services Commission  
Steve Arcelona, Chief Deputy Director  
Phil Arnold, Deputy Director  
Noelle Simmons, Deputy Director  
Other department staff and interested citizens

ROLL CALL President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present.

AGENDA On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda as posted.

MINUTES On motion by Vice President Yamasaki, seconded and carried, the Commission approved the minutes of the December 16, 2010 regular meeting as circulated.

JANUARY 2011  
EMPLOYEE OF THE MONTH President Stewart presented the January 2011 Employee of the Month award to Stephanie Marshall, County Adult Assistance Programs Senior Eligibility Worker. Ms. Marshall was honored as a dedicated, caring employee who is sensitive to the challenges of our client population, especially those who are disabled and homebound. She was presented an engraved desk clock and graciously accepted with thanks to all.

PRESENTATION President Stewart presented County Adult Assistance Programs/Personal Assisted Employment Services Program Director Dorothy Enisman a proclamation by Mayor Gavin Newsom proclaiming January 10, 2011 Dorothy Enisman Day. Ms. Enisman graciously accepted with thanks to all.

EXECUTIVE DIRECTOR'S  
REPORT Executive Director Trent Rhorer furnished an update re the City and State budget processes and program activities.

CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the December 16, 2010 regular meeting in accordance with Commission authorization of June 24, 2010:  
1. Submission of requests to encumber funds in the amount of \$1,322,282 for purchase of services or support;  
2. Submission of temporary requisitions DP92338 thru DP92342 for possible use in filling positions on a temporary basis;  
3. Submission of report indicating 48 temporary appointments made during the period 12.8.10 thru 1.11.11.

FEBRUARY 2011  
NATIONAL PARENT  
LEADERSHIP MONTH Family and Children's Services Senior Projects Manager Maggie Donahue was joined by Peer Parent Coordinator Tony Hines, and Peer Parent Partners: Amber Evans, Syvonne Burgie and Idell Wilson, in requesting the Commission adopt a resolution proclaiming February 2011 National Parent Leadership Month.

On motion by Commissioner Friedman, seconded and carried, the Commission adopted the following resolution proclaiming February 2011 National Parent Leadership Month:  
WHEREAS, meaningful Parent Leadership occurs when parents gain the knowledge and skills necessary to function in leadership roles and present a "parent voice" to help shape the direction of their families, programs and communities; and  
WHEREAS, Parent Leadership is an essential and effective means of strengthening families and preventing child abuse and neglect; and  
WHEREAS, the Human Services Agency recognizes the vital importance of partnering with parents and that Parent Leadership is a necessary component in any effective family strengthening and family support program; and  
WHEREAS, Parents Anonymous Inc. has created National Parent Leadership Month to recognize the extraordinary courage and tenacity of parents who have reached out to make improvements in their families and communities;  
WHEREAS, the Human Services Agency, Family and Children's Services Division and a dedicated group of birth and foster parents and community partners initiated the Parent Advisory Council in July, 2005 to recognize parents as key stakeholders in the department's child welfare redesign initiative; and  
WHEREAS the Humans Services Agency, recognizing that peer parent support is a critical way to engage and encourage families involved with the child welfare system, is contracting with the Homeless Prenatal Program and Seneca Center to provide parent mentorship for the Peer Parent Program;  
WHEREAS, National Parent Leadership Month recognizes, honors and celebrates parents for their vital leadership roles in their homes and communities, and in local, state and national arenas; now, therefore be it  
RESOLVED, that the San Francisco Human Services Commission at its meeting held January 27, 2011, hereby proclaims the month of February 2011 as National Parent Leadership Month; and be it further  
RESOLVED, that the San Francisco Human Services Commission respectfully requests that the City and County of San Francisco Board of Supervisors and Mayor Edwin M. Lee proclaim the month of February 2011 as National Parent Leadership Month.

HUMAN SERVICES CARE FUND

Deputy Director Phil Arnold provided an update to the Fiscal Year 2010-2011 savings for the Human Services Care Fund.

Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2010-2011

On motion by Vice President Yamasaki, seconded and carried, the Commission adopted the findings regarding the revised Fiscal Year 2010-2011 Care Fund savings estimate of \$13,683,414 and the Fiscal Year 2011-2012 Care Fund savings projection of \$13,654,750; and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.

Annual Hearings to Adopt Findings for Fiscal Year 2011-2012

DEPARTMENT OF HUMAN SERVICES FISCAL YEAR 2011-2012 BUDGET

Deputy Director Phil Arnold presented the Fiscal Year 2011-2012 Budget Reduction Plan.

Gail Gilman opposed the proposed contingency reductions for supportive housing.

Ken Reggio, with Episcopal Community Services, opposed the proposed contingency reductions for supportive housing.

Mary Jones and Michele Tanksley, with San Francisco Foster Parents, expressed concern regarding programs for Foster Parents.

Donna Fontenot spoke in opposition to the proposed contingency reductions.

Kathy Treggliari, with Episcopal Community Services, opposed potential daytime closure of shelters.

Jenny Wiley, Central City Hospitality House, opposed contingency reductions for supportive housing, daytime shelter access, and resource centers.

Edvira Edelman, with Hamilton Family Center, opposed contingency cuts for homeless services.

Gwendolyn Westbrood, with United Council, opposed contingency cuts for homeless services.

Deborah Whittle, with Glide Community Housing, proposed cuts to the Glide Program.

Jane Schisgal, with Compass, opposed contingency cuts for homeless services.

Erica Kisch, with Compass Family Services, opposed cuts proposed for homeless family services.

Laura Guzman, with Mission Neighborhood Resource Center, advocated on behalf of the homeless communities in the Mission.

Discussion followed.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted preliminary approval of the Tier One 10% Reductions and requested Staff continue preparation of the Tier Two 10% Contingency Reduction, taking into consideration the concerns expressed today by the Commissioners and the Community.

SPECIAL BUDGET MEETING

By general consent, the Commission agreed to meet for a Special Budget Meeting on Thursday, February 10, 2011 at 9:30 a.m. in the Born Auditorium located at 170 Otis Street – 1st floor.

RECESS

At 11:45 a.m., President Stewart called for a ten minute recess.

MEETING RECONVENED

At 11:55 a.m., President Stewart reconvened the meeting.

SAINT VINCENT DE PAUL

Director – Office of Contract Compliance David Curto presented the request to modify the Saint Vincent de Paul grant.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with SAINT VINCENT DE PAUL for provision of Building Supplies and Maintenance at Multi-Service Center South; during the period of July 1, 2010 through June 30, 2012; in the additional amount of \$90,000 for a revised total grant amount not to exceed \$10,691,360.

URBAN UNIVERSITY

Wages Plus Coordinator Elise Crane presented the request to renew the Urban University grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with URBAN UNIVERSITY for provision of Learning with Income - Foundations to Teach Program; during the period of December 1, 2010 through December 31, 2012; for a total grant amount not to exceed \$253,907.

LUTHERAN SOCIAL SERVICES OF NORTHERN CALIFORNIA

Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to modify the Lutheran Social Services of Northern California grant.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with LUTHERAN SOCIAL SERVICES OF NORTHERN CALIFORNIA for additional services to the Integrated Services Network Programs for the Homeless, during the period of January 2, 2011 through January 1, 2012, in the additional amount of \$28,707 for a revised total grant amount not to exceed \$463,320.

COMMUNITY HOUSING PARTNERSHIP

Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to modify the Community Housing Partnership grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with COMMUNITY HOUSING PARTNERSHIP for the work crew of the Integrated Services Network Program for the Homeless; during the period of January 2, 2011 through January 1, 2012, in the additional amount of \$54,609 for a revised total grant amount not to exceed \$390,565.

EDGEWOOD CENTER FOR CHILDREN AND FAMILIES

Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new grant with Edgewood Center for Children and Families.

On motion by Vice President Yamasaki, seconded and carried, Commissioner Dearman was excused from the Edgewood Center for Children and Families vote to avoid a potential conflict of interest.

On motion by Vice President Yamasaki, seconded and carried with Commissioner Dearman excused from the vote, the Commission granted authorization to enter into a new grant with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES for provision of Residential Based Services for Children in Foster Care; during the period of February 1, 2011 through January 31, 2016; in a total grant amount not to exceed \$1,715,000.

SENECA CENTER

Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new grant with Seneca Center.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SENECA CENTER for provision of Residential Based Services for Children in Foster Care; during the period of February 1, 2011 through January 31, 2016; in a total grant amount not to exceed \$1,715,000.

SAINT VINCENT

Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new grant with Saint Vincent.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAINT VINCENT for provision of Residential Based Services for Children in Foster Care; during the period of February 1, 2011 through January 31, 2016; in a total grant amount not to exceed \$1,715,000.

PUBLIC COMMENT

President Stewart's call for public comment did not yield a response.

ADJOURNMENT

President Stewart adjourned the meeting at 12:15 p.m...

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
November 21, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, November 21, 2013 in the Ronald H. Born Auditorium at 170 Ois Street, San Francisco.

MEMBERS PRESENT      KELLY DEARMAN, President  
                                 SCOTT L. KAHN  
                                 RITA SEMEL  
                                 GEORGE YAMASAKI, Jr.

MEMBER ABSENT      PABLO STEWART, M.D., Vice President

OTHERS PRESENT      Trent Rhorer, Executive Director – Human Services Agency  
                                 Louise Rainey, Secretary – Human Services Commission  
                                 Steve Arcelona, Deputy Director Economic Support and Self Sufficiency  
                                 Sylvia Deporto, Deputy Director – Family and Children’s Services  
                                 Daniel Kaplan, Deputy Director – Deputy Director – Finance and Administration  
                                 Other department staff and interested citizens

ROLL CALL      President Dearman called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Vice President Stewart who had been excused.

AGENDA      On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended as follows:  
                                 Item VII.A. Proposal for Standardizing Rates for Department’s Permanent Supportive Housing program – Continued.

MINUTES      On motion by Commissioner Yamasaki, seconded and carried, the Commission approved the minutes of the October 24, 2013 as circulated.

NOVEMBER 2013  
EMPLOYEE OF THE  
MONTH      President Dearman presented the Employee of the Month award to Senior Engineer Wayne Sanders who has been our “Go To Guy” for all facility needs for the past eight years. Wayne was honored for his extensive knowledge of our building systems. He has excelled as leader, teacher and a mentor for all of our staff engineers and support crews. It has been an honor to have had Wayne lead our support crews and he is wished all the best in his retirement. Wayne was presented an engraved desk clock and graciously accepted with thanks to all.

EXECUTIVE DIRECTOR’S  
REPORT      Executive Director Trent Rhorer furnished an update re the State and City’s budget processes and program activities.  
  
                                 Congratulations were extended to Commissioner Rita Semel on the occasion of the 25<sup>th</sup> Anniversary of the Interfaith Council Winter Shelter. Ms. Semel, a founding member of the San Francisco Interfaith Council, has made great contributions to bringing together the diverse religious communities of San Francisco.

CONSENT CALENDAR      On motion by Commissioner Semel, seconded and carried, the Commission ratified actions taken by the Executive Director since the October 24, 2013 Regular Meeting in accordance with Commission authorization of June 27, 2013:  
                                 1. Submission of requests to encumber funds in the total amount of \$2,300,018 for purchase of services or supplies;  
                                 2. Submission of zero temporary requisitions for possible use in order to fill positions on a temporary basis;  
                                 3. Submission of report of 100 temporary appointments made during the period of 10.12.13 thru 11.8.13.

TEXT MESSAGE PROJECT      Code for America Representative Jacob Solomon made a presentation relative to a new project to send communications via text message to Human Services Agency clients, developed with the help of Code for America.

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UNIVERSITY OF CHICAGO  
- CHAPIN HALL

Senior Administrative Analyst Bridgette Lery presented the request to modify the University of Chicago – Chapin Hall grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with UNIVERSITY OF CHICAGO – CHAPIN HALL for provision of the Rapid Support and Housing for Families Project; during the period of December 1, 2013 through June 30, 2014; in the additional amount of \$50,000 for a revised total grant amount not to exceed \$512,217.

EPISCOPAL COMMUNITY  
SERVICES

Homeless Management Information System Program Manager Bernhard Gunther presented the request to renew the Episcopal Community Services grant.

On motion by Commissioner Yamasaki, seconded and carried, Commissioner Semel was excused from the Episcopal Community Services vote to avoid a potential conflict of interest.

On motion by Commissioner Yamasaki, seconded and carried, with Commissioner Semel excused from the vote, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Interfaith Winter Shelter; during the period of November 1, 2013 through February 28, 2014; in a total grant amount not to exceed \$124,236.

PUBLIC COMMENT

President Dearman's call for public comment did not yield a response.

ADJOURNMENT

President Dearman adjourned the meeting at 10:35 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
February 28, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, February 28, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      PABLO STEWART, M.D., President  
                                 KELLY DEARMAN  
                                 ANITA FRIEDMAN, Ph.D.  
                                 GEORGE YAMASAKI, JR.
- MEMBER ABSENT      SCOTT L. KAHN, Vice President (Excused)
- OTHERS PRESENT      Trent Rhorer, Executive Director - Department of Human Services  
                                 Louise Rainey, Secretary – Human Services Commission  
                                 Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
                                 Phil Arnold, Deputy Director – Finance and Administration  
                                 Noelle Simmons, Deputy Director – Policy and Planning  
                                 Other department staff and interested citizens
- ROLL CALL              President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present with the exception of Vice President Kahn who had been excused.
- AGENDA                On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended as follows:  
                                 Item VII.D. SENECA CENTER FOR CHILDREN AND FAMILIES – Continued;  
                                 Item VII. I. ARRIBA JUNTOS – Continued;  
                                 Item VII. J. YOUNG COMMUNITY DEVELOPERS – Continued;  
                                 Item VII.N. Election of Officers – Continued.
- MINUTES                On motion by Commissioner Dearman, seconded and carried, the Commission approved the minutes of the February 7, 2013 special meeting as circulated.
- FEBRUARY 2013  
EMPLOYEE OF THE  
MONTH                  President Stewart presented the February 2013 Employee of the Month Award to County Adult Assistance Program (CAAP) Eligibility Worker Questa Chiem. Ms. Chiem was recognized as an outstanding worker who willingly shares her knowledge and expertise and goes above and beyond the call of duty to help the CAAP Program and her clients. Also present to honor Questa was her proud husband, Vinson Chiem. Questa was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S  
REPORT                Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR      On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the February 7, 2013 special meeting in accordance with Commission authorization of June 28, 2012:  
                                 A. Submission of requests to encumber funds in the total amount of \$660,006 for purchase of services or supplies;  
                                 B. Submission of zero temporary requisitions for possible use in order to fill positions on a temporary basis;  
                                 C. Submission of report of 33 temporary appointments made during the period of 1.15.13 through 2.12.13.
- MARCH 2013  
SOCIAL WORK MONTH      On motion by Commissioner Friedman, seconded and carried, the Commission adopted the following resolution proclaiming March 2013 Social Work Month.  
  
WHEREAS, Social Workers work to empower those who are frequently unheard; and  
WHEREAS, Social Workers open the doors of access and opportunity for everyone, particularly those in greatest need; and  
WHEREAS, Social Workers use their education, professional training, and commitment to improve all communities; and  
WHEREAS, Social Workers are dedicated advocates for the rights of others; and  
WHEREAS, Social Workers shape numerous programs and policies that strengthen individual lives and society; and  
WHEREAS, Social Workers, whether in direct practice, administration, education and research, or policy development, make an impact in every community; and  
WHEREAS, every day social workers help thousands of San Francisco residents take charge of their lives by helping them navigate complex social systems, connecting them to appropriate resources, helping them understand and use their strengths to overcome life's adversities, and shape programs and policies that contribute to healthy and successful communities; and  
WHEREAS, March has been nationally designated as a month to acknowledge and recognize the contributions to the quality of life nationally as Social Work Month since 1984; now, therefore be it  
RESOLVED, that the San Francisco Human Services Commission at its meeting held February 28, 2013, does hereby proclaim the month of March 2013 as Social Work Month; and be it further  
RESOLVED that the Commission respectfully requests the City and County of San Francisco Board of Supervisors and Mayor Edwin M. Lee proclaim the month of March 2013 as Social Work Month.

DEPARTMENT OF  
HUMAN SERVICES  
FISCAL YEAR 2013-2014  
and  
FISCAL YEAR 2014-2015  
BUDGETS

Budget Director Derek Chu presented the Department of Human Services Fiscal Year 2013-2014 and Fiscal Year 2014-2015 Budgets. Mr. Chu noted that despite projected revenue growth, the City continues to face a structural deficit – though smaller relative to prior years. As a result, the Mayor's Office has requested all departments meet individual budget reduction targets as part of the Fiscal Year 2013-2014 budget submission. These targets for the Human Services Agency are: Fiscal Year 2013-2014: \$1,351,073 and Fiscal Year 2014-2015: \$1,621,287. The agency's entire budget reduction target will be met through the identification of under spending in contracts and other operating budgets that regularly occurs throughout the agency's budget each year.

President Stewart's call for public comment re the Budget did not yield a response.

On motion by Commissioner Friedman, seconded and carried, the Commission approved the Fiscal Year 2013-2014 and Fiscal Year 2014-2015 budget for Human Services Administration and the Department of Human Services.

MISSION ECONOMIC  
DEVELOPMENT AGENCY

Working Families Credit Program Manager Tara Cohen presented the request to modify the Mission Economic Development Agency grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with MISSION ECONOMIC DEVELOPMENT AGENCY for provision of the Tax Assistance Services; during the period of January 1, 2013 through June 30, 2014; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$452,923.

HOMELESS PRENATAL  
PROGRAM

Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with Homeless Prenatal Program.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with HOMELESS PRENATAL PROGRAM for provision of the Rapid Support and Housing for Families Project; during the period of October 1, 2012 through September 30, 2017; in a total grant amount not to exceed \$2,690,805 with the deletion of the annual amounts.

UNIVERSITY OF  
CALIFORNIA –  
SAN FRANCISCO

Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with University of California – San Francisco.

On motion by Commissioner Friedman, second and carried, President Stewart was excused from the University of California – San Francisco vote to avoid a potential conflict of interest.

President Stewart relinquished the Chair to Commissioner Kelly Dearman.

On motion by Commissioner Yamasaki, seconded and carried with President Stewart excused from the vote, the Commission granted authorization to enter into a new grant with UNIVERSITY OF CALIFORNIA – SAN FRANCISCO for provision of the Rapid Support and Housing for Families Project; during the period of February 1, 2013 through September 30, 2017; in a total grant amount not to exceed \$421,449.

CHAPIN HALL AT  
UNIVERSITY OF  
CHICAGO

Senior Administrative Analyst Bridgette Lery presented the request to enter into a new grant with Chapin Hall at University of Chicago.

On motion by Commissioner Yamasaki, seconded and carried, President Stewart was excused from the Chapin Hall at University of Chicago vote to avoid a potential conflict of interest.

On motion by Commissioner Yamasaki, seconded and carried with President Stewart excused from the vote, the Commission granted authorization to enter into a new grant with CHAPIN HALL AT UNIVERSITY OF CHICAGO for provision of Rapid Support and Housing for Families Project; during the period of October 1, 2012 through September 30, 2017; in a total grant amount not to exceed \$462,217.

Commissioner Dearman relinquished the Chair to President Stewart.

ARRIBA JUNTOS

Workforce Development Division Supervisor Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Transitional Employment Services to Residents of District 11; during the period of February 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$250,000.

WEST BAY PROPERTY  
MANAGEMENT

Contract Manager Jonelle Fournet-Collazos presented the request to enter into a new contract with West Bay Property Management.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with WEST BAY PROPERTY MANAGEMENT for provision of "as needed" property management for the 25 service buildings under the Human Services Agency; during the period of March 15, 2013 through February 28, 2018; in a total contract amount not to exceed \$5,000,000.

AIM TO PLEASE  
JANITORIAL

Contract Manager Jonelle Fournet-Collazos presented the request to enter into a new contract with Aim To Please Janitorial.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new contract with AIM TO PLEASE JANITORIAL for provision of "as needed" janitorial services for the 25 service buildings under the Human Services Agency; during the period of March 15, 2013 through February 28, 2018; in a total contract amount not to exceed \$500,000.

ACF TECHNOLOGIES,  
INC.

Deputy Director – Economic Support and Self Sufficiency Steve Arcelona presented the request to enter into a new contract with ACF Technologies, Inc.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new contract with ACF TECHNOLOGIES, INC. for provision of an Appointments and Lobby Management System; during the period of April 1, 2013 through June 30, 2018; in a total contract amount not to exceed \$1,400,000.

TRIBUTE TO  
COMMISSIONER  
ANITA FRIEDMAN, Ph.D.

President Stewart speaking for the Commission, gratefully acknowledged Commissioner Friedman's dedicated service to the Commission. Commissioner Friedman's term has come to an end and due to her many duties locally, nationally and internationally she has declined to be considered for re-appointment. Commissioner Friedman was thanked for her distinguished service to the Commission, Department and the Citizens we serve.

PUBLIC COMMENT

President Stewart's call for public comment did not yield a response.

ADJOURNMENT

President Stewart adjourned the meeting at 11:10 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

July 26, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, July 26, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT Trent Rhorer, Executive Director – Human Services Agency  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director – Finance and Administration  
Debby Jeter, Deputy Director – Family and Children  
Noelle Simmons, Deputy Director – Policy and Planning  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present.
- AGENDA On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES On motion by Commissioner Yamasaki, seconded and carried, the Commission approved the minutes of the June 23, 2012 regular meeting as circulated.
- JULY 2012 EMPLOYEES OF THE MONTH President Stewart presented the July 2012 Employee of the Month Award to Cindy Ward, Manager of Family & Prevention Services – Housing & Homeless Division, and Esperanza Zapien, Senior Contracts Manager – Office of Contract Management. The award recognizes their outstanding work in the management of the HUD Homeless Prevention and Rapid Re-Housing Program which offered a variety of one-time, short and medium term financial assistance to those who would otherwise become homeless. With the steadfast and solid work ethic displayed by Cindy and Esperanza, their ability to provide excellent customer service, their thorough knowledge and expertise of HUD regulations, and most of all with their patience and good humor, the HUD Homeless Prevention and Rapid Re-Housing Program successfully met its goals. They were each presented an engraved desk clock and graciously accepted with thanks to all.
- OFFICE OF EARLY CARE AND EDUCATION Hydra Mendoza, Education Advisor – Office of the Mayor, Maria Su - Director of the Department of Children, and Laurel Klommok - Director of First Five San Francisco presented an overview of the Office of Early Care and Education proposal.  
Discussion followed.  
Amanda Montagne with Child Care Planning and Advisory Council spoke in support of the proposal.  
Maria Luz Torre with Parent Voices spoke in support of the proposal.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the June 28, 2012 regular meeting in accordance with Commission authorization of June 28, 2012:  
A. Submission of requests to encumber funds in the total amount of \$ 21,912,405 for purchase of services or supplies;  
B. Submission of temporary requisitions DP92491 thru DP92505 for possible use in order to fill positions on a temporary basis;  
C. Submission of report of 20 temporary appointments made during the period of 6.12.12 thru 7.11.12.
- HUMAN SERVICES CARE FUND Deputy Director Phil Arnold, presented findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings estimate.  
On motion by Commissioner Friedman, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings \$13,687,238 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.
- Fourth Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2011-2012
- FISCAL YEAR 2012-2013 ANNUAL STATEMENT OF PURPOSE Deputy Director Noelle Simmons presented the Fiscal Year 2012-2013 Annual Statement of Purpose as required under Charter Section 4.102.2.  
On motion by Commissioner Dearman, seconded and carried, the Commission approved the Commission's Annual Statement of Purpose for Fiscal Year 2012-2013. (See Attachment A)

SAN FRANCISCO STATE UNIVERSITY Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with San Francisco State University.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO STATE UNIVERSITY for provision of Professional Development for Early Care and Education Workforce; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$2,569,250.

HAMILTON FAMILY CENTER San Francisco Local Homeless Coordinating Board Policy Analyst Alison Schlageter presented the request to renew the Hamilton Family Center grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with HAMILTON FAMILY CENTER for provision of First Avenues: Housing and Aftercare Services; during the period of September 1, 2012 through August 31, 2015; in a total grant amount not to exceed \$518,784.

SAN FRANCISCO CHILD ABUSE PREVENTION CENTER Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to modify the grant with San Francisco Child Abuse Prevention Center.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with SAN FRANCISCO CHILD ABUSE PREVENTION CENTER for provision of Child Abuse Prevention, Public Awareness, and Intervention Services for At-Risk Children; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$575,194 for a revised total grant amount not to exceed \$1,805,890.

COMMUNITY ALLIANCE FOR SPECIAL EDUCATION Strategic Planning Coordinator Dan Kelly presented the request to enter into a new grant with Community Alliance for Special Education.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with COMMUNITY ALLIANCE FOR SPECIAL EDUCATION for provision of Individual Education Program Services for Foster Youth with Disabilities; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$30,000.

ARRIBA JUNTOS Workforce Development Division Supervisor Bill Wedemeyer presented the request to modify the grant with Arriba Juntos.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS for provision of transitional Employment Services; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$480,894 for a revised total grant amount not to exceed \$2,623,266.

YOUNG COMMUNITY DEVELOPERS Workforce Development Division Supervisor Bill Wedemeyer presented the request to modify the grant with Young Community Developers.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with YOUNG COMMUNITY DEVELOPERS for provision of transitional Employment Services; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$485,131 for a revised total grant amount not to exceed \$2,662,976.

SHELTER GRIEVANCE ADVISORY COMMITTEE APPOINTMENT Family Emergency Services Manager Betsy Eddy presented the nomination of Ms. Jean Green to appointment to one of the Shelter Grievance Advisory Committee Single Adult Consumer Seats.

On motion by Commissioner Friedman, seconded and carried, the Commission approved the appointment of Ms. Jean Green to one of the Shelter Grievance Advisory Committee Single Adult Consumer Seats.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

ADJOURNMENT President Stewart adjourned the meeting at 11:25 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

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## FISCAL YEAR 2012-2013 STATEMENT OF PURPOSE

The Department of Human Services plans and administers a variety of federal, state and local programs that are designed to meet basic human needs and to ensure protection of our most vulnerable citizens as required by law, regulation and mandate. The department provides families, children and single adults with monetary or service support. The Human Services Commission provides oversight of the Department of Human Services by approving the goals and objectives as reflected in the annual budget.

PROGRAM	AUTHORITY	PURPOSE
California Work Opportunity and Responsibility to Kids (CalWORKs)	42 USCA 601 et seq; Welf. & Inst. Code Sect. 11200 et seq. TANF 1996	To provide eligible families with cash assistance, food stamps, Medi-Cal and employment and support services to assist them in finding and retaining employment and becoming self sufficient.
CalFresh (formerly known as Food Stamps and now known nationally as Supplemental Nutrition Assistance Program – SNAP)	USCA 2011 et seq; Welf. & Inst. Code Sect. 18900 et seq.	To provide eligible families and individuals with increased resources for the purchase of food as well as employment and training and nutrition education.
County Adult Assistance Programs (CAAP) and Care Not Cash Program	For Cash Assistance Linked to Medi-Cal (CALM): SF Administrative Code Sections 20.100 et seq; for Supplemental Security Income Pending (SSIP): Sections 20.200 et seq; for Personal Assisted Employment Services (PAES): Sections 20.70 et seq; for General Assistance (GA): Sections 20.55 et seq, and Welf. & Inst. Code Sect. 17000 et seq.	To provide eligible, employable individuals with cash assistance and employment and supportive services to assist them in finding and retaining employment and becoming self sufficient.  To provide financial assistance for eligible individuals who have either long-term or short term disabilities, or who choose not to participate in a path leading to employment and to provide increased income for persons with disabilities by advocating for eligible clients to receive SSI.
Medi-Cal Health Connections	42 USCA 1396 et seq; Welf. & Inst. Code Sect. 1400 et seq. Title XIX of the Social Security Act	Provide access to free or low cost health coverage to families, children, aged, and disabled persons.
Cash Assistance Program for Immigrants (CAPI)	Welf. & Inst. Code Sects. 18937 - 18944	To provide cash assistance for aged and disabled lawful permanent residents who are ineligible for SSI solely due to their immigration status.
Family & Children's Services	42 USCA 670 et seq; Welf. & Inst. Code Sects 300, 16000, 11400 et seq. Title IV-E of the Social Security Act	To work with the community and families to provide services to help families remain intact; to provide protection of children and non-minor dependents by in-home and out-of-home placement services; licensing of foster and adoptive homes; full adoption services; extended foster care and Independent Living Skills.
Child Care	City priority SF Administrative Code, Chapter 20, Article 5 Welf. & Inst. Code Sect. 11323.6 et seq. Ed. Code Sect. 8200-8498 Title IV-E of the Social Security Act	To help plan, provide and coordinate subsidized child care, systems improvements and quality improvements for childcare services to help low-income San Franciscans function effectively in the labor market.
Housing and Homeless Services	City priority SF Administrative Code, Chapter 48 (Rental Subsidy Program for Low-Income Families) SF Administrative Code, Chapter 20, Article 13 (Shelter Standards of Care) SF Administrative Code, Chapter 10, Article 13, Section 10.100-77 (Human Services Care Fund) HUD McKinney Vento Act	To provide shelter, transitional and permanent housing; case management to maintain housing; and services to prevent homelessness or to rehouse those who are already homeless.
Working Families Credit Program	SF Administrative Code, Chapter 12S	To provide incentive payments to low-income families to encourage participation in the federal Earned Income Tax Credit Program.
Administration (Planning & Fiscal, Personnel/Payroll, MIS, Support Services)	42 USCA 604 et seq; Welf. & Inst. Code Sect. 10800 et seq.	To provide essential operations which support the agency and its staff.
Program Support (FRED, SIU, Over Payments, Collections, Fair Hearings & Appeals, Staff Development, Contracts)	Title IV A of the Social Security Act, Federal & State Regulations – 42 USCA 601 et seq; Welf. & Inst. Code Sects. 10800, 10950 et seq.	To provide essential and mandated functions directly related to program.

Revised 7.23.12

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

April 26, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, April 26, 2012 in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN
- MEMBER ABSENT GEORGE YAMASAKI, JR. (excused)
- OTHERS PRESENT Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary - Human Services Commission  
Steve Arcelona, Deputy Director - Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director - Finance and Administration  
Debby Jeter, Deputy Director - Family and Children's Services  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present with the exception of Vice President Yamasaki who had been excused.
- AGENDA On motion by Commissioner Friedman, seconded and carried, the Commission adopted the posted agenda amended as follows:  
VII. D. Leah's Pantry - amount should read \$462,678;  
VII. N. Conard House - amount should read \$5,509,336;  
VII. O. Episcopal Community Services - amount should read \$28,724,659;  
VII. P. Mary Elizabeth Inn - amount should read \$1,212,419;  
VII. Q. Mary Elizabeth Inn - amount should read \$1,382,766.
- MINUTES On motion by Commissioner Friedman, seconded and carried, the Commission approved the minutes of the March 22, 2012 regular meeting as circulated.
- APRIL 2012 EMPLOYEE OF THE MONTH President Stewart presented the April 2012 Employee of the Month Award to Workforce Development Division's Bernadette Santos. The award is in recognition of the outstanding work she has done with private sector employers in the Workforce Development Division and especially in the JobsNow Program. Bernadette was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the March 22, 2012 regular meeting in accordance with Commission authorization of June 30, 2011:  
1. Submission of requests to encumber funds in the amount of \$1,535,407 for purchase of services or supplies;  
2. Submission of temporary requisition DP92449 thru DP92466 for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 22 temporary appointments made during the period of 3.13.12 thru 4.13.12.
- MAY 2012 FOSTER CARE MONTH Deputy Director Debby Jeter, joined by Program Manager Sophia Isom and Foster Care Licensing Supervisor Rosa Hernandez thanked foster parents and relative care givers for their service and commitment to children in foster care and requested the Commission adopt the resolution proclaiming May 2012 Foster Care Month.  
  
Alice Smith who has served as a foster parent for 28 years was thanked for her service and commitment.  
  
On motion by Commissioner Dearman, seconded and carried, the Commission adopted the following resolution proclaiming May 2012 Foster Care Month:  
  
WHEREAS, the family is the foundation of a strong and healthy community; and  
WHEREAS, in San Francisco there are 1006 children and youth in foster care; and  
WHEREAS, foster parents, including relative and non-related extended family members, provide an essential service to the community in caring for children and youth in foster care; and  
WHEREAS, the importance of the family structure is best served in foster homes that model family living, as opposed to group care; and  
WHEREAS, the stability and permanency for children and foster children is of the utmost importance; and  
WHEREAS, permanency is defined as both a process and result that includes the active involvement of the child or youth, and  
WHEREAS, permanency is defined as a permanent connection with at least one committed adult, which may include the biological parents through reunification, or with another adult family member, fictive kin, adult siblings, or other important individuals in the child or youth's life who commit to the child through adoption or guardianship.  
WHEREAS, it is the responsibility of the entire community to make sure that each youth who leaves the foster care system in California has a permanent lifelong connection with a caring adult; and  
WHEREAS, San Francisco is in need of dedicated care providers who will strive in partnership with the Human Services Agency to identify and connect children and youth in foster care to permanent lifelong relationships.  
WHEREAS, dedicated care providers model strength-based and solution-focused engagement with the children and youth in their care and with the community-based and government entities providing services and support.  
WHEREAS, community-based organizations within San Francisco partner with the Human Services Agency to provide accessible and culturally relevant family-centered services that meet the unique needs of the families and children we serve; now, therefore be it  
RESOLVED, That the San Francisco Human Services Commission proclaims May 2012 FOSTER CARE MONTH and urges all community members to volunteer their talents and energies to honor children and youth in foster care and those who have exited the foster care system during this month and throughout the year.

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HUMAN SERVICES CARE FUND Deputy Director Phil Arnold reported findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings estimate.

Third Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2011-2012 On motion by Commissioner Friedman, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings estimate of \$13,688,965 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.

SAN FRANCISCO FOOD BANK Senior Analyst Tiana Wertheim presented the request to enter into a new grant with San Francisco Food Bank.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO FOOD BANK for provision of the Supplemental Nutrition Assistance Program – Education (SNAP-Ed) Innovative Pilot Project Program; during the period of March 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$251,724.

LEAH'S PANTRY Senior Analyst Tiana Wertheim presented the request to enter into a new grant with Leah's Pantry.

On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to enter into a new grant with LEAH'S PANTRY for provision of the Supplemental Nutrition Assistance Program – Education (SNAP-Ed) Innovative Pilot Project Program; during the period of March 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$462,678.

GRUPO DE LA COMIDA CalFresh Manager Leo O'Farrell presented the request to renew the Grupo De La Comida grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with GRUPO DE LA COMIDA for provision of food distribution; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$100,000.

FISCAL EXPERTS Contract Manager Rojana Turner presented the request to renew the contract with Fiscal Experts.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the contract with FISCAL EXPERTS for provision of the Time Study Buddy Program; during the period of July 1, 2012 through June 30, 2015; in a total contract amount not to exceed \$270,000.

COMMUNITY WORKS WEST Family and Children's Services Deputy Director Debby Jeter, presented the request to enter into a new grant with Community Works West.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with COMMUNITY WORKS WEST for provision of Emergency Child Welfare Services to incarcerated parents; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$502,248.

TODD WRIGHT Family and Children's Services Project Manager Robin Love presented the request to enter into a new contract with Todd Wright.

On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to enter into a new contract with TODD WRIGHT for provision of Ombudsman Services; during the period of July 1, 2012 through June 30, 2017; in a total contract amount not to exceed \$476,805.

SAN FRANCISCO NETWORK MINISTRIES HOUSING CORPORATION Family Emergency Services Manager Betsy Eddy presented the request to renew the grant with San Francisco Network Ministries Housing Corporation.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO NETWORK MINISTRIES HOUSING CORPORATION for provision of the SafeHouse Program; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$290,216.

PUBLIC CONSULTING GROUP, INC. Family and Children's Services Foster Care Eligibility Program Specialist Eric Chow presented the request to modify the contract with Public Consulting Group, Inc.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the contract with PUBLIC CONSULTING GROUP, INC. for provision of SSA/SSI Assistance for Foster Children and Youth; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$178,750 for a revised total contract amount not to exceed \$647,300.

INSTITUTO FAMILIAR DE LA RAZA Family and Children's Services Project Manager Mari Solis presented the request to renew the grant with Instituto Familiar De La Raza.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with INSTITUTO FAMILIAR DE LA RAZA for provision of the Differential Response Program; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$292,618.

CONARD HOUSE Adult Supportive Services Housing Program Manager presented the request to enter into a new grant with Conard House.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with CONARD HOUSE for provision of Housing and Supportive Services at the Allen Hotel; during the period of April 7, 2012 through June 30, 2017; in a total grant amount not to exceed \$5,351,637.

CONARD HOUSE Adult Supportive Services Housing Program Manager presented the request to enter into a new grant with Conard House.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with CONARD HOUSE for provision of the Housing First Program at the Aranda Hotel; during the period of April 7, 2012 through June 30, 2017; in a total grant amount not to exceed \$5,457,646.

- CONARD HOUSE Adult Supportive Services Housing Program Manager presented the request to renew the grant with Conard House.
- On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to renew the grant with CONARD HOUSE for provision of the Housing First – Care Not Cash Program at the McAllister Hotel; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$5,509,336.
- EPISCOPAL COMMUNITY SERVICES Adult Supportive Services Housing Program Manager presented the request to renew the grant with Episcopal Community Services.
- On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Housing First Program – Care Not Cash Sites; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$28,724,659.
- MARY ELIZABETH INN Adult Supportive Services Housing Program Manager presented the request to renew the grant with Mary Elizabeth Inn.
- On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with MARY ELIZABETH INN for provision of Non Care Not Cash Women Only Housing and Support Services; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$1,212,419.
- MARY ELIZABETH INN Adult Supportive Services Housing Program Manager presented the request to renew the grant with Mary Elizabeth Inn.
- On motion by Commissioner Dearman seconded and carried, the Commission granted authorization to renew the grant with MARY ELIZABETH INN for provision of the Housing First Program – Care Not Cash at the Mary Elizabeth Inn; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$1,382,766.
- ELECTION OF OFFICERS By acclamation, Pablo Stewart, M.D. was elected President of the Human Services Commission for a one-year term expiring January 31, 2013.
- By acclamation, Scott L. Kahn was elected Vice President of the Human Services Commission for a one-year term expiring January 31, 2013.
- Speaking for the record, Commissioner Friedman thanked both President Stewart and Vice President Yamasaki for their exemplary service.
- PUBLIC COMMENT Karla Fernandez, a former case manager, expressed dissatisfaction with her work conditions.
- Family and Children's Services Child Welfare Supervisor Susan Stollerman speaking for herself and a group of her fellow Child Welfare Supervisors, expressed concern re the changes happening in the division and the impact it is having on their ability to provide quality services.
- ADJOURNMENT President Stewart adjourned the meeting at 11:20 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

June 28, 2012 Regular Meeting

The regular meeting of the Human Services Commission was held on Thursday, June 28, 2012, in the Ronald H. Born Auditorium at 170 O'Connell Street, San Francisco.

- MEMBERS PRESENT** PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT** Trent Rhrer, Executive Director - Department of Human Services  
Louise Rainey, Secretary - Human Services Commission  
Steve Arcelona, Deputy Director - Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director - Finance and Administration  
Debby Jeter, Deputy Director - Family and Children's Services  
Noelle Simmons, Deputy Director - Policy and Planning  
Other department staff and interested citizens
- ROLL CALL** President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.
- AGENDA** On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda amended as follows:  
VII. A. Presentation re the proposed Office of Early Care and Education - continued;  
VII. C. Children's Council of San Francisco - term to read July 1, 2012 through June 30, 2017; total grant amount to read \$240,869,365.  
VII. E. San Francisco State University - continued.
- MINUTES** On motion by Commissioner Dearman, seconded and carried, the Commission approved the minutes of the May 24, 2012 regular meeting as circulated.
- JUNE 2012 EMPLOYEE OF THE MONTH** President Stewart announced the June 2012 Employee of the Month Award had been awarded to Support Services Program Manager Nancy Bliss. Nancy was honored for her expertise, skill and commitment to the sound management of the many disparate functions of the Support Services Program. Additionally, Nancy was thanked for her many years of distinguished service to Human Services Agency and wished a long, happy and healthy retirement. She was awarded an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT** Executive Director Trent Rhrer furnished an update re the State and City's budget processes, and program activities.
- CONSENT CALENDAR** On motion by Commissioner Yamasaki, seconded and carried, the Commission  
A. Ratified actions taken by the Executive Director since the May 26, 2011 regular meeting in accordance with Commission authorization of June 30, 2011:  
1. Submission of requests to encumber funds in the total amount of \$ 3,357,701 for purchase of services or supplies.  
2. Submission of temporary requisitions DP92482 to DP92490 for possible use in order to fill positions on a temporary basis.  
3. Submission of report of 39 temporary appointments made during the period of 5. 15.12 thru 6.11.12  
B. Granted approval of the Continuing Authorizations that may be taken by the Executive Director in Fiscal year 2012-2013.
- OFFICE OF EARLY CARE AND EDUCATION PROPOSAL** The proposed Office of Early Care and Education presentation was continued.  
San Francisco Child Care Planning and Advisory Council Chair Candace Wong presented an overview of the San Francisco Early Care and Education Alignment Recommendation.
- LOW INCOME INVESTMENT FUND** Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with Low Income investment Fund.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with LOW INCOME INVESTMENT FUND for provision of Administration of the Child Care Facilities Fund; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$4,381,965.
- CHILDREN'S COUNCIL OF SAN FRANCISCO** Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with Children's Council of San Francisco.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with CHILDREN'S COUNCIL OF SAN FRANCISCO for provision of Child Care Services; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$240,869,365.
- SOUTH OF MARKET CHILD CARE** Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with South of Market Child Care.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SOUTH OF MARKET CHILD CARE for provision of Field Building and Peer Supports; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$207,258.
- ARRIBA JUNTOS** Southeast One Stop Center Manager Erdwin Fiorentino presented the request to modify the grant with Arriba Juntos.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,068,717.

LARKIN STREET YOUTH SERVICES Southeast One Stop Center Manager Edwin Fiorentino presented the request to modify the grant with Larkin Street Youth Services.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,068,717.

EPISCOPAL COMMUNITY SERVICES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the Episcopal Community Services grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Employment Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$74,612.

SAN FRANCISCO LESBIAN, GAY, BISEXUAL, TRANSGENDER COMMUNITY CENTER Working Families Credit Program Manager Tara Cohen presented the request to enter into a new grant with the San Francisco Lesbian, Gay, Bisexual, Transgender Community Center.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO LESBIAN, GAY, BISEXUAL, TRANSGENDER COMMUNITY CENTER for provision of Employment Services to the Transgender Community; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$684,438.

UNIVERSITY OF CALIFORNIA SAN FRANCISCO Supportive Housing Program Manager Scott Walton presented the request to renew the University of California San Francisco grant.

On motion by Commissioner Yamasaki, seconded and carried, President Stewart was excused from the University of California San Francisco vote to avoid a potential conflict of interest.

On motion by Commissioner Friedman, seconded and carried, with President Stewart excused from the vote, the Commission granted authorization to renew the grant with UNIVERSITY OF CALIFORNIA SAN FRANCISCO for provision of Behavioral Roving Team Services; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$347,000.

CATHOLIC CHARITIES, CYO-FEPCO PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Catholic Charities, CYO-FEPCO Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CYO-FEPCO PROGRAM for provision of Homeless Prevention Services to single adults and families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$700,408.

COMPASS FAMILY SERVICES – SAN FRANCISCO HOME PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Compass Family Services – San Francisco Home Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES – SAN FRANCISCO HOME PROGRAM for provision of Homeless Prevention Services to homeless and at-risk families during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$1,291,738.

COMPASS FAMILY SERVICES – CONNECTING POINT PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Compass Family Services – Connecting Point Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES – CONNECTING POINT PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$299,320.

EVICTON DEFENSE COLLABORATIVE – RADCO PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Eviction Defense Collaborative – RADCO Program.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with EVICTION DEFENSE COLLABORATIVE – RADCO PROGRAM for provision of Homeless Prevention Services to single adults and families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$995,006.

HAMILTON FAMILY CENTER – FIRST AVENUES PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Hamilton Family Center – First Avenues Program.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with HAMILTON FAMILY CENTER – FIRST AVENUES PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$1,754,928.

HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Homeless Prenatal Program – Housing Assistance Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$269,320.

HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Homeless Prenatal Program – Rental Assistance Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$422,327.

TENDERLOIN HOUSING CLINIC – HOUSING SUBSIDIES Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Tenderloin Housing Clinic – Housing Subsidies.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC – HOUSING SUBSIDIES for provision of Homeless Prevention Services to single adults; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$251,892.

TENDERLOIN HOUSING CLINIC – ELLIS ACT LEGAL PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Tenderloin Housing Clinic – Ellis Act Legal Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC – ELLIS ACT LEGAL PROGRAM for provision of Homeless Prevention Services to seniors and disabled adults; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$125,000.

CENTRAL CITY HOSPITALITY HOUSE Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Central City Hospitality House.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of the Hospitality House; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$629,498.

DOLORES STREET COMMUNITY CENTER Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Dolores Street Community Center.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with DOLORES STREET COMMUNITY CENTER for provision of the Emergency Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,891,008.

EPISCOPAL COMMUNITY SERVICES Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Episcopal Community Services.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Next -Door Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$5,279,112.

EPISCOPAL COMMUNITY SERVICES Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Episcopal Community Services.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Sanctuary Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$3,688,860.

LARKIN STREET YOUTH SERVICES Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Larkin Street Youth Services.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES for provision of the Lark Inn Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,304,776.

PROVIDENCE FOUNDATION OF SAN FRANCISCO Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Providence Foundation of San Francisco.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of the Year Round Emergency Shelter/Storage Program; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,257,870.

SAINT VINCENT DE PAUL SOCIETY Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with the Saint Vincent De Paul Society.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SAINT VINCENT DE PAUL SOCIETY for provision of the Multi-Service Center South Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$7,084,204.

COMPASS FAMILY SERVICES Family Emergency Services Manager Betsy Eddy presented the request to renew the Compass Family Services grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES for provision of Compass Connecting Point; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$1,484,738.

MISSION NEIGHBORHOOD CENTER Housing and Homeless Program Project Manager Delliah Dominguez presented the request to renew the grant with Mission Neighborhood Center.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with MISSION NEIGHBORHOOD CENTER for provision of Resource Center and Shelter Reservation Program (Changes); during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$2,011,018.

GLIDE FOUNDATION Housing and Homeless Program Project Manager Delilah Dominguez presented the request to renew the grant with Glide Foundation.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with GLIDE FOUNDATION for provision of Shelter Reservation Program (Changes); during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$321,080.

FAMILY BUILDERS BY ADOPTION Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to modify the Family Builders By Adoption grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with FAMILY BUILDERS BY ADOPTION for provision of Adoption Services; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$100,860 for a revised total grant amount not to exceed \$453,945.

TARA GEER-LEIKER Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Tara Geer- Leiker.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with TARA GEER-LEIKER for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$156,408.

LONNIE WEBB Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Lonnie Webb.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with LONNIE WEBB for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$161,920.

MARDITH LOUISELL Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Mardith Louissell.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with MARDITH LOUISELL for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$49,920.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to renew the San Francisco Community College District grant.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT for provision of Title IV-E Specialized Training Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$2,029,000.

FAMILY SUPPORT SERVICES OF THE BAY AREA Family and Children's Services Project Manager Robin Love presented the request to renew the Family Support Services of the Bay Area grant.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Respite Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$257,286.

FIRST PLACE FOR YOUTH Family and Children's Services Project Manager Robin Love presented the request to enter into a new grant with First Place For Youth.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with FIRST PLACE FOR YOUTH for provision of the Independent Living Skills Program for foster youth; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$2,961,072.

DEBORAH RAUCHER Family and Children's Services Project Manager Robin Love presented the request to renew the Deborah Raucher contract.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the contract with DEBORAH RAUCHER for provision of Fostering Connections After Eighteen Consulting Services; during the period of July 1, 2012 through June 30, 2013; in a total contract amount not to exceed \$55,000.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

ADJOURNMENT President Stewart adjourned the meeting at 11:50 a. m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

July 28, 2011 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, July 28, 2011, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
GEORGE YAMASAKI, JR., Vice President  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN
- MEMBER ABSENT KELLY DEARMAN (Excused)
- OTHERS PRESENT Trent Rhorer, Executive Director – Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Director – Welfare to Work Services  
Noelle Simmons, Deputy Director  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Dearman who had been excused.
- AGENDA On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES On motion by Vice President Yamasaki, seconded and carried, the Commission approved the minutes of the June 30, 2011 special meeting as circulated.
- JULY 2011 EMPLOYEE OF THE MONTH President Stewart presented the July 2011 Employee of the Month Award to the Executive Staff's Junior Management Assistant Kim DaRosa. The award recognizes Kim's outstanding efforts implementing the State Travel Program and revamping the department's travel policy which has reduced the department's annual travel budget by fifty percent while insuring all court mandated and essential travel takes place. Also present to honor Kim was her husband, Todd. Kim was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the June 30, 2011 regular meeting in accordance with Commission authorization of June 30, 2011:  
A. Submission of requests to encumber funds in the total amount of \$ 41,838,690 for purchase of services or supplies;  
B. Submission of temporary requisitions TE92371 thru TE92380 for possible use in order to fill positions on a temporary basis;  
C. Submission of report of 22 temporary appointments made during the period of 6.14.11 thru 7.11.11.
- HUMAN SERVICES CARE FUND Tiffany Wong, Budget Analyst, reported findings regarding the revised Fiscal Year 2010-2011 Care Fund Savings estimate.  
On motion by Commissioner Friedman, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2010-2011 Care Fund Savings \$13,694,154 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.
- Fourth Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2010-2011
- FISCAL YEAR 2011-2012 ANNUAL STATEMENT OF PURPOSE Deputy Director Noelle Simmons presented the Fiscal Year 2011-2012 Annual Statement of Purpose as required under Charter Section 4.102.2.  
On motion by Vice President Yamasaki, seconded and carried, the Commission approved the Commission's Annual Statement of Purpose for Fiscal Year 2011-2012. (See Attachment A)
- COMPASS FAMILY SERVICES Childcare Coordinator Jason Holthe, presented the request to enter into a new grant with Compass Family Services.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with COMPASS FAMILY SERVICES for the provision of the ACCESS – Homeless Childcare Case Management Program; during the period of September 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$453,333.
- TENDERLOIN HOUSING CLINIC Supportive Housing Program Manager Scott Walton presented the request to renew the Tenderloin Housing Clinic grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC for provision of Ellis Act Eviction Prevention Services; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$125,000.

**CHILDCARE EDUCATION INSTITUTE** Wages Plus Coordinator Elise Crane presented the request to enter into a new contract with Childcare Education Institute.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with CHILDCARE EDUCATION INSTITUTE to develop and host an Early Care and Education Workforce Registry; during the period of July 1, 2011 through June 30, 2014; in a total contract amount not to exceed \$269,000.

**JAPANESE COMMUNITY YOUTH COUNCIL** Family and Children's Services Project Manager Robin Love presented the request to renew the grant with Japanese Community Youth Council.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with JAPANESE COMMUNITY YOUTH COUNCIL for provision of Independent Living Skills for Foster Youth; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$894,227.

**EDGEWOOD CENTER FOR CHILDREN AND THEIR FAMILIES** Family and Children's Services Project Manager Robin Love presented the request to enter into a new grant with Edgewood Center for Children and Their Families.  
 On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with EDGEWOOD CENTER FOR CHILDREN AND THEIR FAMILIES for provision of the Transitional Housing Placement Plus Program; during the period of July 1, 2011 through December 31, 2013; in a total grant amount not to exceed \$295,074.

**EDGEWOOD CENTER FOR CHILDREN AND FAMILIES** Family and Children's Services Foster Care Eligibility and Retention Services Manager Casey Blake presented the request to enter into a new grant with Edgewood Center for Children and Their Families.  
 Linda Joseph, representing SEIU Local 1021, questioned contracting out for these services.  
 On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES for provision of Kinship Services; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$690,000.

**FAMILY SUPPORT SERVICES OF THE BAY AREA** Family and Children's Services Foster Care Eligibility and Retention Services Manager Casey Blake presented the request to enter into a new grant with Family Support Services of the Bay Area.  
 Jacqueline Jackson, a relative caregiver, urged continued support of the Kin-Gap Services.  
 Lou Fox, Executive Director- Family Support Services of the Bay Area, urged continued support of the Kin-Gap Services.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Kin-Gap Services; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$1,170,000.

**BAY AREA LEGAL AID** Principal Administrative Analyst Hope Kamimoto presented the request to renew the Bay Area Legal Aid grant.  
 On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with BAY AREA LEGAL AID for provision of Advocacy Services; during the period of July 1, 2011 through June 30, 2013; in a total grant amount not to exceed \$763,940.

**EPISCOPAL COMMUNITY SERVICES** Principal Administrative Analyst Hope Kamimoto presented the request to renew the Episcopal Community Services grant.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Employment Services; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$74,612.

**FAMILY SUPPORT SERVICES OF THE BAY AREA** Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with Family Support Services of the Bay Area.  
 On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of the continuance of Family Preservation Services; during the period of July 1, 2011 through August 31, 2011; in a total grant amount not to exceed \$84,528.

**MOUNT SAINT JOSEPH – SAINT ELIZABETH** Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with Mount Saint Joseph – Saint Elizabeth.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with MOUNT SAINT JOSEPH – SAINT ELIZABETH for provision of the continuance of the Family Preservation Services; during the period of July 1, 2011 through August 31, 2011; in a total grant amount not to exceed \$26,619.



ASIAN PERINATAL  
ADVOCATES FAMILY  
SUPPORT SERVICES

Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with Asian Perinatal Advocates Family Support Services.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with ASIAN PERINATAL ADVOCATES FAMILY SUPPORT SERVICES for provision the continuance of the Family Preservation Services; during the period of July 1, 2011 through August 31, 2011; in a total grant amount not to exceed \$34,758.

PUBLIC COMMENT

Pamela Covington, IFFTE Local 21, expressed concern re the restricted use of Work Furlough Days and the elimination of the Alternative Work Schedule benefit.

Michael Louis, with the Human Services Agency Information Technology Division, expressed concern re the elimination of the Alternative Work Schedule benefit.

Teresa George Weeks, with the Human Services Agency Child Welfare System and SEIU Local 1021, spoke of the stress incurred by Child Welfare Workers and urged support for the Alternative Work Schedule.

Linda Joseph, representing SEIU Local 1021, expressed concern re the elimination of the Alternative Work Schedule and flexible work hours. Ms. Joseph distributed copies of petitions signed by Human Services Workers regarding their desire to maintain Alternative Work Schedules and flexible work hours.

Ailan Botts, Family and Children's Services Child Protective Services Worker, expressed concern re the elimination of the Alternative Work Schedule benefit.

Yvette King, a foster parent expressed concern re the health of children placed in foster care.

Herbert Weiner, a retired Human Services Agency employee, requested the following be placed in the Minutes of today's meeting:

"IN MEMORY OF BURT MORRIS ALPERT

May 26, 1926 - September 23, 2010

Early this month, I belatedly learned that Burt Alpert, my work colleague and fellow unionist of many years, passed away last September. Burt worked in the Department from 1959 to 1980. When he retired from this agency, he was not recognized for his contributions that he had made. Besides being a competent worker which was never denied by any administrator, he was an activist in the Department, and was one of the founding members of the Social Services Employees Union. The organization itself is largely forgotten by most. And some would prefer this to be so. SSEU was responsible for policy changes, changes in personnel practices, and ended many repressive practices in the Department. We fought grievances successfully and never found it necessary to go out on strike. We had a presence in the community and at the Civil Service Commission itself. Even then Mayor Joseph Alioto had to acknowledge our presence, albeit with some resentment. Burt was principled, believed in democracy in the workplace and never compromised positions that he believed in. He was intelligent and quite perceptive, not flinching from realities that frightened many. He also believed in the power and dignity of each worker in this agency. This contrasts to the elitist approach of many established unions which actually hold back members and progress so necessary when social programs are threatened and the daily worklife of the worker deteriorates. It would seem that the best way to honor his memory is to revive the strategy and tactics that he employed to make the work site a better place. Equally important is to empower staff and create a democratic work culture where every worker has dignity and worth. I make this public declaration in honor of Burt's memory which I wish to be inserted and included in the minutes of this month's meeting. Signed Herbert J. Weiner"

ADJOURNMENT

President Stewart adjourned the meeting at 10:55 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

FISCAL YEAR 2011-2012 STATEMENT OF PURPOSE

The Department of Human Services plans and administers a variety of federal, state and local programs that are designed to meet basic human needs and to ensure protection of our most vulnerable citizens as required by law, regulation and mandate. The department provides families, children and single adults with monetary or service support. The Human Services Commission provides oversight of the Department of Human Services by approving the goals and objectives as reflected in the annual budget.

PROGRAM	AUTHORITY	PURPOSE
California Work Opportunity and Responsibility to Kids (CalWORKs)	42 ISCA 601 et seq; Welf. & Inst. Code Sect. 11200 et seq. TANF 1996	To provide eligible families with cash assistance, food stamps, Medi-Cal and employment and support services to assist them in finding and retaining employment and becoming self sufficient.
CalFresh (formerly known as Food Stamps and now known nationally as Supplemental Nutrition Assistance Program – SNAP)	USCA 2011 et seq; Welf. & Inst. Code Sect. 18900 et seq.	To provide eligible families and individuals with increased resources for the purchase of food as well as employment and training and nutrition education.
County Adult Assistance Programs (CAAP)	For Cash Assistance Linked to Medi-Cal (CALM): SF Administrative Code Sections 20.100 et seq; for Supplemental Security Income Pending (SSIP): Sections 20.200 et seq; for Personal Assisted Employment Services (PAES): Sections 20.70 et seq; for General Assistance (GA): Sections 20.55 et seq, and Welf. & Inst. Code Sect. 17000 et seq.	To provide eligible, employable individuals with cash assistance and employment and supportive services to assist them in finding and retaining employment and becoming self sufficient.  To provide financial assistance for eligible individuals who have either long-term or short term disabilities, or who choose not to participate in a path leading to employment and to provide increased income for persons with disabilities by advocating for eligible clients to receive SSI.
Medi-Cal Health Connections	42 USCA 1396 et seq; Welf. & Inst. Code Sect. 1400 et seq. Title XIX of the Social Security Act	Provide access to free or low cost health coverage to families, children, aged, and disabled persons.
Cash Assistance Program for Immigrants (CAPI)	Welf. & Inst. Code Sects. 18937 - 18944	To provide cash assistance for aged and disabled lawful permanent residents who are ineligible for SSI solely due to their immigration status.
Family & Children's Services	42 USCA 670 et seq; Welf. & Inst. Code Sects 300, 16000, 11400 et seq. Title IV-E of the Social Security Act	To work with the community and families to provide services to help families remain intact; to provide protection of children by in-home and out-of-home placement services; licensing of foster and adoptive homes; full adoption services; and Independent Living Skills.
Childcare	City priority Welf. & Inst. Code Sect. 11323.6 et seq. Ed. Cods Sect. 8200-8498 Title IV-E of the Social Security Act	To help plan, provide and coordinate subsidized childcare and quality improvements for childcare services to help low-income San Franciscans function effectively in the labor market.
Housing and Homeless Services	City priority HUD McKinney Vento Act	To provide shelter, transitional and permanent housing; case management to maintain housing; and services to prevent the loss of housing.
Administration (Planning & Fiscal, Personnel/Payroll, MIS, Support Services)	42 USCA 604 et seq; Welf. & Inst. Code Sect. 10800 et seq.	To provide essential operations which support the agency and its staff.
Program Support (FRED, SIU, Over Payments, Collections, Fair Hearings & Appeals, Staff Development, Contracts)	Title IV A of the Social Security Act, Federal & State Regulations -- 42 USCA 601 et seq; Welf. & Inst. Code Sects. 10800, 10950 et seq.	To provide essential and mandated functions directly related to program

Revised 7.28.2011

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
January 27, 2011 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, January 27, 2011, in the Ronald H. Bom Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT PABLO STEWART, M.D., President  
GEORGE YAMASAKI, JR., Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN

OTHERS PRESENT Trent Rhorer, Executive Director – Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Chief Deputy Director  
Phil Arnold, Deputy Director  
Noelle Simmons, Deputy Director  
Other department staff and interested citizens

ROLL CALL President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present.

AGENDA On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda as posted.

MINUTES On motion by Vice President Yamasaki, seconded and carried, the Commission approved the minutes of the December 16, 2010 regular meeting as circulated.

JANUARY 2011  
EMPLOYEE OF THE MONTH President Stewart presented the January 2011 Employee of the Month award to Stephanie Marshall, County Adult Assistance Programs Senior Eligibility Worker. Ms. Marshall was honored as a dedicated, caring employee who is sensitive to the challenges of our client population, especially those who are disabled and homebound. She was presented an engraved desk clock and graciously accepted with thanks to all.

PRESENTATION President Stewart presented County Adult Assistance Programs/Personal Assisted Employment Services Program Director Dorothy Enisman a proclamation by Mayor Gavin Newsom proclaiming January 10, 2011 Dorothy Enisman Day. Ms. Enisman graciously accepted with thanks to all.

EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the City and State budget processes and program activities.

CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the December 16, 2010 regular meeting in accordance with Commission authorization of June 24, 2010:  
1. Submission of requests to encumber funds in the amount of \$1,322,282 for purchase of services or support  
2. Submission of temporary requisitions DP92338 thru DP92342 for possible use in filling positions on a temporary basis;  
3. Submission of report indicating 48 temporary appointments made during the period 12.8.10 thru 1.11.11.

FEBRUARY 2011  
NATIONAL PARENT LEADERSHIP MONTH Family and Children's Services Senior Projects Manager Maggie Donahue was joined by Peer Parent Coordinator Tony Hines, and Peer Parent Partners: Amber Evans, Syvonne Burgie and Idell Wilson, in requesting the Commission adopt a resolution proclaiming February 2011 National Parent Leadership Month.

On motion by Commissioner Friedman, seconded and carried, the Commission adopted the following resolution proclaiming February 2011 National Parent Leadership Month:  
WHEREAS, meaningful Parent Leadership occurs when parents gain the knowledge and skills necessary to function in leadership roles and present a "parent voice" to help shape the direction of their families, programs and communities; and  
WHEREAS, Parent Leadership is an essential and effective means of strengthening families and preventing child abuse and neglect; and  
WHEREAS, the Human Services Agency recognizes the vital importance of partnering with parents and that Parent Leadership is a necessary component in any effective family strengthening and family support program; and  
WHEREAS, Parents Anonymous Inc. has created National Parent Leadership Month to recognize the extraordinary courage and tenacity of parents who have reached out to make improvements in their families and communities;  
WHEREAS, the Human Services Agency, Family and Children's Services Division and a dedicated group of birth and foster parents and community partners initiated the Parent Advisory Council in July, 2005 to recognize parents as key stakeholders in the department's child welfare redesign initiative; and  
WHEREAS the Humans Services Agency, recognizing that peer parent support is a critical way to engage and encourage families involved with the child welfare system, is contracting with the Homeless Prenatal Program and Seneca Center to provide parent mentorship for the Peer Parent Program;  
WHEREAS, National Parent Leadership Month recognizes, honors and celebrates parents for their vital leadership roles in their homes and communities, and in local, state and national arenas; now, therefore be it  
RESOLVED, that the San Francisco Human Services Commission at its meeting held January 27, 2011, hereby proclaims the month of February 2011 as National Parent Leadership Month; and be it further  
RESOLVED, that the San Francisco Human Services Commission respectfully requests that the City and County of San Francisco Board of Supervisors and Mayor Edwin M. Lee proclaim the month of February 2011 as National Parent Leadership Month.

HUMAN SERVICES CARE FUND

Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2010-2011

Annual Hearings to Adopt Findings for Fiscal Year 2011-2012

Deputy Director Phil Arnold provided an update to the Fiscal Year 2010-2011 savings for the Human Services Care Fund.

On motion by Vice President Yamasaki, seconded and carried, the Commission adopted the findings regarding the revised Fiscal Year 2010-2011 Care Fund savings estimate of \$13,683,414 and the Fiscal Year 2011-2012 Care Fund savings projection of \$13,654,750; and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.

DEPARTMENT OF HUMAN SERVICES FISCAL YEAR 2011-2012 BUDGET

Deputy Director Phil Arnold presented the Fiscal Year 2011-2012 Budget Reduction Plan.

Gail Gilman opposed the proposed contingency reductions for supportive housing.

Ken Reggio, with Episcopal Community Services, opposed the proposed contingency reductions for supportive housing.

Mary Jones and Michele Tanksley, with San Francisco Foster Parents, expressed concern regarding programs for Foster Parents.

Donna Fontenot spoke in opposition to the proposed contingency reductions.

Kathy Treggiari, with Episcopal Community Services, opposed potential daytime closure of shelters.

Jenny Wiley, Central City Hospitality House, opposed contingency reductions for supportive housing, daytime shelter access, and resource centers.

Edvira Edelman, with Hamilton Family Center, opposed contingency cuts for homeless services.

Gwendolyn Westbrook, with United Council, opposed contingency cuts for homeless services.

Deborah Whittle, with Glide Community Housing, proposed cuts to the Glide Program.

Jane Schisgal, with Compass, opposed contingency cuts for homeless services.

Erica Kisch, with Compass Family Services, opposed cuts proposed for homeless family services.

Laura Guzman, with Mission Neighborhood Resource Center, advocated on behalf of the homeless communities in the Mission.

Discussion followed.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted preliminary approval of the Tier One 10% Reductions and requested Staff continue preparation of the Tier Two 10% Contingency Reduction, taking into consideration the concerns expressed today by the Commissioners and the Community.

SPECIAL BUDGET MEETING

By general consent, the Commission agreed to meet for a Special Budget Meeting on Thursday, February 10, 2011 at 9:30 a.m. in the Bom Auditorium located at 170 Otis Street -- 1st floor.

RECESS

At 11:45 a.m., President Stewart called for a ten minute recess.

MEETING RECONVENED

At 11:55 a.m., President Stewart reconvened the meeting.

SAINT VINCENT DE PAUL

Director -- Office of Contract Compliance David Curto presented the request to modify the Saint Vincent de Paul grant.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with SAINT VINCENT DE PAUL for provision of Building Supplies and Maintenance at Multi-Service Center South; during the period of July 1, 2010 through June 30, 2012; in the additional amount of \$90,000 for a revised total grant amount not to exceed \$10,691,360.

URBAN UNIVERSITY

Wages Plus Coordinator Elise Crane presented the request to renew the Urban University grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with URBAN UNIVERSITY for provision of Learning with Income - Foundations to Teach Program; during the period of December 1, 2010 through December 31, 2012; for a total grant amount not to exceed \$253,907.

LUTHERAN SOCIAL SERVICES OF NORTHERN CALIFORNIA

Program Manager -- Housing and Homeless Programs Daryl Higashi presented the request to modify the Lutheran Social Services of Northern California grant.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with LUTHERAN SOCIAL SERVICES OF NORTHERN CALIFORNIA for additional services to the Integrated Services Network Programs for the Homeless, during the period of January 2, 2011 through January 1, 2012, in the additional amount of \$28,707 for a revised total grant amount not to exceed \$463,320.

COMMUNITY HOUSING PARTNERSHIP

Program Manager -- Housing and Homeless Programs Daryl Higashi presented the request to modify the Community Housing Partnership grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with COMMUNITY HOUSING PARTNERSHIP for the work crew of the Integrated Services Network Program for the Homeless; during the period of January 2, 2011 through January 1, 2012, in the additional amount of \$54,609 for a revised total grant amount not to exceed \$390,565.

EDGEWOOD CENTER FOR CHILDREN AND FAMILIES

Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new grant with Edgewood Center for Children and Families.

On motion by Vice President Yamasaki, seconded and carried, Commissioner Dearman was excused from the Edgewood Center for Children and Families vote to avoid a potential conflict of interest.

On motion by Vice President Yamasaki, seconded and carried with Commissioner Dearman excused from the vote, the Commission granted authorization to enter into a new grant with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES for provision of Residential Based Services for Children in Foster Care; during the period of February 1, 2011 through January 31, 2016; in a total grant amount not to exceed \$1,715,000.

SENECA CENTER

Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new grant with Seneca Center.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SENECA CENTER for provision of Residential Based Services for Children in Foster Care; during the period of February 1, 2011 through January 31, 2016; in a total grant amount not to exceed \$1,715,000.

SAINT VINCENT

Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new grant with Saint Vincent.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAINT VINCENT for provision of Residential Based Services for Children in Foster Care; during the period of February 1, 2011 through January 31, 2016; in a total grant amount not to exceed \$1,715,000.

PUBLIC COMMENT

President Stewart's call for public comment did not yield a response.

ADJOURNMENT

President Stewart adjourned the meeting at 12:15 p.m..

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
M I N U T E S  
May 26, 2011 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, May 26, 2011, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

**MEMBERS PRESENT** PABLO STEWART, M.D., President  
GEORGE YAMASAKI, JR., Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN

**OTHERS PRESENT** Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Chief Deputy Director  
Phil Arnold, Deputy Director  
Debby Jeter, Deputy Director  
Noelle Simmons, Deputy Director  
Other department staff and interested citizens

**ROLL CALL** President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present.

**AGENDA** On motion by Vice President Yamasaki, seconded and carried, the Commission adopted the agenda as posted.

**MINUTES** On motion by Commissioner Friedman, seconded and carried, the Commission adopted the minutes of the April 28, 2011 regular meeting as circulated.

**MAY 2010 EMPLOYEE OF THE MONTH** President Stewart presented the May 2011 Employee of the Month Award to Aurora Boado, CalWORKs Eligibility Supervisor. Aurora was honored as an outstanding supervisor with a vast knowledge of the CalWORKs Program, and great resource to her unit staff and to program. Aurora was presented an engraved desk clock and graciously accepted with thanks to all.

**EXECUTIVE DIRECTOR'S REPORT** Executive Director Trent Rhorer furnished an update re the State and City's budget processes.  
The Agency's Annual Softball Game benefitting the Worker's Children's Fund will take place Saturday, June 18<sup>th</sup> at Moscone Field in San Francisco.

**CONSENT CALENDAR** On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the April 28, 2011 meeting in accordance with Commission authorization of June 24, 2010;  
1. Submission of requests to encumber funds in the amount of \$1,521,114 for purchase of services or supplies;  
2. Submission of temporary requisitions TE92368 thru DP92370 for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 33 temporary appointments made during the period of 4.14.11 thru 5.13.11.

**CHILD WELFARE FEDERAL OUTCOMES REPORT** Senior Analyst Adam Nguyen presented a report re the Child Welfare Federal Outcomes. Family and Children's Services Redesign Coordinator Liz Crudo updated re Family and Children's Services initiatives.

**MICROBIZ** Director – Office of Contract Compliance David Curto presented the request to enter into a new contract with Microbiz.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new contract with MICROBIZ for provision of Upgrade, Design and Maintenance of Electronic Security System; during the period of July 1, 2011 through June 30, 2016; in a total contract amount not to exceed \$700,000.

**LOW INCOME INVESTMENT FUND** Program Manager – Child Care Policy and Planning Michele Rutherford presented the request to renew the Low Income Investment Fund grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with LOW INCOME INVESTMENT FUND to administer the San Francisco Child Care Facilities Fund; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$5,415,928.

**FAMILY BUILDERS BY ADOPTION** Family and Children's Services Project Manager Robin Love presented the request to enter into a new grant with Family Builders By Adoption.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY BUILDERS BY ADOPTION for provision of Adoption and Permanency Services; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$353,085.

**JAPANESE COMMUNITY YOUTH COUNCIL** Family and Children's Services Project Manager Robin Love presented the request to modify the grant with Japanese Community youth Council.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with JAPANESE COMMUNITY YOUTH COUNCIL for provision of Independent Living Skills Services to Foster Care Youth; during the period of March 1, 2011 through June 30, 2011; in the additional amount of \$55,900 for a revised total grant amount not to exceed \$3,523,575.

**SAN FRANCISCO CLEAN CITY COALITION** Principal Administrative Analyst Hope Kamimoto presented the request to renew the San Francisco Clean City Coalition grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO CLEAN CITY COALITION for provision of Employment Training Services; during the period of July 1, 2011 through June 30, 2013; in a total grant amount not to exceed \$441,418.

CITY COLLEGE OF SAN FRANCISCO Principal Administrative Analyst Hope Kamimoto presented the request to renew the City College of San Francisco grant.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CITY COLLEGE OF SAN FRANCISCO for provision of Work Study Services; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$2,199,915

LARKIN STREET YOUTH SERVICES Program Manager – Family Supportive Housing Dion Roberts presented the request to enter into a new grant with Larkin Street Youth Services.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of Transitional Housing and Supportive Services to Homeless Youth in the Castro District; during the period of July 1, 2011 through June 30, 2015; in a total grant amount not to exceed \$1,703,940.

MISSION NEIGHBORHOOD HEALTH CENTER Program Manager – Homeless Management Information Systems Bernhard Gunther presented the request to renew the Mission Neighborhood Health Center grant.

Laura Guzman, with Mission Neighborhood Health Center, spoke in support of the Mission Neighborhood Homeless Drop in Center as an important safety net.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with MISSION NEIGHBORHOOD HEALTH CENTER for provision of the Mission Neighborhood Homeless Drop in Center; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$1,005,514.

THE BAYVIEW YMCA Program Manager – Homeless Management Information Systems Bernhard Gunther presented the request to renew the Bayview YMCA grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with THE BAYVIEW YMCA acting as fiscal agent for the United Council of Human Services for provision of the Resource Center; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$798,000.

THE BAYVIEW YMCA Supportive Housing Grants Manager Mikyung Kim presented the request to renew the Bayview YMCA grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with THE BAYVIEW YMCA for provision of the United Council of Human Services Resource Center, HUD; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$72,885.

THE BAYVIEW YMCA Program Manager – Housing and Homeless Program Daryl Higashi presented the request to renew the Bayview YMCA grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with THE BAYVIEW YMCA acting as fiscal agent for the United Council of Human Services for provision of the Hope House Permanent Supportive Housing and Employment Services; during the period of June 1, 2011 through May 31, 2012; in a total grant amount not to exceed \$735,252.

THE BAYVIEW YMCA Program Manager – Housing and Homeless Program Daryl Higashi presented the request to renew the Bayview YMCA grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with THE BAYVIEW YMCA for provision of the Bayview United Council of Human Services Hope House Housing and Supportive Services; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$120,000.

THE BAYVIEW YMCA Director – Office of Contract Compliance David Curto presented the request to renew the Bayview YMCA grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with THE BAYVIEW YMCA for provision of Fiscal Agency and Mentorship Services to United Council of Human Services; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$160,000.

EPISCOPAL COMMUNITY SERVICES Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Episcopal Community Services grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Housing First program – Care not Cash Sites; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$5,229,977.

MARY ELIZABETH INN Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Mary Elizabeth Inn grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with MARY ELIZABETH INN for provision of Housing First – Care Not Cash at the Verona Hotel; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$2,440,650.

COMMUNITY AND AWARENESS TREATMENT SERVICES Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Community and Awareness Treatment Services grant.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY AND AWARENESS TREATMENT SERVICES for provision of Housing First – Care Not Cash at the Coronado Hotel; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$3,395,589.

PUBLIC COMMENT Yvette King expressed concern relative to the communication amongst foster parents, the ombudsman and social workers.

Lorraine Hanks thank the Commission for the Foster Parents Appreciation Event and urged the Commission to support funding for the three-day foster parent training.

ADJOURNMENT President Stewart adjourned the meeting at 11:35 a.m.

Louise Rainey, Human Services Commission Secretary

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
July 28, 2011 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, July 28, 2011, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT PABLO STEWART, M.D., President  
GEORGE YAMASAKI, JR., Vice President  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN

MEMBER ABSENT KELLY DEARMAN (Excused)

OTHERS PRESENT Trent Rhorer, Executive Director – Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Director – Welfare to Work Services  
Noelle Simmons, Deputy Director  
Other department staff and interested citizens

ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Dearman who had been excused.

AGENDA On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda as posted.

MINUTES On motion by Vice President Yamasaki, seconded and carried, the Commission approved the minutes of the June 30, 2011 special meeting as circulated.

JULY 2011 EMPLOYEE OF THE MONTH President Stewart presented the July 2011 Employee of the Month Award to the Executive Staff's Junior Management Assistant Kim DaRosa. The award recognizes Kim's outstanding efforts implementing the State Travel Program and revamping the department's travel policy which has reduced the department's annual travel budget by fifty percent while insuring all court mandated and essential travel takes place. Also present to honor Kim was her husband, Todd. Kim was presented an engraved desk clock and graciously accepted with thanks to all.

EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.

CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the June 30, 2011 regular meeting in accordance with Commission authorization of June 30, 2011:  
A. Submission of requests to encumber funds in the total amount of \$ 41,838,690 for purchase of services or supplies;  
B. Submission of temporary requisitions TE92371 thru TE92380 for possible use in order to fill positions on a temporary basis;  
C. Submission of report of 22 temporary appointments made during the period of 6.14.11 thru 7.11.11.

HUMAN SERVICES CARE FUND Tiffany Wong, Budget Analyst, reported findings regarding the revised Fiscal Year 2010-2011 Care Fund Savings estimate.  
On motion by Commissioner Friedman, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2010-2011 Care Fund Savings \$13,694,154 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.

Fourth Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2010-2011

FISCAL YEAR 2011-2012 ANNUAL STATEMENT OF PURPOSE Deputy Director Noelle Simmons presented the Fiscal Year 2011-2012 Annual Statement of Purpose as required under Charter Section 4.102.2.  
On motion by Vice President Yamasaki, seconded and carried, the Commission approved the Commission's Annual Statement of Purpose for Fiscal Year 2011-2012. (See Attachment A)

COMPASS FAMILY SERVICES Childcare Coordinator Jason Hothe, presented the request to enter into a new grant with Compass Family Services.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with COMPASS FAMILY SERVICES for the provision of the ACCESS – Homeless Childcare Case Management Program; during the period of September 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$453,333.

TENDERLOIN HOUSING CLINIC Supportive Housing Program Manager Scott Walton presented the request to renew the Tenderloin Housing Clinic grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC for provision of Ellis Act Eviction Prevention Services; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$125,000.



**CHILDCARE EDUCATION INSTITUTE** Wages Plus Coordinator Elise Crane presented the request to enter into a new contract with Childcare Education Institute.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with CHILDCARE EDUCATION INSTITUTE to develop and host an Early Care and Education Workforce Registry; during the period of July 1, 2011 through June 30, 2014; in a total contract amount not to exceed \$269,000.

**JAPANESE COMMUNITY YOUTH COUNCIL** Family and Children's Services Project Manager Robin Love presented the request to renew the grant with Japanese Community Youth Council.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with JAPANESE COMMUNITY YOUTH COUNCIL for provision of Independent Living Skills for Foster Youth; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$894,227.

**EDGEWOOD CENTER FOR CHILDREN AND THEIR FAMILIES** Family and Children's Services Project Manager Robin Love presented the request to enter into a new grant with Edgewood Center for Children and Their Families.  
 On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with EDGEWOOD CENTER FOR CHILDREN AND THEIR FAMILIES for provision of the Transitional Housing Placement Plus Program; during the period of July 1, 2011 through December 31, 2013; in a total grant amount not to exceed \$295,074.

**EDGEWOOD CENTER FOR CHILDREN AND FAMILIES** Family and Children's Services Foster Care Eligibility and Retention Services Manager Casey Blake presented the request to enter into a new grant with Edgewood Center for Children and Their Families.  
 Linda Joseph, representing SEIU Local 1021, questioned contracting out for these services.  
 On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES for provision of Kinship Services; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$690,000.

**FAMILY SUPPORT SERVICES OF THE BAY AREA** Family and Children's Services Foster Care Eligibility and Retention Services Manager Casey Blake presented the request to enter into a new grant with Family Support Services of the Bay Area.  
 Jacqueline Jackson, a relative caregiver, urged continued support of the Kin-Gap Services.  
 Lou Fox, Executive Director- Family Support Services of the Bay Area, urged continued support of the Kin-Gap Services.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Kin-Gap Services; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$1,170,000.

**BAY AREA LEGAL AID** Principal Administrative Analyst Hope Kamimoto presented the request to renew the Bay Area Legal Aid grant.  
 On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with BAY AREA LEGAL AID for provision of Advocacy Services; during the period of July 1, 2011 through June 30, 2013; in a total grant amount not to exceed \$763,940.

**EPISCOPAL COMMUNITY SERVICES** Principal Administrative Analyst Hope Kamimoto presented the request to renew the Episcopal Community Services grant.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Employment Services; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$74,612.

**FAMILY SUPPORT SERVICES OF THE BAY AREA** Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with Family Support Services of the Bay Area.  
 On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of the continuance of Family Preservation Services; during the period of July 1, 2011 through August 31, 2011; in a total grant amount not to exceed \$84,528.

**MOUNT SAINT JOSEPH – SAINT ELIZABETH** Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with Mount Saint Joseph – Saint Elizabeth.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with MOUNT SAINT JOSEPH – SAINT ELIZABETH for provision of the continuance of the Family Preservation Services; during the period of July 1, 2011 through August 31, 2011; in a total grant amount not to exceed \$26,619.

ASIAN PERINATAL  
ADVOCATES FAMILY  
SUPPORT SERVICES

Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with Asian Perinatal Advocates Family Support Services.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with ASIAN PERINATAL ADVOCATES FAMILY SUPPORT SERVICES for provision the continuance of the Family Preservation Services during the period of July 1, 2011 through August 31, 2011; in a total grant amount not to exceed \$34,758.

PUBLIC COMMENT

Pamela Covington, IFPTE Local 21, expressed concern re the restricted use of Work Furlough Days and the elimination of the Alternative Work Schedule benefit.

Michael Louis, with the Human Services Agency Information Technology Division, expressed concern re the elimination of the Alternative Work Schedule benefit.

Teresa George Weeks, with the Human Services Agency Child Welfare System and SEIU Local 1021, spoke of the stress incurred by Child Welfare Workers and urged support for the Alternative Work Schedule.

Linda Joseph, representing SEIU Local 1021, expressed concern re the elimination of the Alternative Work Schedule and flexible work hours. Ms. Joseph distributed copies of petitions signed by Human Services Workers regarding their desire to maintain Alternative Work Schedules and flexible work hours.

Allan Botts, Family and Children's Services Child Protective Services Worker, expressed concern re the elimination of the Alternative Work Schedule benefit.

Yvette King, a foster parent expressed concern re the health of children placed in foster care.

Herbert Weiner, a retired Human Services Agency employee, requested the following be placed in the Minutes of today's meeting:

"IN MEMORY OF BURT MORRIS ALPERT  
May 26, 1926 - September 23, 2010

Early this month, I belatedly learned that Burt Alpert, my work colleague and fellow unionist of many years, passed away last September. Burt worked in the Department from 1959 to 1980. When he retired from this agency, he was not recognized for the contributions that he had made. Besides being a competent worker which was never denied by any administrator, he was an activist in the Department, and was one of the founding members of the Social Services Employees Union. The organization itself is largely forgotten by most. And some would prefer this to be so. SSEU was responsible for policy changes, changes in personnel practices, and ended many repressive practices in the Department. We fought grievances successfully and never found it necessary to go out on strike. We had a presence in the community and at the Civil Service Commission itself. Even then Mayor Joseph Alioto had to acknowledge our presence, albeit with some resentment. Burt was principled, believed in democracy in the workplace and never compromised positions that he believed in. He was intelligent and quite perceptive, not flinching from realities that frightened many. He also believed in the power and dignity of each worker in this agency. This contrasts to the elitist approach of many established unions which actually hold back members and progress so necessary when social programs are threatened and the daily worklife of the worker deteriorates. It would seem that the best way to honor his memory is to revive the strategy and tactics that he employed to make the worksite a better place. Equally important is to empower staff and create a democratic work culture where every worker has dignity and worth. I make this public declaration in honor of Burt's memory which I wish to be inserted and included in the minutes of this month's meeting. Signed Herbert J. Weiner"

ADJOURNMENT

President Stewart adjourned the meeting at 10:55 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

## FISCAL YEAR 2011-2012 STATEMENT OF PURPOSE

The Department of Human Services plans and administers a variety of federal, state and local programs that are designed to meet basic human needs and to ensure protection of our most vulnerable citizens as required by law, regulation and mandate. The department provides families, children and single adults with monetary or service support. The Human Services Commission provides oversight of the Department of Human Services by approving the goals and objectives as reflected in the annual budget.

PROGRAM	AUTHORITY	PURPOSE
California Work Opportunity and Responsibility to Kids (CalWORKs)	42 ISCA 601 et seq; Welf. & Inst. Code Sect. 11200 et seq. TANF 1996	To provide eligible families with cash assistance, food stamps, Medi-Cal and employment and support services to assist them in finding and retaining employment and becoming self sufficient.
CalFresh (formerly known as Food Stamps and now known nationally as Supplemental Nutrition Assistance Program – SNAP)	USCA 2011 et seq; Welf. & Inst. Code Sect. 18900 et seq.	To provide eligible families and individuals with increased resources for the purchase of food as well as employment and training and nutrition education.
County Adult Assistance Programs (CAAP)	For Cash Assistance Linked to Medi-Cal (CALM): SF Administrative Code Sections 20.100 et seq; for Supplemental Security Income Pending (SSIP): Sections 20.200 et seq; for Personal Assisted Employment Services (PAES): Sections 20.70 et seq; for General Assistance (GA): Sections 20.55 et seq, and Welf. & Inst. Code Sect. 17000 et seq.	To provide eligible, employable individuals with cash assistance and employment and supportive services to assist them in finding and retaining employment and becoming self sufficient.  To provide financial assistance for eligible individuals who have either long-term or short term disabilities, or who choose not to participate in a path leading to employment and to provide increased income for persons with disabilities by advocating for eligible clients to receive SSI.
Medi-Cal Health Connections	42 USCA 1396 et seq; Welf. & Inst. Code Sect. 1400 et seq. Title XIX of the Social Security Act	Provide access to free or low cost health coverage to families, children, aged, and disabled persons.
Cash Assistance Program for Immigrants (CAPI)	Welf. & Inst. Code Sects. 18937 - 18944	To provide cash assistance for aged and disabled lawful permanent residents who are ineligible for SSI solely due to their immigration status.
Family & Children's Services	42 USCA 670 et seq; Welf. & Inst. Code Sects 300, 16000, 11400 et seq. Title IV-E of the Social Security Act	To work with the community and families to provide services to help families remain intact; to provide protection of children by in-home and out-of-home placement services; licensing of foster and adoptive homes; full adoption services; and Independent Living Skills.
Childcare	City priority Welf. & Inst. Code Sect. 11323.6 et seq. Ed. Cods Sect. 8200-8498 Title IV-E of the Social Security Act	To help plan, provide and coordinate subsidized childcare and quality improvements for childcare services to help low-income San Franciscans function effectively in the labor market.
Housing and Homeless Services	City priority HUD McKinney Vento Act	To provide shelter, transitional and permanent housing; case management to maintain housing; and services to prevent the loss of housing.
Administration (Planning & Fiscal, Personnel/Payroll, MIS, Support Services)	42 USCA 604 et seq; Welf. & Inst. Code Sect. 10800 et seq.	To provide essential operations which support the agency and its staff.
Program Support (FRED, SIU, Over Payments, Collections, Fair Hearings & Appeals, Staff Development, Contracts)	Title IV A of the Social Security Act, Federal & State Regulations – 42 USCA 601 et seq; Welf. & Inst. Code Sects. 10800, 10950 et seq.	To provide essential and mandated functions directly related to program.

Revised 7.28.2011

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

May 23, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, May 23, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT KELLY DEARMAN, President  
PABLO STEWART, M.D., Vice President  
GEORGE YAMASAKI, JR.  
MEMBER ABSENT SCOTT L. KAHN (excused)
- OTHERS PRESENT Trent Rhorer, Executive Director – Human Services Agency  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Sylvia Deporto, Deputy Director – Family and Children’s Services  
Other department staff and interested citizens
- ROLL CALL President Dearman called the meeting to order at 9:30 a.m., noting the Commission was present with the exception of Commissioner Kahn who had been excused.
- AGENDA On motion by Vice President Stewart, seconded and carried, the Commission adopted the agenda amended as follows:  
Item V. I. Community Housing Partnership – amount changed to read \$823,727.
- MINUTES On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the minutes of the April 25, 2013 regular meeting as circulated.
- CONSENT CALENDAR On motion by Vice President Stewart, seconded and carried, the Commission ratified actions taken by the Executive Director since the April 25, 2013 meeting in accordance with Commission authorization of June 28, 2012.  
1. Submission of requests to encumber funds in the amount of \$2,656,940 for purchase of services or supplies;  
2. Submission of six temporary requisitions for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 75 temporary appointments made during the period of 4.12.13 thru 5.10.13.
- CHILDCARE EDUCATION INSTITUTE Wages Plus Coordinator Elise Crane presented the request to modify the Childcare Education Institute grant.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with CHILDCARE EDUCATION INSTITUTE to develop and host an Early Care and Education Workforce Registry; during the period of June 1, 2013 through June 30, 2016; in the additional amount of \$330,440 for a revised total grant amount not to exceed \$599,440.
- GLIDE FOUNDATION Housing and Homeless Program Coordinator Delilah Dominguez presented the request to renew the Glide Foundation grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with GLIDE FOUNDATION for provision of Free Meals; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$1,136,409.
- NATIONAL COUNCIL ON ALCOHOLISM AND OTHER DRUG ADDICTIONS Family and Children’s Services Project Manager Mari Solis presented the request to enter into a new grant with National Council on Alcoholism and Other Drug Addictions.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with NATIONAL COUNCIL ON ALCOHOLISM AND OTHER DRUG ADDICTIONS for provision of Substance Abuse Testing to Families Involved with Child Welfare Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$92,000.
- FAMILY SUPPORT SERVICES OF THE BAY AREA Family and Children’s Services Senior Projects Manager Maggie Donahue presented the request to enter into a new grant with Family Support Services of the Bay Area.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Respite Care Services and administration of Gift Funds for Foster Parents and Relative Caregivers; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$816,000.
- SAN FRANCISCO COMMUNITY COLLEGE DISTRICT Family and Children’s Services Senior Projects Manager Maggie Donahue presented the request to enter into a new grant with San Francisco Community College District.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT for provision of Title IV-E Specialized Training Services; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$6,737,000.
- ELIZABETH SWASON, M.A. Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Elizabeth Swason, M.A. contract.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with ELIZABETH SWASON, M.A. for provision of Academic Services to Cal-LEARN and CalWORKS Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$93,600.
- EPISCOPAL COMMUNITY SERVICES Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Episcopal Community Services contract.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Employment Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$76,104.

WRITE TOUCH COMMUNICATIONS Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Write Touch Communications contract.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with WRITE TOUCH COMMUNICATIONS for provision of Resume Writing Services; during the period of July 1, 2013 through June 30, 2016; in a total contract amount not to exceed \$72,000.

COMMUNITY HOUSING PARTNERSHIP Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Community Housing Partnership contract.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Housing Employment Collaborative; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$823,727.

CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION Acting Supportive Housing Program – McKinney Grant Manager Ali Schlageter presented the request to renew the Catholic Charities Catholic Youth Organization contract.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION for provision of Supportive Services to Homeless Families Living with Disabilities on Treasure Island; during the period of June 1, 2013 through May 31, 2016; in a total grant amount not to exceed \$335,448.

CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with Catholic Charities Catholic Youth Organization.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION for provision of Permanent Supportive Housing Services for Families at Tenth and Mission Family Housing; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$826,428.

COMMUNITY HOUSING PARTNERSHIP Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with Community Housing Partnership.

Discussion followed relative to the diversity of costs per unit.

By general consent, the item was continued to the June 27, 2013 regular meeting of the Commission.

LUTHERAN SOCIAL SERVICES Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with Lutheran Social Services.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with LUTHERAN SOCIAL SERVICES for provision of Permanent Supportive Housing services for Families at the Mosaica Family Apartments; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$745,584.

THE BAYVIEW HUNTERS POINT FOUNDATION FOR COMMUNITY IMPROVEMENT Homeless Single Adult Program Manager Briana Moore presented the request to enter into a new grant with The Bayview Hunters Point Foundation for Community Improvement.

Discussion followed relative to the diversity of costs per unit.

By general consent, the item was continued to the June 27, 2013 regular meeting of the Commission.

SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with San Francisco Housing Development Corporation.

Discussion followed relative to the diversity of costs per unit.

By general consent, the item was continued to the June 27, 2013 regular meeting of the Commission.

LARKIN STREET YOUTH SERVICES Director – Office of Contract Compliance David Curto presented the request to enter into a new grant with Larkin Street Youth Services.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of Preventive Services to Runaway Youth; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$480,306.

BULLSEYE TRANSLATION Director – Office of Contract Compliance David Curto presented the request to renew the contract with Bullseye Translation.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with BULLSEYE TRANSLATION for provision of Oral Interpretation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$60,000.

INTERNATIONAL EFFECTIVENESS CENTER Director – Office of Contract Compliance David Curto presented the request to renew the contract with International Effectiveness Center.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with INTERNATIONAL EFFECTIVENESS CENTER for provision of Oral Interpretation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$300,000.

INTERNATIONAL EFFECTIVENESS CENTER Director – Office of Contract Compliance David Curto presented the request to renew the contract with International Effectiveness Center.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with INTERNATIONAL EFFECTIVENESS CENTER for provision of Written Translation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$60,000.

PARTNERS IN COMMUNICATIONS

Director – Office of Contract Compliance David Curto presented the request to renew the contract with Partners In Communications.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with PARTNERS IN COMMUNICATIONS for provision of Sign Language Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$24,000.

TRUSTFORTE LANGUAGE SERVICES

Director – Office of Contract Compliance David Curto presented the request to renew the contract with Trustforte Language Services.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with TRUSTFORTE LANGUAGE SERVICES for provision of Written Translation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$60,000.

BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES

Director – Office of Contract Compliance David Curto presented the request to renew the grant with Bayview YMCA acting as Fiscal Agent for the United Council of Human Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES for provision of Resource Center Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$924,423.

BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES

Director – Office of Contract Compliance David Curto presented the request to renew the grant with Bayview YMCA acting as Fiscal Agent for the United Council of Human Services.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES for provision of Fiscal Agent Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$229,144.

MAY 2013 EMPLOYEE OF THE MONTH

President Dearman presented the May 2013 Employee of the Month Award to Medi-CAL Supervisor Veronica Moran-Diaz. The award recognizes Veronica's daily commitment to the Agency's mission and vision in real and active ways. Veronica was presented an engraved desk clock and graciously accepted with thanks to all.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.

The San Francisco Foster Youth Fund's annual softball tournament has been renamed in honor of Willie Mays' late wife, Mae Louise Mays. Mrs. Mays, formerly a Child Welfare Worker with the Department, was integral in initiating single adoptions in San Francisco. The 2013 Mae Louise Mays Softball Tournament for Foster Children will be held all day on Saturday, June 15<sup>th</sup> at Moscone Field.

PUBLIC COMMENT

President Dearman's call for public comment did not yield a response.

ADJOURNMENT

President Dearman adjourned the meeting at 10:35 a.m.

Louise Rainey  
Human Services Commission Secretary

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

May 23, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, May 23, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT KELLY DEARMAN, President  
PABLO STEWART, M.D., Vice President  
GEORGE YAMASAKI, JR.  
MEMBER ABSENT SCOTT L. KAHN (excused)  
OTHERS PRESENT Trent Rhorer, Executive Director – Human Services Agency  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Sylvia Deporto, Deputy Director – Family and Children's Services  
Other department staff and interested citizens

ROLL CALL President Dearman called the meeting to order at 9:30 a.m., noting the Commission was present with the exception of Commissioner Kahn who had been excused.

AGENDA On motion by Vice President Stewart, seconded and carried, the Commission adopted the agenda amended as follows:  
Item V. I. Community Housing Partnership – amount changed to read \$823,727.

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CONSENT CALENDAR On motion by Vice President Stewart, seconded and carried, the Commission ratified actions taken by the Executive Director since the April 25, 2013 meeting in accordance with Commission authorization of June 28, 2012.  
1. Submission of requests to encumber funds in the amount of \$2,656,940 for purchase of services or supplies;  
2. Submission of six temporary requisitions for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 75 temporary appointments made during the period of 4.12.13 thru 5.10.13.

CHILDCARE EDUCATION Wages Plus Coordinator Elise Crane presented the request to modify the Childcare Education Institute grant.  
INSTITUTE On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with CHILDCARE EDUCATION INSTITUTE to develop and host an Early Care and Education Workforce Registry; during the period of June 1, 2013 through June 30, 2016; in the additional amount of \$330,440 for a revised total grant amount not to exceed \$599,440.

GLIDE FOUNDATION Housing and Homeless Program Coordinator Dellah Dominguez presented the request to renew the Glide Foundation grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with GLIDE FOUNDATION for provision of Free Meals; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$1,136,409.

NATIONAL COUNCIL ON Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with National Council on Alcoholism and  
ALCOHOLISM AND OTHER DRUG ADDICTIONS Other Drug Addictions.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with NATIONAL COUNCIL ON ALCOHOLISM AND OTHER DRUG ADDICTIONS for provision of Substance Abuse Testing to Families involved with Child Welfare Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$92,000.

FAMILY SUPPORT Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new grant with Family Support Services  
SERVICES OF THE BAY AREA of the Bay Area.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Respite Care Services and administration of Gift Funds for Foster Parents and Relative Caregivers; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$816,000.

SAN FRANCISCO Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new grant with San Francisco  
COMMUNITY COLLEGE DISTRICT Community College District.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT for provision of Title IV-E Specialized Training Services; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$6,737,000.

ELIZABETH SWASON, Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Elizabeth Swason, M.A. contract.  
M.A. On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with ELIZABETH SWASON, M.A. for provision of Academic Services to Cal-LEARN and CalWORKS Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$93,600.

EPISCOPAL Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Episcopal Community Services  
COMMUNITY SERVICES contract.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Employment Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$76,104.

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On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Housing Employment Collaborative; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$823,727.

CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION Acting Supportive Housing Program – McKinney Grant Manager Ali Schlageter presented the request to renew the Catholic Charities Catholic Youth Organization contract.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION for provision of Supportive Services to Homeless Families Living with Disabilities on Treasure Island; during the period of June 1, 2013 through May 31, 2016; in a total grant amount not to exceed \$335,448.

CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with Catholic Charities Catholic Youth Organization.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION for provision of Permanent Supportive Housing Services for Families at Tenth and Mission Family Housing; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$826,428.

COMMUNITY HOUSING PARTNERSHIP Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with Community Housing Partnership.

Discussion followed relative to the diversity of costs per unit.

By general consent, the item was continued to the June 27, 2013 regular meeting of the Commission.

LUTHERAN SOCIAL SERVICES Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with Lutheran Social Services.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with LUTHERAN SOCIAL SERVICES for provision of Permanent Supportive Housing services for Families at the Mosaica Family Apartments; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$745,584.

THE BAYVIEW HUNTERS POINT FOUNDATION FOR COMMUNITY IMPROVEMENT Homeless Single Adult Program Manager Briana Moore presented the request to enter into a new grant with The Bayview Hunters Point Foundation : Community Improvement.

Discussion followed relative to the diversity of costs per unit.

By general consent, the item was continued to the June 27, 2013 regular meeting of the Commission.

SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with San Francisco Housing Development Corporation.

Discussion followed relative to the diversity of costs per unit.

By general consent, the item was continued to the June 27, 2013 regular meeting of the Commission.

LARKIN STREET YOUTH SERVICES Director – Office of Contract Compliance David Curto presented the request to enter into a new grant with Larkin Street Youth Services.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of Preventive Services to Runaway Youth; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$480,306.

BULLSEYE TRANSLATION Director – Office of Contract Compliance David Curto presented the request to renew the contract with Bullseye Translation.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with BULLSEYE TRANSLATION for provision of Oral Interpretation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$60,000.

INTERNATIONAL EFFECTIVENESS CENTER Director – Office of Contract Compliance David Curto presented the request to renew the contract with International Effectiveness Center.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with INTERNATIONAL EFFECTIVENESS CENTER for provision of Oral Interpretation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$300,000.

INTERNATIONAL EFFECTIVENESS CENTER Director – Office of Contract Compliance David Curto presented the request to renew the contract with International Effectiveness Center.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with INTERNATIONAL EFFECTIVENESS CENTER for provision of Written Translation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$60,000.



PARTNERS IN COMMUNICATIONS Director – Office of Contract Compliance David Curto presented the request to renew the contract with Partners In Communications.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with PARTNERS IN COMMUNICATIONS for provision of Sign Language Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$24,000.

TRUSTFORTE LANGUAGE SERVICES Director – Office of Contract Compliance David Curto presented the request to renew the contract with Trustforte Language Services.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with TRUSTFORTE LANGUAGE SERVICES for provision of Written Translation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$60,000.

BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES Director – Office of Contract Compliance David Curto presented the request to renew the grant with Bayview YMCA acting as Fiscal Agent for the United Council of Human Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES for provision of Resource Center Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$924,423.

BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES Director – Office of Contract Compliance David Curto presented the request to renew the grant with Bayview YMCA acting as Fiscal Agent for the United Council of Human Services.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES for provision of Fiscal Agent Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$229,144.

MAY 2013 EMPLOYEE OF THE MONTH President Dearman presented the May 2013 Employee of the Month Award to Medi-CAL Supervisor Veronica Moran-Diaz. The award recognizes Veronica's daily commitment to the Agency's mission and vision in real and active ways. Veronica was presented an engraved desk clock and graciously accepted with thanks to all.

EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.

The San Francisco Foster Youth Fund's annual softball tournament has been renamed in honor of Willie Mays' late wife, Mae Louise Mays. Mrs. Mays, formerly a Child Welfare Worker with the Department, was integral in initiating single adoptions in San Francisco. The 2013 Mae Louise Mays Softball Tournament for Foster Children will be held all day on Saturday, June 15<sup>th</sup> at Moscone Field.

PUBLIC COMMENT President Dearman's call for public comment did not yield a response.

ADJOURNMENT President Dearman adjourned the meeting at 10:35 a.m.

Louise Rainey  
Human Services Commission Secretary

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SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
DECEMBER 19, 2013 REGULAR MEETING

The regular monthly meeting of the Human Services Commission was held on Thursday, December 19, 2013, in the Ronald H. Born Auditorium at 170 Otis Street San Francisco.

MEMBERS PRESENT	KELLY DEARMAN, President PABLO STEWART, M.D., Vice President RITA SEMEL GEORGE YAMASAKI, JR
MEMBER ABSENT	SCOTT L. KAHN (Excused)
OTHERS PRESENT	Trent Rhorer, Executive Director - Department of Human Services Louise Rainey, Secretary – Human Services Commission Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency Daniel Kaplan, Deputy Director – Finance and Administration Noelle Simmons, Deputy Director – Policy and Planning Other department staff and interested citizens
ROLL CALL	President Dearman called the meeting to order at 9:40 a.m., noting the Commission was present with the exception of Commissioner Kahn who had been excused.
AGENDA	On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended as follows: Item IV. Presentation of the 2013 Manager of the Year Award – continued.
MINUTES	On motion by Commissioner Semel, seconded and carried, the Commission approved the minutes of the November 21, 2013 Regular Meeting as circulated.
EXECUTIVE DIRECTOR'S REPORT	Executive Director Trent Rhorer furnished an update re City, State, Federal and program activities.
CONSENT CALENDAR	On motion by Vice President Stewart, seconded and carried, the Commission ratified actions taken by the Executive Director since the November 21, 2013 regular meeting in accordance with Commission authorization of June 27, 2013: A. Submission of requests to encumber funds in the amount of \$8,503,071 for purchase of services or supplies; B. Submission of two temporary requisitions for possible use in order to fill positions on a temporary basis; C. Submission of report of 55 Temporary appointments made during the period of 11.09.13 thru 12.06.13.
DEPARTMENT'S PROPOSAL FOR STANDARDIZING RATES FOR THE PERMANENT SUPPORTIVE HOUSING PROGRAM	Program Director- Homeless and Housing Division Joyce Crum presented proposed supportive housing funding parameters for future supportive housing contracts.  Gail Gilman with Community Housing Partnership spoke in support of the methodology.
SUPPLEMENTAL APPROPRIATION	Deputy Director Daniel Kaplan requested authorization to submit a Supplemental Appropriation to the Mayor and the Board of Supervisors to increase the Human Services Agency's Fiscal Year 2013-2014 Budget with additional state and federal revenues. These new funds come as a result of increased state revenue allocations, growth in state realignment funds, new grant awards, and additional leveraged federal revenue. The Funds will increase the expenditure budget authority in the following programs: CalWORKs, Family and Children's Services Child Welfare Services, CalFRESH, CalWIN, and Workforce Development. No additional General Funds are needed to support this proposal.  On motion by Commissioner Semel, seconded and carried, the Commission approved the Fiscal Year 2013-2014 Supplemental Budget for the Human Services Agency Administration and the Department of Human Services as summarized on ATTACHMENT A
FAMILY SUPPORT SERVICES OF THE BAY AREA	Family and Children's Services Redesign Coordinator Liz Crudo presented the request to modify the Family Support Services grant.  On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant agreement with the FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of SafeCare Training to Department of Public Health (DPH) Nurses; during the period of January 1, 2014 through June 30, 2014; in the additional amount of \$52,780 for a revised total grant amount not to exceed \$1,710,499.

GUARDSMARK, LLC

Director -- Office of Contract Compliance David Curto presented the request to modify the Guardsmark, LLC contract.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the contract with GUARDSMARK, LLC for provision of Security Services for the Human Services Agency; during the period of December 1, 2013 through January 31, 2014; in the additional amount of \$1,900,000 for a revised total contract amount not to exceed \$21,226,260.

HAMILTON FAMILY CENTER

Family Emergency Services Manager Betsy Eddy presented the request to renew the Hamilton Family Center grant.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to renew the grant with HAMILTON FAMILY CENTER for provision of Transitional Housing and On-site Supportive Services; during the period of January 1, 2014 through December 31, 2016; in a total grant amount not to exceed \$2,201,859.

Gratitude, congratulations and best wishes were extended to Ms Eddy on the occasion of her imminent retirement.

EPISCOPAL COMMUNITY SERVICES

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Episcopal Community Services grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for the Conquering Homelessness Through Employment in Food Service Program (CHEFS); during the period of January 1, 2014 through December 31, 2016; in a total grant amount not to exceed \$386,586.

THE FIRST PLACE FUND FOR YOUTH

Family and Children's Services Project Manager Robin Love presented the request to modify the First Place Fund for Youth grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with THE FIRST PLACE FUND FOR YOUTH for provision of Independent Living Skills Program for Foster Youth; during the period of December 1, 2013 through June 30, 2017; in the additional amount of \$714,666 for a revised total grant amount not to exceed \$3,675,738.

PUBLIC COMMENT

Eldon James Brown expressed concerns re the All Star Hotel.

ADJOURNMENT

President Dearman adjourned the meeting at 10:50 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

ATTACHMENT A

FISCAL YEAR 2013-2014 SUPPLEMENTAL BUDGET SUMMARY FOR HUMAN SERVICES AGENCY ADMINISTRATION AND  
THE DEPARTMENT OF HUMAN SERVICES

Program	FY13-14 (partial year)			FY14:15		
	Revenue	Expenditure	General Fund Share	Revenue	Expenditure	General Fund Share
CalWORKs	8,340,550	3,865,177	(4,475,373)	9,280,428	7,615,079	(1,665,349)
CalFresh	537,425	632,265	94,840	884,241	1,040,283	156,042
Service Integration	232,921	534,028	301,106	698,764	1,437,083	738,319
FCS	2,686,728	1,834,225	(852,503)	2,651,652	2,651,652	-
CalWIN	1,966,710	1,979,197	12,487	-	-	-
<b>Total</b>	<b>13,764,335</b>	<b>8,844,892</b>	<b>(4,919,443)</b>	<b>13,515,084</b>	<b>12,744,096</b>	<b>(770,988)</b>

SAN FRANCISCO HUMAN SERVICES COMMISSION  
M I N U T E S  
May 24, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, May 24, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT** PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT** Phil Arnold, Deputy Director – Finance and Administration  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Debby Jeter, Deputy Director – Family and Children's Services  
Other department staff and interested citizens
- ROLL CALL** President Stewart called the meeting to order at 9:30 a.m., noting the Commission was present.
- AGENDA** On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended as follows:  
Item VII.F. Japanese Community Youth Council – term changed to read May 1, 2012 through August 31, 2016.
- MINUTES** On motion by Vice President Kahn, seconded and carried, the Commission adopted the minutes of the April 26, 2012 regular meeting as circulated.
- MAY 2012  
EMPLOYEE OF THE  
MONTH** President Stewart presented the May 2012 Employee of the Month Award to Med-Cal Junior Management Assistant Alamoni Tuimavave. Alamoni manages a team of clerks that disseminate work through the task management system of the Medical Service Center. Her natural leadership ability, accurate and efficient work, and willingness to continually learn and improve upon systems is a key element in the efficient operation of the Medi-Cal Program for clients and staff alike. Alamoni was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S  
REPORT** Phil Arnold, Deputy Director – Finance and Administration furnished an update re the State and City's budget processes.
- CONSENT CALENDAR** On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the April 26, 2012 meeting in accordance with Commission authorization of June 30, 2012,  
1. Submission of requests to encumber funds in the amount of \$2,580,260 for purchase of services or supplies;  
2. Submission of temporary requisitions DP92467 thru DP92481 for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 41 temporary appointments made during the period of 4.14.12 thru 5.14.12.
- SWORDS TO  
PLOWSHARES** Acting Supportive Housing Program – McKinney Grant Manager Alison Schalager presented the request to renew the Swords To Plowshares grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SWORDS TO PLOWSHARES for provision of The Veteran's Academy; during the period of July 1, 2012 through June 30, 2015; for a total grant amount not to exceed \$1,031,007.
- SAINT VINCENT  
DE PAUL – RILEY  
CENTER** Family and Children's Services Senior Project Manager Maggie Donahue presented the request to enter into a new grant with Saint Vincen DePaul -- Riley Center.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SAINT VINCENT DE PAUL – RILEY CENTER for provision of Domestic Violence Services for Child Welfare Workers; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$393,570.
- LISA ELLIS** Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new contract with Lis Ellis.  
On motion by Vice President Kahn, seconded and carried, the Commission granted authorization to enter into a new contract with LISA ELLIS for provision of Residentially-Based Services Program Coordinator Services; during the period of May 14, 2012 through June 30, 2014; in a total contract amount not to exceed \$187,846.
- ARRIBA JUNTOS** Principal Administrative Analyst Hope Kamimoto present the request to renew the Arriba Juntos grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with ARRIBA JUNTOS for provision of the Homeless People Working for Opportunity, Resources and Change (HomeWORC) Employment and Training Program; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$100,863.

HOMELESS PRENATAL PROGRAM Principal Administrative Analyst Hope Kamimoto present the request to enter into a new grant with Homeless Prenatal Program.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with HOMELESS PRENATAL PROGRAM for provision of Domestic Violence Services for the CalWORKs Program; during the period of June 1, 2012 through July 30, 2015; in a total grant amount not to exceed \$621,495.

JAPANESE COMMUNITY YOUTH COUNCIL Principal Administrative Analyst Hope Kamimoto present the request to enter into a new grant with Japanese Community Youth Council.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with JAPANESE COMMUNITY YOUTH COUNCIL for provision of the Summer Work Experience Program; during the period of May 1, 2012 through August 31, 2016; in a total grant amount not to exceed \$2,650,000.

ARRIBA JUNTOS Southeast One Stop Center Manager Edwin Florentino presented the request to enter into a new grant with Arriba Juntos.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in a total grant amount not to exceed \$968,717.

LARKIN STREET YOUTH SERVICES Southeast One Stop Center Manager Edwin Florentino presented the request to enter into a new grant with Larkin Street Youth Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in a total grant amount not to exceed \$968,717.

COMMUNITY HOUSING PARTNERSHIP Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Community Housing Partnership grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Services at the Essex Hotel; during the period of July 1, 2012 through June 30, 2016; in a total grant amount not to exceed \$1,306,628.

COMMUNITY HOUSING PARTNERSHIP Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Community Housing Partnership.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Services at the Zygmunt Arendt House; during the period of July 1, 2012 through June 30, 2016; in a total grant amount not to exceed \$1,076,128.

BERNAL HEIGHTS HOUSING CORPORATION – BERNAL GATEWAY Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Bernal Heights Housing Corp. – Bernal Gateway.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BERNAL HEIGHTS HOUSING CORPORATION – BERNAL GATEWAY for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$313,914.

BERNAL HEIGHTS HOUSING CORPORATION – MONTEREY BOULEVARD Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Bernal Heights Housing Corp. – Monterey Boulevard.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with BERNAL HEIGHTS HOUSING CORPORATION – MONTEREY BOULEVARD for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$43,286.

BRIDGE HOUSING CORPORATION – ONE CHURCH Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Bridge Housing Corp. – One Church.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BRIDGE HOUSING CORPORATION – ONE CHURCH for provision of Supportive Services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$120,388.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – RITA DA CASCIA Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Catholic Charities, Catholic Youth Organization – Rita Da Cascia.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – RITA DA CASCIA for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$296,594.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – SCATTERED SITES Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Catholic Charities, Catholic Youth Organization – Scattered Sites.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – SCATTERED SITES for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$290,892.

<p>CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – TREASURE ISLAND PHASE II, ISLAND BAY</p>	<p>Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Catholic Charities, Catholic Youth Organization – Treasure Island.</p> <p>On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – TREASURE ISLAND PHASE II, ISLAND BAY for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,173,816.</p>
<p>COMMUNITY HOUSING PARTNERSHIP – TENANT SERVICE</p>	<p>Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Community housing Partnership – Tenant Service.</p> <p>On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP – TENANT SERVICE for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,985,670.</p>
<p>EPISCOPAL COMMUNITY SERVICES – CANON BARCUS</p>	<p>Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Episcopal Community Services – Canon Barcus.</p> <p>On motion by Vice President Kahn, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES – CANON BARCUS for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$840,086.</p>
<p>GLIDE COMMUNITY HOUSING, INC. – CECIL WILLIAMS HOUSE</p>	<p>Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Glide Community Housing, Inc. – Cecil Williams House.</p> <p>On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with GLIDE COMMUNITY HOUSING, INC. – CECIL WILLIAMS HOUSE for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$616,538.</p>
<p>LARKIN STREET YOUTH SERVICES – 864 ELLIS STREET</p>	<p>Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Larkin Street Youth Services – 864 Ellis Street.</p> <p>On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES – 864 ELLIS STREET for provision of supportive services to formerly homeless young adults; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$135,258.</p>
<p>MISSION NEIGHBORHOOD DEVELOPMENT CORPORATION – ALTAMONT, SOUTH PARK, APOLLO</p>	<p>Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Mission Neighborhood Development Corp. – Altamont, South park, Apollo.</p> <p>On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with MISSION NEIGHBORHOOD DEVELOPMENT CORPORATION – ALTAMONT, SOUTH PARK, APOLLO for provision of supportive services to formerly homeless individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$105,534.</p>
<p>SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION – BAYVIEW COMMONS</p>	<p>Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with San Francisco housing Development Corp. – Bayview Commons.</p> <p>On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION – BAYVIEW COMMONS for provision of supportive housing to formerly homeless families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$140,796.</p>
<p>TENANTS AND OWNERS DEVELOPMENT COMMUNITY ORGANIZATION – RESIDENCE SERVICES AND ACTIVITIES PROGRAMS</p>	<p>Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Tenants and Owners Development Community Organization – Residence Services and Activities Programs.</p> <p>On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TENANTS AND OWNERS DEVELOPMENT COMMUNITY ORGANIZATION – RESIDENCE SERVICES AND ACTIVITIES PROGRAMS for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$452,884.</p>
<p>TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORPORATION – SCATTERED SITES</p>	<p>Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Tenderloin Neighborhood Development Corp. – Scattered Sites.</p> <p>On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORPORATION – SCATTERED SITES for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$815,238.</p>
<p>BAYVIEW YMCA</p>	<p>Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA.</p> <p>On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA for provision of Fiscal Agent Services to United Council of Human Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$160,000.</p>

- BAYVIEW YMCA – HOPE HOUSE      Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Hope House. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – HOPE HOUSE for provision of permanent supportive housing for homeless individuals; during the period of June 1, 2012 through May 30, 2015; in a total grant amount not to exceed \$2,205,756.
- BAYVIEW YMCA – HOPE HOUSE      Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Hope House. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – HOPE HOUSE for provision of supportive services to tenants of Hope House; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$360,000.
- BAYVIEW YMCA – RESOURCE CENTER      Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Resource Center. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – RESOURCE CENTER for provision of Drop-in Services for homeless individuals; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$798,000.
- BAYVIEW YMCA – RESOURCE CENTER      Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Resource Center. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – RESOURCE CENTER for provision of Drop-in Services for homeless individuals; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$218,655.
- PUBLIC COMMENT      President Stewart's call for public comment did not yield a response.
- ADJOURNMENT      President Stewart adjourned the meeting at 10:50 a.m.

Louise Rainey  
Human Services Commission Secretary



# SAN FRANCISCO HUMAN SERVICES COMMISSION

## MINUTES

January 23, 2014 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, January 23, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT            KELLY DEARMAN, President  
                                     SCOTT KAHN  
                                     RITA SEMEL  
                                     GEORGE YAMASAKI, JR.
- MEMBER ABSENT            PABLO STEWART, M.D. (excused)
- OTHERS PRESENT            Trent Rhorer, Executive Director -- Department of Human Services  
                                     Louise Rainey, Secretary -- Human Services Commission  
                                     Daniel Kaplan, Deputy Director -- Finance and Administration  
                                     Other department staff and interested citizens
- ROLL CALL                    President Dearman called the meeting to order at 9:40 a.m., noting the Commission was present with the exception of Vice President Stewart who had been excused.
- AGENDA                        On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended by the continuance of items:  
                                     VII O. Edgewood Center for Children and Families;  
                                     VII P. First Place for Youth  
                                     VII Q. Larkin Street Youth Services  
                                     VII R. Larkin Street Youth Services  
                                     VII S. Salvation Army
- MINUTES                        On motion by Commissioner Kahn, seconded and carried, the Commission approved the minutes of the December 19, 2013 regular meeting as circulated.
- 2013 MANAGER OF THE YEAR    President Dearman presented Michele Rutherford, Deputy Director - Office of Early Child Care and Education as the 2013 Manager of the Year. The award recognizes Michele's outstanding contribution in developing a broad range of initiatives and policies that have helped to ensure the City's most vulnerable children are connected to quality early learning experiences and thus improved life outcomes. Also present to honor Michele were her wife Erin Kate and sons Parker and Hayden. Michele was presented an engraved desk pen set and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT    Executive Director Trent Rhorer furnished and update re the City and State budget processes and program activities.  
  
                                     Mr. Rhorer introduced and welcomed Barbara Carlson, newly appointed Director of the Office of Early Childhood Education.
- CONSENT CALENDAR            On motion by Commissioner Yamasaki, seconded and carried, the Commission ratified actions taken by the Executive Director since the December 19, 2013 regular meeting in accordance with Commission authorization of June 27, 2013:  
  
                                     1. Submission of requests to encumber funds in the amount of \$1,340,850 for purchase of services or support  
                                     2. Submission of 1 temporary requisition for possible use in filling positions on a temporary basis;  
                                     3. Submission of 90 temporary appointments made during the period 12.7.13 thru 1.14.14.

FEBRUARY 2014  
NATIONAL PARENT  
LEADERSHIP MONTH

Family and Children's Services Program Director Tracy Burris accompanied by Peer Parent Leaders: Toni Hunt, Mary Jefferson and Sandra Troncoso, requested the Commission adopt a resolution proclaiming February 2014 National Parent Leadership Month.

On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the following resolution proclaiming February 2012 National Parent Leadership Month:

WHEREAS, meaningful Parent Leadership occurs when parents gain the knowledge and skills necessary to function in leadership roles and present a "parent voice" to help shape the direction of their families, programs and communities; and

WHEREAS, Parent Leadership is an essential and effective means of strengthening families and preventing child abuse and neglect; and

WHEREAS, the Human Services Agency recognizes the vital importance of partnering with parents and that Parent Leadership is a necessary component in any effective family strengthening and family support program; and

WHEREAS, Parents Anonymous Inc. has created National Parent Leadership Month to recognize the extraordinary courage and tenacity of parents who have reached out to make improvements in their families and communities;

WHEREAS, the Human Services Agency, Family and Children's Services Division and a dedicated group of birth and foster parents and community partners initiated the Parent Advisory Council in July, 2005 to recognize parents as key stakeholders in the department's child welfare redesign initiative; and

WHEREAS the Human Services Agency, recognizing that peer parent support is a critical way to engage and encourage families involved with the child welfare system, is contracting with the Homeless Prenatal Program and Seneca Center to provide parent mentorship for the Peer Parent Program;

WHEREAS, National Parent Leadership Month recognizes, honors and celebrates parents for their vital leadership roles in their homes and communities, and in local, state and national arenas; now, therefore be it

RESOLVED, that the San Francisco Human Services Commission at its meeting held January 23, 2014, hereby proclaims the month of February 2014 as National Parent Leadership Month; and be it further

RESOLVED, that the San Francisco Human Services Commission respectfully requests that the City and County of San Francisco Board of Supervisors and Mayor Edwin M. Lee proclaim the month of February 2014 as National Parent Leadership Month.

SUPPORTIVE HOUSING  
SERVICES GUIDELINES

Director – Office of Contract Compliance David Curto and Deputy Director - Homeless and Housing Joyce Crum requested approval of the Supportive Housing Service Guidelines.

On motion by Commissioner Semel, seconded and carried, the Commission granted approval of the Supportive Housing Services Guidelines.

LISA ELLIS

Family and Children's Services Redesign Coordinator Liz Crudo presented the request to renew the Lisa Ellis contract.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with LISA ELLIS for provision of Program Coordination Services for the Residentially-Based Services Program; during the period of July 1, 2014 through June 30, 2015; in a total contract amount not to exceed \$88,000.

TETON SECURITY SERVICES

Director – Office of Contract Compliance David Curto presented the request to enter into a new contract with Teton Security Services.

Discussion followed.

Dennis Wong, SEIU Organizer, spoke in opposition to contracting with Teton Security Services.

Carl Walter, SEIU Organizer, spoke in opposition to contracting with Teton Security Services.

Juan Castillo, SEIU Organizer, spoke in opposition to contracting with Teton Security Services.

Sam Cole, SEIU Organizer, spoke in opposition to contracting with Teton Security Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission continued the matter to the Commission's Special Meeting of February 12, 2014.

MISSION ECONOMIC  
DEVELOPMENT AGENCY

Program Manager Graham Dobson presented the request to enter into a new grant with mission Economic Development Agency.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to enter into a new grant with MISSION ECONOMIC DEVELOPMENT AGENCY for provision of Business and Technical Assistance to Licensed Family Child Care Providers; during the period of January 1, 2014 through June 30, 2016; in a total grant amount not to exceed \$127,250.

CHILDREN'S COUNCIL OF SAN FRANCISCO ACTING AS FISCAL AGENT TO SAN FRANCISCO CHILD CARE PROVIDER ASSOCIATION Program Manager Graham Dobson presented the request to modify the Children's Council of San Francisco grant.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to modify the grant with CHILDREN'S COUNCIL OF SAN FRANCISCO ACTING AS FISCAL AGENT TO SAN FRANCISCO CHILD CARE PROVIDER ASSOCIATION to provide Field Building and Peer Supports to Early Care and Education Providers; during the period of January 1, 2014 through June 30, 2015; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$288,049.

TENDERLOIN HOUSING CLINIC Housing and Homeless Division Manager of Family and Prevention Services presented the request to modify the Tenderloin Housing Clinic grant.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to modify the grant with TENDERLOIN HOUSING CLINIC for provision of Ellis Act Eviction Prevention Services; during the period of January 1, 2014 through June 30, 2014; in the additional amount of \$207,971 for a revised total grant amount not to exceed \$427,755.

ASIAN PACIFIC ISLANDER LEGAL OUTREACH Housing and Homeless Division Manager of Family and Prevention Services presented the request to enter into a new grant with Asian Pacific Islander Legal Outreach.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with ASIAN PACIFIC ISLANDER LEGAL OUTREACH for provision of Ellis Act Eviction Prevention Services; during the period of January 1, 2014 through June 30, 2014; in a total grant amount not to exceed \$42,029.

MAXIMUS HUMAN SERVICES Family and Children's Services Program Support Analyst Juliet Halverson presented the request to enter into a new contract with Maximus Human Services, Inc.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to enter into a new contract with MAXIMUS HUMAN SERVICES, INC. for provision of Supplemental Security Income (SSI) Screening, Application Assistance, SSI Benefit Maintenance/Retention and SSI Data Management; during the period of February 1, 2014 through June 30, 2017; in a total contract amount not to exceed \$519,428.

LEAH'S PANTRY Senior Analyst Tiana Wertheim presented the request to renew the Leah's Pantry grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with LEAH'S PANTRY for provision of nutrition education to CalFresh (Food Stamps) recipients and those potentially eligible through the EatFresh Program; during the period of October 1, 2013 through September 30, 2015; in a total grant amount not to exceed \$621,075.

SAN FRANCISCO-MARIN FOOD BANK Senior Analyst Tiana Wertheim presented the request to renew the San Francisco-Marin Food Bank grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO-MARIN FOOD BANK for provision of nutrition education to CalFresh (Food Stamps) recipients and those potentially eligible through the EatFresh Program; during the period of October 1, 2013 through September 30, 2015; in a total grant amount not to exceed \$329,925.

CIVIC ACTIONS, INC. Senior Analyst Tiana Wertheim presented the request to modify the Civic Actions, Inc. contract.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the existing contract with CIVIC ACTIONS, INC. for provision of the design and development of the CalFresh Fresh Approach Website: eatfresh.org; during the period of April 1, 2013 through June 30, 2014; in the additional amount of \$49,000 for a revised total contract amount not to exceed \$377,000.

LARKIN STREET YOUTH SERVICES Homeless Single Adult Program Manager Brianna Moore presented the request to enter into a new grant with Larkin Street Youth Services.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of LGBT Youth Outreach Services; during the period of January 1, 2014 through June 30, 2014; in a total grant amount not to exceed \$48,677.

THE TIDES CENTER ACTING  
AS FISCAL AGENT FOR  
HOMELESS YOUTH ALLIANCE

Homeless Single Adult Program Manager Brianna Moore presented the request to enter into a new grant with The Tides Center.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with THE TIDES CENTER ACTING AS FISCAL AGENT FOR HOMELESS YOUTH ALLIANCE, for provision of LGBT Youth Outreach Services; during the period of January 1, 2014 through June 30, 2014; in a total grant amount not to exceed \$40,000.

ELECTION OF OFFICERS

By general consent, the Commission continued the Election of Officers to the Commission's Regular Meeting of February 27, 2014.

PUBLIC COMMENT

Samantha Bailey with BMT Security spoke in opposition to contracting with Teton Security Services.

ADJOURNMENT

President Dearman adjourned the meeting at 11 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

July 25, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, July 25, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT** PABLO STEWART, M.D., Vice President  
SCOTT L. KAHN  
GEORGE YAMASAKI, JR.
- MEMBER ABSENT** KELLY DEARMAN, President (Excused)
- OTHERS PRESENT** Noelle Simmons, Deputy Director – Policy and Planning  
Louise Rainey, Secretary – Human Services Commission  
Sylvia Deporto, Deputy Director - Family and Children's Services  
Other department staff and interested citizens
- ROLL CALL** Vice President Stewart called the meeting to order at 9:38 a.m., noting the Commission was present with the exception of President Dearman who had been excused.
- AGENDA** On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES** On motion by Commissioner Kahn, seconded and carried, the Commission approved the minutes of the June 27 2013 regular meeting as circulated.
- JULY 2012 EMPLOYEES OF THE MONTH** Vice President Stewart presented the July 2013 Employee of the Month Award to Account Clerk Anna Boyd. The award recognizes Anna's outstanding contribution as the Time Study Coordinator for the Agency. Each quarter she insures that more than one thousand employees complete time studies. These time studies are critical to the revenue stream of the Agency. She has been instrumental in implementing this new system: from entering information to answering questions over and over, always with a smile. Anna was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT** Deputy Director Noelle Simmons furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR** On motion by Commissioner Yamasaki, seconded and carried, the Commission ratified actions taken by the Executive Director since the June 27, 2013 regular meeting in accordance with Commission authorization of June 27 2013  
A. Submission of requests to encumber funds in the total amount of \$ 14,187,806 of services or supplies;  
B. Submission of 2 temporary positions for possible use in order to fill positions on a temporary basis;  
C. Submission of report of 77 temporary appointments made during the period of 6.12.13 thru 7.15.13.
- HUMAN SERVICES CARE FUND** Senior Budget Analyst Emily Gerth presented findings regarding the revised Fiscal Year 2012-2013 Care Fund Savings estimate.  
Fourth Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2012-2013  
On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2012-2013 Care Fund Savings \$13,717,373 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.
- FISCAL YEAR 2013-2014 ANNUAL STATEMENT OF PURPOSE** Deputy Director Noelle Simmons presented the Fiscal Year 2013-2014 Annual Statement of Purpose as required under Charter Section 4.102.2.  
By general consent, the Commission adopted the Annual Statement of Purpose for Fiscal Year 2013-2014. (See Attachment A)
- SHELTER GRIEVANCE ADVISORY COMMITTEE APPOINTMENT** Family Emergency Services Manager Betsy Eddy presented the nomination of Ms. Elizabeth Ancker for appointment to the Shelter Grievance Advisory Committee's Compass Connecting Point Seat.  
On motion by Commissioner Kahn, seconded and carried, the Commission approved the appointment of Ms. Elizabeth Ancker to the Shelter Grievance Advisory Committee's Compass Connecting Point Seat.
- YOSEMITE COMMUNITY COLLEGE DISTRICT** Wages Plus Coordinator Elise Crane presented the request to enter into a new Grant with Yosemite Community College District.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with YOSEMITE COMMUNITY COLLEGE DISTRICT for provision of Data and Technical Services for the California Early Care and Education Workforce Registry; during the period of July 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$197,821.

COMPASS FAMILY SERVICES

Alison Schlageter presented the request to renew the grant with Compass Family Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES for provision of the HUD Housing Access Project; during the period of July 1, 2013 to June 30, 2016; in a total grant amount not to exceed \$1,971,429.

PUBLIC CONSULTING GROUP, INC

Family and Children's Services Foster Care Eligibility Supervisor Candace Gray presented the request to modify the Public Consulting Group, Inc. contract.

On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to modify the contract with PUBLIC CONSULTING GROUP, INC. for provision of Social Security and Supplemental Security Income Assistance for Foster Children and Youth, during the period of July 1, 2013 through December 31, 2013; in the additional amount of \$80,000 for a revised total contract amount not to exceed \$727,300.

NATIONAL COUNCIL ON CRIME AND DELINQUENCY

Strategic Planning Coordinator Dan Kelly presented the request to renew the National Council on Crime and Delinquency grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with NATIONAL COUNCIL ON CRIME AND DELINQUENCY for provision of Child Welfare Data Reporting and Analysis; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$300,603.

CITYSPAN TECHNOLOGIES INC

Office of Contract Compliance Contract Manager Danny Yeung presented the request to renew the Cityspan Technologies Inc. contract.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with CITYSPAN TECHNOLOGIES INC. for provision of Development, Licensing, and Maintenance of the Human Services Agency's CARBON System; during the period of July 1, 2013 through June 30, 2018; in a total contract amount not to exceed \$627,500.

PUBLIC COMMENT

Vice President Stewart's call for public comment did not yield a response.

ADJOURNMENT

Vice President Stewart adjourned the meeting at 10:15 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

ATTACHMENT A

FISCAL YEAR 2013-2014 STATEMENT OF PURPOSE

The Department of Human Services plans and administers a variety of federal, state and local programs that are designed to meet basic human needs and to ensure protection of our most vulnerable citizens as required by law, regulation and mandate. The department provides families, children and single adults with monetary or service support. The Human Services Commission provides oversight of the Department of Human Services by approving the goals and objectives as reflected in the annual budget.

PROGRAM	AUTHORITY	PURPOSE
California Work Opportunity and Responsibility to Kids (CalWORKs)	42 ISCA 601 et seq; Welf. & Inst. Code Sect. 11200 et seq. TANF 1996	To provide eligible families with cash assistance, food stamps, Medi-Cal and employment and support services to assist them in finding and retaining employment and becoming self sufficient.
CalFresh (formerly known as Food Stamps and now known nationally as Supplemental Nutrition Assistance Program -- SNAP)	USCA 2011 et seq; Welf. & Inst. Code Sect. 18900 et seq.	To provide eligible families and individuals with increased resources for the purchase of food as well as employment and training and nutrition education.
County Adult Assistance Programs (CAAP) and Care Not Cash Program	For Cash Assistance Linked to Medi-Cal (CALM): SF Administrative Code Sections 20.100 et seq; for Supplemental Security Income Pending (SSIP): Sections 20.200 et seq; for Personal Assisted Employment Services (PAES): Sections 20.70 et seq; for General Assistance (GA): Sections 20.55 et seq, and Welf. & Inst. Code Sect. 17000 et seq.	To provide eligible, employable individuals with cash assistance and employment and supportive services to assist them in finding and retaining employment and becoming self sufficient.  To provide financial assistance for eligible individuals who have either long-term or short term disabilities, or who choose not to participate in a path leading to employment and to provide increased income for persons with disabilities by advocating for eligible clients to receive SSI.
Medi-Cal Health Connections	42 USCA 1396 et seq; Welf. & Inst. Code Sect. 14000 et seq. Title XIX of the Social Security Act PL 111-148 (Patient Protection and Affordable Care Act)	Provide access to federally subsidized health coverage options for families, single adults, children, aged, and disabled persons.
Cash Assistance Program for Immigrants (CAPI)	Welf. & Inst. Code Sects. 18937 - 18944	To provide cash assistance for aged and disabled lawful permanent residents who are ineligible for SSI solely due to their immigration status.
Family & Children's Services	42 USCA 670 et seq; Welf. & Inst. Code Sects 300, 16000, 11400 et seq. Title IV-E of the Social Security Act	To work with the community and families to provide services to help families remain intact; to provide protection of children and non-minor dependents by in-home and out-of-home placement services; licensing of foster and adoptive homes; full adoption services; extended foster care and Independent Living Skills.
Early Care and Education	City priority SF Administrative Code, Chapter 20, Article 5 SF Administrative Code, Chapter 29B Welf. & Inst. Code Sect. 11323.6 et seq. Ed. Code Part 6, Chapter 2, Sect. 8200-8498 Title IV-E of the Social Security Act	To plan, provide and coordinate early care and education programs, administer child care subsidies and to promote systems improvements and quality improvements for early care and education services with the goals of helping to support labor market participation, increasing access to quality care and supporting school readiness.
Housing and Homeless Services	City priority SF Administrative Code, Chapter 48 (Rental Subsidy Program for Low-Income Families) SF Administrative Code, Chapter 20, Article 13 (Shelter Standards of Care) SF Administrative Code, Chapter 10, Article 13, Section 10.100-77 (Human Services Care Fund) HUD McKinney Vento Act	To provide shelter, transitional and permanent housing; case management to maintain housing; and services to prevent homelessness or to re-house those who are already homeless.
Working Families Credit Program	SF Administrative Code, Chapter 12S	To provide incentive payments to low-income families to encourage participation in the federal Earned Income Tax Credit Program.
Administration (Planning & Fiscal, Personnel/Payroll, MIS, Support Services)	42 USCA 604 et seq; Welf. & Inst. Code Sect. 10800 et seq.	To provide essential operations which support the agency and its staff.
Program Support (FRED, SIU, Over Payments, Collections, Fair Hearings & Appeals, Staff Development, Contracts)	Title IV A of the Social Security Act, Federal & State Regulations -- 42 USCA 601 et seq; Welf. & Inst. Code Sects. 10800, 10950 et seq.	To provide essential and mandated functions directly related to program.

Revised 7.19.13

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SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

June 27, 2013 Regular Meeting

The regular meeting of the Human Services Commission was held on Thursday, June 27, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      KELLY DEARMAN , President  
PABLO STEWART, M.D., Vice President  
SCOTT L. KAHN  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT      Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Other department staff and interested citizen
- ROLL CALL              President Dearman called the meeting to order at 9:40 a.m., noting the Commission was present.
- AGENDA                On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES                On motion by Vice President Stewart, seconded and carried, the Commission approved the minutes of the May 23, 2013 regular meeting as circulated.
- JUNE 2013  
EMPLOYEES OF THE  
MONTH                President Dearman announced the June 2013 Employee of the Month Award had been presented to Family and Children's Services Social Service Technicians Alvin Davis, Carolyn Pettway-Gray and Cynthia Carr. They were honored in recognition of their outstanding service to the children, families and communities served by the Human Services Agency. They exemplify the highest level of care and dedication. Also present to honor the Employees of the Month were their spouses: Denise Davis, Larry Gray and Keith Carr. Mr. Davis, Mrs. Pettway-Gray and Mrs. Carr were awarded engraved desk clocks and graciously accepted with thanks to all.
- EXECUTIVE  
DIRECTOR'S REPORT      Executive Director Trent Rhorer furnished an update re the State and City's budget processes, and program activities.
- CONSENT CALENDAR      On motion by Vice President Stewart, seconded and carried, the Commission  
A. Ratified actions taken by the Executive Director since the May 23, 2013 regular meeting in accordance with Commission authorization of June 28, 2012:  
1. Submission of requests to encumber funds in the total amount of \$ 2,371,209 for purchase of services or supplies.  
2. Submission of 58 temporary requisitions for possible use in order to fill positions on a temporary basis.  
3. Submission of 5 temporary appointments made during the period of 5.11.13 thru 6.11.13;  
B. Granted approval of the Continuing Authorizations that may be taken by the Executive Director in Fiscal year 2013-2014.
- FAMILY PERMANENT  
SUPPORT HOUSING  
PROGRAM              Homeless Single Adult Program Manager Briana Moore presented an overview of the Family Permanent Support Housing Program.
- COMMUNITY HOUSING  
PARTNERSHP              Homeless Single Adult Program Manager Briana Moore presented the request to renew the Community Housing Partnership grant.  
Gail Gilman, Executive Director – Community Housing Partnership, spoke in support of their program.  
On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHP for provision of Permanent Supportive Housing services for Families and Individuals at the Arnett Watson Apartments; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$413,896.
- THE BAYVIEW  
HUNTERS POINT  
FOUNDATION FOR  
COMMUNITY  
IMPROVEMENT              Homeless Single Adult Program Manager Briana Moore presented the request to enter into a new grant with The Bayview Hunters Point Foundation.  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with THE BAYVIEW HUNTERS POINT FOUNDATION FOR COMMUNITY IMPROVEMENT for provision of Permanent Supportive Housing Services for Families and Individuals at Bayview Hill Gardens; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$380,050.



SAN FRANCISCO  
HOUSING  
DEVELOPMENT  
CORPORATION

Homeless Single Adult Program Manager Briana Moore presented the request to renew the San Francisco Housing Development Corporation.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to renew the grant with SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION for provision of Permanent Supportive Housing Services for Families at the Bayview Commons Apartments; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$143,612.

Discussion followed.

The Commission requested the Department to submit a proposal for standardizing rates for the Permanent Supportive Housing Program for consideration at the August 22, 2013 regular meeting.

On motion by Commissioner Yamasaki, seconded and carried, the Commission resolved to fully support the Department of Human Services in its effort to resolve the cost equity issues in the Family Permanent Supportive Housing Program.

THE SALVATION ARMY

Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Salvation Army grant.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with THE SALVATION ARMY for provision of Housing First and Shelter Plus Care Supportive Services at Railton Place; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$364,277.

CALIFORNIA STATE  
ASSOCIATION OF  
COUNTIES

Director – Office of Contract Compliance David Curto presented the request to renew the California State Association of Counties contract.

On motion by Commissioner Yamasaki seconded and carried the Commission granted authorization to renew the contract with CALIFORNIA STATE ASSOCIATION OF COUNTIES for provision of Oversight and Management of the CalWIN System; during the period of July 1, 2013 through August 1, 2015; in a total contract amount not to exceed \$306,224.

HEWLETT PACKARD  
ENTERPRISE  
SERVICES LLC

Director – Office of Contract Compliance David Curto presented the request to renew the Hewlett Packard Enterprise Services LLC contract.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the contract with HEWLETT PACKARD ENTERPRISE SERVICES LLC for provision of Maintenance and Enhancements to the CalWIN System; during the period of July 1, 2013 through August 1, 2015; in a total contract amount not to exceed \$10,163,161.

SWORDS TO  
PLOWSHARES

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Swords to Plowshares.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with SWORDS TO PLOWSHARES for provision of the San Francisco Training Partnership Program; during the period of April 1, 2013 through March 31, 2014; in a total grant amount not to exceed \$264,248.

ARRIBA JUNTOS

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of the Homeless People Working For Opportunity, Resources, and Change (HomeWORC) Employment and Training Program; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$308,640

ARRIBA JUNTOS

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Vocational English as a Second Language Vocational Immersion Services and Work Participation Activities; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$7,383,654.

BAY AREA LEGAL AID

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Bay Area Legal Aid.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with BAY AREA LEGAL AID for provision of Advocacy and Legal Services to CalWORKs and PAES Clients; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$1,152,786.

RICHMOND AREA  
MULTI-SERVICES, INC.

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Richmond Area Multi Services, Inc.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new grant with RICHMOND AREA MULTI-SERVICES, INC. for provision of Pre-Vocational Services and Vocational Evaluation to PAES participants; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$ 2,169,348.

PUBLIC CONSULTING GROUP Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Public Consulting Group.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new contract with PUBLIC CONSULTING GROUP for provision of the Rapid Support and Housing for Families Project; during the period of November 1, 2012 through September 30, 2017; in a total contract amount not to exceed \$135,000.

SENECA CENTER FOR CHILDREN AND FAMILIES Family and Children's Services Redesign Coordinator Liz Crudo presented the request to renew the Seneca Center for Children and Families grant.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with SENECA CENTER FOR CHILDREN AND FAMILIES for provision of the Connections Wraparound Program and Visitation and School Support Services; during the period of July 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$11,458,800.

UNIVERSITY OF CALIFORNIA AT SAN FRANCISCO Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new grant with University of California at San Francisco.

On motion by Commissioner Yamasaki, seconded and carried, Vice President Stewart was excused from the University of California at San Francisco vote to avoid a potential conflict of interest.

On motion by Commissioner Yamasaki, seconded and carried with Vice President Stewart excused from the vote, the Commission granted authorization to enter into a new grant with UNIVERSITY OF CALIFORNIA AT SAN FRANCISCO for provision of the Infant Parent Program; during the period of July 1, 2013 through June 30, 2018; in a total grant amount not to exceed \$321,640.

SECURE TRANSPORTATION Supportive Housing Program Manager Scott Walton presented the request to enter into a new contract with Secure Transportation.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new contract with SECURE TRANSPORTATION for provision of Shelter Transportation Services for Homeless Shelter Clients at various San Francisco homeless shelters; during the period of July 1, 2013 through June 30, 2016; in a total contract amount not to exceed \$392,364.

PROVIDENCE FOUNDATION OF SAN FRANCISCO – FIRST FRIENDSHIP FAMILY SHELTER Family Emergency Services Manager Betsy Eddy presented the request to renew the Providence Foundation of San Francisco – First Friendship Family Shelter grant.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO – FIRST FRIENDSHIP FAMILY SHELTER for provision of Emergency Shelter Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$514,191.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – FEPCO Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Catholic Charities, Catholic Youth Organization – FEPCO.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION -FEPCO for provision of Homeless Prevention Services in the additional amount of \$177,099; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$ 995,174.

COMPASS FAMILY SERVICES – RENTAL ASSISTANCE Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Compass Family Services – Rental Assistance

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES – RENTAL ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$ 75,584; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$377,918.

COMPASS FAMILY SERVICES – SAN FRANCISCO HOME Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Compass Family Services – San Francisco Home.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES – SAN FRANCISCO HOME for provision of Homeless Prevention Services in the additional amount of \$325,186; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$1,625,930.

EVICTON DEFENSE COLLABORATIVE - RADCO Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Eviction Defense Collaborative – RADCO.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with EVICTON DEFENSE COLLABORATIVE - RADCO for provision of Homeless Prevention Services in the additional amount of \$501,493; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$2,507,466.

HAMILTON FAMILY CENTER -- FIRST AVENUES Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Hamilton Family Center -- First Avenues.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with HAMILTON FAMILY CENTER -- FIRST AVENUES for provision of Homeless Prevention Services in the additional amount of \$382,350 ; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$2,150,670.

HOMELESS PRENATAL PROGRAM -- HOUSING ASSISTANCE Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Homeless Prenatal Program -- Housing Assistance

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with HOMELESS PRENATAL PROGRAM -- HOUSING ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$94,787; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$401,932.

HOMELESS PRENATAL PROGRAM -- RENTAL ASSISTANCE Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Homeless Prenatal Program -- Rental Assistance.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with HOMELESS PRENATAL PROGRAM -- RENTAL ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$106,524; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$532,620.

TENDERLOIN HOUSING CLINIC -- ELLIS ACT Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Tenderloin Housing Clinic -- Ellis Act

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with TENDERLOIN HOUSING CLINIC -- ELLIS ACT for provision of Homeless Prevention Services in the additional amount of \$31,847; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$159,235.

TENDERLOIN HOUSING CLINIC -- NEW ROADS Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Tenderloin Housing Clinic -- New Roads.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with TENDERLOIN HOUSING CLINIC -- NEW ROADS for provision of Homeless Prevention Services in the additional amount of \$ 63,000; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$362,354.

ASIAN WOMEN'S SHELTER Childcare Coordinator Jason Holthe presented the request to renew the grant with Asian Women's Shelter.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with ASIAN WOMEN'S SHELTER for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$61,200.

BAYVIEW HUNTERS POINT FOUNDATION -- JELANI HOUSE Childcare Coordinator Jason Holthe presented the request to renew the grant with Bayview Hunters Point Foundation -- Jelani House.

On motion by Commissioner Kahn, seconded and carried the Commission granted authorization to renew the grant with BAYVIEW HUNTERS POINT FOUNDATION -- JELANI HOUSE for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$61,200.

GUM MOON RESIDENCE HALL Childcare Coordinator Jason Holthe presented the request to renew the grant with Gum Moon Resident Hall grant.

On motion by Commissioner Kahn, seconded and carried the Commission granted authorization to renew the grant with GUM MOON RESIDENCE HALL for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$62,118.

PUBLIC COMMENT Brian Basinger, with the AIDS Housing Alliance of San Francisco, urged support of initiatives supporting housing for the LGBT community.

ADJOURNMENT President Dearman adjourned the meeting at 11:35 a. m.

Louise Rainey, Commission Secretary  
Human Services Commission

Contractor	Program Description	PSC #	Budget Name	Term Start	Term End	Human Service Commission Approval date	BOS Resolutions	Annual Budget Amount
HOMELESS PRENATAL PROGRAM	Domestic Violence Services to CalWorks	2002-08/09	HPP-DV for CalWORKS	6/1/2013	6/30/2014	5/24/2012	N/A	\$216,963
HOMELESS PRENATAL PROGRAM	Domestic Violence Services to CalWorks	2002-08/09	HPP-DV for CalWORKS	6/1/2014	6/30/2015	5/24/2012	N/A	\$216,963
HOMELESS PRENATAL PROGRAM	Rapid Support and Housing for Families	2002-08/09	Program	10/1/2013	9/30/2014	2/28/2013	N/A	\$1,049,115
HOMELESS PRENATAL PROGRAM	Substance Abuse Support Services for FCS-Linked Families	2002-08/09	STANDARD	7/1/2013	6/30/2014	10/25/2012	N/A	\$616,121
INSTITUTO FAMILIAR DE LA RAZA INC	Differential Response	2002-08/09	standard	7/1/2013	6/30/2014	4/26/2012	N/A	\$149,235
LONNIE WEBB	Permanency Coaching, Counseling & Outreach to FCS-Linked Families	2002-08/09	Hourly Rate	7/1/2013	6/30/2014	6/28/2012	N/A	\$80,960
MARDITH LOUISSELL	Permanency Coaching, Counseling & Outreach to FCS-Linked Families	2002-08/09	Hourly Rate	7/1/2013	6/30/2014	6/28/2012	N/A	\$24,960
REGENTS UNIV OF CALIF / UNIV CALIF S F	Infant Parent Program	2002-08/09	STANDARD	7/1/2013	6/30/2014	6/27/2013	N/A	\$64,841
REGENTS UNIV OF CALIF / UNIV CALIF S F	Rapid Support & Housing for Families	2002-08/09	Program Budget	10/1/2013	9/30/2014	2/28/2013	N/A	\$85,025
SAN FRANCISCO CHILD ABUSE PREVENTION CTR	Mandatory Reporting/Support Center and CAC	2002-08/09	Mandatory Reporter Training	7/1/2013	6/30/2014	7/26/2012	N/A	\$93,824
SAN FRANCISCO CHILD ABUSE PREVENTION CTR	Mandatory Reporting/Support Center and CAC	2002-08/09	Support Center	7/1/2013	6/30/2014	7/26/2012	N/A	\$201,132
SAN FRANCISCO CHILD ABUSE PREVENTION CTR	Mandatory Reporting/Support Center and CAC	2002-08/09	Child Advocacy Center	7/1/2013	6/30/2014	7/26/2012	N/A	\$107,700
TARA GEER-LEIKER	Permanency Coaching, Counseling & Outreach to FCS-Linked Families	2002-08/09	Hourly Rate	7/1/2013	6/30/2014	6/28/2012	N/A	\$78,204
							Total	\$2,985,043

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

April 26, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, April 26, 2012 in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN
- MEMBER ABSENT GEORGE YAMASAKI, JR. (excused)
- OTHERS PRESENT Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary - Human Services Commission  
Steve Arcelona, Deputy Director - Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director - Finance and Administration  
Debby Jeter, Deputy Director - Family and Children's Services  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present with the exception of Vice President Yamasaki who had been excused.
- AGENDA On motion by Commissioner Friedman, seconded and carried, the Commission adopted the posted agenda amended as follows:  
VII. D. Leah's Pantry - amount should read \$462,678;  
VII. N. Conard House - amount should read \$5,509,336;  
VII. O. Episcopal Community Services - amount should read \$28,724,659;  
VII. P. Mary Elizabeth Inn - amount should read \$1,212,419;  
VII. Q. Mary Elizabeth Inn - amount should read \$1,382,766.
- MINUTES On motion by Commissioner Friedman, seconded and carried, the Commission approved the minutes of the March 22, 2012 regular meeting as circulated.
- APRIL 2012 EMPLOYEE OF THE MONTH President Stewart presented the April 2012 Employee of the Month Award to Workforce Development Division's Bernadette Santos. The award is in recognition of the outstanding work she has done with private sector employers in the Workforce Development Division and especially in the JobsNow Program. Bernadette was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the March 22, 2012 regular meeting in accordance with Commission authorization of June 30, 2011:  
1. Submission of requests to encumber funds in the amount of \$1,535,407 for purchase of services or supplies;  
2. Submission of temporary requisition DP92449 thru DP92466 for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 22 temporary appointments made during the period of 3.13.12 thru 4.13.12.
- MAY 2012 FOSTER CARE MONTH Deputy Director Debby Jeter, joined by Program Manager Sophia Isom and Foster Care Licensing Supervisor Rosa Hernandez thanked foster parents and relative care givers for their service and commitment to children in foster care and requested the Commission adopt the resolution proclaiming May 2012 Foster Care Month.  
  
Alice Smith who has served as a foster parent for 28 years was thanked for her service and commitment.  
  
On motion by Commissioner Dearman, seconded and carried, the Commission adopted the following resolution proclaiming May 2012 Foster Care Month:  
  
WHEREAS, the family is the foundation of a strong and healthy community; and  
WHEREAS, in San Francisco there are 1006 children and youth in foster care; and  
WHEREAS, foster parents, including relative and non-related extended family members, provide an essential service to the community in caring for children and youth in foster care; and  
WHEREAS, the importance of the family structure is best served in foster homes that model family living, as opposed to group care; and  
WHEREAS, the stability and permanency for children and foster children is of the utmost importance; and  
WHEREAS, permanency is defined as both a process and result that includes the active involvement of the child or youth, and  
WHEREAS, permanency is defined as a permanent connection with at least one committed adult, which may include the biological parents through reunification, or with another adult family member, fictive kin, adult siblings, or other important individuals in the child or youth's life who commit to the child through adoption or guardianship.  
WHEREAS, it is the responsibility of the entire community to make sure that each youth who leaves the foster care system in California has a permanent lifelong connection with a caring adult; and  
WHEREAS, San Francisco is in need of dedicated care providers who will strive in partnership with the Human Services Agency to identify and connect children and youth in foster care to permanent lifelong relationships.  
WHEREAS, dedicated care providers model strength-based and solution-focused engagement with the children and youth in their care and with the community-based and government entities providing services and support.  
WHEREAS, community-based organizations within San Francisco partner with the Human Services Agency to provide accessible and culturally relevant family-centered services that meet the unique needs of the families and children we serve; now, therefore be it  
RESOLVED, That the San Francisco Human Services Commission proclaims May 2012 FOSTER CARE MONTH and urges all community members to volunteer their talents and energies to honor children and youth in foster care and those who have exited the foster care system during this month and throughout the year.

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HUMAN SERVICES CARE FUND Deputy Director Phil Arnold reported findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings estimate.

Third Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2011-2012 On motion by Commissioner Friedman, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings estimate of \$13,688,965 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.

SAN FRANCISCO FOOD BANK Senior Analyst Tiana Wertheim presented the request to enter into a new grant with San Francisco Food Bank.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO FOOD BANK for provision of the Supplemental Nutrition Assistance Program – Education (SNAP-Ed) Innovative Pilot Project Program; during the period of March 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$251,724.

LEAH'S PANTRY Senior Analyst Tiana Wertheim presented the request to enter into a new grant with Leah's Pantry.

On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to enter into a new grant with LEAH'S PANTRY for provision of the Supplemental Nutrition Assistance Program – Education (SNAP-Ed) Innovative Pilot Project Program; during the period of March 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$462,678.

GRUPO DE LA COMIDA CalFresh Manager Leo O'Farrell presented the request to renew the Grupo De La Comida grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with GRUPO DE LA COMIDA for provision of food distribution; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$100,000.

FISCAL EXPERTS Contract Manager Rojana Turner presented the request to renew the contract with Fiscal Experts.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the contract with FISCAL EXPERTS for provision of the Time Study Buddy Program; during the period of July 1, 2012 through June 30, 2015; in a total contract amount not to exceed \$270,000.

COMMUNITY WORKS WEST Family and Children's Services Deputy Director Debby Jeter, presented the request to enter into a new grant with Community Works West.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with COMMUNITY WORKS WEST for provision of Emergency Child Welfare Services to incarcerated parents; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$502,248.

TODD WRIGHT Family and Children's Services Project Manager Robin Love presented the request to enter into a new contract with Todd Wright.

On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to enter into a new contract with TODD WRIGHT for provision of Ombudsman Services; during the period of July 1, 2012 through June 30, 2017; in a total contract amount not to exceed \$476,805.

SAN FRANCISCO NETWORK MINISTRIES HOUSING CORPORATION Family Emergency Services Manager Betsy Eddy presented the request to renew the grant with San Francisco Network Ministries Housing Corporation.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO NETWORK MINISTRIES HOUSING CORPORATION for provision of the SafeHouse Program; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$290,216.

PUBLIC CONSULTING GROUP, INC. Family and Children's Services Foster Care Eligibility Program Specialist Eric Chow presented the request to modify the contract with Public Consulting Group, Inc.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the contract with PUBLIC CONSULTING GROUP, INC. for provision of SSA/SSI Assistance for Foster Children and Youth; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$178,750 for a revised total contract amount not to exceed \$647,300.

INSTITUTO FAMILIAR DE LA RAZA Family and Children's Services Project Manager Mari Solis presented the request to renew the grant with Instituto Familiar De La Raza.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with INSTITUTO FAMILIAR DE LA RAZA for provision of the Differential Response Program; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$292,618.

CONARD HOUSE Adult Supportive Services Housing Program Manager presented the request to enter into a new grant with Conard House.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with CONARD HOUSE for provision of Housing and Supportive Services at the Allen Hotel; during the period of April 7, 2012 through June 30, 2017; in a total grant amount not to exceed \$5,351,687.

CONARD HOUSE Adult Supportive Services Housing Program Manager presented the request to enter into a new grant with Conard House.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with CONARD HOUSE for provision of the Housing First Program at the Aranda Hotel; during the period of April 7, 2012 through June 30, 2017; in a total grant amount not to exceed \$5,457,646.

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- CONARD HOUSE Adult Supportive Services Housing Program Manager presented the request to renew the grant with Conard House.
- On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to renew the grant with CONARD HOUSE for provision of the Housing First – Care Not Cash Program at the McAlister Hotel; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$5,509,336.
- EPISCOPAL COMMUNITY SERVICES Adult Supportive Services Housing Program Manager presented the request to renew the grant with Episcopal Community Services.
- On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Housing First Program – Care Not Cash Sites; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$28,724,659.
- MARY ELIZABETH INN Adult Supportive Services Housing Program Manager presented the request to renew the grant with Mary Elizabeth Inn.
- On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with MARY ELIZABETH INN for provision of Non Care Not Cash Women Only Housing and Support Services; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$1,212,419.
- MARY ELIZABETH INN Adult Supportive Services Housing Program Manager presented the request to renew the grant with Mary Elizabeth Inn.
- On motion by Commissioner Dearman seconded and carried, the Commission granted authorization to renew the grant with MARY ELIZABETH INN for provision of the Housing First Program – Care Not Cash at the Mary Elizabeth Inn; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$1,382,766.
- ELECTION OF OFFICERS By acclamation, Pablo Stewart, M.D. was elected President of the Human Services Commission for a one-year term expiring January 31, 2013.
- By acclamation, Scott L. Kahn was elected Vice President of the Human Services Commission for a one-year term expiring January 31, 2013.
- Speaking for the record, Commissioner Friedman thanked both President Stewart and Vice President Yamasaki for their exemplary service.
- PUBLIC COMMENT Karla Fernandez, a former case manager, expressed dissatisfaction with her work conditions.
- Family and Children's Services Child Welfare Supervisor Susan Stolleman speaking for herself and a group of her fellow Child Welfare Supervisors, expressed concern re the changes happening in the division and the impact it is having on their ability to provide quality services.
- ADJOURNMENT President Stewart adjourned the meeting at 11:20 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

May 24, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, May 24, 2012, in the Ronald H. Bcm Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT Phil Arnold, Deputy Director – Finance and Administration  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Debby Jeter, Deputy Director – Family and Children's Services  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:30 a.m., noting the Commission was present.
- AGENDA On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended as follows:  
Item VII.F. Japanese Community Youth Council – term changed to read May 1, 2012 through August 31, 2016.
- MINUTES On motion by Vice President Kahn, seconded and carried, the Commission adopted the minutes of the April 26, 2012 regular meeting as circulated.
- MAY 2012 EMPLOYEE OF THE MONTH President Stewart presented the May 2012 Employee of the Month Award to Med-Cal Junior Management Assistant Alamoni Tuimavave. Alamoni manages a team of clerks that disseminate work through the task management system of the Medical Service Center. Her natural leadership ability, accurate and efficient work, and willingness to continually learn and improve upon systems is a key element in the efficient operation of the Medi-Cal Program for clients and staff alike. Alamoni was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Phil Arnold, Deputy Director – Finance and Administration furnished an update re the State and City's budget processes
- CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the April 26, 2012 meeting in accordance with Commission authorization of June 30, 2012,  
1. Submission of requests to encumber funds in the amount of \$2,580,260 for purchase of services or supplies,  
2. Submission of temporary requisitions DP92467 thru DP92481 for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 41 temporary appointments made during the period of 4/14/12 thru 5/14/12.
- SWORDS TO PLOWSHARES Acting Supportive Housing Program – McKinney Grant Manager Allison Schalager presented the request to renew the Swords To Plowshares grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SWORDS TO PLOWSHARES for provision of The Veteran's Academy; during the period of July 1, 2012 through June 30, 2015; for a total grant amount not to exceed \$1,031,007
- SAINT VINCENT DE PAUL – RILEY CENTER Family and Children's Services Senior Project Manager Maggie Donahue presented the request to enter into a new grant with Saint Vincen DePaul – Riley Center.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SAINT VINCENT DE PAUL – RILEY CENTER for provision of Domestic Violence Services for Child Welfare Workers; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$393,570.
- LISA ELLIS Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new contract with Lis Ellis.  
On motion by Vice President Kahn, seconded and carried, the Commission granted authorization to enter into a new contract with LISA ELLIS for provision of Residentially-Based Services Program Coordinator Services; during the period of May 14, 2012 through June 30, 2014; in a total contract amount not to exceed \$187,846.
- ARRIBA JUNTOS Principal Administrative Analyst Hope Kamimoto present the request to renew the Arriba Juntos grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with ARRIBA JUNTOS for provision of the Homeless People Working for Opportunity, Resources and Change (HomeWORK) Employment and Training Program; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$100,863.



HOMELESS PRENATAL PROGRAM Principal Administrative Analyst Hope Kamimoto present the request to enter into a new grant with Homeless Prenatal Program.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with HOMELESS PRENATAL PROGRAM for provision of Domestic Violence Services for the CalWORKs Program; during the period of June 1, 2012 through July 30, 2015; in a total grant amount not to exceed \$621,495.

JAPANESE COMMUNITY YOUTH COUNCIL Principal Administrative Analyst Hope Kamimoto present the request to enter into a new grant with Japanese Community Youth Council.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with JAPANESE COMMUNITY YOUTH COUNCIL for provision of the Summer Work Experience Program; during the period of May 1, 2012 through August 31, 2016; in a total grant amount not to exceed \$2,650,000.

ARRIBA JUNTOS Southeast One Stop Center Manager Edwin Florentino presented the request to enter into a new grant with Arriba Juntos.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in a total grant amount not to exceed \$968,717.

LARKIN STREET YOUTH SERVICES Southeast One Stop Center Manager Edwin Florentino presented the request to enter into a new grant with Larkin Street Youth Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in a total grant amount not to exceed \$968,717.

COMMUNITY HOUSING PARTNERSHIP Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Community Housing Partnership grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Services at the Essex Hotel; during the period of July 1, 2012 through June 30, 2016; in a total grant amount not to exceed \$1,306,628.

COMMUNITY HOUSING PARTNERSHIP Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Community Housing Partnership.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Services at the Zygmundt Arendt House; during the period of July 1, 2012 through June 30, 2016; in a total grant amount not to exceed \$1,076,128.

BERNAL HEIGHTS HOUSING CORPORATION – BERNAL GATEWAY Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Bernal Heights Housing Corp. – Bernal Gateway.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BERNAL HEIGHTS HOUSING CORPORATION – BERNAL GATEWAY for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$313,914.

BERNAL HEIGHTS HOUSING CORPORATION – MONTEREY BOULEVARD Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Bernal Heights Housing Corp. – Monterey Boulevard.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with BERNAL HEIGHTS HOUSING CORPORATION – MONTEREY BOULEVARD for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$43,286.

BRIDGE HOUSING CORPORATION – ONE CHURCH Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Bridge Housing Corp. – One Church.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BRIDGE HOUSING CORPORATION – ONE CHURCH for provision of Supportive Services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$120,388.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – RITA DA CASCIA Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Catholic Charities, Catholic Youth Organization – Rita Da Cascia.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – RITA DA CASCIA for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$296,594.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – SCATTERED SITES Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Catholic Charities, Catholic Youth Organization – Scattered Sites.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – SCATTERED SITES for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$290,892.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – TREASURE ISLAND PHASE II, ISLAND BAY Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Catholic Charities, Catholic Youth Organization – Treasure Island.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – TREASURE ISLAND PHASE II, ISLAND BAY for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,173,816.

COMMUNITY HOUSING PARTNERSHIP – TENANT SERVICE Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Community housing Partnership – Tenant Service.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP – TENANT SERVICE for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,985,670.

EPISCOPAL COMMUNITY SERVICES – CANON BARCUS Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Episcopal Community Services – Canon Barcus.  
On motion by Vice President Kahn, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES – CANON BARCUS for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$840,086.

GLIDE COMMUNITY HOUSING, INC. – CECIL WILLIAMS HOUSE Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Glide Community Housing, Inc. – Cecil Williams House.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with GLIDE COMMUNITY HOUSING, INC. – CECIL WILLIAMS HOUSE for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$616,538.

LARKIN STREET YOUTH SERVICES – 864 ELLIS STREET Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Larkin Street Youth Services – 864 Ellis Street.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES – 864 ELLIS STREET for provision of supportive services to formerly homeless young adults; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$135,258.

MISSION NEIGHBORHOOD DEVELOPMENT CORPORATION – ALTAMONT, SOUTH PARK, APOLLO Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Mission Neighborhood Development Corp. – Altamont, South park, Apollo.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with MISSION NEIGHBORHOOD DEVELOPMENT CORPORATION – ALTAMONT, SOUTH PARK, APOLLO for provision of supportive services to formerly homeless individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$105,534.

SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION – BAYVIEW COMMONS Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with San Francisco housing Development Corp. – Bayview Commons.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION – BAYVIEW COMMONS for provision of supportive housing to formerly homeless families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$140,796.

TENANTS AND OWNERS DEVELOPMENT COMMUNITY ORGANIZATION – RESIDENCE SERVICES AND ACTIVITIES PROGRAMS Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Tenants and Owners Development Community Organization – Residence Services and Activities Programs.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TENANTS AND OWNERS DEVELOPMENT COMMUNITY ORGANIZATION – RESIDENCE SERVICES AND ACTIVITIES PROGRAMS for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$452,884.

TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORPORATION – SCATTERED SITES Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Tenderloin Neighborhood Development Corp. – Scattered Sites.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORPORATION – SCATTERED SITES for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$815,238.

BAYVIEW YMCA Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA for provision of Fiscal Agent Services to United Council of Human Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$160,000.

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BAYVIEW YMCA – HOPE HOUSE Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Hope House.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – HOPE HOUSE for provision of permanent supportive housing for homeless individuals; during the period of June 1, 2012 through May 30, 2015; in a total grant amount not to exceed \$2,205,756.

BAYVIEW YMCA – HOPE HOUSE Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Hope House.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – HOPE HOUSE for provision of supportive services to tenants of Hope House; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$360,000.

BAYVIEW YMCA – RESOURCE CENTER Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Resource Center.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – RESOURCE CENTER for provision of Drop-in Services for homeless individuals; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$798,000.

BAYVIEW YMCA – RESOURCE CENTER Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Resource Center.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – RESOURCE CENTER for provision of Drop-in Services for homeless individuals; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$218,655.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

ADJOURNMENT President Stewart adjourned the meeting at 10:50 a.m.

Louise Rainey  
Human Services Commission Secretary

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

June 28, 2012 Regular Meeting

The regular meeting of the Human Services Commission was held on Thursday, June 28, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT** PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT** Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary - Human Services Commission  
Steve Arcelona, Deputy Director - Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director - Finance and Administration  
Debby Jeter, Deputy Director - Family and Children's Services  
Noelle Simmons, Deputy Director - Policy and Planning  
Other department staff and interested citizens
- ROLL CALL** President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.
- AGENDA** On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda amended as follows:  
VII. A. Presentation re the proposed Office of Early Care and Education - continued;  
VII. C. Children's Council of San Francisco - term to read July 1, 2012 through June 30, 2017; total grant amount to read \$240,869,365.  
VII. E. San Francisco State University - continued.
- MINUTES** On motion by Commissioner Dearman, seconded and carried, the Commission approved the minutes of the May 24, 2012 regular meeting as circulated.
- JUNE 2012 EMPLOYEE OF THE MONTH** President Stewart announced the June 2012 Employee of the Month Award had been awarded to Support Services Program Manager Nancy Bliss. Nancy was honored for her expertise, skill and commitment to the sound management of the many disparate functions of the Support Services Program. Additionally, Nancy was thanked for her many years of distinguished service to Human Services Agency and wished a long, happy and healthy retirement. She was awarded an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT** Executive Director Trent Rhorer furnished an update re the State and City's budget processes, and program activities.
- CONSENT CALENDAR** On motion by Commissioner Yamasaki, seconded and carried, the Commission  
A. Ratified actions taken by the Executive Director since the May 26, 2011 regular meeting in accordance with Commission authorization of June 30, 2011:  
1. Submission of requests to encumber funds in the total amount of \$ 3,357,701 for purchase of services or supplies.  
2. Submission of temporary requisitions DP92482 to DP92490 for possible use in order to fill positions on a temporary basis.  
3. Submission of report of 39 temporary appointments made during the period of 5. 15.12 thru 6.11.12  
B. Granted approval of the Continuing Authorizations that may be taken by the Executive Director in Fiscal year 2012-2013.
- OFFICE OF EARLY CARE AND EDUCATION PROPOSAL** The proposed Office of Early Care and Education presentation was continued.  
San Francisco Child Care Planning and Advisory Council Chair Candace Wong presented an overview of the San Francisco Early Care and Education Alignment Recommendation.
- LOW INCOME INVESTMENT FUND** Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with Low Income Investment Fund.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with LOW INCOME INVESTMENT FUND for provision of Administration of the Child Care Facilities Fund; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$4,381,965.
- CHILDREN'S COUNCIL OF SAN FRANCISCO** Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with Children's Council of San Francisco.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with CHILDREN'S COUNCIL OF SAN FRANCISCO for provision of Child Care Services; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$240,869,365.
- SOUTH OF MARKET CHILD CARE** Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with South of Market Child Care.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SOUTH OF MARKET CHILD CARE for provision of Field Building and Peer Supports; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$207,258.
- ARRIBA JUNTOS** Southeast One Stop Center Manager Edwin Florentino presented the request to modify the grant with Arriba Juntos.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,068,717.

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LARKIN STREET YOUTH SERVICES Southeast One Stop Center Manager Edwin Florentino presented the request to modify the grant with Larkin Street Youth Services.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,068,717.

EPISCOPAL COMMUNITY SERVICES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the Episcopal Community Services grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Employment Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$74,612.

SAN FRANCISCO LESBIAN, GAY, BISEXUAL, TRANSGENDER COMMUNITY CENTER Working Families Credit Program Manager Tara Cohen presented the request to enter into a new grant with the San Francisco Lesbian, Gay, Bisexual, Transgender Community Center.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO LESBIAN, GAY, BISEXUAL, TRANSGENDER COMMUNITY CENTER for provision of Employment Services to the Transgender Community; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$684,438.

UNIVERSITY OF CALIFORNIA SAN FRANCISCO Supportive Housing Program Manager Scott Walton presented the request to renew the University of California San Francisco grant.

On motion by Commissioner Yamasaki, seconded and carried, President Stewart was excused from the University of California San Francisco vote to avoid a potential conflict of interest.

On motion by Commissioner Friedman, seconded and carried, with President Stewart excused from the vote, the Commission granted authorization to renew the grant with UNIVERSITY OF CALIFORNIA SAN FRANCISCO for provision of Behavioral Roving Team Services; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$347,000.

CATHOLIC CHARITIES, CYO-FEPCO PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Catholic Charities, CYO-FEPCO Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CYO-FEPCO PROGRAM for provision of Homeless Prevention Services to single adults and families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$700,408.

COMPASS FAMILY SERVICES – SAN FRANCISCO HOME PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Compass Family Services – San Francisco Home Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES – SAN FRANCISCO HOME PROGRAM for provision of Homeless Prevention Services to homeless and at-risk families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$1,291,738.

COMPASS FAMILY SERVICES – CONNECTING POINT PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Compass Family Services – Connecting Point Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES – CONNECTING POINT PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$299,320.

EVICION DEFENSE COLLABORATIVE – RADCO PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Eviction Defense Collaborative – RADCO Program.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with EVICTION DEFENSE COLLABORATIVE – RADCO PROGRAM for provision of Homeless Prevention Services to single adults and families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$995,006.

HAMILTON FAMILY CENTER – FIRST AVENUES PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Hamilton Family Center – First Avenues Program.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with HAMILTON FAMILY CENTER – FIRST AVENUES PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$1,754,928.

HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Homeless Prenatal Program – Housing Assistance Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$289,320.

HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Homeless Prenatal Program – Rental Assistance Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$422,327.

TENDERLOIN HOUSING CLINIC – HOUSING SUBSIDIES Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Tenderloin Housing Clinic – Housing Subsidies.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC – HOUSING SUBSIDIES for provision of Homeless Prevention Services to single adults; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$251,892.

TENDERLOIN HOUSING CLINIC – ELLIS ACT LEGAL PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Tenderloin Housing Clinic – Ellis Act Legal Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC – ELLIS ACT LEGAL PROGRAM for provision of Homeless Prevention Services to seniors and disabled adults; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$125,000.

CENTRAL CITY HOSPITALITY HOUSE Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Central City Hospitality House.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of the Hospitality House; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$629,498.

DOLORES STREET COMMUNITY CENTER Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Dolores Street Community Center.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with DOLORES STREET COMMUNITY CENTER for provision of the Emergency Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,891,008.

EPISCOPAL COMMUNITY SERVICES Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Episcopal Community Services.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Next-Door Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$5,279,112.

EPISCOPAL COMMUNITY SERVICES Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Episcopal Community Services.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Sanctuary Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$3,688,860.

LARKIN STREET YOUTH SERVICES Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Larkin Street Youth Services.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES for provision of the Lark Inn Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,304,776.

PROVIDENCE FOUNDATION OF SAN FRANCISCO Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Providence Foundation of San Francisco.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of the Year Round Emergency Shelter/Storage Program; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,257,870.

SAINT VINCENT DE PAUL SOCIETY Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with the Saint Vincent De Paul Society.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SAINT VINCENT DE PAUL SOCIETY for provision of the Multi-Service Center South Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$7,084,204.

COMPASS FAMILY SERVICES Family Emergency Services Manager Betsy Eddy presented the request to renew the Compass Family Services grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES for provision of Compass Connecting Point; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$1,484,738.

MISSION NEIGHBORHOOD CENTER Housing and Homeless Program Project Manager Delilah Dominguez presented the request to renew the grant with Mission Neighborhood Center.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with MISSION NEIGHBORHOOD CENTER for provision of Resource Center and Shelter Reservation Program (Changes); during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$2,011,018.

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- GLIDE FOUNDATION Housing and Homeless Program Project Manager Dolilah Dominguez presented the request to renew the grant with Glide Foundation.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with GLIDE FOUNDATION for provision of Shelter Reservation Program (Changes); during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$321,080.
- FAMILY BUILDERS BY ADOPTION Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to modify the Family Builders By Adoption grant.
- On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with FAMILY BUILDERS BY ADOPTION for provision of Adoption Services; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$100,860 for a revised total grant amount not to exceed \$453,945.
- TARA GEER-LEIKER Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Tara Geer-Leiker.
- On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with TARA GEER-LEIKER for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$156,408.
- LONNIE WEBB Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Lonnie Webb.
- On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with LONNIE WEBB for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$161,920.
- MARDITH LOUISELL Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Mardith Louissell.
- On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with MARDITH LOUISELL for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$49,920.
- SAN FRANCISCO COMMUNITY COLLEGE DISTRICT Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to renew the San Francisco Community College District grant.
- On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT for provision of Title IV-E Specialized Training Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$2,029,000.
- FAMILY SUPPORT SERVICES OF THE BAY AREA Family and Children's Services Project Manager Robin Love presented the request to renew the Family Support Services of the Bay Area grant.
- On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Respite Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$257,286.
- FIRST PLACE FOR YOUTH Family and Children's Services Project Manager Robin Love presented the request to enter into a new grant with First Place For Youth.
- On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with FIRST PLACE FOR YOUTH for provision of the Independent Living Skills Program for foster youth; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$2,961,072.
- DEBORAH RAUCHER Family and Children's Services Project Manager Robin Love presented the request to renew the Deborah Raucher contract.
- On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the contract with DEBORAH RAUCHER for provision of Fostering Connections After Eighteen Consulting Services; during the period of July 1, 2012 through June 30, 2013; in a total contract amount not to exceed \$55,000.
- PUBLIC COMMENT President Stewart's call for public comment did not yield a response.
- ADJOURNMENT President Stewart adjourned the meeting at 11:50 a. m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

July 26, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, July 26, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT Trent Rhorer, Executive Director – Human Services Agency  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director – Finance and Administration  
Debby Jeter, Deputy Director – Family and Children  
Noelle Simmons, Deputy Director – Policy and Planning  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present.
- AGENDA On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES On motion by Commissioner Yamasaki, seconded and carried, the Commission approved the minutes of the June 28, 2012 regular meeting as circulated.
- JULY 2012 EMPLOYEES OF THE MONTH President Stewart presented the July 2012 Employee of the Month Award to Cindy Ward, Manager of Family & Prevention Services – Housing & Homeless Division, and Esperanza Zapien, Senior Contracts Manager – Office of Contract Management. The award recognizes their outstanding work in the management of the HUD Homeless Prevention and Rapid Re-Housing Program which offered a variety of one-time, short and medium term financial assistance to those who would otherwise become homeless. With the steadfast and solid work ethic displayed by Cindy and Esperanza, their ability to provide excellent customer service, their thorough knowledge and expertise of HUD regulations, and most of all with their patience and good humor; the HUD Homeless Prevention and Rapid Re-Housing Program successfully met its goals. They were each presented an engraved desk clock and graciously accepted with thanks to all.
- OFFICE OF EARLY CARE AND EDUCATION Hydra Mendoza, Education Advisor – Office of the Mayor, Maria Su - Director of the Department of Children, and Laurel Klommok - Director of First Five San Francisco presented an overview of the Office of Early Care and Education proposal.  
  
Discussion followed.  
  
Amanda Montagne with Child Care Planning and Advisory Council spoke in support of the proposal.  
  
Maria Luz Torre with Parent Voices spoke in support of the proposal.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the June 28, 2012 regular meeting in accordance with Commission authorization of June 28, 2012:  
A. Submission of requests to encumber funds in the total amount of \$ 21,912,405 for purchase of services or supplies;  
B. Submission of temporary requisitions DP92491 thru DP92505 for possible use in order to fill positions on a temporary basis;  
C. Submission of report of 20 temporary appointments made during the period of 6.12.12 thru 7.11.12.
- HUMAN SERVICES CARE FUND Deputy Director Phil Arnold, presented findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings estimate.  
  
On motion by Commissioner Friedman, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings \$13,687,238 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.
- Fourth Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2011-2012
- FISCAL YEAR 2012-2013 ANNUAL STATEMENT OF PURPOSE Deputy Director Noelle Simmons presented the Fiscal Year 2012-2013 Annual Statement of Purpose as required under Charter Section 4.102.2.  
  
On motion by Commissioner Dearman, seconded and carried, the Commission approved the Commission's Annual Statement of Purpose for Fiscal Year 2012-2013. (See Attachment A)



SAN FRANCISCO STATE UNIVERSITY Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with San Francisco State University.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO STATE UNIVERSITY for provision of Professional Development for Early Care and Education Workforce; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$2,560,250.

HAMILTON FAMILY CENTER San Francisco Local Homeless Coordinating Board Policy Analyst Alison Schlägefer presented the request to renew the Hamilton Family Center grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with HAMILTON FAMILY CENTER for provision of First Avenues: Housing and Aftercare Services; during the period of September 1, 2012 through August 31, 2015; in a total grant amount not to exceed \$518,784.

SAN FRANCISCO CHILD ABUSE PREVENTION CENTER Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to modify the grant with San Francisco Child Abuse Prevention Center.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with SAN FRANCISCO CHILD ABUSE PREVENTION CENTER for provision of Child Abuse Prevention, Public Awareness, and Intervention Services for At-Risk Children; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$575,194 for a revised total grant amount not to exceed \$1,805,890.

COMMUNITY ALLIANCE FOR SPECIAL EDUCATION Strategic Planning Coordinator Dan Kelly presented the request to enter into a new grant with Community Alliance for Special Education.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with COMMUNITY ALLIANCE FOR SPECIAL EDUCATION for provision of Individual Education Program Services for Foster Youth with Disabilities; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$30,000.

ARRIBA JUNTOS Workforce Development Division Supervisor Bill Wedemeyer presented the request to modify the grant with Arriba Juntos.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS for provision of transitional Employment Services; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$480,894 for a revised total grant amount not to exceed \$2,623,266.

YOUNG COMMUNITY DEVELOPERS Workforce Development Division Supervisor Bill Wedemeyer presented the request to modify the grant with Young Community Developers.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to to modify the grant with YOUNG COMMUNITY DEVELOPERS for provision of transitional Employment Services; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$485,131 for a revised total grant amount not to exceed \$2,662,976.

SHELTER GRIEVANCE ADVISORY COMMITTEE APPOINTMENT Family Emergency Services Manager Betsy Eddy presented the nomination of Ms. Jean Green to appointment to one of the Shelter Grievance Advisory Committee Single Adult Consumer Seats.

On motion by Commissioner Friedman, seconded and carried, the Commission approved the appointment of Ms. Jean Green to one of the Shelter Grievance Advisory Committee Single Adult Consumer Seats.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

ADJOURNMENT President Stewart adjourned the meeting at 11:25 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

## FISCAL YEAR 2012-2013 STATEMENT OF PURPOSE

The Department of Human Services plans and administers a variety of federal, state and local programs that are designed to meet basic human needs and to ensure protection of our most vulnerable citizens as required by law, regulation and mandate. The department provides families, children and single adults with monetary or service support. The Human Services Commission provides oversight of the Department of Human Services by approving the goals and objectives as reflected in the annual budget.

PROGRAM	AUTHORITY	PURPOSE
California Work Opportunity and Responsibility to Kids (CalWORKs)	42 ISCA 601 et seq; Welf. & Inst. Code Sect. 11200 et seq. TANF 1996	To provide eligible families with cash assistance, food stamps, Medi-Cal and employment and support services to assist them in finding and retaining employment and becoming self sufficient.
CalFresh (formerly known as Food Stamps and now known nationally as Supplemental Nutrition Assistance Program – SNAP)	USCA 2011 et seq; Welf. & Inst. Code Sect. 18900 et seq.	To provide eligible families and individuals with increased resources for the purchase of food as well as employment and training and nutrition education.
County Adult Assistance Programs (CAAP) and Care Not Cash Program	For Cash Assistance Linked to Medi-Cal (CALM); SF Administrative Code Sections 20.100 et seq; for Supplemental Security Income Pending (SSIP); Sections 20.200 et seq; for Personal Assisted Employment Services (PAES); Sections 20.70 et seq; for General Assistance (GA); Sections 20.55 et seq, and Welf. & Inst. Code Sect. 17000 et seq.	To provide eligible, employable individuals with cash assistance and employment and supportive services to assist them in finding and retaining employment and becoming self sufficient.  To provide financial assistance for eligible individuals who have either long-term or short term disabilities, or who choose not to participate in a path leading to employment and to provide increased income for persons with disabilities by advocating for eligible clients to receive SSI.
Medi-Cal Health Connections	42 USCA 1396 et seq; Welf. & Inst. Code Sect. 1400 et seq. Title XIX of the Social Security Act	Provide access to free or low cost health coverage to families, children, aged, and disabled persons.
Cash Assistance Program for Immigrants (CAPI)	Welf. & Inst. Code Sects. 18937 - 18944	To provide cash assistance for aged and disabled lawful permanent residents who are ineligible for SSI solely due to their immigration status.
Family & Children's Services	42 USCA 670 et seq; Welf. & Inst. Code Sects 300, 16000, 11400 et seq. Title IV-E of the Social Security Act	To work with the community and families to provide services to help families remain intact; to provide protection of children and non-minor dependents by in-home and out-of-home placement services; licensing of foster and adoptive homes; full adoption services; extended foster care and Independent Living Skills.
Child Care	City priority SF Administrative Code, Chapter 20, Article 5 Welf. & Inst. Code Sect. 11323.6 et seq. Ed. Code Sect. 8200-8498 Title IV-E of the Social Security Act	To help plan, provide and coordinate subsidized child care, systems improvements and quality improvements for childcare services to help low-income San Franciscans function effectively in the labor market.
Housing and Homeless Services	City priority SF Administrative Code, Chapter 48 (Rental Subsidy Program for Low-Income Families) SF Administrative Code, Chapter 20, Article 13 (Shelter Standards of Care) SF Administrative Code, Chapter 10, Article 13, Section 10.100-77 (Human Services Care Fund) HUD McKinney Vento Act	To provide shelter, transitional and permanent housing; case management to maintain housing; and services to prevent homelessness or to rehouse those who are already homeless.
Working Families Credit Program	SF Administrative Code, Chapter 12S	To provide incentive payments to low-income families to encourage participation in the federal Earned Income Tax Credit Program.
Administration (Planning & Fiscal, Personnel/Payroll, MIS, Support Services)	42 USCA 604 et seq; Welf. & Inst. Code Sect. 10800 et seq.	To provide essential operations which support the agency and its staff
Program Support (FRED, SIU, Over Payments, Collections, Fair Hearings & Appeals, Staff Development, Contracts)	Title IV A of the Social Security Act, Federal & State Regulations – 42 USCA 601 et seq; Welf. & Inst. Code Sects. 10800, 10950 et seq.	To provide essential and mandated functions directly related to program.

Revised 7.23.12

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

October 25, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, October 25, 2012, in the Ronald H. Bom Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
GEORGE YAMASAKI, JR.
- MEMBER ABSENT ANITA FRIEDMAN, Ph.D. (Excused)
- OTHERS PRESENT Trent Rhorer, Executive Director – Human Services Agency  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director - Department of Human Services – Finance and Administration  
Debby Jeter, Deputy Director – Family and Children’s Services  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Friedman who had been excused.
- AGENDA On motion by Vice President Kahn, seconded and carried, the Commission adopted the posted agenda amended as follows:  
Items VII. F through O, Inclusive – For Homeless Employment Service – Continued;  
Item VII. Q. Code of America should read: in a total grant amount not to exceed \$360,000.
- MINUTES On motion by Commissioner Yamasaki, seconded and carried, the Commission approved the minutes of the September 27, 2012 regular meeting as circulated.
- OCTOBER 2012 EMPLOYEE OF THE MONTH President Stewart announced Family and Children’s Services’ Arlene Hylton as the October 2011 Employee of the Month. Arlene was recognized for her more than 24 years of experience working with foster youth as the Program Coordinator of the Agency’s Independent Living Skills Program which she developed and coordinated with such success. Arlene was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR’S REPORT Executive Director Trent Rhorer furnished an update re the State and City’s budget processes, and program activities.
- CONSENT CALENDAR On motion by Commissioner Dearman, seconded and carried, the Commission ratified actions taken by the Executive Director since the September 27, 2012 regular meeting in accordance with Commission authorization of June 28, 2012:  
1. Submission of requests to encumber funds in the total amount of \$1,745,685 for purchase of services or supplies;  
2. Submission of 0 temporary requisitions for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 2 temporary appointments made during the period of 9.12.12 thru 10.11.12.
- HUMAN SERVICES CARE FUND Deputy Director Phil Arnold reported the Fiscal Year 2012-2013 Care Fund Savings estimate of \$13,700,827.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2013 – 2013 Care Fund Savings Estimate of \$13,700,827; and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.
- HOMELESS PRENATAL PROGRAM Family and Children’s Services Program Manager Mari Solis presented the request for a new grant with Homeless Prenatal Program.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with HOMELESS PRENATAL PROGRAM for provision of Substance Abuse Support Services to Families and Children’s Services – Linked Families; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$1,832,660.
- MISSION ECONOMIC DEVELOPMENT AGENCY Program Manager Graham Dobson presented the request to enter into a new grant with Mission Economic Development Agency.  
On motion by Vice President Kahn, seconded and carried, the Commission granted authorization to enter into a new grant with MISSION ECONOMIC DEVELOPMENT AGENCY for provision of Business and Technology Technical Assistance to Licensed Family Child Care Providers; during the period of October 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$50,000.
- MISSION ECONOMIC DEVELOPMENT AGENCY Working Families Credit Program Manager Tara Cohen presented the request for modification of the Mission Economic Development Agency.  
On motion by Commissioner Dearman seconded and carried, the Commission granted authorization to modify the grant with MISSION ECONOMIC DEVELOPMENT AGENCY for provision of Tax Assistance Services; during the period of November 1, 2012 through October 31, 2014; in the additional amount of \$50,000 for a revised total grant amount not to exceed \$352,923.

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HAMILTON FAMILY CENTER

San Francisco Local Homeless Coordinating Board Policy Analyst Alison Schlageter presented the request to enter into a new grant with Hamilton Family Center.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with HAMILTON FAMILY CENTER to provide On-site Supportive Services to the residents at the Dudley Apartments; during the period of November 1, 2012 through October 31, 2015; in a total grant amount not to exceed \$679,857.

DOCULYNX

Workforce Development Management Analyst Terri Austin presented the request to modify the Doulynx grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with DOCULYNX for provision of CalWORKs-Welfare to Work Imaging Services; during the period of August 1, 2012 through December 31, 2012; in the additional amount of \$50,000 for a revised total grant amount not to exceed \$278,000.

CODE FOR AMERICA LABORATORIES, INC.

Contracts Manager Jonelle Fournet-Collazos presented the request to enter into a new grant with Code for America Laboratories, Inc.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with CODE FOR AMERICA LABORATORIES, INC. for provision of Technology-based solutions in the areas of access to benefits for Homeless Shelter, CalFresh and MediCAL clients; during the period of October 1, 2012 through December 31, 2013; in a total grant amount not to exceed \$360,000.

SHELTER GRIEVANCE ADVISORY COMMITTEE APPOINTMENT

Family Emergency Services Manager Betsy Eddy presented a candidate for appointment to the Shelter Grievance Advisory Committee.

On motion by Commissioner Dearman, seconded and carried, the Commission approved the appointment of Derrick Hayes to a Shelter Grievance Advisory Committee At-Large Young Adult Provider Seat.

PUBLIC COMMENT

Eldon James Brown, a tenant of the All Star Hotel, expressed concerns re Building Code violations at Agency-funded properties.

ADJOURNMENT

President Stewart adjourned the meeting at 10:30 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

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SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

February 28, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, February 28, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.
- MEMBER ABSENT SCOTT L. KAHN, Vice President (Excused)
- OTHERS PRESENT Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary - Human Services Commission  
Steve Arcelona, Deputy Director - Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director - Finance and Administration  
Noelle Simmons, Deputy Director - Policy and Planning  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present with the exception of Vice President Kahn who had been excused.
- AGENDA On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended as follows:  
Item VII.D. SENECA CENTER FOR CHILDREN AND FAMILIES - Continued;  
Item VII. I. ARRIBA JUNTOS - Continued;  
Item VII. J. YOUNG COMMUNITY DEVELOPERS - Continued;  
Item VII.N. Election of Officers - Continued.
- MINUTES On motion by Commissioner Dearman, seconded and carried, the Commission approved the minutes of the February 7, 2013 special meeting as circulated.
- FEBRUARY 2013 EMPLOYEE OF THE MONTH President Stewart presented the February 2013 Employee of the Month Award to County Adult Assistance Program (CAAP) Eligibility Worker Questa Chiem. Ms. Chiem was recognized as an outstanding worker who willingly shares her knowledge and expertise and goes above and beyond the call of duty to help the CAAP Program and her clients. Also present to honor Questa was her proud husband, Vinson Chiem. Questa was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the February 7, 2013 special meeting in accordance with Commission authorization of June 28, 2012:  
A. Submission of requests to encumber funds in the total amount of \$660,006 for purchase of services or supplies;  
B. Submission of zero temporary requisitions for possible use in order to fill positions on a temporary basis;  
C. Submission of report of 33 temporary appointments made during the period of 1.15.13 through 2.12.13.
- MARCH 2013 SOCIAL WORK MONTH On motion by Commissioner Friedman, seconded and carried, the Commission adopted the following resolution proclaiming March 2013 Social Work Month.  
  
WHEREAS, Social Workers work to empower those who are frequently unheard; and  
WHEREAS, Social Workers open the doors of access and opportunity for everyone, particularly those in greatest need; and  
WHEREAS, Social Workers use their education, professional training, and commitment to improve all communities; and  
WHEREAS, Social Workers are dedicated advocates for the rights of others; and  
WHEREAS, Social Workers shape numerous programs and policies that strengthen individual lives and society; and  
WHEREAS, Social Workers, whether in direct practice, administration, education and research, or policy development, make an impact in every community; and  
WHEREAS, every day social workers help thousands of San Francisco residents take charge of their lives by helping them navigate complex social systems, connecting them to appropriate resources, helping them understand and use their strengths to overcome life's adversities, and shape programs and policies that contribute to healthy and successful communities; and  
WHEREAS, March has been nationally designated as a month to acknowledge and recognize the contributions to the quality of life nationally as Social Work Month since 1984; now, therefore be it  
RESOLVED, that the San Francisco Human Services Commission at its meeting held February 28, 2013, does hereby proclaim the month of March 2013 as Social Work Month; and be it further  
RESOLVED that the Commission respectfully requests the City and County of San Francisco Board of Supervisors and Mayor Edwin M. Lee proclaim the month of March 2013 as Social Work Month.

DEPARTMENT OF  
HUMAN SERVICES  
FISCAL YEAR 2013-2014  
and  
FISCAL YEAR 2014-2015  
BUDGETS

Budget Director Derek Chu presented the Department of Human Services Fiscal Year 2013-2014 and Fiscal Year 2014-2015 Budgets. Mr. Chu noted that despite projected revenue growth, the City continues to face a structural deficit – though smaller relative to prior years. As a result, the Mayor's Office has requested all departments meet individual budget reduction targets as part of the Fiscal Year 2013-2014 budget submission. These targets for the Human Services Agency are: Fiscal Year 2013-2014: \$1,351,073 and Fiscal Year 2014-2015: \$1,621,287. The agency's entire budget reduction target will be met through the identification of under spending in contracts and other operating budgets that regularly occurs throughout the agency's budget each year.

President Stewart's call for public comment re the Budget did not yield a response.

On motion by Commissioner Friedman, seconded and carried, the Commission approved the Fiscal Year 2013-2014 and Fiscal Year 2014-2015 budget for Human Services Administration and the Department of Human Services.

MISSION ECONOMIC  
DEVELOPMENT AGENCY

Working Families Credit Program Manager Tara Cohen presented the request to modify the Mission Economic Development Agency grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with MISSION ECONOMIC DEVELOPMENT AGENCY for provision of the Tax Assistance Services; during the period of January 1, 2013 through June 30, 2014; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$452,923.

HOMELESS PRENATAL  
PROGRAM

Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with Homeless Prenatal Program.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with HOMELESS PRENATAL PROGRAM for provision of the Rapid Support and Housing for Families Project; during the period of October 1, 2012 through September 30, 2017; in a total grant amount not to exceed \$2,690,805 with the deletion of the annual amounts.

UNIVERSITY OF  
CALIFORNIA –  
SAN FRANCISCO

Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with University of California – San Francisco.

On motion by Commissioner Friedman, second and carried, President Stewart was excused from the University of California – San Francisco vote to avoid a potential conflict of interest.

President Stewart relinquished the Chair to Commissioner Kelly Dearman.

On motion by Commissioner Yamasaki, seconded and carried with President Stewart excused from the vote, the Commission granted authorization to enter into a new grant with UNIVERSITY OF CALIFORNIA – SAN FRANCISCO for provision of the Rapid Support and Housing for Families Project; during the period of February 1, 2013 through September 30, 2017; in a total grant amount not to exceed \$421,449.

CHAPIN HALL AT  
UNIVERSITY OF  
CHICAGO

Senior Administrative Analyst Bridgette Lery presented the request to enter into a new grant with Chapin Hall at University of Chicago.

On motion by Commissioner Yamasaki, seconded and carried, President Stewart was excused from the Chapin Hall at University of Chicago vote to avoid a potential conflict of interest.

On motion by Commissioner Yamasaki, seconded and carried with President Stewart excused from the vote, the Commission granted authorization to enter into a new grant with CHAPIN HALL AT UNIVERSITY OF CHICAGO for provision of Rapid Support and Housing for Families Project; during the period of October 1, 2012 through September 30, 2017; in a total grant amount not to exceed \$462,217.

Commissioner Dearman relinquished the Chair to President Stewart.

ARRIBA JUNTOS

Workforce Development Division Supervisor Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Transitional Employment Services to Residents of District 11; during the period of February 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$250,000.

WEST BAY PROPERTY  
MANAGEMENT

Contract Manager Jonelle Fournet-Collazos presented the request to enter into a new contract with West Bay Property Management.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with WEST BAY PROPERTY MANAGEMENT for provision of "as needed" property management for the 25 service buildings under the Human Services Agency; during the period of March 15, 2013 through February 28, 2018; in a total contract amount not to exceed \$5,000,000.

AIM TO PLEASE  
JANITORIAL

Contract Manager Jonelle Fournet-Collazos presented the request to enter into a new contract with Aim To Please Janitorial.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new contract with AIM TO PLEASE JANITORIAL for provision of "as needed" janitorial services for the 25 service buildings under the Human Services Agency; during the period of March 15, 2013 through February 28, 2018; in a total contract amount not to exceed \$500,000.

ACF TECHNOLOGIES,  
INC.

Deputy Director -- Economic Support and Self Sufficiency Steve Arcelona presented the request to enter into a new contract with ACF Technologies, Inc.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new contract with ACF TECHNOLOGIES, INC. for provision of an Appointments and Lobby Management System; during the period of April 1, 2013 through June 30, 2018; in a total contract amount not to exceed \$1,400,000.

TRIBUTE TO  
COMMISSIONER  
ANITA FRIEDMAN, Ph.D.

President Stewart speaking for the Commission, gratefully acknowledged Commissioner Friedman's dedicated service to the Commission. Commissioner Friedman's term has come to an end and due to her many duties locally, nationally and internationally she has declined to be considered for re-appointment. Commissioner Friedman was thanked for her distinguished service to the Commission, Department and the Citizens we serve.

PUBLIC COMMENT

President Stewart's call for public comment did not yield a response.

ADJOURNMENT

President Stewart adjourned the meeting at 11:10 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

Contractor	Program Description	PSC #	Budget Name	Term Start	Term End	Human Service Commission Approval date	BOS Resolutions #	Annual Budget Amount
ASIAN WOMEN'S SHELTER	Child Care 13-14	2003-08/09	Shelter	7/1/2013	6/30/2014	6/27/2013	N/A	\$62,118
BAYVIEW HUNTERS POINT FOUNDATION	Child Care 13-14	2003-08/09	Child care	7/1/2013	6/30/2014	6/27/2013	N/A	\$62,118
CHILDREN'S COUNCIL OF SAN FRANCISCO	C-WAGES Fiscal Intermediary	2003-08/09	TIDA Grant	7/1/2013	6/30/2014	6/28/2012	269-12	\$
CHILDREN'S COUNCIL OF SAN FRANCISCO	C-WAGES Fiscal Intermediary	2003-08/09	C-WAGES Center Wages	7/1/2013	6/30/2014	6/28/2012	269-12	\$6,777,337
CHILDREN'S COUNCIL OF SAN FRANCISCO	C-WAGES Fiscal Intermediary	2003-08/09	C-WAGES FCC Wages	7/1/2013	6/30/2014	6/28/2012	269-12	\$1,917,382
CHILDREN'S COUNCIL OF SAN FRANCISCO	C-WAGES Fiscal Intermediary	2003-08/09	C-WAGES Nutrition Admin Support	7/1/2013	6/30/2014	6/28/2012	269-12	\$75,000
CHILDREN'S COUNCIL OF SAN FRANCISCO	C-WAGES Fiscal Intermediary	2003-08/09	C-WAGES Nutrition State Backfill	7/1/2013	6/30/2014	6/28/2012	269-12	\$6,197
CHILDREN'S COUNCIL OF SAN FRANCISCO	C-WAGES Fiscal Intermediary	2003-08/09	C-WAGES Fiscal Agent	7/1/2013	6/30/2014	6/28/2012	269-12	\$424,410
CHILDREN'S COUNCIL OF SAN FRANCISCO	C-WAGES Fiscal Intermediary	2003-08/09	CPAC	7/1/2013	6/30/2014	6/28/2012	269-12	\$83,888
CHILDREN'S COUNCIL OF SAN FRANCISCO	C-WAGES Fiscal Intermediary	2003-08/09	C-WAGES CPAC Center Wages	7/1/2013	6/30/2014	6/28/2012	269-12	\$585,000
CHILDREN'S COUNCIL OF SAN FRANCISCO	Family Child Care Quality Network	2003-08/09	Family Child Care Quality Network	7/1/2013	6/30/2014	6/28/2012	269-12	\$802,972
CHILDREN'S COUNCIL OF SAN FRANCISCO	Family Child Care Quality Network	2003-08/09	Family Child Care Association of SF	7/1/2013	6/30/2014	6/28/2012	269-12	\$73,087
CHILDREN'S COUNCIL OF SAN FRANCISCO	Resource & Referral	2003-08/09	Resource and Referral	7/1/2013	6/30/2014	6/28/2012	269-12	\$506,760
CHILDREN'S COUNCIL OF SAN FRANCISCO	San Francisco Child Care Connection (SF3C)	2003-08/09	San Francisco Child Care Connection (SF3C)	7/1/2013	6/30/2014	6/28/2012	269-12	\$462,387
CHILDREN'S COUNCIL OF SAN FRANCISCO	SFCPPA Field Building and Peer Support	2003-08/09	SFCPPA Field Building and Peer Support	7/1/2013	6/30/2014	6/28/2012	N/A	\$146,569
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	Truistline	7/1/2013	6/30/2014	6/28/2012	269-12	\$36,994
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	CDE CAPP DHS	7/1/2013	6/30/2014	6/28/2012	269-12	\$272,006
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	Homeless Access Subsidies-HFDH &	7/1/2013	6/30/2014	6/28/2012	269-12	\$422,158
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	Compass	7/1/2013	6/30/2014	6/28/2012	269-12	\$
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	Stage III Admin	7/1/2013	6/30/2014	6/28/2012	269-12	\$
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	CDE CAPP CCSF	7/1/2013	6/30/2014	6/28/2012	269-12	\$
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	SFCCSS	7/1/2013	6/30/2014	6/28/2012	269-12	\$4,175,000
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	Stage 2 Backfill	7/1/2013	6/30/2014	6/28/2012	269-12	\$990,850
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	Stage 1	7/1/2013	6/30/2014	6/28/2012	269-12	\$7,922,335
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	Stage 2	7/1/2013	6/30/2014	6/28/2012	269-12	\$7,198,861
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	City Child Care	7/1/2013	6/30/2014	6/28/2012	269-12	\$5,264,779
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	Homeless Access	7/1/2013	6/30/2014	6/28/2012	269-12	\$1,290,721
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	FCS Fed	7/1/2013	6/30/2014	6/28/2012	269-12	\$895,854
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	FCS Non-Fed	7/1/2013	6/30/2014	6/28/2012	269-12	\$1,183,330
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	Mental Health	7/1/2013	8/31/2013	6/28/2012	269-12	\$3,333
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	WIA	7/1/2013	6/30/2014	6/28/2012	269-12	\$30,000
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	Children's Collabium	7/1/2013	6/30/2014	6/28/2012	269-12	\$70,000
CHILDREN'S COUNCIL OF SAN FRANCISCO	Subsidies	2003-08/09	Subsidies Technology	7/1/2013	6/30/2014	6/28/2012	269-12	\$192,247
CHILDREN'S COUNCIL OF SAN FRANCISCO	ACCESS Childcare Case Management	2003-08/09	Drop-In Room Program Supplies	7/1/2013	6/30/2014	6/28/2012	269-12	\$1,001
CHILDREN'S COUNCIL OF SAN FRANCISCO	Child Care	2003-08/09	STANDARD	7/1/2013	6/30/2014	7/28/2011	N/A	\$165,648
CHILDREN'S COUNCIL OF SAN FRANCISCO	Child Care 13-14	2003-08/09	Emergency Back Up & Mildly ill	7/1/2013	6/30/2014	6/30/2011	N/A	\$585,627
CHILDREN'S COUNCIL OF SAN FRANCISCO	Child Care 13-14	2003-08/09	Shelter	7/1/2013	6/30/2014	6/27/2013	N/A	\$63,050
CHILDREN'S COUNCIL OF SAN FRANCISCO	Capacity Building for SF City College	2003-08/09	ICRI Budget	5/15/2014	6/30/2015	Not Certified	N/A	28,000
CHILDREN'S COUNCIL OF SAN FRANCISCO	Childcare Facilities Fund	2003-08/09	Child Care Capital Fund	7/1/2013	6/30/2014	9/26/2013	N/A	\$340,262
CHILDREN'S COUNCIL OF SAN FRANCISCO	Childcare Facilities Fund	2003-08/09	DHS-CALWORKS	7/1/2013	6/30/2014	9/26/2013	N/A	\$536,513
CHILDREN'S COUNCIL OF SAN FRANCISCO	Childcare Facilities Fund	2003-08/09	DHS-GF Snacks	7/1/2013	6/30/2014	9/26/2013	N/A	\$476,429
CHILDREN'S COUNCIL OF SAN FRANCISCO	Childcare Facilities Fund	2003-08/09	Preschool for All	7/1/2013	6/30/2014	9/26/2013	N/A	\$1,000,000
CHILDREN'S COUNCIL OF SAN FRANCISCO	Childcare Facilities Fund	2003-08/09	First 5 SF	7/1/2013	6/30/2014	9/26/2013	N/A	\$300,000
CHILDREN'S COUNCIL OF SAN FRANCISCO	Childcare	2003-08/09	Child Care	7/1/2013	12/31/2013	10/25/2012	N/A	\$25,000
CHILDREN'S COUNCIL OF SAN FRANCISCO	Technical Assistance to Licensed Family Childcare	2003-08/09	TA to Child Care Providers	1/1/2014	6/30/2014	10/25/2012	N/A	\$25,750
CHILDREN'S COUNCIL OF SAN FRANCISCO	ECE Professional Development	2003-08/09	ECE Professional Development	7/1/2013	6/30/2014	9/27/2012	N/A	\$75,955
CHILDREN'S COUNCIL OF SAN FRANCISCO	ECE Professional Development	2003-08/09	Basic Skills	7/1/2013	6/30/2014	7/26/2012	N/A	\$120,062
CHILDREN'S COUNCIL OF SAN FRANCISCO	ECE Professional Development	2003-08/09	SF SEED	7/1/2013	6/30/2014	7/26/2012	N/A	\$597,498
CHILDREN'S COUNCIL OF SAN FRANCISCO	ECE Professional Development	2003-08/09	BA Completion	7/1/2013	6/30/2014	7/26/2012	N/A	\$262,920
							Total	\$46,338,814

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SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

June 27, 2013 Regular Meeting

The regular meeting of the Human Services Commission was held on Thursday, June 27, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      KELLY DEARMAN , President  
PABLO STEWART, M.D., Vice President  
SCOTT L. KAHN  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT      Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Other department staff and interested citizen
- ROLL CALL              President Dearman called the meeting to order at 9:40 a.m., noting the Commission was present.
- AGENDA                On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES                On motion by Vice President Stewart, seconded and carried, the Commission approved the minutes of the May 23, 2013 regular meeting as circulated.
- JUNE 2013  
EMPLOYEES OF THE  
MONTH                President Dearman announced the June 2013 Employee of the Month Award had been presented to Family and Children's Services Social Service Technicians Alvin Davis, Carolyn Pettway-Gray and Cynthia Carr. They were honored in recognition of their outstanding service to the children, families and communities served by the Human Services Agency. They exemplify the highest level of care and dedication. Also present to honor the Employees of the Month were their spouses: Denise Davis, Larry Gray and Keith Carr. Mr. Davis, Mrs. Pettway-Gray and Mrs. Carr were awarded engraved desk clocks and graciously accepted with thanks to all.
- EXECUTIVE  
DIRECTOR'S REPORT      Executive Director Trent Rhorer furnished an update re the State and City's budget processes, and program activities.
- CONSENT CALENDAR      On motion by Vice President Stewart, seconded and carried, the Commission  
A. Ratified actions taken by the Executive Director since the May 23, 2013 regular meeting in accordance with Commission authorization of June 28, 2012:  
1. Submission of requests to encumber funds in the total amount of \$ 2,371,209 for purchase of services or supplies.  
2. Submission of 58 temporary requisitions for possible use in order to fill positions on a temporary basis.  
3. Submission of 5 temporary appointments made during the period of 5.11.13 thru 6.11.13;  
B. Granted approval of the Continuing Authorizations that may be taken by the Executive Director in Fiscal year 2013-2014.
- FAMILY PERMANENT  
SUPPORT HOUSING  
PROGRAM              Homeless Single Adult Program Manager Briana Moore presented an overview of the Family Permanent Support Housing Program.
- COMMUNITY HOUSING  
PARTNERSHP              Homeless Single Adult Program Manager Briana Moore presented the request to renew the Community Housing Partnership grant.  
Gail Gilman, Executive Director – Community Housing Partnership, spoke in support of their program.  
On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHP for provision of Permanent Supportive Housing services for Families and Individuals at the Arnett Watson Apartments; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$413,896.
- THE BAYVIEW  
HUNTERS POINT  
FOUNDATION FOR  
COMMUNITY  
IMPROVEMENT              Homeless Single Adult Program Manager Briana Moore presented the request to enter into a new grant with The Bayview Hunters Point Foundation.  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with THE BAYVIEW HUNTERS POINT FOUNDATION FOR COMMUNITY IMPROVEMENT for provision of Permanent Supportive Housing Services for Families and Individuals at Bayview Hill Gardens; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$380,050.

SAN FRANCISCO  
HOUSING  
DEVELOPMENT  
CORPORATION

Homeless Single Adult Program Manager Briana Moore presented the request to renew the San Francisco Housing Development Corporation.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to renew the grant with SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION for provision of Permanent Supportive Housing Services for Families at the Bayview Commons Apartments; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$143,612.

Discussion followed.

The Commission requested the Department to submit a proposal for standardizing rates for the Permanent Supportive Housing Program for consideration at the August 22, 2013 regular meeting.

On motion by Commissioner Yamasaki, seconded and carried, the Commission resolved to fully support the Department of Human Services in its effort to resolve the cost equity issues in the Family Permanent Supportive Housing Program.

THE SALVATION ARMY

Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Salvation Army grant.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with THE SALVATION ARMY for provision of Housing First and Shelter Plus Care Supportive Services at Railton Place; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$364,277.

CALIFORNIA STATE  
ASSOCIATION OF  
COUNTIES

Director – Office of Contract Compliance David Curto presented the request to renew the California State Association of Counties contract.

On motion by Commissioner Yamasaki seconded and carried the Commission granted authorization to renew the contract with CALIFORNIA STATE ASSOCIATION OF COUNTIES for provision of Oversight and Management of the CalWIN System; during the period of July 1, 2013 through August 1, 2015; in a total contract amount not to exceed \$306,224.

HEWLETT PACKARD  
ENTERPRISE  
SERVICES LLC

Director – Office of Contract Compliance David Curto presented the request to renew the Hewlett Packard Enterprise Services LLC contract.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the contract with HEWLETT PACKARD ENTERPRISE SERVICES LLC for provision of Maintenance and Enhancements to the CalWIN System; during the period of July 1, 2013 through August 1, 2015; in a total contract amount not to exceed \$10,163,161.

SWORDS TO  
PLOWSHARES

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Swords to Plowshares.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with SWORDS TO PLOWSHARES for provision of the San Francisco Training Partnership Program; during the period of April 1, 2013 through March 31, 2014; in a total grant amount not to exceed \$264,248.

ARRIBA JUNTOS

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of the Homeless People Working For Opportunity, Resources, and Change (HomeWORC) Employment and Training Program; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$308,640.

ARRIBA JUNTOS

I Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Vocational English as a Second Language Vocational Immersion Services and Work Participation Activities; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$7,383,654.

BAY AREA LEGAL AID

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Bay Area Legal Aid.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with BAY AREA LEGAL AID for provision of Advocacy and Legal Services to CalWORKs and PAES Clients; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$1,152,786.

RICHMOND AREA  
MULTI-SERVICES, INC.

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Richmond Area Multi Services, Inc.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new grant with RICHMOND AREA MULTI-SERVICES, INC. for provision of Pre-Vocational Services and Vocational Evaluation to PAES participants; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$ 2,169,348.

PUBLIC CONSULTING GROUP Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Public Consulting Group.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new contract with PUBLIC CONSULTING GROUP for provision of the Rapid Support and Housing for Families Project; during the period of November 1, 2012 through September 30, 2017; in a total contract amount not to exceed \$135,000.

SENECA CENTER FOR CHILDREN AND FAMILIES Family and Children's Services Redesign Coordinator Liz Crudo presented the request to renew the Seneca Center for Children and Families grant.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with SENECA CENTER FOR CHILDREN AND FAMILIES for provision of the Connections Wraparound Program and Visitation and School Support Services; during the period of July 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$11,458,800.

UNIVERSITY OF CALIFORNIA AT SAN FRANCISCO Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new grant with University of California at San Francisco.

On motion by Commissioner Yamasaki, seconded and carried, Vice President Stewart was excused from the University of California at San Francisco vote to avoid a potential conflict of interest.

On motion by Commissioner Yamasaki, seconded and carried with Vice President Stewart excused from the vote, the Commission granted authorization to enter into a new grant with UNIVERSITY OF CALIFORNIA AT SAN FRANCISCO for provision of the Infant Parent Program; during the period of July 1, 2013 through June 30, 2018; in a total grant amount not to exceed \$321,640.

SECURE TRANSPORTATION Supportive Housing Program Manager Scott Walton presented the request to enter into a new contract with Secure Transportation.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new contract with SECURE TRANSPORTATION for provision of Shelter Transportation Services for Homeless Shelter Clients at various San Francisco homeless shelters; during the period of July 1, 2013 through June 30, 2016; in a total contract amount not to exceed \$392,364.

PROVIDENCE FOUNDATION OF SAN FRANCISCO – FIRST FRIENDSHIP FAMILY SHELTER Family Emergency Services Manager Betsy Eddy presented the request to renew the Providence Foundation of San Francisco – First Friendship Family Shelter grant.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO – FIRST FRIENDSHIP FAMILY SHELTER for provision of Emergency Shelter Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$514,191.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – FEPCO Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Catholic Charities, Catholic Youth Organization – FEPCO.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION -FEPCO for provision of Homeless Prevention Services in the additional amount of \$177,099; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$ 995,174.

COMPASS FAMILY SERVICES – RENTAL ASSISTANCE Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Compass Family Services – Rental Assistance

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES – RENTAL ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$ 75,584; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$377,918.

COMPASS FAMILY SERVICES – SAN FRANCISCO HOME Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Compass Family Services – San Francisco Home.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES – SAN FRANCISCO HOME for provision of Homeless Prevention Services in the additional amount of \$325,186; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$1,625,930.

EVICTION DEFENSE COLLABORATIVE - RADCO Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Eviction Defense Collaborative – RADCO.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with EVICTION DEFENSE COLLABORATIVE - RADCO for provision of Homeless Prevention Services in the additional amount of \$501,493; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$2,507,466.

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HAMILTON FAMILY CENTER – FIRST AVENUES  
Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Hamilton Family Center – First Avenues.  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with HAMILTON FAMILY CENTER – FIRST AVENUES for provision of Homeless Prevention Services in the additional amount of \$382,350 ; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$2,150,670.

HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE  
Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Homeless Prenatal Program – Housing Assistance  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$94,787; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$401,932.

HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE  
Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Homeless Prenatal Program – Rental Assistance.  
On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$106,524; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$532,620.

TENDERLOIN HOUSING CLINIC – ELLIS ACT  
Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Tenderloin Housing Clinic – Ellis Act.  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with TENDERLOIN HOUSING CLINIC – ELLIS ACT for provision of Homeless Prevention Services in the additional amount of \$31,847; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$159,235.

TENDERLOIN HOUSING CLINIC – NEW ROADS  
Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Tenderloin Housing Clinic – New Roads.  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with TENDERLOIN HOUSING CLINIC – NEW ROADS for provision of Homeless Prevention Services in the additional amount of \$ 63,000; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$362,354.

ASIAN WOMEN'S SHELTER  
Childcare Coordinator Jason Holthe presented the request to renew the grant with Asian Women's Shelter.  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with ASIAN WOMEN'S SHELTER for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$61,200.

BAYVIEW HUNTERS POINT FOUNDATION – JELANI HOUSE  
Childcare Coordinator Jason Holthe presented the request to renew the grant with Bayview Hunters Point Foundation – Jelani House.  
On motion by Commissioner Kahn, seconded and carried the Commission granted authorization to renew the grant with BAYVIEW HUNTERS POINT FOUNDATION – JELANI HOUSE for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$61,200.

GUM MOON RESIDENCE HALL  
Childcare Coordinator Jason Holthe presented the request to renew the grant with Gum Moon Resident Hall grant.  
On motion by Commissioner Kahn, seconded and carried the Commission granted authorization to renew the grant with GUM MOON RESIDENCE HALL for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$62,118.

PUBLIC COMMENT  
Brian Basinger, with the AIDS Housing Alliance of San Francisco, urged support of initiatives supporting housing for the LGBT community.

ADJOURNMENT  
President Dearman adjourned the meeting at 11:35 a. m.

Louise Rainey, Commission Secretary  
Human Services Commission

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SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

June 28, 2012 Regular Meeting

The regular meeting of the Human Services Commission was held on Thursday, June 28, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT** PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT** Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director – Finance and Administration  
Debby Jeter, Deputy Director – Family and Children’s Services  
Noelle Simmons, Deputy Director - Policy and Planning  
Other department staff and interested citizens
- ROLL CALL** President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.
- AGENDA** On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda amended as follows:  
VII. A. Presentation re the proposed Office of Early Care and Education – continued;  
VII. C. Children’s Council of San Francisco – term to read July 1, 2012 through June 30, 2017; total grant amount to read \$240,869,365.  
VII. E. San Francisco State University – continued.
- MINUTES** On motion by Commissioner Dearman, seconded and carried, the Commission approved the minutes of the May 24, 2012 regular meeting as circulated.
- JUNE 2012 EMPLOYEE OF THE MONTH** President Stewart announced the June 2012 Employee of the Month Award had been awarded to Support Services Program Manager Nancy Bliss. Nancy was honored for her expertise, skill and commitment to the sound management of the many disparate functions of the Support Services Program. Additionally, Nancy was thanked for her many years of distinguished service to Human Services Agency and wished a long, happy and healthy retirement. She was awarded an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR’S REPORT** Executive Director Trent Rhorer furnished an update re the State and City’s budget processes, and program activities.
- CONSENT CALENDAR** On motion by Commissioner Yamasaki, seconded and carried, the Commission  
A. Ratified actions taken by the Executive Director since the May 26, 2011 regular meeting in accordance with Commission authorization of June 30, 2011:  
1. Submission of requests to encumber funds in the total amount of \$ 3,357,701 for purchase of services or supplies.  
2. Submission of temporary requisitions DP92482 to DP92490 for possible use in order to fill positions on a temporary basis.  
3. Submission of report of 39 temporary appointments made during the period of 5. 15.12 thru 6.11.12  
B. Granted approval of the Continuing Authorizations that may be taken by the Executive Director in Fiscal year 2012-2013.
- OFFICE OF EARLY CARE AND EDUCATION PROPOSAL** The proposed Office of Early Care and Education presentation was continued.  
San Francisco Child Care Planning and Advisory Council Chair Candace Wong presented an overview of the San Francisco Early Care and Education Alignment Recommendation.
- LOW INCOME INVESTMENT FUND** Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with Low Income Investment Fund.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with LOW INCOME INVESTMENT FUND for provision of Administration of the Child Care Facilities Fund; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$4,381,965.
- CHILDREN’S COUNCIL OF SAN FRANCISCO** Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with Children’s Council of San Francisco.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with CHILDREN’S COUNCIL OF SAN FRANCISCO for provision of Child Care Services; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$240,869,365.
- SOUTH OF MARKET CHILD CARE** Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with South of Market Child Care.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SOUTH OF MARKET CHILD CARE for provision of Field Building and Peer Supports; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$207,258.
- ARRIBA JUNTOS** Southeast One Stop Center Manager Edwin Florentino presented the request to modify the grant with Arriba Juntos.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,068,717.

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LARKIN STREET YOUTH SERVICES Southeast One Stop Center Manager Edwin Florentino presented the request to modify the grant with Larkin Street Youth Services. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,068,717.

EPISCOPAL COMMUNITY SERVICES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the Episcopal Community Services grant. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Employment Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$74,612.

SAN FRANCISCO LESBIAN, GAY, BISEXUAL, TRANSGENDER COMMUNITY CENTER Working Families Credit Program Manager Tara Cohen presented the request to enter into a new grant with the San Francisco Lesbian, Gay, Bisexual, Transgender Community Center. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO LESBIAN, GAY, BISEXUAL, TRANSGENDER COMMUNITY CENTER for provision of Employment Services to the Transgender Community, during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$684,438.

UNIVERSITY OF CALIFORNIA SAN FRANCISCO Supportive Housing Program Manager Scott Walton presented the request to renew the University of California San Francisco grant. On motion by Commissioner Yamasaki, seconded and carried, President Stewart was excused from the University of California San Francisco vote to avoid a potential conflict of interest. On motion by Commissioner Friedman, seconded and carried, with President Stewart excused from the vote, the Commission granted authorization to renew the grant with UNIVERSITY OF CALIFORNIA SAN FRANCISCO for provision of Behavioral Roving Team Services; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$347,000.

CATHOLIC CHARITIES, CYO-FEPCO PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Catholic Charities, CYO-FEPCO Program. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CYO-FEPCO PROGRAM for provision of Homeless Prevention Services to single adults and families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$700,408.

COMPASS FAMILY SERVICES – SAN FRANCISCO HOME PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Compass Family Services – San Francisco Home Program. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES – SAN FRANCISCO HOME PROGRAM for provision of Homeless Prevention Services to homeless and at-risk families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$1,291,738.

COMPASS FAMILY SERVICES – CONNECTING POINT PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Compass Family Services – Connecting Point Program. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES – CONNECTING POINT PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$299,320.

EVICTION DEFENSE COLLABORATIVE – RADCO PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Eviction Defense Collaborative – RADCO Program. On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with EVICTION DEFENSE COLLABORATIVE – RADCO PROGRAM for provision of Homeless Prevention Services to single adults and families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$995,006.

HAMILTON FAMILY CENTER – FIRST AVENUES PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Hamilton Family Center – First Avenues Program. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with HAMILTON FAMILY CENTER – FIRST AVENUES PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$1,754,928.

HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Homeless Prenatal Program – Housing Assistance Program. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$289,320.

HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Homeless Prenatal Program – Rental Assistance Program. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$422,327.

TENDERLOIN HOUSING CLINIC – HOUSING SUBSIDIES  
Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Tenderloin Housing Clinic – Housing Subsidies.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC – HOUSING SUBSIDIES for provision of Homeless Prevention Services to single adults; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$251,892.

TENDERLOIN HOUSING CLINIC – ELLIS ACT LEGAL PROGRAM  
Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Tenderloin Housing Clinic – Ellis Act Legal Program.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC – ELLIS ACT LEGAL PROGRAM for provision of Homeless Prevention Services to seniors and disabled adults; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$125,000.

CENTRAL CITY HOSPITALITY HOUSE  
Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Central City Hospitality House.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of the Hospitality House; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$629,498.

DOLORES STREET COMMUNITY CENTER  
Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Dolores Street Community Center.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with DOLORES STREET COMMUNITY CENTER for provision of the Emergency Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,891,008.

EPISCOPAL COMMUNITY SERVICES  
Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Episcopal Community Services.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Next -Door Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$5,279,112.

EPISCOPAL COMMUNITY SERVICES  
Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Episcopal Community Services.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Sanctuary Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$3,688,860.

LARKIN STREET YOUTH SERVICES  
Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Larkin Street Youth Services.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES for provision of the Lark Inn Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,304,776.

PROVIDENCE FOUNDATION OF SAN FRANCISCO  
Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Providence Foundation of San Francisco.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of the Year Round Emergency Shelter/Storage Program; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,257,870.

SAINT VINCENT DE PAUL SOCIETY  
Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with the Saint Vincent De Paul Society.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SAINT VINCENT DE PAUL SOCIETY for provision of the Multi-Service Center South Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$7,084,204.

COMPASS FAMILY SERVICES  
Family Emergency Services Manager Betsy Eddy presented the request to renew the Compass Family Services grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES for provision of Compass Connecting Point; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$1,484,738.

MISSION NEIGHBORHOOD CENTER  
Housing and Homeless Program Project Manager Delilah Dominguez presented the request to renew the grant with Mission Neighborhood Center.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with MISSION NEIGHBORHOOD CENTER for provision of Resource Center and Shelter Reservation Program (Changes); during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$2,011,018.

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- GLIDE FOUNDATION Housing and Homeless Program Project Manager Delilan Dominguez presented the request to renew the grant with Glide Foundation.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with GLIDE FOUNDATION for provision of Shelter Reservation Program (Changes); during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$321,080.
- FAMILY BUILDERS BY ADOPTION Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to modify the Family Builders By Adoption grant.
- On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with FAMILY BUILDERS BY ADOPTION for provision of Adoption Services; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$100,860 for a revised total grant amount not to exceed \$453,945.
- TARA GEER-LEIKER Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Tara Geer-Leiker.
- On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with TARA GEER-LEIKER for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$156,408.
- LONNIE WEBB Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Lonnie Webb.
- On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with LONNIE WEBB for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$161,920.
- MARDITH LOUISELL Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Mardith Louisell.
- On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with MARDITH LOUISELL for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$49,920.
- SAN FRANCISCO COMMUNITY COLLEGE DISTRICT Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to renew the San Francisco Community College District grant.
- On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT for provision of Title IV-E Specialized Training Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$2,029,000.
- FAMILY SUPPORT SERVICES OF THE BAY AREA Family and Children's Services Project Manager Robin Love presented the request to renew the Family Support Services of the Bay Area grant.
- On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Respite Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$257,286.
- FIRST PLACE FOR YOUTH Family and Children's Services Project Manager Robin Love presented the request to enter into a new grant with First Place For Youth.
- On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with FIRST PLACE FOR YOUTH for provision of the Independent Living Skills Program for foster youth; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$2,961,072.
- DEBORAH RAUCHER Family and Children's Services Project Manager Robin Love presented the request to renew the Deborah Raucher contract.
- On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the contract with DEBORAH RAUCHER for provision of Fostering Connections After Eighteen Consulting Services; during the period of July 1, 2012 through June 30, 2013; in a total contract amount not to exceed \$55,000.
- PUBLIC COMMENT President Stewart's call for public comment did not yield a response.
- ADJOURNMENT President Stewart adjourned the meeting at 11:50 a. m.

Louise Rainey, Commission Secretary  
Human Services Commission



SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

July 28, 2011 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, July 28, 2011, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
GEORGE YAMASAKI, JR., Vice President  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN
- MEMBER ABSENT KELLY DEARMAN (Excused)
- OTHERS PRESENT Trent Rhorer, Executive Director – Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Director – Welfare to Work Services  
Noelle Simmons, Deputy Director  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Dearman who had been excused.
- AGENDA On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES On motion by Vice President Yamasaki, seconded and carried, the Commission approved the minutes of the June 30, 2011 special meeting as circulated.
- JULY 2011 EMPLOYEE OF THE MONTH President Stewart presented the July 2011 Employee of the Month Award to the Executive Staff's Junior Management Assistant Kim DaRosa. The award recognizes Kim's outstanding efforts implementing the State Travel Program and revamping the department's travel policy which has reduced the department's annual travel budget by fifty percent while insuring all court mandated and essential travel takes place. Also present to honor Kim was her husband, Todd. Kim was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the June 30, 2011 regular meeting in accordance with Commission authorization of June 30, 2011:  
A. Submission of requests to encumber funds in the total amount of \$ 41,838,690 for purchase of services or supplies;  
B. Submission of temporary requisitions TE92371 thru TE92380 for possible use in order to fill positions on a temporary basis;  
C. Submission of report of 22 temporary appointments made during the period of 6.14.11 thru 7.11.11.
- HUMAN SERVICES CARE FUND Tiffany Wong, Budget Analyst, reported findings regarding the revised Fiscal Year 2010-2011 Care Fund Savings estimate.  
On motion by Commissioner Friedman, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2010-2011 Care Fund Savings \$13,694,154 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.
- Fourth Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2010-2011
- FISCAL YEAR 2011-2012 ANNUAL STATEMENT OF PURPOSE Deputy Director Noelle Simmons presented the Fiscal Year 2011-2012 Annual Statement of Purpose as required under Charter Section 4.102.2.  
On motion by Vice President Yamasaki, seconded and carried, the Commission approved the Commission's Annual Statement of Purpose for Fiscal Year 2011-2012. (See Attachment A)
- COMPASS FAMILY SERVICES Childcare Coordinator Jason Holthe, presented the request to enter into a new grant with Compass Family Services.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with COMPASS FAMILY SERVICES for the provision of the ACCESS – Homeless Childcare Case Management Program; during the period of September 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$453,333.
- TENDERLOIN HOUSING CLINIC Supportive Housing Program Manager Scott Walton presented the request to renew the Tenderloin Housing Clinic grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC for provision of Ellis Act Eviction Prevention Services; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$125,000.

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**CHILDCARE EDUCATION INSTITUTE** Wages Plus Coordinator Elise Crane presented the request to enter into a new contract with Childcare Education Institute.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with CHILDCARE EDUCATION INSTITUTE to develop and host an Early Care and Education Workforce Registry; during the period of July 1, 2011 through June 30, 2014; in a total contract amount not to exceed \$269,000.

**JAPANESE COMMUNITY YOUTH COUNCIL** Family and Children's Services Project Manager Robin Love presented the request to renew the grant with Japanese Community Youth Council.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with JAPANESE COMMUNITY YOUTH COUNCIL for provision of Independent Living Skills for Foster Youth; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$894,227.

**EDGEWOOD CENTER FOR CHILDREN AND THEIR FAMILIES** Family and Children's Services Project Manager Robin Love presented the request to enter into a new grant with Edgewood Center for Children and Their Families.  
 On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with EDGEWOOD CENTER FOR CHILDREN AND THEIR FAMILIES for provision of the Transitional Housing Placement Plus Program; during the period of July 1, 2011 through December 31, 2013; in a total grant amount not to exceed \$295,074.

**EDGEWOOD CENTER FOR CHILDREN AND FAMILIES** Family and Children's Services Foster Care Eligibility and Retention Services Manager Casey Blake presented the request to enter into a new grant with Edgewood Center for Children and Their Families.  
 Linda Joseph, representing SEIU Local 1021, questioned contracting out for these services.  
 On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES for provision of Kinship Services; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$690,000.

**FAMILY SUPPORT SERVICES OF THE BAY AREA** Family and Children's Services Foster Care Eligibility and Retention Services Manager Casey Blake presented the request to enter into a new grant with Family Support Services of the Bay Area.  
 Jacqueline Jackson, a relative caregiver, urged continued support of the Kin-Gap Services.  
 Lou Fox, Executive Director- Family Support Services of the Bay Area, urged continued support of the Kin-Gap Services.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Kin-Gap Services; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$1,170,000.

**BAY AREA LEGAL AID** Principal Administrative Analyst Hope Kamimoto presented the request to renew the Bay Area Legal Aid grant.  
 On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with BAY AREA LEGAL AID for provision of Advocacy Services; during the period of July 1, 2011 through June 30, 2013; in a total grant amount not to exceed \$763,940.

**EPISCOPAL COMMUNITY SERVICES** Principal Administrative Analyst Hope Kamimoto presented the request to renew the Episcopal Community Services grant.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Employment Services; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$74,612.

**FAMILY SUPPORT SERVICES OF THE BAY AREA** Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with Family Support Services of the Bay Area.  
 On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of the continuance of Family Preservation Services; during the period of July 1, 2011 through August 31, 2011; in a total grant amount not to exceed \$84,528.

**MOUNT SAINT JOSEPH - SAINT ELIZABETH** Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with Mount Saint Joseph - Saint Elizabeth.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with MOUNT SAINT JOSEPH - SAINT ELIZABETH for provision of the continuance of the Family Preservation Services; during the period of July 1, 2011 through August 31, 2011; in a total grant amount not to exceed \$26,619.

ASIAN PERINATAL  
ADVOCATES FAMILY  
SUPPORT SERVICES

Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with Asian Perinatal Advocates Family Support Services.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with ASIAN PERINATAL ADVOCATES FAMILY SUPPORT SERVICES for provision of the Family Preservation Services; during the period of July 1, 2011 through August 31, 2011; in a total grant amount not to exceed \$34,758.

PUBLIC COMMENT

Pamela Covington, IFPTE Local 21, expressed concern re the restricted use of Work Furlough Days and the elimination of the Alternative Work Schedule benefit.

Michael Louis, with the Human Services Agency Information Technology Division, expressed concern re the elimination of the Alternative Work Schedule benefit.

Teresa George Weeks, with the Human Services Agency Child Welfare System and SEIU Local 1021, spoke of the stress incurred by Child Welfare Workers and urged support for the Alternative Work Schedule.

Linda Joseph, representing SEIU Local 1021, expressed concern re the elimination of the Alternative Work Schedule and flexible work hours. Ms. Joseph distributed copies of petitions signed by Human Services Workers regarding their desire to maintain Alternative Work Schedules and flexible work hours.

Allan Botts, Family and Children's Services Child Protective Services Worker, expressed concern re the elimination of the Alternative Work Schedule benefit.

Yvette King, a foster parent expressed concern re the health of children placed in foster care.

Herbert Weiner, a retired Human Services Agency employee, requested the following be placed in the Minutes of today's meeting:

"IN MEMORY OF BURT MORRIS ALPERT  
May 26, 1926 - September 23, 2010

Early this month, I belatedly learned that Burt Alpert, my work colleague and fellow unionist of many years, passed away last September. Burt worked in the Department from 1959 to 1980. When he retired from this agency, he was not recognized for the contributions that he had made. Besides being a competent worker which was never denied by any administrator, he was an activist in the Department, and was one of the founding members of the Social Services Employees Union. The organization itself is largely forgotten by most. And some would prefer this to be so. SSEU was responsible for policy changes, changes in personnel practices, and ended many repressive practices in the Department. We fought grievances successfully and never found it necessary to go out on strike. We had a presence in the community and at the Civil Service Commission itself. Even then Mayor Joseph Alioto had to acknowledge our presence, albeit with some resentment. Burt was principled, believed in democracy in the workplace and never compromised positions that he believed in. He was intelligent and quite perceptive, not flinching from realities that frightened many. He also believed in the power and dignity of each worker in this agency. This contrasts to the elitist approach of many established unions which actually hold back members and progress so necessary when social programs are threatened and the daily worklife of the worker deteriorates. It would seem that the best way to honor his memory is to revive the strategy and tactics that he employed to make the worksite a better place. Equally important is to empower staff and create a democratic work culture where every worker has dignity and worth. I make this public declaration in honor of Burt's memory which I wish to be inserted and included in the minutes of this month's meeting. Signed Herbert J. Weiner"

ADJOURNMENT

President Stewart adjourned the meeting at 10:55 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

FISCAL YEAR 2011-2012 STATEMENT OF PURPOSE

The Department of Human Services plans and administers a variety of federal, state and local programs that are designed to meet basic human needs and to ensure protection of our most vulnerable citizens as required by law, regulation and mandate. The department provides families, children and single adults with monetary or service support. The Human Services Commission provides oversight of the Department of Human Services by approving the goals and objectives as reflected in the annual budget.

PROGRAM	AUTHORITY	PURPOSE
California Work Opportunity and Responsibility to Kids (CalWORKs)	42 USCA 601 et seq; Welf. & Inst. Code Sect. 11200 et seq. TANF 1996	To provide eligible families with cash assistance, food stamps, Medi-Cal and employment and support services to assist them in finding and retaining employment and becoming self sufficient.
CalFresh (formerly known as Food Stamps and now known nationally as Supplemental Nutrition Assistance Program – SNAP)	USCA 2011 et seq; Welf. & Inst. Code Sect. 18900 et seq.	To provide eligible families and individuals with increased resources for the purchase of food as well as employment and training and nutrition education.
County Adult Assistance Programs (CAAP)	For Cash Assistance Linked to Medi-Cal (CALM): SF Administrative Code Sections 20.100 et seq; for Supplemental Security Income Pending (SSIP): Sections 20.200 et seq; for Personal Assisted Employment Services (PAES): Sections 20.70 et seq; for General Assistance (GA): Sections 20.55 et seq, and Welf. & Inst. Code Sect. 17000 et seq.	To provide eligible, employable individuals with cash assistance and employment and supportive services to assist them in finding and retaining employment and becoming self sufficient.  To provide financial assistance for eligible individuals who have either long-term or short term disabilities, or who choose not to participate in a path leading to employment and to provide increased income for persons with disabilities by advocating for eligible clients to receive SSI.
Medi-Cal Health Connections	42 USCA 1396 et seq; Welf. & Inst. Code Sect. 1400 et seq. Title XIX of the Social Security Act	Provide access to free or low cost health coverage to families, children, aged, and disabled persons.
Cash Assistance Program for Immigrants (CAPI)	Welf. & Inst. Code Sects. 18937 - 18944	To provide cash assistance for aged and disabled lawful permanent residents who are ineligible for SSI solely due to their immigration status.
Family & Children's Services	42 USCA 670 et seq; Welf. & Inst. Code Sects 300, 16000, 11400 et seq. Title IV-E of the Social Security Act	To work with the community and families to provide services to help families remain intact; to provide protection of children by in-home and out-of-home placement services; licensing of foster and adoptive homes; full adoption services; and Independent Living Skills.
Childcare	City priority Welf. & Inst. Code Sect. 11323.6 et seq. Ed. Cods Sect. 8200-8498 Title IV-E of the Social Security Act	To help plan, provide and coordinate subsidized childcare and quality improvements for childcare services to help low-income San Franciscans function effectively in the labor market.
Housing and Homeless Services	City priority HUD McKinney Vento Act	To provide shelter, transitional and permanent housing; case management to maintain housing; and services to prevent the loss of housing.
Administration (Planning & Fiscal, Personnel/Payroll, MIS, Support Services)	42 USCA 604 et seq; Welf. & Inst. Code Sect. 10800 et seq.	To provide essential operations which support the agency and its staff.
Program Support (FRED, SIU, Over Payments, Collections, Fair Hearings & Appeals, Staff Development, Contracts)	Title IV A of the Social Security Act, Federal & State Regulations – 42 USCA 601 et seq; Welf. & Inst. Code Sects. 10800, 10950 et seq.	To provide essential and mandated functions directly related to program.

Revised 7.28.2011

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

June 30, 2011 Special Meeting

A special meeting of the Human Services Commission to consider regular business was held on Thursday, June 30, 2011, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
GEORGE YAMASAKI, JR., Vice President  
KELLY DEARMAN
- MEMBER ABSENT ANITA FRIEDMAN, Ph.D. (excused)  
SCOTT L. KAHN (excused)
- OTHERS PRESENT Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary - Human Services Commission  
Steve Arcelona, Chief Deputy Director  
Phil Arnold, Deputy Director  
James Buick, Deputy Director  
Debby Jeter, Deputy Director  
Noelle Simmons, Deputy Director  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present with the exception of Commissioner Friedman and Commissioner Kahn who had been excused.
- AGENDA On motion by Vice President Yamasaki, seconded and carried, the Commission adopted the agenda amended as follows:  
Item VII.J. Edgewood Center for Children and their Families - continued;  
Item VII.Q. Goodwill Industries - term corrected to read July 1, 2011 thru September 30, 2011.
- MINUTES On motion by Commissioner Dearman, seconded and carried, the Commission approved the minutes of the May 26, 2011 regular meeting as circulated.
- JUNE 2011 EMPLOYEE OF THE MONTH President Stewart announced the June 2011 Employee of the Month Award had been awarded to Workforce Development Division's Tenderloin Workforce Center Supervisor Charlene Smith. Charlene was honored as a champion of clients and staff alike. Who demonstrates a great ability to manage and sees projects to completion with great attention to detail. Charlene was awarded an engraved desk clock and graciously accepted with thanks to all. Charlene's husband, Eldrige Henderson; daughter, Valerie and son, Armond were also present to honor her.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes, and program activities.
- CONSENT CALENDAR On motion by Vice President Yamasaki, seconded and carried, the Commission ratified actions taken by the Executive Director since the May 26, 2011 regular meeting in accordance with Commission authorization of June 24, 2010:  
A. Submission of requests to encumber funds in the total amount of \$5,044,149 for purchase of services or supplies.  
B. Submission of temporary requisitions DP92330 through DP92367 for possible use in order to fill positions on a temporary basis.  
C. Submission of report of 42 temporary appointments made during the period of 5.14.11 thru 6.13.11.  
D. Granted approval of Fiscal Year 2010-2011 Report of Gifts Accepted as per SF Administrative Code Section 10.116.  
E. Granted approval of the Continuing Authorizations that may be taken by the Executive Director in Fiscal year 2011-2012.
- JAPANESE COMMUNITY YOUTH COUNCIL Chief Deputy Director Steve Arcelona presented the request to modify the Japanese Community Youth Council grant.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with JAPANESE COMMUNITY YOUTH COUNCIL for provision of the Summer Work Experience Program; during the period of June 1, 2011 through August 31, 2011; in the additional amount of \$387,693 for a revised total grant amount not to exceed \$937,693.
- STERLING COMPANY, INC. Homeless Program Compliance Officer Stephen Adviento presented the request to enter into a new contract with Sterling Company, Inc.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new contract with STERLING COMPANY, INC. for provision of Shelter Plus Care Housing Inspections; during the period of July 1, 2011 through June 30, 2013; in a total contract amount not to exceed \$90,000.
- CHILDREN'S COUNCIL OF SAN FRANCISCO Childcare Coordinator Jason Holthe presented the request to modify the Children's Council of San Francisco grant.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with CHILDREN'S COUNCIL OF SAN FRANCISCO for provision of ACCESS Case Management for Homeless Families; during the period of July 1, 2011 through August 31, 2011; in the additional amount of \$26,667 for a revised total grant amount not to exceed \$186,667.

FAMILY SUPPORT SERVICES OF THE BAY AREA Childcare Coordinator Jason Holthe presented the request to enter into a new grant with Family Support Services of the Bay Area.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Emergency Back-up and Mildly Ill Childcare Services; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$1,751,724.

KID CHOW, LLC Senior Contract Manager David Flores presented the request to enter into a new contract with Kid Chow, LLC.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new contract with KID CHOW, LLC for provision of a USDA sponsored Summer Food Service Program for Children in San Francisco; during the period of May 2, 2011 through August 12, 2011; in a total contract amount not to exceed \$726,000.

PUBLIC CONSULTING GROUP, INC. Family and Children's Services Foster Care Eligibility and Retention Services Manager Casey Blake presented the request to modify the Public Consulting Group, Inc. contract.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the contract with PUBLIC CONSULTING GROUP, INC. for provision of SSA/SSI Assistance for Foster Children and Youth; during the period of July 1, 2011 through June 30, 2012; in the additional amount of \$178,750 for a revised total contract amount not to exceed \$468,550.

LARKIN STREET YOUTH SERVICES Family and Children's Services Project Manager Robin Love presented the request to enter into a new grant with Larkin Street Youth Services.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of the Transitional Housing Placement Plus Program; during the period of July 1, 2011 through December 31, 2013; in a total grant amount not to exceed \$2,027,334.

LARKIN STREET YOUTH SERVICES Family and Children's Services Project Manager Robin Love presented the request to enter into a new grant with Larkin Street Youth Services.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of the Transitional Housing Placement Plus Program Holloway; during the period of July 1, 2011 through December 31, 2013; in a total grant amount not to exceed \$351,789.

FIRST PLACE FOR YOUTH Family and Children's Services Project Manager Robin Love presented the request to enter into a new grant with First Place For Youth.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with FIRST PLACE FOR YOUTH for provision of the Transitional Housing Placement Plus Program; during the period of July 1, 2011 through December 31, 2013; in a total grant amount not to exceed \$1,112,989.

SALVATION ARMY Family and Children's Services Project Manager Robin Love presented the request to enter into a new grant with Salvation Army.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SALVATION ARMY for provision of the Transitional Housing Placement Plus Program; during the period of July 1, 2011 through December 31, 2013; in a total grant amount not to exceed \$856,667.

ARRIBA JUNTOS Southeast One Stop Center Manager Edwin Florentino presented the request to renew the Arriba Juntos grant.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with ARRIBA JUNTOS for provision of Youth Employment Services; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$70,000.

LARKIN STREET YOUTH SERVICES Southeast One Stop Center Manager Edwin Florentino presented the request to renew the Larkin Street Youth Services grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES for provision of Youth Employment Services; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$70,000.

ARRIBA JUNTOS Principal Administrative Analyst Hope Kamimoto presented the request to renew the grant with Arriba Juntos.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with ARRIBA JUNTOS for provision of Vocational English as a Second Language Vocational Immersion Services; during the period of July 1, 2011 through June 30, 2013; in a total contract amount not to exceed \$1,692,592.

SAN FRANCISCO LESBIAN GAY BISEXUAL TRANSGENDER COMMUNITY CENTER Principal Administrative Analyst Hope Kamimoto presented the request to renew the grant with San Francisco Lesbian Gay Bisexual Transgender Community Center.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO LESBIAN GAY BISEXUAL TRANSGENDER COMMUNITY CENTER for provision of Transgender Employment Services; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$194,748.

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TRANSGENDER LAW  
CENTER

Principal Administrative Analyst Hope Kamimoto presented the request to renew the grant with Transgender Law Center.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with TRANSGENDER LAW CENTER for provision of Transgender Employment Services; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$33,398.

GOODWILL INDUSTRIES

Principal Administrative Analyst Hope Kamimoto presented the request to modify the grant with Goodwill Industries.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with GOODWILL INDUSTRIES for provision of the Transitional Employment Program; during the period of July 1, 2011 through September 30, 2011; in the additional amount of \$162,000 for a revised total grant amount not to exceed \$2,315,811.

PUBLIC COMMENT

Yvette King expressed concern relative to the placement of children in foster care.

ADJOURNMENT

President Stewart adjourned the meeting at 10:55 a.m..

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
September 26, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, September 26, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

**MEMBERS PRESENT** KELLY DEARMAN, President  
PABLO STEWART, M.D., Vice President  
SCOTT L. KAHN  
RITA SEMEL  
GEORGE YAMASAKI, JR.

**OTHERS PRESENT** Trent Rhorer,, Executive Director – Human Services Agency  
Louise Rainey, Secretary – Human Services Commission  
Sylvia Deporto, Deputy Director – Family and Children's Services  
Daniel Kaplan, Deputy Director – Finance and Administration  
Other department staff and interested citizens

**ROLL CALL** President Dearman called the meeting to order at 9:30 a.m., noting the Commission was present.

**AGENDA** On motion by Vice President Stewart, seconded and carried, the Commission adopted the agenda amended as follows:  
1. Item VII.B. Proposal for Standardizing Rates for Department's Permanent Supportive Housing Program – Continued to October 24, 2013 regular meeting;  
2. Item VII.I. Japanese Community Youth Council – the additional amount corrected to read \$1,119,772 for a revised total grant amount not to exceed \$3,817,734;  
3. Items IX, X, XI, XII. Related to a closed session for provision of a public employee performance evaluation – Continued to October 24, 2013 regular meeting.

**MINUTES** On motion by Commissioner Yamasaki, seconded and carried, the Commission approved the minutes of the August 27, 2009 regular meeting as circulated.

**NEWLY APPOINTED HUMAN SERVICES COMMISSION MEMBER** President Dearman announced that on August 5, 2013, Mayor Edwin M. Lee appointed Rita Semel to the Human Services Commission. On behalf of the Commission, President Dearman extended congratulations and welcomed Ms. Semel to the Commission.

**SEPTEMBER 2013 EMPLOYEE OF THE MONTH** President Dearman presented the September 2013 Employee of the Month Award to Human Resources Staff Development Manager Kathleen Kennett. The award recognizes Kathleen's grace under fire, positive energy and an attitude that ignites her staff and classroom attendees to excel. Although her plate is full, Kathleen constantly steps to the plate with a willing attitude and contagious winning spirit. Kathleen was awarded an engraved desk clock and graciously accepted with thanks to all.

**EXECUTIVE DIRECTOR'S REPORT** Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.

**CONSENT CALENDAR** On motion by Vice President Stewart, seconded and carried, the Commission ratified actions taken by the Executive Director since the July 25, 2013 regular meeting in accordance with Commission authorization of June 27, 2013:  
1. Submission of requests to encumber funds in the amount of \$73,339,271 for purchase of services or supplies  
2. Submission of 3 temporary positions for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 83 temporary appointments made during the period of 7.16.13 thru 8.14.13.  
4. Submission of requests to encumber funds in the amount of \$25,584,533 for purchase of services or supplies;  
5. Submission of 4 temporary requisitions for possible use in order to fill positions on a temporary basis;  
6. Submission of report of 41 temporary appointments made during the period of 8.14.13 thru 9.13.13.

**SAN FRANCISCO COUNTY REFUGEE SERVICES ANNUAL PLAN** Workforce Development Division's Individual Referral / Refugee Coordinator Eva Iraheta presented the San Francisco County Refugee Services Annual Plan.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted approval of the San Francisco County Refugee Services Annual Plan for Federal Fiscal Year October 1, 2012 to September 30, 2013.

**THE DEPARTMENT OF HUMAN SERVICES NON-PROFIT SERVICE PROVIDERS** Office of Contract Compliance Director David Curto presented the request to modify the agreements with the Department's Non-profit Services Providers.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant agreements with THE DEPARTMENT OF HUMAN SERVICES NON-PROFIT SERVICE PROVIDERS to provide for the cost of doing business increase of 1.5% during the period of July 1, 2013 through June 30, 2014; in a total amount not to exceed \$1,076,570.

**K TO COLLEGE** Office of Contract Compliance Director David Curto presented the request to enter into a new grant with K to College.  
On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to enter into a new grant with K TO COLLEGE to provide low-income and homeless children with school supplies, basic hygiene kits and dental kits; during the period of September 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$270,000.

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SAN FRANCISCO STATE UNIVERSITY Wages Plus Coordinator Elise Crane presented the request to modify the San Francisco State University grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with SAN FRANCISCO STATE UNIVERSITY to provide Professional Development Services for the Early Care and Education (ECE) Workforce; during the period of July 1, 2013 through June 30, 2015; in the additional amount of \$150,000 for a revised total grant amount not to exceed \$2,749,085.

BAR ASSOCIATION OF SAN FRANCISCO Supportive Housing Program / McKinney Grant Manager Alison Schlageter presented the request to modify the Bar Association of San Francisco grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant agreement with the BAR ASSOCIATION OF SAN FRANCISCO for provision of the Right to Counsel Program for low income people involved in civil cases; during the period of October 1, 2013 through September 30, 2014; in the additional amount of \$150,000 for a revised total grant amount not to exceed \$1,292,812.

TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORPORATION Shelter Plus Care Program Manager Shane Balanon presented the request to modify the Tenderloin Neighborhood Development Corporation grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the new grant with TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORPORATION for provision of rental assistance for our clients at the Ambassador Hotel; during the period of July 1, 2013 through June 30, 2014; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$937,413.

MISSION HOUSING DEVELOPMENT CORPORATION Housing and Homeless Programs Manager Daryl Higashi presented the request to enter into a new grant with Mission Housing Development Corporation.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with MISSION HOUSING DEVELOPMENT CORPORATION for provision of Operation and Support Services for the Housing and Urban Development – Veterans' Affairs Supportive Housing Program; during the period of October 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$69,100.

JAPANESE COMMUNITY YOUTH COUNCIL Workforce Development Division Community services Manager Bill Wedemeyer presented the request to modify and extend the Japanese Community Youth Council grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify and extend the grant with JAPANESE COMMUNITY YOUTH COUNCIL to provide a Student Work Experience Program; during the period of May 1, 2013 through April 30, 2017; in the additional amount of \$1,119,772 for a revised total grant amount not to exceed \$3,817,234.

LOW INCOME INVESTMENT FUND Program Manager Graham Dobson presented the request to modify the Low Income Investment Fund grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with LOW INCOME INVESTMENT FUND to administer the Child Care Facilities Fund; during the period of July 1, 2013 through June 30, 2015; in the additional amount of \$2,000,000 for a revised total grant amount not to exceed \$6,817,080.

HOMELESS PRENATAL PROGRAM Strategic Planning Coordinator Daniel Kelly presented the request to modify the Homeless Prenatal Program grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with HOMELESS PRENATAL PROGRAM for provision of Rapid Support and Housing For Families Project – Rental Subsidies Program; during the period of July 1, 2013 through September 30, 2017; in the additional amount of \$2,074,777 for a revised total grant amount not to exceed \$4,765,582.

SAN FRANCISCO HOUSING AUTHORITY Strategic Planning Coordinator Daniel Kelly presented the request to enter into a new grant with San Francisco Housing Authority.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO HOUSING AUTHORITY for Rapid Support and Housing For Families Project; during the period of October 1, 2013 through September 30, 2017; in a total grant amount not to exceed \$434,588.

BAY AREA LEGAL AID Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Bay Area Legal Aid.

On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to enter into a new grant with BAY AREA LEGAL AID for provision of Public Benefits Counseling for families seeking shelter; during the period of October 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$34,500.

GENERAL PUBLIC COMMENT On motion by Commissioner Kahn, seconded and carried, the Commission agreed to hear General Public Comment at this time to accommodate those present.

Jennifer Friedenbach, Executive Director – Coalition on Homelessness, expressed continuing concerns re the residency requirements and changes to family shelter eligibility.

Leontine Collin described the hardships she has encountered in accessing shelter.

Fior Abigail Be Chue opposes changes in policy for homeless families accessing shelter.

Irma Nunez opposes changes in policy for homeless families accessing shelter.

Birna Avellano opposes changes in policy for homeless families accessing shelter.

Maria Martinez opposes changes in policy for homeless families.

Miguel Carrera with Coalition for Homelessness opposes changes in policy for homeless families.

Jesus Perez with Coalition for Homelessness opposes changes in policy for homeless families.

Lisa Rashad opposes changes in policy for homeless families.

Anthony Lucero opposes changes to family shelter policy.

Adrian Garcia with Coalition on Homelessness opposes proposed changes to family shelter policy.

Devra Edelman with Hamilton Family Center and the Homeless Emergency Shelter Providers Association opposes changes in policy for homeless families.

Nick Kinua opposes changes in policy for homeless families.

Laura Guzman requested a larger discussion re finding solutions for San Francisco's poor.

CATHOLIC CHARITIES,  
CATHOLIC YOUTH  
ORGANIZATION -FEPCO

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Catholic Charities, Catholic Youth Organization – FEPCO.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION -FEPCO for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$1,213,313.

COMPASS FAMILY  
SERVICES –  
RENTAL ASSISTANCE

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Compass Family Services – Rental Assistance.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with COMPASS FAMILY SERVICES – RENTAL ASSISTANCE for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$789,046.

COMPASS FAMILY  
SERVICES –  
SAN FRANCISCO HOME

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Compass Family Services – San Francisco Home.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with COMPASS FAMILY SERVICES – SAN FRANCISCO HOME for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$2,505,745.

EVICTION DEFENSE  
COLLABORATIVE -  
RADCO

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Eviction Defense Collaborative – RADCO.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with EVICTION DEFENSE COLLABORATIVE - RADCO for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$2,500,597.

HAMILTON FAMILY  
CENTER –  
FIRST AVENUES

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Hamilton Family Center – First Avenues.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with HAMILTON FAMILY CENTER – FIRST AVENUES for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$2,873,918.

HOMELESS PRENATAL  
PROGRAM –  
DIVERSION AND  
HOUSING ASSISTANCE

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Homeless Prenatal Program.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with HOMELESS PRENATAL PROGRAM – DIVERSION AND HOUSING ASSISTANCE for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$1,483,266.

TENDERLOIN HOUSING  
CLINIC – ELLIS ACT

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Tenderloin Housing Clinic – Ellis Act.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with TENDERLOIN HOUSING CLINIC – ELLIS ACT for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$219,784.

COMMUNITY HOUSING  
PARTNERSHIP

Supportive Housing Program Manager Scott Walton presented the request to enter into a new grant with Community Housing Partnership.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Services at 374-5<sup>th</sup> Street; during the period of October 1, 2013 through June 30, 2018; in a total grant amount not to exceed \$3,500,000.

CENTRAL CITY  
HOSPITALITY HOUSE

Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Central City Hospitality House.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of the Hospitality House; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$14,300 for a revised total grant amount not to exceed \$426,939.

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COMPASS FAMILY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Compass Family Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES for provision of the Family Center; during the period of September 1, 2013 through June 30, 2016; in the additional amount of \$116,925 for a revised total grant amount not to exceed \$2,214,942.

DOLORES STREET COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Dolores Street Community Services.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to modify the grant with DOLORES STREET COMMUNITY SERVICES for provision of the Emergency Shelter; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$11,200 for a revised total grant amount not to exceed \$2,251,924.

EPISCOPAL COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Episcopal Community Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Next Door Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$61,205 for a revised total grant amount not to exceed \$6,425,786.

EPISCOPAL COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Episcopal Community Services.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to modify the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Sanctuary Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$73,495 for a revised total grant amount not to exceed \$4,884,341.

HAMILTON FAMILY CENTER Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Hamilton Family Center.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with HAMILTON FAMILY CENTER for provision of the Residences and Emergency Center; during the period of September 1, 2013 through June 30, 2016; in the additional amount of \$149,400 for a revised total grant amount not to exceed \$6,237,381.

LARKIN STREET YOUTH SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Larkin Street Youth Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of the Youth Employment Services; during the period of September 1, 2013 through June 30, 2017; in the additional amount of \$234,000 for a revised total grant amount not to exceed \$1,326,785.

LARKIN STREET YOUTH SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Larkin Street Youth Services.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of the Lark Inn Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$48,100 for a revised total grant amount not to exceed \$1,742,742.

MISSION NEIGHBORHOOD HEALTH CENTER Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Mission Neighborhood Health Center.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with MISSION NEIGHBORHOOD HEALTH CENTER for provision of the Homeless Resource Center Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$39,402 for a revised total grant amount not to exceed \$1,132,900.

PROVIDENCE FOUNDATION OF SAN FRANCISCO Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Providence Foundation of San Francisco.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to modify the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of the First Friendship Family Center; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$26,500 for a revised total grant amount not to exceed \$546,904.

SAINT VINCENT DE PAUL Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Saint Vincent De Paul.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with SAINT VINCENT DE PAUL for provision of the Multi-Service Center South Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$207,250 for a revised total grant amount not to exceed \$8,235,871.

THE UNITED COUNCIL OF HUMAN SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with THE UNITED COUNCIL OF HUMAN SERVICES for provision of the Resource Centers Services; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$55,388 for a revised total grant amount not to exceed \$989,617.

GENERAL PUBLIC COMMENT President Dearman's call for public comment did not yield a response.

ADJOURNMENT President Dearman adjourned the meeting at 11:25 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

October 25, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, October 25, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT** PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
GEORGE YAMASAKI, JR.
- MEMBER ABSENT** ANITA FRIEDMAN, Ph.D. (Excused)
- OTHERS PRESENT** Trent Rhorer, Executive Director – Human Services Agency  
Louise Raihey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director - Department of Human Services – Finance and Administration  
Debby Jeter, Deputy Director – Family and Children’s Services  
Other department staff and interested citizens
- ROLL CALL** President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Friedman who had been excused.
- AGENDA** On motion by Vice President Kahn, seconded and carried, the Commission adopted the posted agenda amended as follows:  
Items VII. F through O, Inclusive – For Homeless Employment Service – Continued;  
Item VII. Q. Code of America should read: in a total grant amount not to exceed \$360,000.
- MINUTES** On motion by Commissioner Yamasaki, seconded and carried, the Commission approved the minutes of the September 27, 2012 regular meeting as circulated.
- OCTOBER 2012 EMPLOYEE OF THE MONTH** President Stewart announced Family and Children’s Services’ Arlene Hylton as the October 2011 Employee of the Month. Arlene was recognized for her more than 24 years of experience working with foster youth as the Program Coordinator of the Agency’s Independent Living Skills Program which she developed and coordinated with such success. Arlene was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR’S REPORT** Executive Director Trent Rhorer furnished an update re the State and City’s budget processes, and program activities.
- CONSENT CALENDAR** On motion by Commissioner Dearman, seconded and carried, the Commission ratified actions taken by the Executive Director since the September 27, 2012 regular meeting in accordance with Commission authorization of June 28, 2012:  
1. Submission of requests to encumber funds in the total amount of \$1,745,685 for purchase of services or supplies;  
2. Submission of 0 temporary requisitions for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 2 temporary appointments made during the period of 9.12.12 thru 10.11.12.
- HUMAN SERVICES CARE FUND** Deputy Director Phil Arnold reported the Fiscal Year 2012-2013 Care Fund Savings estimate of \$13,700,827.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2013 – 2013 Care Fund Savings Estimate of \$13,700,827; and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.
- HOMELESS PRENATAL PROGRAM** Family and Children’s Services Program Manager Mari Solis presented the request for a new grant with Homeless Prenatal Program.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with HOMELESS PRENATAL PROGRAM for provision of Substance Abuse Support Services to Families and Children’s Services – Linked Families; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$1,832,660.
- MISSION ECONOMIC DEVELOPMENT AGENCY** Program Manager Graham Dobson presented the request to enter into a new grant with Mission Economic Development Agency.  
On motion by Vice President Kahn, seconded and carried, the Commission granted authorization to enter into a new grant with MISSION ECONOMIC DEVELOPMENT AGENCY for provision of Business and Technology Technical Assistance to Licensed Family Child Care Providers; during the period of October 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$50,000.
- MISSION ECONOMIC DEVELOPMENT AGENCY** Working Families Credit Program Manager Tara Cohen presented the request for modification of the Mission Economic Development Agency.  
On motion by Commissioner Dearman seconded and carried, the Commission granted authorization to modify the grant with MISSION ECONOMIC DEVELOPMENT AGENCY for provision of Tax Assistance Services; during the period of November 1, 2012 through October 31, 2014; in the additional amount of \$50,000 for a revised total grant amount not to exceed \$352,923.

HAMILTON FAMILY CENTER

San Francisco Local Homeless Coordinating Board Policy Analyst Alison Schlageter presented the request to enter into a new grant with Hamilton Family Center.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with HAMILTON FAMILY CENTER to provide On-site Supportive Services to the residents at the Dudley Apartments; during the period of November 1, 2012 through October 31, 2015; in a total grant amount not to exceed \$679,857.

DOCULYNX

Workforce Development Management Analyst Terri Austin presented the request to modify the Doulynx grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with DOCULYNX for provision of CalWORKS-Welfare to Work Imaging Services; during the period of August 1, 2012 through December 31, 2012; in the additional amount of \$50,000 for a revised total grant amount not to exceed \$278,000.

CODE FOR AMERICA LABORATORIES, INC.

Contracts Manager Jonelle Fournet-Collazos presented the request to enter into a new grant with Code for America Laboratories, Inc.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with CODE FOR AMERICA LABORATORIES, INC. for provision of Technology-based solutions in the areas of access to benefits for Homeless Shelter, CalFresh and MediCAL clients; during the period of October 1, 2012 through December 31, 2013; in a total grant amount not to exceed \$360,000.

SHELTER GRIEVANCE ADVISORY COMMITTEE APPOINTMENT

Family Emergency Services Manager Betsy Eddy presented a candidate for appointment to the Shelter Grievance Advisory Committee.

On motion by Commissioner Dearman, seconded and carried, the Commission approved the appointment of Derrick Hayes to a Shelter Grievance Advisory Committee At-Large Young Adult Provider Seat.

PUBLIC COMMENT

Eldon James Brown, a tenant of the All Star Hotel, expressed concerns re Building Code violations at Agency-funded properties.

ADJOURNMENT

President Stewart adjourned the meeting at 10:30 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

10/27

SAN FRANCISCO HUMAN SERVICES COMMISSION  
M I N U T E S  
September 27, 2012 Regular Meeting

The Human Services Commission's regular meeting was held on Thursday, September 27, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.

OTHERS PRESENT Trent Rhorer, Executive Director – Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Debby Jeter, Deputy Director – Family and Children's Services  
Noelle Simmons, Deputy Director – Policy and Planning  
Other department staff and interested citizens

ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.

AGENDA On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended as follows:  
1. Testimony from 4 Members of SEIU Local 1021 to be heard at 10:21 a.m. and their remarks concluded by 10:35 a.m.;  
2. Item VII.C. Eviction Defense Collaborative – text corrected to read: for provision of Homeless Prevention Services;  
3. The Homeless Employment Services Grants Items VII. DD through MM, inclusive – Continued.

MINUTES On motion by Commissioner Dearman, seconded and carried, the Commission approved the minutes of the July 27, 2012 regular meeting as circulated.

SEPTEMBER 2012  
EMPLOYEE OF THE  
MONTH President Stewart presented the September 2012 Employee of the Month Award to Planning Director Dan Kelly. Dan was honored for his leadership in bring a five-year \$4.2 million demonstration grant to San Francisco. The grant will test the effectiveness of supportive housing as a strategy for preventing entries into the Child Welfare System. Also present to honor Dan were his wife Ruth, son Ryan and nephew Fr. Victor. Dan was presented an engraved desk clock and graciously accepted with thanks to all.

EXECUTIVE DIRECTOR'S  
REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.

CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the July 27, 2012 regular meeting in accordance with Commission authorization of June 28, 2012:  
1. Submission of requests to encumber funds in the amount of \$91,250,682 for purchase of services or supplies;  
2. Submission of temporary requisition DP92506 thru DP92580 for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 46 temporary appointments made during the period of 7.12.12 thru 8.13.12;  
4. Submission of report of 0 temporary requisitions made during the period of 8.14.12 thru 9.11.12  
5. Submission of report indicating 1 temporary appointment made during the period of 8.14.12 thru 9.11.12.

THE DEPARTMENT OF  
HUMAN SERVICES  
NON-PROFIT SERVICE  
PROVIDERS Director – Office of Contract Compliance David Curto presented the request to modify the grant agreements with the Department of Human Services Non-Profit Service Providers.  
Eldon James Brown, a resident of the All Star Hotel noted his concern relative to building code violations and much needed repairs.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant agreements with THE DEPARTMENT OF HUMAN SERVICES NON-PROFIT SERVICE PROVIDERS; during the period of July 1, 2012 through June 30, 2014; to provide for the increased cost of doing business; in a total amount not to exceed \$2,164,891.

PROVIDENCE  
FOUNDATION OF  
SAN FRANCISCO Family Emergency Services Manager Betsy Eddy presented the request to renew the Providence Foundation of San Francisco grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of Emergency Shelter Services for Families; during the period of October 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$414,104.

EVICION DEFENSE  
COLLABORATIVE Manager Housing and Homeless Division Family and Prevention Services Cindy Ward presented the request to modify the Eviction Defense Collaborative grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with EVICION DEFENSE COLLABORATIVE for provision of Homeless Prevention Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$1,000,000 for a revised total grant amount not to exceed \$2,005,973.

TIME CERTAIN  
PUBLIC COMMENT AT  
10:19 A.M.  
AND CONCLUDED AT  
10:30 A.M.

SEIU Local 1021 Field Representative Sapreet Pabla introduced union members testifying to their concerns re unresolved work issues.

Rick Shehee, with the investigations Unit, testified to the need to maintain Alternative Work Schedules.

Mike Eynum, with the Investigations Unit, urged the destruction of shadow files.

Mary Alice Means, Protective Services Worker, urged the Human Services Commission to support the Union in its effort to be heard by Administration.

GLIDE FOUNDATION

Homeless Management Information System Program Manager Celliah Dominguez presented the request to modify the Glide Foundation grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with GLIDE FOUNDATION for provision of free meals to poor and homeless individuals; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$214,875 for a revised total grant amount not to exceed \$2,551,221.

ASIAN WOMEN'S  
SHELTER

Childcare Coordinator Jason Holthe presented the request to enter into a new grant with Asian Women's Shelter.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with ASIAN WOMEN'S SHELTER for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$61,146.

BAYVIEW HUNTERS  
POINT FOUNDATION -  
JELANI HOUSE

Childcare Coordinator Jason Holthe presented the request to enter into a new grant with Bayview Hunters Point Foundation - Jelani House.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with BAYVIEW HUNTERS POINT FOUNDATION - JELANI HOUSE for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$61,146.

GUM MOON RESIDENCE  
HALL

Childcare Coordinator Jason Holthe presented the request to enter into a new grant with Gum Moon Residence Hall.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with GUM MOON RESIDENCE HALL for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$62,062.

FAMILY SERVICE  
AGENCY OF SAN  
FRANCISCO

Senior Analyst John Murray presented the request to enter into a new grant with Family Service Agency of San Francisco.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SERVICE AGENCY OF SAN FRANCISCO for Educational Support Services to Disabled Children and Their Families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$65,000.

SAN FRANCISCO  
COMMUNITY COLLEGE  
DISTRICT

Wages Plus Coordinator Elise Crane presented the request to enter into a new grant with San Francisco Community College District.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT for provision of Professional Development for Early Care and Education Workforce; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$234,023.

SAN FRANCISCO FOOD  
BANK

Cal Fresh Program Manager Leo O'Farrell presented the request to enter into a new grant with San Francisco Food Bank.

On motion by Commissioner Dearman, seconded and carried, the Commission excused Vice President Kahn from the vote to avoid a conflict of interest.

On motion by Commissioner Yamasaki, seconded and carried, with Vice President Kahn excused from the vote, the Commission granted authorization to enter into a new grant with SAN FRANCISCO FOOD BANK for provision of supplemental food programs to low-income residents; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$3,304,261.

BAR ASSOCIATION OF  
SAN FRANCISCO

San Francisco Local Homeless Coordinating Board Policy Analyst Ali Schlageter presented the request to modify the Bar Association of San Francisco grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with BAR ASSOCIATION OF SAN FRANCISCO for provision of Right to Council Pilot Program; during the period of October 1, 2012 through September 30, 2013; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,142,812.

SWORDS TO  
PLOWSHARES

San Francisco Local Homeless Coordinating Board Policy Analyst Ali Schlageter presented the request to modify the Swords to Plowshares grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with SWORDS TO PLOWSHARES for provision of Supportive Services to Veterans at 150 Otis Street; during the period of October 1, 2012 through June 30, 2015; in the additional amount of \$275,000 for a revised total grant amount not to exceed \$1,306,037.

FAMILY SUPPORT  
SERVICES OF THE  
BAY AREA

Family and Children's Services Project Manager Mari Solis presented the request to modify the Family Support Services of the Bay Area grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of home visitor services under the Safe Kids California Project; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$161,781 for a revised total grant amount not to exceed \$1,649,280.

EDGEWOOD CENTER FOR CHILDREN AND FAMILIES Family and Children's Services Project Manager Robin Love presented the request to modify the grant with Edgewood Center for Children and Families. On motion by Commissioner Dearman, seconded and carried the Commission granted authorization to modify the grant with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$176,683 for a revised total grant amount not to exceed \$471,757.

FIRST PLACE FOR YOUTH Family and Children's Services Project Manager Robin Love presented the request to modify the grant with First Place for Youth. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with FIRST PLACE FOR YOUTH (Host and Scattered Sites) for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$137,814 for a revised total grant amount not to exceed \$1,250,802.

LARKIN STREET YOUTH SERVICES - LEASE Family and Children's Services Project Manager Robin Love presented the request to modify the grant with Larkin Street Youth Services - Lease. On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES - LEASE for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$474,325 for a revised total grant amount not to exceed \$2,501,659.

LARKIN STREET YOUTH SERVICES - HOLLOWAY Family and Children's Services Project Manager Robin Love presented the request to modify the grant with SALVATION ARMY Larkin Street Youth Services - Holloway. On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES - HOLLOWAY for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$157,442 for a revised total grant amount not to exceed \$509,131.

SALVATION ARMY Family and Children's Services Project Manager Robin Love presented the request to modify the grant with Salvation Army. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with SALVATION ARMY for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$392,673 for a revised total grant amount not to exceed \$1,249,340.

CATHOLIC CHARITIES - CATHOLIC YOUTH ORGANIZATION Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Catholic Charities - Catholic Youth Organization. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with CATHOLIC CHARITIES - CATHOLIC YOUTH ORGANIZATION for provision of the St. Joseph's Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$51,368 for a revised total grant amount not to exceed \$2,968,386.

CENTRAL CITY HOSPITALITY HOUSE Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Central City Hospitality House. On motion by Commissioner Friedman, seconded and carried, the Commission granted Requesting authorization to modify the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of the Emergency Shelter Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$170,994 for a revised total grant amount not to exceed \$812,799.

COMPASS FAMILY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Compass Family Services. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES for provision of the Connecting Point Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$73,506 for a revised total grant amount not to exceed \$1,573,700.

DOLORES STREET COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Dolores Street Community Services. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with DOLORES STREET COMMUNITY SERVICES for provision of the Emergency Shelter Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$101,320 for a revised total grant amount not to exceed \$2,029,298.

EPISCOPAL COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Episcopal Community Services. On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Next Door Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$365,200 for a revised total grant amount not to exceed \$5,913,419.

EPISCOPAL COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Episcopal Community Services. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with EPISCOPAL COMMUNITY SERVICES - for provision of the Sanctuary Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$620,058; for a revised total grant amount not to exceed \$4,487,735.

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HAMILTON FAMILY CENTER Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Hamilton Family Center.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted Requesting authorization to modify the grant with HAMILTON FAMILY CENTER for provision of the 260 Golden Gate Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$240,652 for a revised total grant amount not to exceed \$7,764,029.

LARKIN STREET YOUTH SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Larkin Street Youth Services.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of the Lark Inn Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$351,738 for a revised total grant amount not to exceed \$1,682,023.

MISSION NEIGHBORHOOD HEALTH CENTER Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Mission Neighborhood Health Center.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with MISSION NEIGHBORHOOD HEALTH CENTER for provision of the Mission Resource Center Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$135,748 for a revised total grant amount not to exceed \$2,186,091.

PROVIDENCE FOUNDATION OF SAN FRANCISCO Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Providence Foundation of San Francisco.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of the Bay View Emergency Shelter Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$155,756 for a revised total grant amount not to exceed \$1,438,218.

SAINT VINCENT DE PAUL Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Saint Vincent de Paul.  
On motion by Vice President Kahn, seconded and carried, the Commission granted authorization to modify the grant with SAINT VINCENT DE PAUL for provision of the Multi-Service Center South Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$435,560 for a revised total grant amount not to exceed \$7,771,160.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

PUBLIC MEETING ADJOURNED At 11:01a.m., President Stewart adjourned the public meeting.

CLOSED SESSION At 11:02 a.m., President Stewart convened the closed session as permitted by Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b): Public Employee Performance Evaluation – Human Services Agency Executive Director Trent Rhorer.

RECONVENED PUBLIC MEETING At 12:13 p.m., President Stewart reconvened the public meeting into open session.

VOTE On motion by Commissioner Yamasaki, seconded and carried, the Commission elected to disclose some of the closed session discussion.

PRESIDENT'S ANNOUNCEMENT President Stewart announced the Human Services Commission unanimously recognizes the Executive Director's ongoing exemplary performance during Fiscal Year 2011-2012.

PUBLI COMMENT President Stewart's call for public comment did not yield a response.

ADJOURNMENT President Stewart adjourned the meeting at 12:15 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

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SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
July 26, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, July 26, 2012, in the Ronald H. Bom Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT     PABLO STEWART, M.D., President  
                             SCOTT L. KAHN, Vice President  
                             KELLY DEARMAN  
                             ANITA FRIEDMAN, Ph.D.  
                             GEORGE YAMASAKI, JR.

OTHERS PRESENT     Trent Rhorer, Executive Director – Human Services Agency  
                             Louise Rainey, Secretary – Human Services Commission  
                             Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
                             Phil Arnold, Deputy Director – Finance and Administration  
                             Debby Jeter, Deputy Director – Family and Children  
                             Noelle Simmons, Deputy Director – Policy and Planning  
                             Other department staff and interested citizens

ROLL CALL             President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present.

AGENDA                On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda as posted.

MINUTES                On motion by Commissioner Yamasaki, seconded and carried, the Commission approved the minutes of the June 28, 2012 regular meeting as circulated.

JULY 2012  
EMPLOYEES OF THE  
MONTH                  President Stewart presented the July 2012 Employee of the Month Award to Cindy Ward, Manager of Family & Prevention Services – Housing & Homeless Division, and Esperanza Zapien, Senior Contracts Manager – Office of Contract Management. The award recognizes their outstanding work in the management of the HUD Homeless Prevention and Rapid Re-Housing Program which offered a variety of one-time, short and medium term financial assistance to those who would otherwise become homeless. With the steadfast and solid work ethic displayed by Cindy and Esperanza, their ability to provide excellent customer service, their thorough knowledge and expertise of HUD regulations, and most of all with their patience and good humor, the HUD Homeless Prevention and Rapid Re-Housing Program successfully met its goals. They were each presented an engraved desk clock and graciously accepted with thanks to all.

OFFICE OF EARLY CARE  
AND EDUCATION     Hydra Mendoza, Education Advisor – Office of the Mayor, Maria Su - Director of the Department of Children, and Laurel Klommok - Director of First Five San Francisco presented an overview of the Office of Early Care and Education proposal.

                             Discussion followed.

                             Amanda Montagne with Child Care Planning and Advisory Council spoke in support of the proposal.

                             Maria Luz Torre with Parent Voices spoke in support of the proposal.

EXECUTIVE DIRECTOR'S  
REPORT                Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.

CONSENT CALENDAR     On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the June 28, 2012 regular meeting in accordance with Commission authorization of June 28, 2012:

                             A. Submission of requests to encumber funds in the total amount of \$ 21,912,405 for purchase of services or supplies;

                             B. Submission of temporary requisitions DP92491 thru DP92505 for possible use in order to fill positions on a temporary basis;

                             C. Submission of report of 20 temporary appointments made during the period of 6.12.12 thru 7.11.12.

HUMAN SERVICES CARE  
FUND                    Deputy Director Phil Arnold, presented findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings estimate.

                             On motion by Commissioner Friedman, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings \$13,687,238 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.

Fourth Quarterly Hearing  
to Review Estimates of  
Revenues Allocated for  
Fiscal Year 2011-2012

FISCAL YEAR 2012-2013  
ANNUAL STATEMENT OF  
PURPOSE                Deputy Director Noelle Simmons presented the Fiscal Year 2012-2013 Annual Statement of Purpose as required under Charter Section 4.102.2.

                             On motion by Commissioner Dearman, seconded and carried, the Commission approved the Commission's Annual Statement of Purpose for Fiscal Year 2012-2013. (See Attachment A)

SAN FRANCISCO STATE UNIVERSITY Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with San Francisco State University.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO STATE UNIVERSITY for provision of Professional Development for Early Care and Education Workforce; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$2,560,250.

HAMILTON FAMILY CENTER San Francisco Local Homeless Coordinating Board Policy Analyst Alison Schlageter presented the request to renew the Hamilton Family Center grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with HAMILTON FAMILY CENTER for provision of First Avenues: Housing and Aftercare Services; during the period of September 1, 2012 through August 31, 2015; in a total grant amount not to exceed \$518,784.

SAN FRANCISCO CHILD ABUSE PREVENTION CENTER Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to modify the grant with San Francisco Child Abuse Prevention Center.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with SAN FRANCISCO CHILD ABUSE PREVENTION CENTER for provision of Child Abuse Prevention, Public Awareness, and Intervention Services for At-Risk Children; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$575,194 for a revised total grant amount not to exceed \$1,805,890.

COMMUNITY ALLIANCE FOR SPECIAL EDUCATION Strategic Planning Coordinator Dan Kelly presented the request to enter into a new grant with Community Alliance for Special Education.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with COMMUNITY ALLIANCE FOR SPECIAL EDUCATION for provision of Individual Education Program Services for Foster Youth with Disabilities; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$30,000.

ARRIBA JUNTOS Workforce Development Division Supervisor Bill Wedemeyer presented the request to modify the grant with Arriba Juntos.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS for provision of transitional Employment Services; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$480,894 for a revised total grant amount not to exceed \$2,623,266.

YOUNG COMMUNITY DEVELOPERS Workforce Development Division Supervisor Bill Wedemeyer presented the request to modify the grant with Young Community Developers.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to to modify the grant with YOUNG COMMUNITY DEVELOPERS for provision of transitional Employment Services; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$485,131 for a revised total grant amount not to exceed \$2,662,976.

SHELTER GRIEVANCE ADVISORY COMMITTEE APPOINTMENT Family Emergency Services Manager Betsy Eddy presented the nomination of Ms. Jean Green to appointment to one of the Shelter Grievance Advisory Committee Single Adult Consumer Seats.

On motion by Commissioner Friedman, seconded and carried, the Commission approved the appointment of Ms. Jean Green to one of the Shelter Grievance Advisory Committee Single Adult Consumer Seats.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

ADJOURNMENT President Stewart adjourned the meeting at 11:25 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

## FISCAL YEAR 2012-2013 STATEMENT OF PURPOSE

The Department of Human Services plans and administers a variety of federal, state and local programs that are designed to meet basic human needs and to ensure protection of our most vulnerable citizens as required by law, regulation and mandate. The department provides families, children and single adults with monetary or service support. The Human Services Commission provides oversight of the Department of Human Services by approving the goals and objectives as reflected in the annual budget.

PROGRAM	AUTHORITY	PURPOSE
California Work Opportunity and Responsibility to Kids (CalWORKs)	42 ISCA 601 et seq; Welf. & Inst. Code Sect. 11200 et seq. TANF 1996	To provide eligible families with cash assistance, food stamps, Medi-Cal and employment and support services to assist them in finding and retaining employment and becoming self sufficient.
CalFresh (formerly known as Food Stamps and now known nationally as Supplemental Nutrition Assistance Program – SNAP)	USCA 2011 et seq; Welf. & Inst. Code Sect. 18900 et seq.	To provide eligible families and individuals with increased resources for the purchase of food as well as employment and training and nutrition education.
County Adult Assistance Programs (CAAP) and Care Not Cash Program	For Cash Assistance Linked to Medi-Cal (CALM): SF Administrative Code Sections 20.100 et seq; for Supplemental Security Income Pending (SSIP): Sections 20.200 et seq; for Personal Assisted Employment Services (PAES): Sections 20.70 et seq; for General Assistance (GA): Sections 20.55 et seq, and Welf. & Inst. Code Sect. 17000 et seq.	To provide eligible, employable individuals with cash assistance and employment and supportive services to assist them in finding and retaining employment and becoming self sufficient.  To provide financial assistance for eligible individuals who have either long-term or short term disabilities, or who choose not to participate in a path leading to employment and to provide increased income for persons with disabilities by advocating for eligible clients to receive SSI.
Medi-Cal Health Connections	42 USCA 1396 et seq; Welf. & Inst. Code Sect. 1400 et seq. Title XIX of the Social Security Act	Provide access to free or low cost health coverage to families, children, aged, and disabled persons.
Cash Assistance Program for Immigrants (CAPI)	Welf. & Inst. Code Sects. 18937 - 18944	To provide cash assistance for aged and disabled lawful permanent residents who are ineligible for SSI solely due to their immigration status.
Family & Children's Services	42 USCA 670 et seq; Welf. & Inst. Code Sects 300, 16000, 11400 et seq. Title IV-E of the Social Security Act	To work with the community and families to provide services to help families remain intact; to provide protection of children and non-minor dependents by in-home and out-of-home placement services; licensing of foster and adoptive homes; full adoption services; extended foster care and Independent Living Skills.
Child Care	City priority SF Administrative Code, Chapter 20, Article 5 Welf. & Inst. Code Sect. 11323.6 et seq. Ed. Cods Sect. 8200-8498 Title IV-E of the Social Security Act	To help plan, provide and coordinate subsidized child care, systems improvements and quality improvements for childcare services to help low-income San Franciscans function effectively in the labor market.
Housing and Homeless Services	City priority SF Administrative Code, Chapter 48 (Rental Subsidy Program for Low-Income Families) SF Administrative Code, Chapter 20, Article 13 (Shelter Standards of Care) SF Administrative Code, Chapter 10, Article 13, Section 10.100-77 (Human Services Care Fund) HUD McKinney Vento Act	To provide shelter, transitional and permanent housing; case management to maintain housing; and services to prevent homelessness or to rehouse those who are already homeless.
Working Families Credit Program	SF Administrative Code, Chapter 12S	To provide incentive payments to low-income families to encourage participation in the federal Earned Income Tax Credit Program.
Administration (Planning & Fiscal, Personnel/Payroll, MIS, Support Services)	42 USCA 604 et seq; Welf. & Inst. Code Sect. 10800 et seq.	To provide essential operations which support the agency and its staff.
Program Support (FRED, SIU, Over Payments, Collections, Fair Hearings & Appeals, Staff Development, Contracts)	Title IV A of the Social Security Act, Federal & State Regulations – 42 USCA 601 et seq; Welf. & Inst. Code Sects. 10800, 10950 et seq.	To provide essential and mandated functions directly related to program.

Revised 7.23.12

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1 [Contract Modification - Children's Council of San Francisco – Child Care Services - Not to  
2 Exceed \$240,869,365]

3 **Resolution approving the contract modification between the City and County of San**  
4 **Francisco and the Children’s Council of San Francisco to provide childcare services**  
5 **for the period of July 1, 2012, to June 30, 2017, for an amount not to exceed**  
6 **\$240,869,365.**

7  
8 WHEREAS, The City and County of San Francisco wishes to provide a system of child  
9 care referrals and subsidies to eligible children and families; and

10 WHEREAS, The State CalWORKs program, through the State Department of  
11 Education and the State Department of Social Services, is providing funding for child care  
12 services; and

13 WHEREAS, The State Department of Education requires that this funding be provided  
14 through an approved Alternative Payment Provider; and

15 WHEREAS, The Board of Supervisors has previously approved a contract for this  
16 service with this contractor for the period of July 1, 2006 to June 30, 2012 in the amount of  
17 \$269,624,415, on file with the Clerk of The Board of Supervisors in File No. 06-0334  
18 Resolution No. 307-06; now, therefore, be it

19 **RESOLVED, That the Board of Supervisors hereby approves this contract modification**  
20 **with the Children’s Council of San Francisco to provide child care services for the period from**  
21 **July 1, 2012, through June 30, 2017, in the amount not to exceed \$240,869,365.**

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City and County of San Francisco

Tails  
Resolution

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

File Number: 120599

Date Passed: July 17, 2012

Resolution approving the contract modification between the City and County of San Francisco and the Children's Council of San Francisco to provide childcare services for the period of July 1, 2012, to June 30, 2017, for an amount not to exceed \$240,869,365.

June 21, 2012 Budget and Finance Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE

June 21, 2012 Budget and Finance Committee - CONTINUED AS AMENDED

June 22, 2012 Budget and Finance Committee - RECOMMENDED

July 10, 2012 Board of Supervisors - CONTINUED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

July 17, 2012 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

File No. 120599

I hereby certify that the foregoing Resolution was ADOPTED on 7/17/2012 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo  
Clerk of the Board

Mayor

7/24/12

Date Approved

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Contractor	Program Description	PSC #	Budget Name	Term Start	Term End	Human Service Commission Approval date	BOS Resolutions #	Annual Budget Amount
BAYVIEW HUNTERS POINT FOUNDATION	Bayview Hill Gardens LOSP	2004-08/09	Bayview Hill Gardens	7/1/2013	6/30/2014	6/27/2013	N/A	\$380,050
BRIDGE HOUSING CORP	One Church Street Apartments	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/24/2012	N/A	\$62,318
CATHOLIC CHARITIES CVO	10th & Mission LOSP	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/23/2013	N/A	\$279,609
CATHOLIC CHARITIES CVO	FEPCO	2004-08/09	STANDARD-FEPCO	7/1/2013	9/30/2013	9/26/2013	N/A	\$177,099
CATHOLIC CHARITIES CVO	FEPCO	2004-08/09	Standard-Home for the Holidays	10/1/2013	9/30/2014	9/26/2013	N/A	\$520,095
CATHOLIC CHARITIES CVO	FEPCO	2004-08/09	STANDARD-FEPCO	10/1/2013	6/30/2014	9/26/2013	N/A	\$520,905
CATHOLIC CHARITIES CVO	Rita de Cascia - Positive Match - GF Portion	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/24/2012	N/A	\$151,134
CATHOLIC CHARITIES CVO	Rita de Cascia - Positive Match - HUD Portion	2004-08/09	HUD 11/1/13-10/31/14	11/1/2013	10/31/2014	10/27/2011	N/A	\$175,655
CATHOLIC CHARITIES CVO	Scattered Sites	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/24/2012	N/A	\$150,579
CATHOLIC CHARITIES CVO	Treasure Island-GF-Phase II, Island Bay, rubicon LOSP	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/24/2012	N/A	\$607,526
CENTER ON JUVENILE AND CRIMINAL JUSTICE	Cameo House	2004-08/09	STANDARD	4/1/2014	3/31/2015	12/15/2011	N/A	\$296,094
COMMUNITY AWARENESS & TREATMENT SVCS INC	CNC-Coronado Hotel	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/28/2011	315-12	\$1,179,946
COMMUNITY HOUSING PARTNERSHIP	Arnett Watson Apartments	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/23/2013	N/A	\$420,104
COMMUNITY HOUSING PARTNERSHIP	Essex Hotel	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/24/2012	N/A	\$291,819
COMMUNITY HOUSING PARTNERSHIP	HUD ISN Job Training	2004-08/09	HUD	1/2/2014	1/1/2015	12/15/2011	N/A	\$166,149
COMMUNITY HOUSING PARTNERSHIP	HUD ISN-Cambridge and Hamlin	2004-08/09	HUD	1/2/2014	1/1/2015	12/15/2011	N/A	\$112,673
COMMUNITY HOUSING PARTNERSHIP	Shelter Client Advocates	2004-08/09	STANDARD	7/1/2013	6/30/2014	2/24/2011	N/A	\$116,906
COMMUNITY HOUSING PARTNERSHIP	Tenant Services Cambridge, Hamlin, Penn GF, Iroquois, Sen Cristina, Senator	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/24/2012	N/A	\$1,017,813
COMMUNITY HOUSING PARTNERSHIP	Zygmunt Arendt House	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/24/2012	N/A	\$258,056
COMPASS FAMILY SERVICES	Housing Access Program (HAP) - HUD	2004-08/09	HUD	7/1/2013	6/30/2014	7/25/2013	N/A	\$657,143
COMPASS FAMILY SERVICES	HUD and General Fund Connecting Point (3)	2004-08/09	CCP	7/1/2013	6/30/2014	6/28/2012	N/A	\$324,773
COMPASS FAMILY SERVICES	HUD and General Fund Connecting Point (3)	2004-08/09	HUD	7/1/2013	6/30/2014	6/28/2012	N/A	\$232,582
COMPASS FAMILY SERVICES	Rental Assistance Program	2004-08/09	One time board add back	10/1/2013	6/30/2014	9/26/2013	N/A	\$102,000
COMPASS FAMILY SERVICES	Rental Assistance Program	2004-08/09	General Fund	10/1/2013	6/30/2014	9/26/2013	N/A	\$294,793
COMPASS FAMILY SERVICES	SF Home	2004-08/09	STANDARD	10/1/2013	6/30/2014	9/26/2013	N/A	\$1,092,750
CONARD HOUSE INC	Allen Hotel-HUD and GF	2004-08/09	General	7/1/2013	6/30/2014	4/26/2012	270-12	\$701,463
CONARD HOUSE INC	Allen Hotel-HUD and GF	2004-08/09	HUD	5/1/2014	4/30/2015	4/26/2012	270-12	\$363,497
CONARD HOUSE INC	Aranda Hotel	2004-08/09	Aranda 12-17	7/1/2013	6/30/2014	4/26/2012	270-12	\$1,085,255
CONARD HOUSE INC	CNC-McAllister Hotel	2004-08/09	STANDARD	7/1/2013	6/30/2014	4/26/2012	270-12	\$1,065,367
CONARD HOUSE INC	1180 4th St	2004-08/09	1180 4th Street	4/1/2014	6/30/2014	3/27/2014	271-12	\$77,362
EPISCOPAL COMMUNITY SVCS OF S F INC	Bishop Swing-LOSP	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/28/2009	271-12	\$618,504
EPISCOPAL COMMUNITY SVCS OF S F INC	Canon Barcus Supportive Services	2004-08/09	Canon Barcus	7/1/2013	6/30/2014	5/24/2012	271-12	\$434,871
EPISCOPAL COMMUNITY SVCS OF S F INC	CNC-Housing First Hotels-Alder, Crosby, Elm, Hillisdale, Mentone	2004-08/09	Hillisdale	7/1/2013	6/30/2014	4/26/2012	271-12	\$976,004
EPISCOPAL COMMUNITY SVCS OF S F INC	CNC-Housing First Hotels-Alder, Crosby, Elm, Hillisdale, Mentone	2004-08/09	Mentone	7/1/2013	6/30/2014	4/26/2012	271-12	\$944,931
EPISCOPAL COMMUNITY SVCS OF S F INC	CNC-Housing First Hotels-Alder, Crosby, Elm, Hillisdale, Mentone	2004-08/09	Alder	7/1/2013	6/30/2014	4/26/2012	271-12	\$1,226,762
EPISCOPAL COMMUNITY SVCS OF S F INC	CNC-Housing First Hotels-Alder, Crosby, Elm, Hillisdale, Mentone	2004-08/09	Crosby	7/1/2013	6/30/2014	4/26/2012	271-12	\$1,281,310
EPISCOPAL COMMUNITY SVCS OF S F INC	CNC-Housing First Hotels-Alder, Crosby, Elm, Hillisdale, Mentone	2004-08/09	Elm	7/1/2013	6/30/2014	4/26/2012	271-12	\$1,028,132
EPISCOPAL COMMUNITY SVCS OF S F INC	HUD CHEFS Grant	2004-08/09	HUD	1/1/2014	12/31/2014	3/27/2014	271-12	\$128,862
EPISCOPAL COMMUNITY SVCS OF S F INC	ISN-Rose and Canon Kip-HUD and DPH GF (3)	2004-08/09	DPH Rose Hotel Match	1/2/2014	1/1/2015	12/15/2011	271-12	\$55,066
EPISCOPAL COMMUNITY SVCS OF S F INC	ISN-Rose and Canon Kip-HUD and DPH GF (3)	2004-08/09	DPH Canon Kip Match	1/2/2014	1/1/2015	12/15/2011	271-12	\$147,251
EPISCOPAL COMMUNITY SVCS OF S F INC	ISN-Rose and Canon Kip-HUD and DPH GF (3)	2004-08/09	HUD-Rose and Canon Kip	1/2/2014	1/1/2015	12/15/2011	271-12	\$233,288
EPISCOPAL COMMUNITY SVCS OF S F INC	Next Door	2004-08/09	STANDARD	7/1/2013	6/30/2014	6/28/2012	271-12	\$3,313,679
EPISCOPAL COMMUNITY SVCS OF S F INC	Sanctuary	2004-08/09	STANDARD	7/1/2013	6/30/2014	6/28/2012	271-12	\$2,563,310
EVICTION DEFENSE COLLABORATIVE INC	RADCO	2004-08/09	STANDARD	7/1/2013	9/30/2013	6/28/2012	N/A	\$501,493
EVICTION DEFENSE COLLABORATIVE INC	RADCO	2004-08/09	General Fund	10/1/2013	6/30/2014	9/26/2013	N/A	\$747,528

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Contractor	Program Description	PSC #	Budget Name	Term Start	Term End	Human Service Commission Approval date	BOS Resolution #	Annual Budget Amount
EVICTON DEFENSE COLLABORATIVE INC	RADCO	2004-08/09	One-Time Board add back	10/1/2013	6/30/2014	9/26/2013	N/A	\$762,000
GLIDE COMMUNITY HOUSING INC	Cecil Williams House	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/24/2012	N/A	\$319,150
HAMILTON FAMILY CENTER	260 Golden Gate- Emergency Shelter for Families	2004-08/09	STANDARD	7/1/2013	6/30/2014	4/25/2013	N/A	\$2,079,127
HAMILTON FAMILY CENTER	First Avenues-GF	2004-08/09	HFH-45 Subsidies	7/1/2013	9/30/2013	9/26/2013	N/A	\$120,000
HAMILTON FAMILY CENTER	First Avenues-GF	2004-08/09	THC- 50 and 40 subsidies	7/1/2013	9/30/2013	9/26/2013	N/A	\$262,351
HAMILTON FAMILY CENTER	First Avenues-GF	2004-08/09	One time only board addback	10/1/2013	6/30/2014	9/26/2013	N/A	\$86,000
HAMILTON FAMILY CENTER	First Avenues-GF	2004-08/09	GF	10/1/2013	6/30/2014	9/26/2013	N/A	\$1,213,675
HAMILTON FAMILY CENTER	HUD Dudley Apts	2004-08/09	HUD	11/1/2013	10/31/2014	10/25/2012	N/A	\$228,826
HAMILTON FAMILY CENTER	HUD First Avenues	2004-08/09	HUD	9/1/2013	8/31/2014	7/26/2012	N/A	\$174,613
HAMILTON FAMILY CENTER	Transitional Housing - GF	2004-08/09	General Fund	1/1/2014	12/31/2014	12/19/2013	N/A	\$361,636
HAMILTON FAMILY CENTER	Transitional Housing - HUD	2004-08/09	HUD	1/1/2014	12/31/2014	12/19/2013	N/A	\$372,317
HEALTHRIGHT 360	Womens HOPE	2004-08/09	HUD	10/1/2013	9/30/2014	9/22/2011	N/A	\$65,646
HOLY FAMILY DAY HOME INC	Season of Sharing	2004-08/09	Season of Sharing	1/1/2014	6/30/2015	4/24/2014	N/A	\$18,500
HOMEBASE THE CTR FOR COMMON CONCERNS INC	McKinney Application/SFHA Re-envisioning (2)	2004-08/09	MCKINNEY ADMIN FUNDS	12/1/2013	11/30/2014	11/15/2012	N/A	\$100,000
HOMEBASE THE CTR FOR COMMON CONCERNS INC	McKinney Application/SFHA Re-envisioning (2)	2004-08/09	GENERAL FUNDS\HCB	12/1/2013	11/30/2014	11/15/2012	N/A	\$69,382
HOMELESS PRENATAL PROGRAM	Housing Assistance- Diversion SVCS	2004-08/09	STANDARD	10/1/2013	6/30/2014	9/26/2013	N/A	\$604,966
HOMELESS PRENATAL PROGRAM	Housing Assistance- Placement	2004-08/09	STANDARD	7/1/2013	9/30/2013	6/28/2012	N/A	\$94,787
HOMELESS PRENATAL PROGRAM	Housing- First Rental Assistance	2004-08/09	STANDARD	7/1/2013	9/30/2013	6/28/2012	N/A	\$106,524
HSA OF BERNAL HEIGHTS NEIGHBORHOOD CNTR	Bernal Gateway	2004-08/09	Bernal Gateway 7/1/12-6/30/14	7/1/2013	6/30/2014	5/24/2012	N/A	\$162,499
HSA OF BERNAL HEIGHTS NEIGHBORHOOD CNTR	Monterey Blvd	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/24/2012	N/A	\$22,408
JUSTICE AND DIVERSITY CENTER-SF BAR ASSOCIATION	Homeless Advocacy Project	2004-08/09	STANDARD	3/1/2014	2/28/2015	3/22/2012	N/A	\$347,604
JUSTICE AND DIVERSITY CENTER-SF BAR ASSOCIATION	Right to Counsel Pilot	2004-08/09	Right To Counsel Pilot	10/1/2013	9/30/2014	9/27/2012	N/A	\$150,000
LARKIN STREET YOUTH CENTER	864 Ellis	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/24/2012	N/A	\$70,017
LARKIN STREET YOUTH CENTER	Avenues to Independence	2004-08/09	HUD	1/1/2014	12/31/2014	3/28/2013	N/A	\$323,076
LARKIN STREET YOUTH CENTER	Castro Street Youth Initiative	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/26/2011	N/A	\$715,975
LARKIN STREET YOUTH CENTER	G-House	2004-08/09	STANDARD	7/1/2013	6/30/2014	4/25/2013	N/A	\$348,427
LARKIN STREET YOUTH CENTER	LGBT Youth Outreach Services	2004-08/09	Appendix B - Larkin Street Youth Services, LGBT Youth Outreach Services	1/1/2014	6/30/2014	1/23/2014	N/A	\$48,677
LUTHERAN SOCIAL SERVICES OF NORTHERN CAL	HUD ISN	2004-08/09	STANDARD	1/2/2014	1/1/2015	12/15/2011	N/A	\$175,227
LUTHERAN SOCIAL SERVICES OF NORTHERN CAL	Mosatica LSOP	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/23/2013	N/A	\$302,256
MARY ELIZABETH INN	Care Not Cash - MEI	2004-08/09	STANDARD	7/1/2013	6/30/2014	4/26/2012	N/A	\$263,760
MARY ELIZABETH INN	Non Care Not Cash Units - MEI	2004-08/09	STANDARD	7/1/2013	6/30/2014	4/26/2012	N/A	\$183,606
MARY ELIZABETH INN	Supportive Services- Verona Hotel	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/26/2011	N/A	\$897,288
MISSION HOUSING DEVELOPMENT CORP.	HUD ISN	2004-08/09	HUD	1/2/2014	1/1/2015	12/15/2011	N/A	\$144,405
MISSION HOUSING DEVELOPMENT CORP.	Operating Services for HUD-VASH Residence	2004-08/09	2524 Mission St. Residence	10/1/2013	6/30/2014	9/26/2013	N/A	\$69,991
NIHONMACHI LEGAL OUTREACH DBA API LEGAL	Ellis Act Eviction Prevention	2004-08/09	Ellis Act Eviction Prevention	1/1/2014	6/30/2014	1/23/2014	N/A	\$49,408
REGENTS UNIV OF CALIF / UNIV CALIF S F	Citywide Behavioral Health Roving Team	2004-08/09	STANDARD	7/1/2013	6/30/2014	6/28/2012	N/A	\$81,271
REGENTS UNIV OF CALIF / UNIV CALIF S F	HUD ISN Roving Team	2004-08/09	HUD	1/2/2014	1/1/2015	12/15/2011	N/A	\$151,005
SALVATION ARMY	Railton Place	2004-08/09	STANDARD	7/1/2013	6/30/2014	6/27/2013	N/A	\$369,741
SAN FRANCISCO HOUSING AUTHORITY	Rapid Support & Housing for Families	2004-08/09	Program Budget	10/1/2013	9/30/2014	9/26/2013	N/A	\$108,647
SAN FRANCISCO HOUSING DEVELOPMENT CORP	Bayview Commons	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/24/2012	N/A	\$145,766



Contractor	Program Description	PSC #	Budget Name	Term Start	Term End	Human Service Commission Approval date	BOS Resolutions #	Annual Budget Amount
SAN FRANCISCO NETWORK INDUSTRIES	SafeHouse	2004-08/09	STANDARD	7/1/2013	6/30/2014	4/26/2012	N/A	\$100,396
SWORDS TO PLOWSHARES	HUD Veteran's Academy	2004-08/09	HUD-Veteran's Academy	7/1/2013	6/30/2014	5/24/2012	N/A	\$346,991
SWORDS TO PLOWSHARES	SF Training Partnership	2004-08/09	SFTP	4/1/2014	3/31/2015	3/27/2014	N/A	\$264,249
TENDERLOIN HOUSING CLINIC INC	Supportive Services at 150 Otis	2004-08/09	150 Otis Standard budget	7/1/2013	6/30/2014	9/27/2012	N/A	\$100,000
TENDERLOIN HOUSING CLINIC INC	Ellis Act Eviction Prevention	2004-08/09	STANDARD	7/1/2013	9/30/2013	6/28/2012	N/A	\$31,847
TENDERLOIN HOUSING CLINIC INC	Ellis Act Eviction Prevention	2004-08/09	Ellis Act	10/1/2013	6/30/2014	9/26/2013	N/A	\$302,437
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels CNC	2004-08/09	All-Star	7/1/2013	6/30/2014	12/17/2009	309-12	\$607,541
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels CNC	2004-08/09	CNC MPP	7/1/2013	6/30/2014	12/17/2009	309-12	\$249,026
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels CNC	2004-08/09	CNC PMSS	7/1/2013	6/30/2014	12/17/2009	309-12	\$1,498,417
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels CNC	2004-08/09	Royal	7/1/2013	6/30/2014	12/17/2009	309-12	\$642,934
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels CNC	2004-08/09	Union	7/1/2013	6/30/2014	12/17/2009	309-12	\$595,202
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels CNC	2004-08/09	Boyd	7/1/2013	6/30/2014	12/17/2009	309-12	\$719,142
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels CNC	2004-08/09	Caldrake	7/1/2013	6/30/2014	12/17/2009	309-12	\$210,980
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels CNC	2004-08/09	Elk	7/1/2013	6/30/2014	12/17/2009	309-12	\$641,598
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels CNC	2004-08/09	Graystone	7/1/2013	6/30/2014	12/17/2009	309-12	\$668,313
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels CNC	2004-08/09	Pierre	7/1/2013	6/30/2014	12/17/2009	309-12	\$659,886
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels Non-CNC	2004-08/09	Seneca	7/1/2013	6/30/2014	12/17/2009	309-12	\$1,205,131
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels Non-CNC	2004-08/09	Vincent	7/1/2013	6/30/2014	12/17/2009	309-12	\$748,111
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels Non-CNC	2004-08/09	PMSS - Non-CNC	7/1/2013	6/30/2014	12/17/2009	309-12	\$2,476,165
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels Non-CNC	2004-08/09	MPP - Non-CNC	7/1/2013	6/30/2014	12/17/2009	309-12	\$411,521
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels Non-CNC	2004-08/09	Hartland	7/1/2013	6/30/2014	12/17/2009	309-12	\$990,130
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels Non-CNC	2004-08/09	Jefferson	7/1/2013	6/30/2014	12/17/2009	309-12	\$682,620
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels Non-CNC	2004-08/09	Edgeworth formerly Looper	7/1/2013	6/30/2014	12/17/2009	309-12	\$219,940
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels Non-CNC	2004-08/09	Mayfair	7/1/2013	6/30/2014	12/17/2009	309-12	\$638,742
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels Non-CNC	2004-08/09	Mission	7/1/2013	6/30/2014	12/17/2009	309-12	\$1,113,874
TENDERLOIN HOUSING CLINIC INC	Master Lease Hotels Non-CNC	2004-08/09	Raman	7/1/2013	6/30/2014	12/17/2009	309-12	\$741,893
TENDERLOIN HOUSING CLINIC INC	New Roads	2004-08/09	New Roads-5B678	7/1/2013	9/30/2013	6/28/2012	N/A	\$30,947
TENDERLOIN HOUSING CLINIC INC	New Roads	2004-08/09	New Roads HSA GF	7/1/2013	9/30/2013	6/28/2012	N/A	\$1,376
TENDERLOIN HOUSING CLINIC INC	New Roads	2004-08/09	New Roads-AB109	7/1/2013	9/30/2013	6/28/2012	N/A	\$30,677
TENDERLOIN HOUSING CLINIC INC	Supportive Services MPP	2004-08/09	STANDARD	7/1/2013	6/30/2014	11/18/2010	N/A	\$751,346
TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORP	Scattered Sites Renewal	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/24/2012	N/A	\$522,009
TODCO	Supportive services at 3 TODCO sites	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/24/2012	N/A	\$234,436
Y M C A OF SAN FRANCISCO	Fiscal Agent to United Council	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/23/2013	N/A	\$231,612
Y M C A OF SAN FRANCISCO	UCHS Hope House (GF)	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/23/2013	N/A	\$124,224
Y M C A OF SAN FRANCISCO	UCHS Hope House (HUD)	2004-08/09	HUD	6/1/2014	5/31/2015	5/23/2013	N/A	\$735,252
Y M C A OF SAN FRANCISCO	UCHS Resource Center Bayview Drop-In (GF)	2004-08/09	STANDARD	7/1/2013	6/30/2014	5/23/2013	N/A	\$924,424
Y M C A OF SAN FRANCISCO	UCHS Resource Center Bayview Drop-In (HUD)	2004-08/09	HUD	9/1/2013	8/31/2014	5/23/2013	N/A	\$73,598
							total	\$59,780,147

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SAN FRANCISCO HUMAN SERVICES COMMISSION  
M I N U T E S  
June 27, 2013 Regular Meeting

The regular meeting of the Human Services Commission was held on Thursday, June 27, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      KELLY DEARMAN , President  
                                 PABLO STEWART, M.D., Vice President  
                                 SCOTT L. KAHN  
                                 GEORGE YAMASAKI, JR.
- OTHERS PRESENT      Trent Rhorer, Executive Director - Department of Human Services  
                                 Louise Rainey, Secretary – Human Services Commission  
                                 Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
                                 Other department staff and interested citizen
- ROLL CALL              President Dearman called the meeting to order at 9:40 a.m., noting the Commission was present.
- AGENDA                 On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES                On motion by Vice President Stewart, seconded and carried, the Commission approved the minutes of the May 23, 2013 regular meeting as circulated.
- JUNE 2013  
EMPLOYEES OF THE  
MONTH                  President Dearman announced the June 2013 Employee of the Month Award had been presented to Family and Children's Services Social Service Technicians Alvin Davis, Carolyn Pettway-Gray and Cynthia Carr. They were honored in recognition of their outstanding service to the children, families and communities served by the Human Services Agency. They exemplify the highest level of care and dedication. Also present to honor the Employees of the Month were their spouses: Denise Davis, Larry Gray and Keith Carr. Mr. Davis, Mrs. Pettway-Gray and Mrs. Carr were awarded engraved desk clocks and graciously accepted with thanks to all.
- EXECUTIVE  
DIRECTOR'S REPORT      Executive Director Trent Rhorer furnished an update re the State and City's budget processes, and program activities.
- CONSENT CALENDAR      On motion by Vice President Stewart, seconded and carried, the Commission  
A. Ratified actions taken by the Executive Director since the May 23, 2013 regular meeting in accordance with Commission authorization of June 28, 2012:  
    1. Submission of requests to encumber funds in the total amount of \$ 2,371,209 for purchase of services or supplies.  
    2. Submission of 58 temporary requisitions for possible use in order to fill positions on a temporary basis.  
    3. Submission of 5 temporary appointments made during the period of 5.11.13 thru 6.11.13;  
B. Granted approval of the Continuing Authorizations that may be taken by the Executive Director in Fiscal year 2013-2014.
- FAMILY PERMANENT  
SUPPORT HOUSING  
PROGRAM                Homeless Single Adult Program Manager Briana Moore presented an overview of the Family Permanent Support Housing Program.
- COMMUNITY HOUSING  
PARTNERSHP            Homeless Single Adult Program Manager Briana Moore presented the request to renew the Community Housing Partnership grant.  
  
Gail Gilman, Executive Director – Community Housing Partnership, spoke in support of their program.  
  
On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Permanent Supportive Housing services for Families and Individuals at the Arnett Watson Apartments; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$413,896.
- THE BAYVIEW  
HUNTERS POINT  
FOUNDATION FOR  
COMMUNITY  
IMPROVEMENT            Homeless Single Adult Program Manager Briana Moore presented the request to enter into a new grant with The Bayview Hunters Point Foundation.  
  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with THE BAYVIEW HUNTERS POINT FOUNDATION FOR COMMUNITY IMPROVEMENT for provision of Permanent Supportive Housing Services for Families and Individuals at Bayview Hill Gardens; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$380,050.

SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION Homeless Single Adult Program Manager Briana Moore presented the request to renew the San Francisco Housing Development Corporation. On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to renew the grant with SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION for provision of Permanent Supportive Housing Services for Families at the Bayview Commons Apartments; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$143,612.

Discussion followed:

The Commission requested the Department to submit a proposal for standardizing rates for the Permanent Supportive Housing Program for consideration at the August 22, 2013 regular meeting.

On motion by Commissioner Yamasaki, seconded and carried, the Commission resolved to fully support the Department of Human Services in its effort to resolve the cost equity issues in the Family Permanent Supportive Housing Program.

THE SALVATION ARMY Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Salvation Army grant. On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with THE SALVATION ARMY for provision of Housing First and Shelter Plus Care Supportive Services at Railton Place; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$364,277.

CALIFORNIA STATE ASSOCIATION OF COUNTIES Director – Office of Contract Compliance David Curto presented the request to renew the California State Association of Counties contract. On motion by Commissioner Yamasaki seconded and carried the Commission granted authorization to renew the contract with CALIFORNIA STATE ASSOCIATION OF COUNTIES for provision of Oversight and Management of the CalWIN System; during the period of July 1, 2013 through August 1, 2015; in a total contract amount not to exceed \$306,224.

HEWLETT PACKARD ENTERPRISE SERVICES LLC Director – Office of Contract Compliance David Curto presented the request to renew the Hewlett Packard Enterprise Services LLC contract. On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the contract with HEWLETT PACKARD ENTERPRISE SERVICES LLC for provision of Maintenance and Enhancements to the CalWIN System; during the period of July 1, 2013 through August 1, 2015; in a total contract amount not to exceed \$10,163,161.

SWORDS TO PLOWSHARES Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Swords to Plowshares. On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with SWORDS TO PLOWSHARES for provision of the San Francisco Training Partnership Program; during the period of April 1, 2013 through March 31, 2014; in a total grant amount not to exceed \$264,248.

ARRIBA JUNTOS Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos. On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of the Homeless People Working For Opportunity, Resources, and Change (HomeWORC) Employment and Training Program; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$308,640.

ARRIBA JUNTOS I Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos. On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Vocational English as a Second Language Vocational Immersion Services and Work Participation Activities; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$7,383,654.

BAY AREA LEGAL AID Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Bay Area Legal Aid. On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with BAY AREA LEGAL AID for provision of Advocacy and Legal Services to CalWORKs and PAES Clients; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$1,152,786.

RICHMOND AREA MULTI-SERVICES, INC. Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Richmond Area Multi Services, Inc. On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new grant with RICHMOND AREA MULTI-SERVICES, INC. for provision of Pre-Vocational Services and Vocational Evaluation to PAES participants; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$ 2,169,348.

PUBLIC CONSULTING GROUP Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Public Consulting Group.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new contract with PUBLIC CONSULTING GROUP for provision of the Rapid Support and Housing for Families Project; during the period of November 1, 2012 through September 30, 2017; in a total contract amount not to exceed \$135,000.

SENECA CENTER FOR CHILDREN AND FAMILIES Family and Children's Services Redesign Coordinator Liz Crudo presented the request to renew the Seneca Center for Children and Families grant.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with SENECA CENTER FOR CHILDREN AND FAMILIES for provision of the Connections Wraparound Program and Visitation and School Support Services; during the period of July 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$11,458,800.

UNIVERSITY OF CALIFORNIA AT SAN FRANCISCO Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new grant with University of California at San Francisco.

On motion by Commissioner Yamasaki, seconded and carried, Vice President Stewart was excused from the University of California at San Francisco vote to avoid a potential conflict of interest.

On motion by Commissioner Yamasaki, seconded and carried with Vice President Stewart excused from the vote, the Commission granted authorization to enter into a new grant with UNIVERSITY OF CALIFORNIA AT SAN FRANCISCO for provision of the Infant Parent Program; during the period of July 1, 2013 through June 30, 2018; in a total grant amount not to exceed \$321,640.

SECURE TRANSPORTATION Supportive Housing Program Manager Scott Walton presented the request to enter into a new contract with Secure Transportation.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new contract with SECURE TRANSPORTATION for provision of Shelter Transportation Services for Homeless Shelter Clients at various San Francisco homeless shelters; during the period of July 1, 2013 through June 30, 2016; in a total contract amount not to exceed \$392,364.

PROVIDENCE FOUNDATION OF SAN FRANCISCO – FIRST FRIENDSHIP FAMILY SHELTER Family Emergency Services Manager Betsy Eddy presented the request to renew the Providence Foundation of San Francisco – First Friendship Family Shelter grant.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO – FIRST FRIENDSHIP FAMILY SHELTER for provision of Emergency Shelter Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$514,191.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – FEPCO Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Catholic Charities, Catholic Youth Organization – FEPCO.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION -FEPCO for provision of Homeless Prevention Services in the additional amount of \$177,099; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$ 995,174.

COMPASS FAMILY SERVICES – RENTAL ASSISTANCE Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Compass Family Services – Rental Assistance

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES – RENTAL ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$ 75,584; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$377,918.

COMPASS FAMILY SERVICES – SAN FRANCISCO HOME Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Compass Family Services – San Francisco Home.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES – SAN FRANCISCO HOME for provision of Homeless Prevention Services in the additional amount of \$325,186; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$1,625,930.

EVICION DEFENSE COLLABORATIVE - RADCO Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Eviction Defense Collaborative – RADCO.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with EVICION DEFENSE COLLABORATIVE - RADCO for provision of Homeless Prevention Services in the additional amount of \$501,493; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$2,507,466.

HAMILTON FAMILY CENTER – FIRST AVENUES  
Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Hamilton Family Center – First Avenues.  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with HAMILTON FAMILY CENTER – FIRST AVENUES for provision of Homeless Prevention Services in the additional amount of \$382,350 ; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$2,150,670.

HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE  
Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Homeless Prenatal Program – Housing Assistance  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$94,787; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$401,932.

HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE  
Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Homeless Prenatal Program – Rental Assistance.  
On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$106,524; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$532,620.

TENDERLOIN HOUSING CLINIC – ELLIS ACT  
Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Tenderloin Housing Clinic – Ellis Act.  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with TENDERLOIN HOUSING CLINIC – ELLIS ACT for provision of Homeless Prevention Services in the additional amount of \$31,847; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$159,235.

TENDERLOIN HOUSING CLINIC – NEW ROADS  
Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Tenderloin Housing Clinic – New Roads.  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with TENDERLOIN HOUSING CLINIC – NEW ROADS for provision of Homeless Prevention Services in the additional amount of \$ 63,000; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$362,354.

ASIAN WOMEN'S SHELTER  
Childcare Coordinator Jason Holthe presented the request to renew the grant with Asian Women's Shelter.  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with ASIAN WOMEN'S SHELTER for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$61,200.

BAYVIEW HUNTERS POINT FOUNDATION – JELANI HOUSE  
Childcare Coordinator Jason Holthe presented the request to renew the grant with Bayview Hunters Point Foundation – Jelani House.  
On motion by Commissioner Kahn, seconded and carried the Commission granted authorization to renew the grant with BAYVIEW HUNTERS POINT FOUNDATION – JELANI HOUSE for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$61,200.

GUM MOON RESIDENCE HALL  
Childcare Coordinator Jason Holthe presented the request to renew the grant with Gum Moon Resident Hall grant.  
On motion by Commissioner Kahn, seconded and carried the Commission granted authorization to renew the grant with GUM MOON RESIDENCE HALL for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$62,118.

PUBLIC COMMENT  
Brian Basinger, with the AIDS Housing Alliance of San Francisco, urged support of initiatives supporting housing for the LGBT community.

ADJOURNMENT  
President Dearman adjourned the meeting at 11:35 a. m.

Louise Rainey, Commission Secretary  
Human Services Commission

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SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
May 24, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, May 24, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT Phil Arnold, Deputy Director – Finance and Administration  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Debby Jeter, Deputy Director – Family and Children's Services  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:30 a.m., noting the Commission was present.
- AGENDA On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended as follows:  
Item VII.F. Japanese Community Youth Council – term changed to read May 1, 2012 through August 31, 2016.
- MINUTES On motion by Vice President Kahn, seconded and carried, the Commission adopted the minutes of the April 26, 2012 regular meeting as circulated.
- MAY 2012 EMPLOYEE OF THE MONTH President Stewart presented the May 2012 Employee of the Month Award to Med-Cal Junior Management Assistant Alamoni Tuimavave. Alamoni manages a team of clerks that disseminate work through the task management system of the Medical Service Center. Her natural leadership ability, accurate and efficient work, and willingness to continually learn and improve upon systems is a key element in the efficient operation of the Medi-Cal Program for clients and staff alike. Alamoni was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Phil Arnold, Deputy Director – Finance and Administration furnished an update re the State and City's budget processes.
- CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the April 26, 2012 meeting in accordance with Commission authorization of June 30, 2012,  
1. Submission of requests to encumber funds in the amount of \$2,580,260 for purchase of services or supplies;  
2. Submission of temporary requisitions DP92467 thru DP92481 for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 41 temporary appointments made during the period of 4.14.12 thru 5.14.12.
- SWORDS TO PLOWSHARES Acting Supportive Housing Program – McKinney Grant Manager Alison Schalager presented the request to renew the Swords To Plowshares grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SWORDS TO PLOWSHARES for provision of The Veteran's Academy; during the period of July 1, 2012 through June 30, 2015; for a total grant amount not to exceed \$1,031,007.
- SAINT VINCENT DE PAUL – RILEY CENTER Family and Children's Services Senior Project Manager Maggie Donahue presented the request to enter into a new grant with Saint Vincen DePaul – Riley Center.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SAINT VINCENT DE PAUL – RILEY CENTER for provision of Domestic Violence Services for Child Welfare Workers; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$393,570.
- LISA ELLIS Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new contract with Lis Ellis.  
On motion by Vice President Kahn, seconded and carried, the Commission granted authorization to enter into a new contract with LISA ELLIS for provision of Residentially-Based Services Program Coordinator Services; during the period of May 14, 2012 through June 30, 2014; in a total contract amount not to exceed \$187,846.
- ARRIBA JUNTOS Principal Administrative Analyst Hope Kamimoto present the request to renew the Arriba Juntos grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with ARRIBA JUNTOS for provision of the Homeless People Working for Opportunity, Resources and Change (HomeWORC) Employment and Training Program; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$100,863.

HOMELESS PRENATAL PROGRAM Principal Administrative Analyst Hope Kamimoto present the request to enter into a new grant with Homeless Prenatal Program.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with HOMELESS PRENATAL PROGRAM for provision of Domestic Violence Services for the CalWORKs Program; during the period of June 1, 2012 through July 30, 2015; in a total grant amount not to exceed \$621,495.

JAPANESE COMMUNITY YOUTH COUNCIL Principal Administrative Analyst Hope Kamimoto present the request to enter into a new grant with Japanese Community Youth Council.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with JAPANESE COMMUNITY YOUTH COUNCIL for provision of the Summer Work Experience Program; during the period of May 1, 2012 through August 31, 2016; in a total grant amount not to exceed \$2,650,000.

ARRIBA JUNTOS Southeast One Stop Center Manager Edwin Florentino presented the request to enter into a new grant with Arriba Juntos.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in a total grant amount not to exceed \$968,717.

LARKIN STREET YOUTH SERVICES Southeast One Stop Center Manager Edwin Florentino presented the request to enter into a new grant with Larkin Street Youth Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in a total grant amount not to exceed \$968,717.

COMMUNITY HOUSING PARTNERSHIP Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Community Housing Partnership grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Services at the Essex Hotel; during the period of July 1, 2012 through June 30, 2016; in a total grant amount not to exceed \$1,306,628.

COMMUNITY HOUSING PARTNERSHIP Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Community Housing Partnership.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Services at the Zygrmundt Arendt House; during the period of July 1, 2012 through June 30, 2016; in a total grant amount not to exceed \$1,076,128.

BERNAL HEIGHTS HOUSING CORPORATION – BERNAL GATEWAY Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Bernal Heights Housing Corp. – Bernal Gateway.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BERNAL HEIGHTS HOUSING CORPORATION – BERNAL GATEWAY for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$313,914.

BERNAL HEIGHTS HOUSING CORPORATION – MONTEREY BOULEVARD Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Bernal Heights Housing Corp. – Monterey Boulevard.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with BERNAL HEIGHTS HOUSING CORPORATION – MONTEREY BOULEVARD for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$43,286.

BRIDGE HOUSING CORPORATION – ONE CHURCH Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Bridge Housing Corp. – One Church.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BRIDGE HOUSING CORPORATION – ONE CHURCH for provision of Supportive Services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$120,388.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – RITA DA CASCIA Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Catholic Charities, Catholic Youth Organization – Rita Da Cascia.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – RITA DA CASCIA for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$296,594.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – SCATTERED SITES Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Catholic Charities, Catholic Youth Organization – Scattered Sites.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – SCATTERED SITES for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$290,892.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – TREASURE ISLAND PHASE II, ISLAND BAY Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Catholic Charities, Catholic Youth Organization – Treasure Island.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – TREASURE ISLAND PHASE II, ISLAND BAY for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,173,815.

COMMUNITY HOUSING PARTNERSHIP – TENANT SERVICE Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Community housing Partnership – Tenant Service.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP – TENANT SERVICE for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,985,670.

EPISCOPAL COMMUNITY SERVICES – CANON BARCUS Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Episcopal Community Services – Canon Barcus.  
On motion by Vice President Kahn, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES – CANON BARCUS for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$840,085.

GLIDE COMMUNITY HOUSING, INC. – CECIL WILLIAMS HOUSE Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Glide Community Housing, Inc. – Cecil Williams House.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with GLIDE COMMUNITY HOUSING, INC. – CECIL WILLIAMS HOUSE for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$616,538.

LARKIN STREET YOUTH SERVICES – 864 ELLIS STREET Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Larkin Street Youth Services – 864 Ellis Street.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES – 864 ELLIS STREET for provision of supportive services to formerly homeless young adults; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$135,258.

MISSION NEIGHBORHOOD DEVELOPMENT CORPORATION – ALTAMONT, SOUTH PARK, APOLLO Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Mission Neighborhood Development Corp. – Altamont, South park, Apollo.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with MISSION NEIGHBORHOOD DEVELOPMENT CORPORATION – ALTAMONT, SOUTH PARK, APOLLO for provision of supportive services to formerly homeless individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$105,534.

SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION – BAYVIEW COMMONS Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with San Francisco housing Development Corp. – Bayview Commons.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION – BAYVIEW COMMONS for provision of supportive housing to formerly homeless families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$140,786.

TENANTS AND OWNERS DEVELOPMENT COMMUNITY ORGANIZATION – RESIDENCE SERVICES AND ACTIVITIES PROGRAMS Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Tenants and Owners Development Community Organization – Residence Services and Activities Programs.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TENANTS AND OWNERS DEVELOPMENT COMMUNITY ORGANIZATION – RESIDENCE SERVICES AND ACTIVITIES PROGRAMS for provision of supportive services for formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$452,884.

TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORPORATION – SCATTERED SITES Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Tenderloin Neighborhood Development Corp. – Scattered Sites.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORPORATION – SCATTERED SITES for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$815,238.

BAYVIEW YMCA Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA for provision of Fiscal Agent Services to United Council of Human Services; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$160,000.

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- BAYVIEW YMCA – HOPE HOUSE      Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Hope House.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – HOPE HOUSE for provision of permanent supportive housing for homeless individuals; during the period of June 1, 2012 through May 30, 2015; in a total grant amount not to exceed \$2,205,756.
- BAYVIEW YMCA – HOPE HOUSE      Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Hope House.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – HOPE HOUSE for provision of supportive services to tenants of Hope House; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$360,000.
- BAYVIEW YMCA – RESOURCE CENTER      Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Resource Center.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – RESOURCE CENTER for provision of Drop-in Services for homeless individuals; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$798,000.
- BAYVIEW YMCA – RESOURCE CENTER      Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Resource Center.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – RESOURCE CENTER for provision of Drop-in Services for homeless individuals; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$218,655.
- PUBLIC COMMENT      President Stewart's call for public comment did not yield a response.
- ADJOURNMENT      President Stewart adjourned the meeting at 10:50 a.m.

Louise Rainey  
Human Services Commission Secretary

SAN FRANCISCO HUMAN SERVICES COMMISSION  
M I N U T E S  
May 23, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, May 23, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT KELLY DEARMAN, President  
PABLO STEWART, M.D., Vice President  
GEORGE YAMASAKI, JR.  
MEMBER ABSENT SCOTT L. KAHN (excused)

OTHERS PRESENT Trent Rhorer, Executive Director – Human Services Agency  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Sylvia Deporto, Deputy Director – Family and Children’s Services  
Other department staff and interested citizens

ROLL CALL President Dearman called the meeting to order at 9:30 a.m., noting the Commission was present with the exception of Commissioner Kahn who had been excused.

AGENDA On motion by Vice President Stewart, seconded and carried, the Commission adopted the agenda amended as follows:  
Item V. I. Community Housing Partnership – amount changed to read \$823,727.

MINUTES On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the minutes of the April 25, 2013 regular meeting as circulated.

CONSENT CALENDAR On motion by Vice President Stewart, seconded and carried, the Commission ratified actions taken by the Executive Director since the April 25, 2013 meeting in accordance with Commission authorization of June 28, 2012.

1. Submission of requests to encumber funds in the amount of \$2,656,940 for purchase of services or supplies;
2. Submission of six temporary requisitions for possible use in order to fill positions on a temporary basis;
3. Submission of report of 75 temporary appointments made during the period of 4.12.13 thru 5.10.13.

CHILDCARE EDUCATION INSTITUTE Wages Plus Coordinator Elise Crane presented the request to modify the Childcare Education Institute grant.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with CHILDCARE EDUCATION INSTITUTE to develop and host an Early Care and Education Workforce Registry; during the period of June 1, 2013 through June 30, 2016; in the additional amount of \$330,440 for a revised total grant amount not to exceed \$599,440.

GLIDE FOUNDATION Housing and Homeless Program Coordinator Delliha Dominguez presented the request to renew the Glide Foundation grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with GLIDE FOUNDATION for provision of Free Meals; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$1,136,409.

NATIONAL COUNCIL ON ALCOHOLISM AND OTHER DRUG ADDICTIONS Family and Children’s Services Project Manager Mari Solis presented the request to enter into a new grant with National Council on Alcoholism and Other Drug Addictions.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with NATIONAL COUNCIL ON ALCOHOLISM AND OTHER DRUG ADDICTIONS for provision of Substance Abuse Testing to Families involved with Child Welfare Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$92,000.

FAMILY SUPPORT SERVICES OF THE BAY AREA Family and Children’s Services Senior Projects Manager Maggie Donahue presented the request to enter into a new grant with Family Support Services of the Bay Area.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Respite Care Services and administration of Gift Funds for Foster Parents and Relative Caregivers; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$816,000.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT Family and Children’s Services Senior Projects Manager Maggie Donahue presented the request to enter into a new grant with San Francisco Community College District.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT for provision of Title IV-E Specialized Training Services; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$6,737,000.

ELIZABETH SWASON, M.A. Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Elizabeth Swason, M.A. contract.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with ELIZABETH SWASON, M.A. for provision of Academic Services to Cal-LEARN and CalWORKS Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$93,600.

EPISCOPAL COMMUNITY SERVICES Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Episcopal Community Services contract.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Employment Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$76,104.

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WRITE TOUCH COMMUNICATIONS Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Write Touch Communications contract.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with WRITE TOUCH COMMUNICATIONS for provision of Resume Writing Services; during the period of July 1, 2013 through June 30, 2016; in a total contract amount not to exceed \$72,000.

COMMUNITY HOUSING PARTNERSHIP Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Community Housing Partnership contract.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Housing Employment Collaborative; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$823,727.

CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION Acting Supportive Housing Program – McKinney Grant Manager Ali Schlageter presented the request to renew the Catholic Charities Catholic Youth Organization contract.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION for provision of Supportive Services to Homeless Families Living with Disabilities on Treasure Island; during the period of June 1, 2013 through May 31, 2016; in a total grant amount not to exceed \$335,448.

CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with Catholic Charities Catholic Youth Organization.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION for provision of Permanent Supportive Housing Services for Families at Tenth and Mission Family Housing; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$826,428.

COMMUNITY HOUSING PARTNERSHIP Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with Community Housing Partnership.

Discussion followed relative to the diversity of costs per unit.

By general consent, the item was continued to the June 27, 2013 regular meeting of the Commission.

LUTHERAN SOCIAL SERVICES Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with Lutheran Social Services.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with LUTHERAN SOCIAL SERVICES for provision of Permanent Supportive Housing services for Families at the Mosaica Family Apartments; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$745,584.

THE BAYVIEW HUNTERS POINT FOUNDATION FOR COMMUNITY IMPROVEMENT Homeless Single Adult Program Manager Briana Moore presented the request to enter into a new grant with The Bayview Hunters Point Foundation for Community Improvement.

Discussion followed relative to the diversity of costs per unit.

By general consent, the item was continued to the June 27, 2013 regular meeting of the Commission.

SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with San Francisco Housing Development Corporation.

Discussion followed relative to the diversity of costs per unit.

By general consent, the item was continued to the June 27, 2013 regular meeting of the Commission.

LARKIN STREET YOUTH SERVICES Director – Office of Contract Compliance David Curto presented the request to enter into a new grant with Larkin Street Youth Services.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of Preventive Services to Runaway Youth; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$480,306.

BULLSEYE TRANSLATION Director – Office of Contract Compliance David Curto presented the request to renew the contract with Bullseye Translation.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with BULLSEYE TRANSLATION for provision of Oral Interpretation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$60,000.

INTERNATIONAL EFFECTIVENESS CENTER Director – Office of Contract Compliance David Curto presented the request to renew the contract with International Effectiveness Center.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with INTERNATIONAL EFFECTIVENESS CENTER for provision of Oral Interpretation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$300,000.

INTERNATIONAL EFFECTIVENESS CENTER Director – Office of Contract Compliance David Curto presented the request to renew the contract with International Effectiveness Center.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with INTERNATIONAL EFFECTIVENESS CENTER for provision of Written Translation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$60,000.

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PARTNERS IN COMMUNICATIONS Director – Office of Contract Compliance David Curto presented the request to renew the contract with Partners In Communications.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with PARTNERS IN COMMUNICATIONS for provision of Sign Language Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$24,000.

TRUSTFORTE LANGUAGE SERVICES Director – Office of Contract Compliance David Curto presented the request to renew the contract with Trustforte Language Services.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with TRUSTFORTE LANGUAGE SERVICES for provision of Written Translation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$60,000.

BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES Director – Office of Contract Compliance David Curto presented the request to renew the grant with Bayview YMCA acting as Fiscal Agent for the United Council of Human Services.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES for provision of Resource Center Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$924,423.

BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES Director – Office of Contract Compliance David Curto presented the request to renew the grant with Bayview YMCA acting as Fiscal Agent for the United Council of Human Services.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES for provision of Fiscal Agent Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$229,144.

MAY 2013 EMPLOYEE OF THE MONTH President Dearman presented the May 2013 Employee of the Month Award to Medi-CAL Supervisor Veronica Moran-Diaz. The award recognizes Veronica's daily commitment to the Agency's mission and vision in real and active ways. Veronica was presented an engraved desk clock and graciously accepted with thanks to all.

EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.  
The San Francisco Foster Youth Fund's annual softball tournament has been renamed in honor of Willie Mays' late wife, Mae Louise Mays. Mrs. Mays, formerly a Child Welfare Worker with the Department, was integral in initiating single adoptions in San Francisco. The 2013 Mae Louise Mays Softball Tournament for Foster Children will be held all day on Saturday, June 15<sup>th</sup> at Moscone Field.

PUBLIC COMMENT President Dearman's call for public comment did not yield a response.

ADJOURNMENT President Dearman adjourned the meeting at 10:35 a.m.

Louise Rainey  
Human Services Commission Secretary

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
September 26, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, September 26, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      KELLY DEARMAN, President  
                                 PABLO STEWART, M.D., Vice President  
                                 SCOTT L. KAHN  
                                 RITA SEMEL  
                                 GEORGE YAMASAKI, JR.
- OTHERS PRESENT      Trent Rhorer,, Executive Director – Human Services Agency  
                                 Louise Rainey, Secretary – Human Services Commission  
                                 Sylvia Deporto, Deputy Director – Family and Children’s Services  
                                 Daniel Kaplan, Deputy Director – Finance and Administration  
                                 Other department staff and interested citizens
- ROLL CALL              President Dearman called the meeting to order at 9:30 a.m., noting the Commission was present.
- AGENDA                  On motion by Vice President Stewart, seconded and carried, the Commission adopted the agenda amended as follows:
1. Item VII.B. Proposal for Standardizing Rates for Department’s Permanent Supportive Housing Program – Continued to October 24, 2013 regular meeting;
  2. Item VII.I. Japanese Community Youth Council – the additional amount corrected to read \$1,119,772 for a revised total grant amount not to exceed \$3,817,734;
  3. Items IX, X, XI, XII. Related to a closed session for provision of a public employee performance evaluation – Continued to October 24, 2013 regular meeting.
- MINUTES                  On motion by Commissioner Yamasaki, seconded and carried, the Commission approved the minutes of the August 27, 2009 regular meeting as circulated.
- NEWLY APPOINTED HUMAN SERVICES COMMISSION MEMBER      President Dearman announced that on August 5, 2013, Mayor Edwin M. Lee appointed Rita Semel to the Human Services Commission. On behalf of the Commission, President Dearman extended congratulations and welcomed Ms. Semel to the Commission.
- SEPTEMBER 2013 EMPLOYEE OF THE MONTH      President Dearman presented the September 2013 Employee of the Month Award to Human Resources Staff Development Manager Kathleen Kennett. The award recognizes Kathleen’s grace under fire, positive energy and an attitude that ignites her staff and classroom attendees to excel. Although her plate is full, Kathleen constantly steps to the plate with a willing attitude and contagious winning spirit. Kathleen was awarded an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR’S REPORT      Executive Director Trent Rhorer furnished an update re the State and City’s budget processes and program activities.
- CONSENT CALENDAR      On motion by Vice President Stewart, seconded and carried, the Commission ratified actions taken by the Executive Director since the July 25, 2013 regular meeting in accordance with Commission authorization of June 27, 2013:
1. Submission of requests to encumber funds in the amount of \$73,339,271 for purchase of services or supplies
  2. Submission of 3 temporary positions for possible use in order to fill positions on a temporary basis;
  3. Submission of report of 83 temporary appointments made during the period of 7.16.13 thru 8.14.13.
  4. Submission of requests to encumber funds in the amount of \$25,584,533 for purchase of services or supplies;
  5. Submission of 4 temporary requisitions for possible use in order to fill positions on a temporary basis;
  6. Submission of report of 41 temporary appointments made during the period of 8.14.13 thru 9.13.13.
- SAN FRANCISCO COUNTY REFUGEE SERVICES ANNUAL PLAN      Workforce Development Division’s Individual Referral / Refugee Coordinator Eva Iraheta presented the San Francisco County Refugee Services Annual Plan.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted approval of the San Francisco County Refugee Services Annual Plan for Federal Fiscal Year October 1, 2012 to September 30, 2013.
- THE DEPARTMENT OF HUMAN SERVICES NON-PROFIT SERVICE PROVIDERS      Office of Contract Compliance Director David Curto presented the request to modify the agreements with the Department’s Non-profit Services Providers.
- On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant agreements with THE DEPARTMENT OF HUMAN SERVICES NON-PROFIT SERVICE PROVIDERS to provide for the cost of doing business increase of 1.5%; during the period of July 1, 2013 through June 30, 2014; in a total amount not to exceed \$1,076,570.
- K TO COLLEGE              Office of Contract Compliance Director David Curto presented the request to enter into a new grant with K to College.
- On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to enter into a new grant with K TO COLLEGE to provide low-income and homeless children with school supplies, basic hygiene kits and dental kits; during the period of September 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$270,000.

SAN FRANCISCO STATE UNIVERSITY Wages Plus Coordinator Elise Crane presented the request to modify the San Francisco State University grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with SAN FRANCISCO STATE UNIVERSITY to provide Professional Development Services for the Early Care and Education (ECE) Workforce; during the period of July 1, 2013 through June 30, 2015; in the additional amount of \$150,000 for a revised total grant amount not to exceed \$2,749,085.

BAR ASSOCIATION OF SAN FRANCISCO Supportive Housing Program / McKinney Grant Manager Alison Schlageter presented the request to modify the Bar Association of San Francisco grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant agreement with the BAR ASSOCIATION OF SAN FRANCISCO for provision of the Right to Counsel Program for low income people involved in civil cases; during the period of October 1, 2013 through September 30, 2014; in the additional amount of \$150,000 for a revised total grant amount not to exceed \$1,292,812.

TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORPORATION Shelter Plus Care Program Manager Shane Balanon presented the request to modify the Tenderloin Neighborhood Development Corporation grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the new grant with TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORPORATION for provision of rental assistance for our clients at the Ambassador Hotel; during the period of July 1, 2013 through June 30, 2014; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$937,413.

MISSION HOUSING DEVELOPMENT CORPORATION Housing and Homeless Programs Manager Daryl Higashi presented the request to enter into a new grant with Mission Housing Development Corporation.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with MISSION HOUSING DEVELOPMENT CORPORATION for provision of Operation and Support Services for the Housing and Urban Development – Veterans' Affairs Supportive Housing Program; during the period of October 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$69,100.

JAPANESE COMMUNITY YOUTH COUNCIL Workforce Development Division Community services Manager Bill Wedemeyer presented the request to modify and extend the Japanese Community Youth Council grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify and extend the grant with JAPANESE COMMUNITY YOUTH COUNCIL to provide a Student Work Experience Program; during the period of May 1, 2013 through April 30, 2017; in the additional amount of \$1,119,772 for a revised total grant amount not to exceed \$3,817,234.

LOW INCOME INVESTMENT FUND Program Manager Graham Dobson presented the request to modify the Low Income Investment Fund grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with LOW INCOME INVESTMENT FUND to administer the Child Care Facilities Fund; during the period of July 1, 2013 through June 30, 2015; in the additional amount of \$2,000,000 for a revised total grant amount not to exceed \$6,817,080.

HOMELESS PRENATAL PROGRAM Strategic Planning Coordinator Daniel Kelly presented the request to modify the Homeless Prenatal Program grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with HOMELESS PRENATAL PROGRAM for provision of Rapid Support and Housing For Families Project – Rental Subsidies Program; during the period of July 1, 2013 through September 30, 2017; in the additional amount of \$2,074,777 for a revised total grant amount not to exceed \$4,765,582.

SAN FRANCISCO HOUSING AUTHORITY Strategic Planning Coordinator Daniel Kelly presented the request to enter into a new grant with San Francisco Housing Authority.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO HOUSING AUTHORITY for Rapid Support and Housing For Families Project; during the period of October 1, 2013 through September 30, 2017; in a total grant amount not to exceed \$434,588.

BAY AREA LEGAL AID Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Bay Area Legal Aid.

On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to enter into a new grant with BAY AREA LEGAL AID for provision of Public Benefits Counseling for families seeking shelter; during the period of October 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$34,500.

GENERAL PUBLIC COMMENT On motion by Commissioner Kahn, seconded and carried, the Commission agreed to hear General Public Comment at this time to accommodate those present.

Jennifer Friedenbach, Executive Director – Coalition on Homelessness, expressed continuing concerns re the residency requirements and changes to family shelter eligibility.

Leontine Collin described the hardships she has encountered in accessing shelter.

Fior Abigail Be Chue opposes changes in policy for homeless families accessing shelter.

Irma Nunez opposes changes in policy for homeless families accessing shelter.

Bimè\*Avellano opposes changes in policy for homeless families accessing shelter.

Maria Martinez opposes changes in policy for homeless families.

Miguel Carnera with Coalition for Homelessness opposes changes in policy for homeless families.

Jesus Perez with Coalition for Homelessness opposes changes in policy for homeless families.

Lisa Rashad opposes changes in policy for homeless families

Anthony Lucero opposes changes to family shelter policy.

Adrian Garcia with Coalition on Homelessness opposes proposed changes to family shelter policy.

Devra Edelman with Hamilton Family Center and the Homeless Emergency Shelter Providers Association opposes changes in policy for homeless families.

Nick Kinua opposes changes in policy for homeless families.

Laura Guzman requested a larger discussion re finding solutions for San Francisco's poor.

CATHOLIC CHARITIES,  
CATHOLIC YOUTH  
ORGANIZATION -FEPCO

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Catholic Charities, Catholic Youth Organization – FEPCO.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION -FEPCO for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$1,213,313.

COMPASS FAMILY  
SERVICES –  
RENTAL ASSISTANCE

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Compass Family Services – Rental Assistance.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with COMPASS FAMILY SERVICES – RENTAL ASSISTANCE for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$789,046.

COMPASS FAMILY  
SERVICES –  
SAN FRANCISCO HOME

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Compass Family Services – San Francisco Home.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with COMPASS FAMILY SERVICES – SAN FRANCISCO HOME for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$2,505,745.

EVICTON DEFENSE  
COLLABORATIVE -  
RADCO

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Eviction Defense Collaborative – RADCO

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with EVICTON DEFENSE COLLABORATIVE - RADCO for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$2,500,597.

HAMILTON FAMILY  
CENTER –  
FIRST AVENUES

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Hamilton Family Center – First Avenues.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with HAMILTON FAMILY CENTER – FIRST AVENUES for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$2,873,918.

HOMELESS PRENATAL  
PROGRAM –  
DIVERSION AND  
HOUSING ASSISTANCE

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Homeless Prenatal Program.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with HOMELESS PRENATAL PROGRAM – DIVERSION AND HOUSING ASSISTANCE for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$1,483,266.

TENDERLOIN HOUSING  
CLINIC – ELLIS ACT

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Tenderloin Housing Clinic – Ellis Act.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with TENDERLOIN HOUSING CLINIC – ELLIS ACT for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$219,784.

COMMUNITY HOUSING  
PARTNERSHIP

Supportive Housing Program Manager Scott Walton presented the request to enter into a new grant with Community Housing Partnership.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Services at 374-5<sup>th</sup> Street; during the period of October 1, 2013 through June 30, 2018; in a total grant amount not to exceed \$3,500,000.

CENTRAL CITY  
HOSPITALITY HOUSE.

Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Central City Hospitality House.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of the Hospitality House; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$14,300 for a revised total grant amount not to exceed \$426,939.

COMPASS FAMILY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Compass Family Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES for provision of the Family Center; during the period of September 1, 2013 through June 30, 2016; in the additional amount of \$116,925 for a revised total grant amount not to exceed \$2,214,942.

DOLORES STREET COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Dolores Street Community Services.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to modify the grant with DOLORES STREET COMMUNITY SERVICES for provision of the Emergency Shelter; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$11,200 for a revised total grant amount not to exceed \$2,251,924.

EPISCOPAL COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Episcopal Community Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Next Door Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$61,205 for a revised total grant amount not to exceed \$6,425,786.

EPISCOPAL COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Episcopal Community Services.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to modify the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Sanctuary Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$73,495 for a revised total grant amount not to exceed \$4,884,341.

HAMILTON FAMILY CENTER Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Hamilton Family Center.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with HAMILTON FAMILY CENTER for provision of the Residences and Emergency Center; during the period of September 1, 2013 through June 30, 2016; in the additional amount of \$149,400 for a revised total grant amount not to exceed \$6,237,381.

LARKIN STREET YOUTH SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Larkin Street Youth Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of the Youth Employment Services; during the period of September 1, 2013 through June 30, 2017; in the additional amount of \$234,000 for a revised total grant amount not to exceed \$1,326,785.

LARKIN STREET YOUTH SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Larkin Street Youth Services.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of the Lark Inn Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$48,100 for a revised total grant amount not to exceed \$1,742,742.

MISSION NEIGHBORHOOD HEALTH CENTER Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Mission Neighborhood Health Center.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with MISSION NEIGHBORHOOD HEALTH CENTER for provision of the Homeless Resource Center Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$39,402 for a revised total grant amount not to exceed \$1,132,900.

PROVIDENCE FOUNDATION OF SAN FRANCISCO Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Providence Foundation of San Francisco.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to modify the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of the First Friendship Family Center; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$26,500 for a revised total grant amount not to exceed \$546,904.

SAINT VINCENT DE PAUL Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Saint Vincent De Paul.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with SAINT VINCENT DE PAUL for provision of the Multi-Service Center South Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$207,250 for a revised total grant amount not to exceed \$8,235,871.

THE UNITED COUNCIL OF HUMAN SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with THE UNITED COUNCIL OF HUMAN SERVICES for provision of the Resource Centers Services; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$55,388 for a revised total grant amount not to exceed \$989,617.

GENERAL PUBLIC COMMENT President Dearman's call for public comment did not yield a response.

ADJOURNMENT President Dearman adjourned the meeting at 11:25 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission



SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
October 27, 2011 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, October 27, 2011, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT	PABLO STEWART, M.D., President GEORGE YAMASAKI, JR., Vice President KELLY DEARMAN SCOTT L. KAHN
MEMBER ABSENT	ANITA FRIEDMAN, Ph.D. (excused)
OTHERS PRESENT	Trent Rhorer, Executive Director – Human Services Agency Louise Rainey, Secretary – Human Services Commission Steve Arcelona, Director – Welfare to Work Services Phil Arnold, Deputy Director - Department of Human Services Debby Jeter, Deputy Director Other department staff and interested citizens
ROLL CALL	President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Friedman who had been excused.
AGENDA	On motion by Vice President Yamasaki, seconded and carried, the Commission adopted the agenda as posted.
MINUTES	On motion by Vice President Yamasaki, seconded and carried, the Commission approved the minutes of the September 22, 2011 regular meeting as circulated.
OCTOBER 2011 EMPLOYEE OF THE MONTH	President Stewart announced Shelter Plus Care Program Manager Shane Balanon as the October 2011 Employee of the Month. Shane was recognized for his outstanding work and performance in the development and expansion of the Shelter Plus Care Program which provides significant federal rental subsidies to homeless families and individuals with disabilities. Shane was presented an engraved desk clock and graciously accepted with thanks to all.
EXECUTIVE DIRECTOR'S REPORT	Executive Director Trent Rhorer furnished an update re the State and City's budget processes, and program activities.
CONSENT CALENDAR	On motion by Commissioner Dearman, seconded and carried, the Commission ratified actions taken by the Executive Director since the September 22, 2011 regular meeting in accordance with Commission authorization of June 30, 2011: <ol style="list-style-type: none"><li>1. Submission of requests to encumber funds in the total amount of \$785,222 for purchase of services or supplies;</li><li>2. Submission of temporary requisitions DP92394 – DP92406 for possible use in order to fill positions on a temporary basis;</li><li>3. Submission of report of 215 temporary appointments made during the period of 9.13.10 thru 10.11.11.</li></ol>
CITY'S FIVE YEAR FINANCIAL PLAN	Deputy Director Phil Arnold presented an overview of the City's Five-year Financial Plan, a Fiscal Year 2011-2012 Budget Status Report, and a Fiscal Year 2012-2013 Budget Outlook. The Plan is in response to Proposition A, a City Charter Amendment, approved by the voters in 2009, which requires the City to produce a Five-Year Financial Plan to forecast expenditures and revenues during the five-year period, propose actions to balance revenues and expenditures during each year of the plan and discuss strategic goals and corresponding resources for City Departments.
HUMAN SERVICES CARE FUND	Deputy Director Phil Arnold reported the Fiscal Year 2011-2012 Care Fund Savings estimate of \$13,646,048.  On motion by Vice President Yamasaki, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2011 – 2012 Care Fund Savings Estimate of \$13,646,048; and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.
CATHOLIC CHARITIES – CATHOLIC YOUTH ORGANIZATION	Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the grant with Catholic Charities – Catholic Youth Organization.  On motion by Commissioner Dearman, seconded and carried, the Commission granted renew the grant with CATHOLIC CHARITIES – CATHOLIC YOUTH ORGANIZATION for provision of the Rita da Cascia Program; during the period of November 1, 2011 through October 31, 2014; in a total grant amount not to exceed \$521,985.

PROVIDENCE  
FOUNDATION

Family Emergency Services Manager Betsy Eddy presented the request to renew the Providence Foundation grant.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO; for provision of Emergency Winter Shelter Services for Homeless Families; during the period of November 1, 2011 through March 31, 2012; in a total grant amount not to exceed \$100,333.

GRANT MODIFICATIONS  
FOR  
CAPITAL REPAIRS TO  
CITY FUNDED  
HOMELESS SHELTERS

Director – Office of Contract Compliance David Curto presented the request to modify nine grants for the provision of capital repairs to City-funded Homeless Shelters.

By general consent, the Commission granted authorization to modify nine grants for the provision of capital repairs to City-Funded Homeless Shelters; during the period of July 1, 2011 through June 30, 2012; in a total modification amount not to exceed \$715,320; as follows:

1. On motion by Vice President Yamasaki, seconded and carried, the Commission modified the grant with BAYVIEW YMCA – BAYVIEW RESOURCE CENTER in an additional amount of \$56,520 for a revised annual grant amount not to exceed \$854,520;
2. On motion by Commissioner Dearman, seconded and carried, the Commission modified the grant with CENTRAL CITY HOSPITALITY HOUSE – EMERGENCY SHELTER PROGRAM in an additional amount of \$50,000 for a revised annual grant amount not to exceed \$364,749;
3. On motion by Commissioner Kahn, seconded and carried, the Commission modified the grant with COMPASS FAMILY SERVICES – CLARA HOUSE in an additional amount of \$42,000 for a revised annual grant amount not to exceed \$289,933;
4. On motion by Commissioner Dearman, seconded and carried, the Commission modified the grant with DOLORES STREET COMMUNITY SERVICES – VAN NESS SHELTER in an additional amount of \$90,000 for a revised annual grant amount not to exceed \$1,035,504;
5. On motion by Vice President Yamasaki, seconded and carried, the Commission modified the grant with EPISCOPAL COMMUNITY SERVICES – NEXT DOOR in an additional amount of \$230,700 for a revised annual grant amount not to exceed \$2,870,256;
6. On motion by Commissioner Dearman, seconded and carried, the Commission modified the grant with EPISCOPAL COMMUNITY SERVICES – SANCTUARY in an additional amount of \$135,000 for a revised annual grant amount not to exceed \$1,979,430;
7. On motion by Commissioner Kahn, seconded and carried, the Commission modified the grant with HAMILTON FAMILY CENTER – FAMILY RESIDENCE – 260 GOLDEN GATE in an additional amount of \$81,400 for a revised annual grant amount not to exceed \$1,861,490;
8. On motion by Vice President Yamasaki, seconded and carried, the Commission modified the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO – BAYVIEW EMERGENCY SHELTER PROGRAM in an additional amount of \$18,500 for a revised annual grant amount not to exceed \$45,081;
9. On motion by Commissioner Dearman, seconded and carried, the Commission modified the grant with SAINT VINCENT DE PAUL MULTI-SERVICE CENTER SOUTH in an additional amount of \$11,200 for a revised annual grant amount not to exceed \$3,380,562.

SHELTER GRIEVANCE  
POLICY

Housing and Homeless Division – Family and Prevention Services Manager Cindy Ward presented for approval, changes proposed by the Shelter Grievance Advisory Committee to the Grievance Policy.

On motion by Commissioner Kahn, seconded and carried, the Commission approved the recommendations of the Shelter Grievance Advisory Committee to amend the Shelter Grievance Policy and Arbitration Rules, and to add the Arbitration Rules as an addendum to the Shelter Grievance Policy.

SHELTER GRIEVANCE  
ADVISORY COMMITTEE

Family Emergency Services Manager Betsy Eddy presented nominations to fill vacancies on the Shelter Grievance Advisory Committee.

On motion by Vice President Yamasaki, seconded and carried, the Commission approved the following candidates to fill vacancies on the Shelter Grievance Advisory Committee:

1. Jose Landaverde to fill the Family Provider Seat;
2. Rand White to fill the At-Large Youth Provider Seat.
3. Rann Parker to fill a City Agency Seat.

EXECUTIVE DIRECTOR'S  
FISCAL YEAR 2011-2012  
PERFORMANCE PLAN  
AND APPRAISAL  
REPORT

Executive Director Trent Rhorer presented his Goals/Management Performance Plan for Fiscal Year 2011-2012.

On motion by Vice President Yamasaki, seconded and carried, the Commission approved the Executive Director's Fiscal Year 2011-2012 Performance Plan and Appraisal Report.

PUBLIC COMMENT

Yvette King spoke to her concern re her duties as a foster parent.

PUBLIC MEETING  
ADJOURNED At 10:55 a.m., President Stewart adjourned the public meeting.

CLOSED SESSION At 10:56 a.m., President Stewart convened the closed session as permitted by Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b): Public Employee Performance Evaluation – Human Services Agency Executive Director Trent Rhorer.

RECONVENED PUBLIC MEETING At 11:30 a.m., President Stewart reconvened the public meeting into open session.

VOTE On motion by Vice President Yamasaki, seconded and carried, the Commission elected to disclose some of the closed session discussion.

PRESIDENT'S ANNOUNCEMENT President Stewart announced that the Human Services Commission held a closed session on Thursday, October 27, 2011, pursuant to Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b): Public Employee Performance Evaluation – Human Services Agency Executive Director Trent Rhorer and found his performance exceeded expectations.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

ADJOURNMENT President Stewart adjourned the meeting at 11:32 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

December 15, 2011 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, December 15, 2011, in the Ronald H. Bom Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
GEORGE YAMASAKI, Jr., Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN
- OTHERS PRESENT Trent Rhoher, Executive Director – Human Services Agency  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Acting Deputy Director  
Phil Arnold, Deputy Director  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.
- AGENDA On motion by Vice President Yamasaki, seconded and carried, the Commission adopted the agenda as posted
- MINUTES On motion by Commissioner Kahn, seconded and carried, the Commission approved the minutes of the October 27, 2011 regular meeting amended to add the following language to the Section entitled Vote (Page 3) as follows:  
"On motion by Vice President Yamasaki, seconded and carried, the Commission elected to disclose some of the closed session discussion to wit: That the Commission completed its evaluation of the performance of Executive Director Trent Rhoher and found his performance exceeded expectations."
- 2011 MANAGER OF THE YEAR President Stewart presented the 2011 Manager of the Year award to Human Resources Director Robert Thomas. Robert was honored for completely revamping the Human Resources Division. His steady hand in implement these changes have resulted in raising the performance level of the HR Division to one of the best in the City. Also present to honor Bob was his lovely wife, Betty. He was presented an engraved desk set and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhoher furnished an update re the State and City's budget processes and program activities.  
Mr. Rhoher reported a generous contribution from the Benioff Family funding a Home for the Holidays Program for the City's Homeless Families.  
On motion by Vice President Yamasaki, seconded and carried, the Commission adopted a resolution of gratitude to the Benioff Family, the specific text to be prepared by staff in collaboration with the Commission President and subject to his approval.
- CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the October 27, 2011 Regular Meeting in accordance with Commission authorization of June 30, 2011  
1. Submission of requests to encumber funds in the total amount of \$ 261,000 for purchase of services or supplies;  
2. Submission of temporary requisitions DP92407 through TE92412 for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 21 temporary appointments made during the period of 10.12.11 through 11.8.11.  
4. Submission of requests to encumber funds in the amount of \$2,737,426 for purchase of services or supplies;  
5. Submission of temporary requisitions DP92413 through TE92415 for possible use in order to fill positions on a temporary basis;  
6. Submission of report of 42 temporary appointments made during the period of 11.9.11 through 12.5.11.
- PRELIMINARY BUDGET RECOMMENDATIONS FOR FY 2012-2013 Deputy Director Phil Arnold presented an overview of the Mayor's Budget Instructions for Fiscal Year 2012-2013.
- ARRIBA JUNTOS Principal Administrative Analyst Hope Kamimoto presented the request to modify the Arriba Juntos grant.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS for provision of Payroll Services for the Vocational English as a Second Language Vocational Immersion Program; during the period of December 1, 2011 through June 30, 2013; in the additional amount of \$2,031,364 for a revised total grant amount not to exceed \$3,723,956.

HAMILTON FAMILY CENTER Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the Hamilton Family Center grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the existing grant with HAMILTON FAMILY CENTER for provision of Temporary Rental Assistance to Individuals under the Post-Release Community Supervision Program; during the period of January 1, 2012 through June 30, 2012; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,111,070.

EPISCOPAL COMMUNITY SERVICES Homeless Single Adult Program Manager Brianna Moore presented the request to renew the Episcopal Community Services grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Winter Shelter; during the period of November 20, 2011 through February 25, 2012; in a total grant amount not to exceed \$120,000.

DOCULYNX Acting Deputy Director Steve Arcecona presented the request to enter into a new contract with DocuLynx.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new contract with DOCULYNX for provision of CalWORKs Case File Document Imaging; during the period of December 1, 2011 through June 30, 2012; in a total contract amount not to exceed \$200,000.

DRESS FOR SUCCESS SAN FRANCISCO Welfare to Work Program Manager Martha Singleton presented the request to enter into a new grant with Dress For Success San Francisco.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with DRESS FOR SUCCESS SAN FRANCISCO for provision of Job Search/Interview Suiting Services; during the period of October 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$75,000.

EPISCOPAL COMMUNITY SERVICES Principal Administrative Analyst Hope Kamimoto presented the request to renew the Episcopal Community Services grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Conquering Homelessness Through Employment In Food Services (CHEFS) Grant; during the period of January 1, 2012 through December 31, 2013 in a total grant amount not to exceed \$255,300.

CENTER FOR JUVENILE AND CRIMINAL JUSTICE Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the Center for Juvenile and Criminal Justice grant.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CENTER FOR JUVENILE AND CRIMINAL JUSTICE for provision of Transitional Housing and Supportive Services to Homeless Families; during the period of January 1, 2012 through December 31, 2014; in a total grant amount not to exceed \$879,927.

COMMUNITY HOUSING PARTNERSHIP Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the Community Housing Partnership grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of the Job Training Program of the Integrated Services Network; during the period of January 2, 2012 through January 1, 2015; in a total grant amount not to exceed \$493,746.

COMMUNITY HOUSING PARTNERSHIP Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the Community Housing Partnership grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Support Services at the Cambridge and Hamlin Hotels; during the period of January 2, 2012 through January 1, 2015; in a total grant amount not to exceed \$334,755.

EPISCOPAL COMMUNITY SERVICES Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the Episcopal Community Services grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Support Services at the Rose and Canon-Kip Hotels; during the period of January 2, 2012 through January 1, 2015; in a total grant amount not to exceed \$1,279,536.

LUTHERAN SOCIAL SERVICES OF NORTHERN CALIFORNIA Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the Lutheran Social Services of Northern California grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with LUTHERAN SOCIAL SERVICES OF NORTHERN CALIFORNIA for provision of Money Management Services for ISN Clients; during the period of January 2, 2012 through January 1, 2015; in a total grant amount not to exceed \$520,734.

MISSION HOUSING  
DEVELOPMENT  
CORPORATION

Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the Mission Housing Development Corporation.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with MISSION HOUSING DEVELOPMENT CORPORATION for provision of Supportive Services to Homeless Adults; during the period of January 2, 2012 through January 1, 2015; in a total grant amount not to exceed \$269,193.

UNIVERSITY OF  
CALIFORNIA SAN  
FRANCISCO

Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the University of California San Francisco grant.

On motion by Vice President Yamasaki, seconded and carried the Commission excused President Stewart from the vote in order to avoid a conflict of interest.

On motion by Vice President Yamasaki, seconded and carried with President Stewart excused from the vote, the Commission granted authorization to renew the grant with UNIVERSITY OF CALIFORNIA SAN FRANCISCO for provision of the Roving Team; during the period of January 2, 2012 through January 1, 2015; in a total grant amount not to exceed \$608,700.

PUBLIC COMMENT

President Stewart's call for public comment did not yield a response.

ADJOURNMENT

President Stewart adjourned the meeting at 11:45 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

February 24, 2011 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, February 24, 2011, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
GEORGE YAMASAKI, JR., Vice President  
ANITA FRIEDMAN  
SCOTT L. KAHN
- MEMBER ABSENT KELLY DEARMAN (Excused)
- OTHERS PRESENT Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary - Human Services Commission  
Phil Arnold, Deputy Director  
Noelle Simmons, Deputy Director  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present with the exception of Commissioner Dearman who had been excused.
- AGENDA On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda as posted:
- MINUTES On motion by Vice President Yamasaki, seconded and carried, the Commission approved the minutes of the January 27, 2011 regular meeting as circulated.  
On motion by Vice President Yamasaki, seconded and carried, the Commission approved the minutes of the February 10, 2011 special meeting as circulated.
- FEBRUARY 2011 EMPLOYEES OF THE MONTH President Stewart presented the February 2011 Employee of the Month Award to Fiscal Manager Patrick Leung. Patrick was instrumental in the behind the scenes activities that supported the JOBS NOW program. He spearheaded the effort to create and maintain the fiscal data for the JOBS NOW program, tracking and reconciling 26,000+ monthly wage subsidies to 3,736 paid clients from 782 active employers over an 18 month period. This effort was essential for the Agency to make timely payments to the employers, submit reports to the Controller's Office and the Mayor's Budget Office, and process claims for reimbursement to the State. This effort enabled San Francisco to subsidize the employment of 3,736 clients, for \$51,664,002 for the period from July 1, 2009 to September 30, 2010. Patrick was presented and engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR On motion by Commissioner Kahn, seconded and carried, the Commission ratified actions taken by the Executive Director since the January 24, 2008 meeting in accordance with Commission authorization of June 28, 2007:  
A. Submission of requests to encumber funds in the total amount of \$2,677,556 for purchase of services or supplies;  
B. Submission of temporary requisitions DP92343 through TE92356 for possible use in order to fill positions on a temporary basis;  
C. Submission of report of 20 temporary appointments made during the period of January 12, 2011 through February 11, 2011.
- MARCH 2011 SOCIAL WORK MONTH On motion by Vice President Yamasaki, seconded and carried, the Commission adopted the following resolution proclaiming March 2011 Social Work Month:  
WHEREAS, Social Workers work to empower those who are frequently unheard; and  
WHEREAS, Social Workers open the doors of access and opportunity for everyone, particularly those in greatest need; and  
WHEREAS, Social Workers use their education, professional training, and commitment to improve all communities; and  
WHEREAS, Social Workers are dedicated advocates for the rights of others; and  
WHEREAS, Social Workers shape numerous programs and policies that strengthen individual lives and society; and  
WHEREAS, Social Workers, whether in direct practice, administration, education and research, or policy development, make an impact in every community; and  
WHEREAS, every day social workers help thousands of San Francisco residents take charge of their lives by helping them navigate complex social systems, connecting them to appropriate resources, helping them understand and use their strengths to overcome life's adversities, and shape programs and policies that contribute to healthy and successful communities; and  
WHEREAS, March has been nationally designated as a month to acknowledge and recognize the contributions to the quality of life nationally as Social Work Month since 1984; now, therefore be it  
RESOLVED, that the San Francisco Human Services Commission at its meeting held February 24, 2011, does hereby proclaim the month of March 2011 as Social Work Month; and be it further  
RESOLVED that the Commission respectfully requests the City and County of San Francisco Board of Supervisors and Mayor Edwin M. Lee proclaim the month of March 2011 as Social Work Month.

COMMUNITY HOUSING PARTNERSHIP Family Emergency Services Manager Betsy Eddy presented the request to enter into a new grant with Community Housing Partnership. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with COMMUNITY HOUSING PARTNERSHIP for provision of Advocates for Shelter and Transitional Housing Participants; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$308,997.

ELECTION OF OFFICERS On motion by Commissioner Friedman, seconded and carried, Dr. Pablo Stewart was elected President and George Yamasaki, Jr. was elected Vice President.

PUBLIC COMMENT Herbert Weiner expressed concerns re worksite bullying.

ADJOURNMENT President Stewart adjourned the meeting at 10:20 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission



SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
July 25, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, July 25, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., Vice President  
SCOTT L. KAHN  
GEORGE YAMASAKI, JR.
- MEMBER ABSENT KELLY DEARMAN, President (Excused)
- OTHERS PRESENT Noelle Simmons, Deputy Director – Policy and Planning  
Louise Rainey, Secretary – Human Services Commission  
Sylvia Deporto, Deputy Director - Family and Children's Services  
Other department staff and interested citizens
- ROLL CALL Vice President Stewart called the meeting to order at 9:38 a.m., noting the Commission was present with the exception of President Dearman who had been excused.
- AGENDA On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES On motion by Commissioner Kahn, seconded and carried, the Commission approved the minutes of the June 27 2013 regular meeting as circulated.
- JULY 2012 EMPLOYEES OF THE MONTH Vice President Stewart presented the July 2013 Employee of the Month Award to Account Clerk Anna Boyd. The award recognizes Anna's outstanding contribution as the Time Study Coordinator for the Agency. Each quarter she insures that more than one thousand employees complete time studies. These time studies are critical to the revenue stream of the Agency. She has been instrumental in implementing this new system: from entering information to answering questions over and over, always with a smile. Anna was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Deputy Director Noelle Simmons furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR On motion by Commissioner Yamasaki, seconded and carried, the Commission ratified actions taken by the Executive Director since the June 27, 2013 regular meeting in accordance with Commission authorization of June 27 2013  
A. Submission of requests to encumber funds in the total amount of \$ 14,187,806 of services or supplies;  
B. Submission of 2 temporary positions for possible use in order to fill positions on a temporary basis;  
C. Submission of report of 77 temporary appointments made during the period of 6.12.13 thru 7.15.13.
- HUMAN SERVICES CARE FUND Senior Budget Analyst Emily Gerth presented findings regarding the revised Fiscal Year 2012-2013 Care Fund Savings estimate.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2012-2013 Care Fund Savings \$13,717,373 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.
- Fourth Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2012-2013
- FISCAL YEAR 2013-2014 ANNUAL STATEMENT OF PURPOSE Deputy Director Noelle Simmons presented the Fiscal Year 2013-2014 Annual Statement of Purpose as required under Charter Section 4.102.2.  
By general consent, the Commission adopted the Annual Statement of Purpose for Fiscal Year 2013-2014. (See Attachment A)
- SHELTER GRIEVANCE ADVISORY COMMITTEE APPOINTMENT Family Emergency Services Manager Betsy Eddy presented the nomination of Ms. Elizabeth Ancker for appointment to the Shelter Grievance Advisory Committee's Compass Connecting Point Seat.  
On motion by Commissioner Kahn, seconded and carried, the Commission approved the appointment of Ms. Elizabeth Ancker to the Shelter Grievance Advisory Committee's Compass Connecting Point Seat.
- YOSEMITE COMMUNITY COLLEGE DISTRICT Wages Plus Coordinator Elise Crane presented the request to enter into a new Grant with Yosemite Community College District.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with YOSEMITE COMMUNITY COLLEGE DISTRICT for provision of Data and Technical Services for the California Early Care and Education Workforce Registry; during the period of July 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$197,821.

COMPASS FAMILY SERVICES

Alison Schlageter presented the request to renew the grant with Compass Family Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES for provision of the HUD Housing Access Project; during the period of July 1, 2013 to June 30, 2016; in a total grant amount not to exceed \$1,971,429.

PUBLIC CONSULTING GROUP, INC

Family and Children's Services Foster Care Eligibility Supervisor Candace Gray presented the request to modify the Public Consulting Group, Inc. contract.

On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to modify the contract with PUBLIC CONSULTING GROUP, INC. for provision of Social Security and Supplemental Security Income Assistance for Foster Children and Youth, during the period of July 1, 2013 through December 31, 2013; in the additional amount of \$80,000 for a revised total contract amount not to exceed \$727,300.

NATIONAL COUNCIL ON CRIME AND DELINQUENCY

Strategic Planning Coordinator Dan Kelly presented the request to renew the National Council on Crime and Delinquency grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with NATIONAL COUNCIL ON CRIME AND DELINQUENCY for provision of Child Welfare Data Reporting and Analysis; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$300,603.

CITYSPAN TECHNOLOGIES INC

Office of Contract Compliance Contract Manager Danny Yeung presented the request to renew the Cityspan Technologies Inc. contract.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with CITYSPAN TECHNOLOGIES INC. for provision of Development, Licensing, and Maintenance of the Human Services Agency's CARBON System; during the period of July 1, 2013 through June 30, 2018; in a total contract amount not to exceed \$627,500.

PUBLIC COMMENT

Vice President Stewart's call for public comment did not yield a response.

ADJOURNMENT

Vice President Stewart adjourned the meeting at 10:15 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

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## FISCAL YEAR 2013-2014 STATEMENT OF PURPOSE

The Department of Human Services plans and administers a variety of federal, state and local programs that are designed to meet basic human needs and to ensure protection of our most vulnerable citizens as required by law, regulation and mandate. The department provides families, children and single adults with monetary or service support. The Human Services Commission provides oversight of the Department of Human Services by approving the goals and objectives as reflected in the annual budget.

PROGRAM	AUTHORITY	PURPOSE
California Work Opportunity and Responsibility to Kids (CalWORKs)	42 ISCA 601 et seq; Welf. & Inst. Code Sect. 11200 et seq. TANF 1996	To provide eligible families with cash assistance, food stamps, Medi-Cal and employment and support services to assist them in finding and retaining employment and becoming self sufficient.
CalFresh (formerly known as Food Stamps and now known nationally as Supplemental Nutrition Assistance Program – SNAP)	USCA 2011 et seq; Welf. & Inst. Code Sect. 18900 et seq.	To provide eligible families and individuals with increased resources for the purchase of food as well as employment and training and nutrition education.
County Adult Assistance Programs (CAAP) and Care Not Cash Program	For Cash Assistance Linked to Medi-Cal (CALM): SF Administrative Code Sections 20.100 et seq; for Supplemental Security Income Pending (SSIP): Sections 20.200 et seq; for Personal Assisted Employment Services (PAES): Sections 20.70 et seq; for General Assistance (GA): Sections 20.55 et seq, and Welf. & Inst. Code Sect. 17000 et seq.	To provide eligible, employable individuals with cash assistance and employment and supportive services to assist them in finding and retaining employment and becoming self sufficient.  To provide financial assistance for eligible individuals who have either long-term or short term disabilities, or who choose not to participate in a path leading to employment and to provide increased income for persons with disabilities by advocating for eligible clients to receive SSI.
Medi-Cal Health Connections	42 USCA 1396 et seq; Welf. & Inst. Code Sect. 14000 et seq. Title XIX of the Social Security Act PL 111-148 (Patient Protection and Affordable Care Act)	Provide access to federally subsidized health coverage options for families, single adults, children, aged, and disabled persons.
Cash Assistance Program for Immigrants (CAPI)	Welf. & Inst. Code Sects. 18937 - 18944	To provide cash assistance for aged and disabled lawful permanent residents who are ineligible for SSI solely due to their immigration status.
Family & Children's Services	42 USCA 670 et seq; Welf. & Inst. Code Sects 300, 16000, 11400 et seq. Title IV-E of the Social Security Act	To work with the community and families to provide services to help families remain intact; to provide protection of children and non-minor dependents by in-home and out-of-home placement services; licensing of foster and adoptive homes; full adoption services; extended foster care and Independent Living Skills.
Early Care and Education	City priority SF Administrative Code, Chapter 20, Article 5 SF Administrative Code, Chapter 29B Welf. & Inst. Code Sect. 11323.6 et seq. Ed. Code Part 6, Chapter 2, Sect. 8200-8498 Title IV-E of the Social Security Act	To plan, provide and coordinate early care and education programs, administer child care subsidies and to promote systems improvements and quality improvements for early care and education services with the goals of helping to support labor market participation, increasing access to quality care and supporting school readiness.
Housing and Homeless Services	City priority SF Administrative Code, Chapter 48 (Rental Subsidy Program for Low-Income Families) SF Administrative Code, Chapter 20, Article 13 (Snelter Standards of Care) SF Administrative Code, Chapter 10, Article 13, Section 10.100-77 (Human Services Care Fund) HUD McKinney Vento Act	To provide shelter, transitional and permanent housing; case management to maintain housing; and services to prevent homelessness or to re-house those who are already homeless.
Working Families Credit Program	SF Administrative Code, Chapter 12S	To provide incentive payments to low-income families to encourage participation in the federal Earned Income Tax Credit Program.
Administration (Planning & Fiscal, Personnel/Payroll, MIS, Support Services)	42 USCA 604 et seq; Welf. & Inst. Code Sect. 10800 et seq.	To provide essential operations which support the agency and its staff.
Program Support (FRED, SIU, Over Payments, Collections, Fair Hearings & Appeals, Staff Development, Contracts)	Title IV A of the Social Security Act, Federal & State Regulations – 42 USCA 601 et seq; Welf. & Inst. Code Sects. 10800, 10950 et seq.	To provide essential and mandated functions directly related to program.

Revised 7.19.13

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SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES

June 28, 2012 Regular Meeting

The regular meeting of the Human Services Commission was held on Thursday, June 28, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary - Human Services Commission  
Steve Arcelona, Deputy Director - Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director - Finance and Administration  
Debby Jeter, Deputy Director - Family and Children's Services  
Noelle Simmons, Deputy Director - Policy and Planning  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.
- AGENDA On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda amended as follows:  
VII. A. Presentation re the proposed Office of Early Care and Education - continued;  
VII. C. Children's Council of San Francisco - term to read July 1, 2012 through June 30, 2017; total grant amount to read \$240,869,365.  
VII. E. San Francisco State University - continued.
- MINUTES On motion by Commissioner Dearman, seconded and carried, the Commission approved the minutes of the May 24, 2012 regular meeting as circulated.
- JUNE 2012 EMPLOYEE OF THE MONTH President Stewart announced the June 2012 Employee of the Month Award had been awarded to Support Services Program Manager Nancy Bliss. Nancy was honored for her expertise, skill and commitment to the sound management of the many disparate functions of the Support Services Program. Additionally, Nancy was thanked for her many years of distinguished service to Human Services Agency and wished a long, happy and healthy retirement. She was awarded an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes, and program activities.
- CONSENT CALENDAR On motion by Commissioner Yamasaki, seconded and carried, the Commission  
A. Ratified actions taken by the Executive Director since the May 26, 2011 regular meeting in accordance with Commission authorization of June 30, 2011:  
1. Submission of requests to encumber funds in the total amount of \$ 3,357,701 for purchase of services or supplies.  
2. Submission of temporary requisitions DP92482 to DP92490 for possible use in order to fill positions on a temporary basis.  
3. Submission of report of 39 temporary appointments made during the period of 5. 15.12 thru 6.11.12  
B. Granted approval of the Continuing Authorizations that may be taken by the Executive Director in Fiscal year 2012-2013.
- OFFICE OF EARLY CARE AND EDUCATION PROPOSAL The proposed Office of Early Care and Education presentation was continued.  
San Francisco Child Care Planning and Advisory Council Chair Candace Wong presented an overview of the San Francisco Early Care and Education Alignment Recommendation.
- LOW INCOME INVESTMENT FUND Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with Low Income Investment Fund.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with LOW INCOME INVESTMENT FUND for provision of Administration of the Child Care Facilities Fund; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$4,381,965.
- CHILDREN'S COUNCIL OF SAN FRANCISCO Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with Children's Council of San Francisco.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with CHILDREN'S COUNCIL OF SAN FRANCISCO for provision of Child Care Services; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$240,869,365.
- SOUTH OF MARKET CHILD CARE Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with South of Market Child Care.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SOUTH OF MARKET CHILD CARE for provision of Field Building and Peer Supports; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$207,258.
- ARRIBA JUNTOS Southeast One Stop Center Manager Edwin Florentino presented the request to modify the grant with Arriba Juntos.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,068,717.

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LARKIN STREET YOUTH SERVICES Southeast One Stop Center Manager Edwin Florentino presented the request to modify the grant with Larkin Street Youth Services.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,068,717.

EPISCOPAL COMMUNITY SERVICES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the Episcopal Community Services grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Employment Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$74,612.

SAN FRANCISCO LESBIAN, GAY, BISEXUAL, TRANSGENDER COMMUNITY CENTER Working Families Credit Program Manager Tara Cohen presented the request to enter into a new grant with the San Francisco Lesbian, Gay, Bisexual, Transgender Community Center.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO LESBIAN, GAY, BISEXUAL, TRANSGENDER COMMUNITY CENTER for provision of Employment Services to the Transgender Community; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$684,438.

UNIVERSITY OF CALIFORNIA SAN FRANCISCO Supportive Housing Program Manager Scott Walton presented the request to renew the University of California San Francisco grant.

On motion by Commissioner Yamasaki, seconded and carried, President Stewart was excused from the University of California San Francisco vote to avoid a potential conflict of interest.

On motion by Commissioner Friedman, seconded and carried, with President Stewart excused from the vote, the Commission granted authorization to renew the grant with UNIVERSITY OF CALIFORNIA SAN FRANCISCO for provision of Behavioral Roving Team Services; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$347,000.

CATHOLIC CHARITIES, CYO-FEPCO PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Catholic Charities, CYO-FEPCO Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CYO-FEPCO PROGRAM for provision of Homeless Prevention Services to single adults and families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$700,408.

COMPASS FAMILY SERVICES – SAN FRANCISCO HOME PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Compass Family Services – San Francisco Home Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES – SAN FRANCISCO HOME PROGRAM for provision of Homeless Prevention Services to homeless and at-risk families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$1,291,738.

COMPASS FAMILY SERVICES – CONNECTING POINT PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Compass Family Services – Connecting Point Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES – CONNECTING POINT PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$299,320.

EVICTON DEFENSE COLLABORATIVE – RADCO PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Eviction Defense Collaborative – RADCO Program.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with EVICTON DEFENSE COLLABORATIVE – RADCO PROGRAM for provision of Homeless Prevention Services to single adults and families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$995,006.

HAMILTON FAMILY CENTER – FIRST AVENUES PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Hamilton Family Center – First Avenues Program.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with HAMILTON FAMILY CENTER – FIRST AVENUES PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$1,754,928.

HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Homeless Prenatal Program – Housing Assistance Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$289,320.

HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Homeless Prenatal Program – Rental Assistance Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$422,327.

TENDERLOIN HOUSING CLINIC – HOUSING SUBSIDIES Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Tenderloin Housing Clinic – Housing Subsidies.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC – HOUSING SUBSIDIES for provision of Homeless Prevention Services to single adults; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$251,892.

TENDERLOIN HOUSING CLINIC – ELLIS ACT LEGAL PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Tenderloin Housing Clinic – Ellis Act Legal Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC – ELLIS ACT LEGAL PROGRAM for provision of Homeless Prevention Services to seniors and disabled adults; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$125,000.

CENTRAL CITY HOSPITALITY HOUSE Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Central City Hospitality House.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of the Hospitality House; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$629,498.

DOLORES STREET COMMUNITY CENTER Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Dolores Street Community Center.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with DOLORES STREET COMMUNITY CENTER for provision of the Emergency Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,891,008.

EPISCOPAL COMMUNITY SERVICES Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Episcopal Community Services.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Next-Door Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$5,279,112.

EPISCOPAL COMMUNITY SERVICES Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Episcopal Community Services.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Sanctuary Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$3,688,860.

LARKIN STREET YOUTH SERVICES Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Larkin Street Youth Services.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES for provision of the Lark Inn Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,304,776.

PROVIDENCE FOUNDATION OF SAN FRANCISCO Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Providence Foundation of San Francisco.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of the Year Round Emergency Shelter/Storage Program; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,257,870.

SAINT VINCENT DE PAUL SOCIETY Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with the Saint Vincent De Paul Society.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SAINT VINCENT DE PAUL SOCIETY for provision of the Multi-Service Center South Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$7,084,204.

COMPASS FAMILY SERVICES Family Emergency Services Manager Betsy Eddy presented the request to renew the Compass Family Services grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES for provision of Compass Connecting Point; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$1,484,738.

MISSION NEIGHBORHOOD CENTER Housing and Homeless Program Project Manager Dillah Dominguez presented the request to renew the grant with Mission Neighborhood Center.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with MISSION NEIGHBORHOOD CENTER for provision of Resource Center and Shelter Reservation Program (Changes); during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$2,011,018.

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- GLIDE FOUNDATION Housing and Homeless Program Project Manager Delilah Dominguez presented the request to renew the grant with Glide Foundation.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with GLIDE FOUNDATION for provision of Shelter Reservation Program (Changes); during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$321,080.
- FAMILY BUILDERS BY ADOPTION Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to modify the Family Builders By Adoption grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with FAMILY BUILDERS BY ADOPTION for provision of Adoption Services; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$100,860 for a revised total grant amount not to exceed \$453,945.
- TARA GEER-LEIKER Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Tara Geer- Leiker.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with TARA GEER-LEIKER for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$156,408.
- LONNIE WEBB Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Lonnie Webb.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with LONNIE WEBB for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$161,920.
- MARDITH LOUISELL Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Mardith Louisell.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with MARDITH LOUISELL for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$49,920.
- SAN FRANCISCO COMMUNITY COLLEGE DISTRICT Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to renew the San Francisco Community College District grant.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT for provision of Title IV-E Specialized Training Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$2,029,000.
- FAMILY SUPPORT SERVICES OF THE BAY AREA Family and Children's Services Project Manager Robin Love presented the request to renew the Family Support Services of the Bay Area grant.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Respite Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$257,286.
- FIRST PLACE FOR YOUTH Family and Children's Services Project Manager Robin Love presented the request to enter into a new grant with First Place For Youth.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with FIRST PLACE FOR YOUTH for provision of the Independent Living Skills Program for foster youth; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$2,961,072.
- DEBORAH RAUCHER Family and Children's Services Project Manager Robin Love presented the request to renew the Deborah Raucher contract.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the contract with DEBORAH RAUCHER for provision of Fostering Connections After Eighteen Consulting Services; during the period of July 1, 2012 through June 30, 2013; in a total contract amount not to exceed \$55,000.
- PUBLIC COMMENT President Stewart's call for public comment did not yield a response.
- ADJOURNMENT President Stewart adjourned the meeting at 11:50 a. m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
September 26, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, September 26, 2013, in the Ronald H. Bom Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      KELLY DEARMAN, President  
PABLO STEWART, M.D., Vice President  
SCOTT L. KAHN  
RITA SEMEL  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT      Trent Rhorer, Executive Director – Human Services Agency  
Louise Rainey, Secretary – Human Services Commission  
Sylvia Deporto, Deputy Director – Family and Children's Services  
Daniel Kaplan, Deputy Director – Finance and Administration  
Other department staff and interested citizens
- ROLL CALL              President Dearman called the meeting to order at 9:30 a.m., noting the Commission was present.
- AGENDA                On motion by Vice President Stewart, seconded and carried, the Commission adopted the agenda amended as follows:  
1. Item VII.B. Proposal for Standardizing Rates for Department's Permanent Supportive Housing Program – Continued to October 24, 2013 regular meeting;  
2. Item VII.I. Japanese Community Youth Council – the additional amount corrected to read \$1,119,772 for a revised total grant amount not to exceed \$3,817,734;  
3. Items IX, X, XI, XII. Related to a closed session for provision of a public employee performance evaluation – Continued to October 24, 2013 regular meeting.
- MINUTES                On motion by Commissioner Yamasaki, seconded and carried, the Commission approved the minutes of the August 27, 2009 regular meeting as circulated.
- NEWLY APPOINTED HUMAN SERVICES COMMISSION MEMBER      President Dearman announced that on August 5, 2013, Mayor Edwin M. Lee appointed Rita Semel to the Human Services Commission. On behalf of the Commission, President Dearman extended congratulations and welcomed Ms. Semel to the Commission.
- SEPTEMBER 2013 EMPLOYEE OF THE MONTH      President Dearman presented the September 2013 Employee of the Month Award to Human Resources Staff Development Manager Kathleen Kennell. The award recognizes Kathleen's grace under fire, positive energy and an attitude that ignites her staff and classroom attendees to excel. Although her plate is full, Kathleen constantly steps to the plate with a willing attitude and contagious winning spirit. Kathleen was awarded an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT      Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR      On motion by Vice President Stewart, seconded and carried, the Commission ratified actions taken by the Executive Director since the July 25, 2013 regular meeting in accordance with Commission authorization of June 27, 2013:  
1. Submission of requests to encumber funds in the amount of \$73,339,271 for purchase of services or supplies  
2. Submission of 3 temporary positions for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 83 temporary appointments made during the period of 7.16.13 thru 8.14.13.  
4. Submission of requests to encumber funds in the amount of \$25,584,533 for purchase of services or supplies;  
5. Submission of 4 temporary requisitions for possible use in order to fill positions on a temporary basis;  
6. Submission of report of 41 temporary appointments made during the period of 8.14.13 thru 9.13.13.
- SAN FRANCISCO COUNTY REFUGEE SERVICES ANNUAL PLAN      Workforce Development Division's Individual Referral / Refugee Coordinator Eva Iraheta presented the San Francisco County Refugee Services Annual Plan.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted approval of the San Francisco County Refugee Services Annual Plan for Federal Fiscal Year October 1, 2012 to September 30, 2013.
- THE DEPARTMENT OF HUMAN SERVICES NON-PROFIT SERVICE PROVIDERS      Office of Contract Compliance Director David Curto presented the request to modify the agreements with the Department's Non-profit Services Providers.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant agreements with THE DEPARTMENT OF HUMAN SERVICES NON-PROFIT SERVICE PROVIDERS to provide for the cost of doing business increase of 1.5% during the period of July 1, 2013 through June 30, 2014; in a total amount not to exceed \$1,076,570.
- K TO COLLEGE              Office of Contract Compliance Director David Curto presented the request to enter into a new grant with K to College.  
On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to enter into a new grant with K TO COLLEGE to provide low-income and homeless children with school supplies, basic hygiene kits and dental kits; during the period of September 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$270,000.



SAN FRANCISCO STATE UNIVERSITY Wages Plus Coordinator Elise Crane presented the request to modify the San Francisco State University grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with SAN FRANCISCO STATE UNIVERSITY to provide Professional Development Services for the Early Care and Education (ECE) Workforce; during the period of July 1, 2013 through June 30, 2015; in the additional amount of \$150,000 for a revised total grant amount not to exceed \$2,749,085.

BAR ASSOCIATION OF SAN FRANCISCO Supportive Housing Program / McKinney Grant Manager Alison Schlageter presented the request to modify the Bar Association of San Francisco grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant agreement with the BAR ASSOCIATION OF SAN FRANCISCO for provision of the Right to Counsel Program for low income people involved in civil cases; during the period of October 1, 2013 through September 30, 2014; in the additional amount of \$150,000 for a revised total grant amount not to exceed \$1,292,812.

TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORPORATION Shelter Plus Care Program Manager Shane Balanon presented the request to modify the Tenderloin Neighborhood Development Corporation grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the new grant with TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORPORATION for provision of rental assistance for our clients at the Ambassador Hotel; during the period of July 1, 2013 through June 30, 2014; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$937,413.

MISSION HOUSING DEVELOPMENT CORPORATION Housing and Homeless Programs Manager Daryl Higashi presented the request to enter into a new grant with Mission Housing Development Corporation.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with MISSION HOUSING DEVELOPMENT CORPORATION for provision of Operation and Support Services for the Housing and Urban Development – Veterans' Affairs Supportive Housing Program; during the period of October 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$69,100.

JAPANESE COMMUNITY YOUTH COUNCIL Workforce Development Division Community services Manager Bill Wedemeyer presented the request to modify and extend the Japanese Community Youth Council grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify and extend the grant with JAPANESE COMMUNITY YOUTH COUNCIL to provide a Student Work Experience Program; during the period of May 1, 2013 through April 30, 2017; in the additional amount of \$1,119,772 for a revised total grant amount not to exceed \$3,817,234.

LOW INCOME INVESTMENT FUND Program Manager Graham Dobson presented the request to modify the Low Income Investment Fund grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with LOW INCOME INVESTMENT FUND to administer the Child Care Facilities Fund; during the period of July 1, 2013 through June 30, 2015; in the additional amount of \$2,000,000 for a revised total grant amount not to exceed \$6,817,080.

HOMELESS PRENATAL PROGRAM Strategic Planning Coordinator Daniel Kelly presented the request to modify the Homeless Prenatal Program grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with HOMELESS PRENATAL PROGRAM for provision of Rapid Support and Housing For Families Project – Rental Subsidies Program; during the period of July 1, 2013 through September 30, 2017; in the additional amount of \$2,074,777 for a revised total grant amount not to exceed \$4,765,582.

SAN FRANCISCO HOUSING AUTHORITY Strategic Planning Coordinator Daniel Kelly presented the request to enter into a new grant with San Francisco Housing Authority.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO HOUSING AUTHORITY for Rapid Support and Housing For Families Project; during the period of October 1, 2013 through September 30, 2017; in a total grant amount not to exceed \$434,588.

BAY AREA LEGAL AID Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Bay Area Legal Aid.

On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to enter into a new grant with BAY AREA LEGAL AID for provision of Public Benefits Counseling for families seeking shelter; during the period of October 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$34,500.

GENERAL PUBLIC COMMENT On motion by Commissioner Kahn, seconded and carried, the Commission agreed to hear General Public Comment at this time to accommodate those present.

Jennifer Friedenbach, Executive Director – Coalition on Homelessness, expressed continuing concerns re the residency requirements and changes to family shelter eligibility.

Leontine Collin described the hardships she has encountered in accessing shelter.

Fior Abigail Be Chue opposes changes in policy for homeless families accessing shelter.

Irma Nunez opposes changes in policy for homeless families accessing shelter.

Birna Avellano opposes changes in policy for homeless families accessing shelter.

María Martínez opposes changes in policy for homeless families.

Miguel Carrera with Coalition for Homelessness opposes changes in policy for homeless families.

Jesus Perez with Coalition for Homelessness opposes changes in policy for homeless families.

Lisa Rashad opposes changes in policy for homeless families.

Anthony Lucero opposes changes to family shelter policy.

Adrian Garcia with Coalition on Homelessness opposes proposed changes to family shelter policy.

Devra Edelman with Hamilton Family Center and the Homeless Emergency Shelter Providers Association opposes changes in policy for homeless families.

Nick Kinua opposes changes in policy for homeless families.

Laura Guzman requested a larger discussion re finding solutions for San Francisco's poor.

CATHOLIC CHARITIES,  
CATHOLIC YOUTH  
ORGANIZATION -FEPCO

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Catholic Charities, Catholic Youth Organization -- FEPCO.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION -FEPCO for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$1,213,313.

COMPASS FAMILY  
SERVICES --  
RENTAL ASSISTANCE

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Compass Family Services -- Rental Assistance.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with COMPASS FAMILY SERVICES -- RENTAL ASSISTANCE for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$789,046.

COMPASS FAMILY  
SERVICES --  
SAN FRANCISCO HOME

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Compass Family Services -- San Francisco Home.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with COMPASS FAMILY SERVICES -- SAN FRANCISCO HOME for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$2,505,745.

EVICTON DEFENSE  
COLLABORATIVE -  
RADCO

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Eviction Defense Collaborative -- RADCO.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with EVICTION DEFENSE COLLABORATIVE - RADCO for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$2,500,597.

HAMILTON FAMILY  
CENTER --  
FIRST AVENUES

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Hamilton Family Center -- First Avenues.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with HAMILTON FAMILY CENTER -- FIRST AVENUES for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$2,873,918.

HOMELESS PRENATAL  
PROGRAM --  
DIVERSION AND  
HOUSING ASSISTANCE

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Homeless Prenatal Program.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with HOMELESS PRENATAL PROGRAM -- DIVERSION AND HOUSING ASSISTANCE for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$1,483,266.

TENDERLOIN HOUSING  
CLINIC -- ELLIS ACT

Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to enter into a new grant with Tenderloin Housing Clinic -- Ellis Act.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with TENDERLOIN HOUSING CLINIC -- ELLIS ACT for provision of Homeless Prevention Services during the period of October 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$219,784.

COMMUNITY HOUSING  
PARTNERSHIP

Supportive Housing Program Manager Scott Walton presented the request to enter into a new grant with Community Housing Partnership.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Services at 374-5th Street; during the period of October 1, 2013 through June 30, 2018; in a total grant amount not to exceed \$3,500,000.

CENTRAL CITY  
HOSPITALITY HOUSE

Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Central City Hospitality House.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of the Hospitality House; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$14,300 for a revised total grant amount not to exceed \$426,939.

COMPASS FAMILY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Compass Family Services.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES for provision of the Family Center; during the period of September 1, 2013 through June 30, 2016; in the additional amount of \$116,925 for a revised total grant amount not to exceed \$2,214,942.

DOLORES STREET COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Dolores Street Community Services.  
On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to modify the grant with DOLORES STREET COMMUNITY SERVICES for provision of the Emergency Shelter; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$11,200 for a revised total grant amount not to exceed \$2,251,924.

EPISCOPAL COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Episcopal Community Services.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Next Door Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$61,205 for a revised total grant amount not to exceed \$6,425,786.

EPISCOPAL COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Episcopal Community Services.  
On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to modify the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Sanctuary Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$73,495 for a revised total grant amount not to exceed \$4,884,341.

HAMILTON FAMILY CENTER Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Hamilton Family Center.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with HAMILTON FAMILY CENTER for provision of the Residences and Emergency Center; during the period of September 1, 2013 through June 30, 2016; in the additional amount of \$149,400 for a revised total grant amount not to exceed \$6,237,381.

LARKIN STREET YOUTH SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Larkin Street Youth Services.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of the Youth Employment Services; during the period of September 1, 2013 through June 30, 2017; in the additional amount of \$234,000 for a revised total grant amount not to exceed \$1,326,785.

LARKIN STREET YOUTH SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Larkin Street Youth Services.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of the Lark Inn Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$48,100 for a revised total grant amount not to exceed \$1,742,742.

MISSION NEIGHBORHOOD HEALTH CENTER Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Mission Neighborhood Health Center.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with MISSION NEIGHBORHOOD HEALTH CENTER for provision of the Homeless Resource Center Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$39,402 for a revised total grant amount not to exceed \$1,132,900.

PROVIDENCE FOUNDATION OF SAN FRANCISCO Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Providence Foundation of San Francisco.  
On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to modify the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of the First Friendship Family Center; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$26,500 for a revised total grant amount not to exceed \$546,904.

SAINT VINCENT DE PAUL Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Saint Vincent De Paul.  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with SAINT VINCENT DE PAUL for provision of the Multi-Service Center South Program; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$207,250 for a revised total grant amount not to exceed \$8,235,871.

THE UNITED COUNCIL OF HUMAN SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with  
On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with THE UNITED COUNCIL OF HUMAN SERVICES for provision of the Resource Centers Services; during the period of September 1, 2013 through June 30, 2014; in the additional amount of \$55,388 for a revised total grant amount not to exceed \$989,617.

GENERAL PUBLIC COMMENT President Dearman's call for public comment did not yield a response.

ADJOURNMENT President Dearman adjourned the meeting at 11:25 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

April 26, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, April 26, 2012 in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN
- MEMBER ABSENT GEORGE YAMASAKI, JR. (excused)
- OTHERS PRESENT Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary - Human Services Commission  
Steve Arcelona, Deputy Director - Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director - Finance and Administration  
Debby Jeter, Deputy Director - Family and Children's Services  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present with the exception of Vice President Yamasaki who had been excused.
- AGENDA On motion by Commissioner Friedman, seconded and carried, the Commission adopted the posted agenda amended as follows:  
VII. D. Leah's Pantry - amount should read \$462,678;  
VII. N. Conard House - amount should read \$5,509,336;  
VII. O. Episcopal Community Services - amount should read \$28,724,659;  
VII. P. Mary Elizabeth Inn - amount should read \$1,212,419;  
VII. Q. Mary Elizabeth Inn - amount should read \$1,382,766.
- MINUTES On motion by Commissioner Friedman, seconded and carried, the Commission approved the minutes of the March 22, 2012 regular meeting as circulated.
- APRIL 2012 EMPLOYEE OF THE MONTH President Stewart presented the April 2012 Employee of the Month Award to Workforce Development Division's Bernadette Santos. The award is in recognition of the outstanding work she has done with private sector employers in the Workforce Development Division and especially in the JobsNow Program. Bernadette was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the March 22, 2012 regular meeting in accordance with Commission authorization of June 30, 2011:  
1. Submission of requests to encumber funds in the amount of \$1,535,407 for purchase of services or supplies;  
2. Submission of temporary requisition DP92449 thru DP92466 for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 22 temporary appointments made during the period of 3.13.12 thru 4.13.12.
- MAY 2012 FOSTER CARE MONTH Deputy Director Debby Jeter, joined by Program Manager Sophia Isom and Foster Care Licensing Supervisor Rosa Hernandez thanked foster parents and relative care givers for their service and commitment to children in foster care and requested the Commission adopt the resolution proclaiming May 2012 Foster Care Month.  
  
Alice Smith who has served as a foster parent for 28 years was thanked for her service and commitment.  
  
On motion by Commissioner Dearman, seconded and carried, the Commission adopted the following resolution proclaiming May 2012 Foster Care Month:  
  
WHEREAS, the family is the foundation of a strong and healthy community; and  
WHEREAS, in San Francisco there are 1006 children and youth in foster care; and  
WHEREAS, foster parents, including relative and non-related extended family members, provide an essential service to the community in caring for children and youth in foster care; and  
WHEREAS, the importance of the family structure is best served in foster homes that model family living, as opposed to group care; and  
WHEREAS, the stability and permanency for children and foster children is of the utmost importance; and  
WHEREAS, permanency is defined as both a process and result that includes the active involvement of the child or youth, and  
WHEREAS, permanency is defined as a permanent connection with at least one committed adult, which may include the biological parents through reunification, or with another adult family member, fictive kin, adult siblings, or other important individuals in the child or youth's life who commit to the child through adoption or guardianship.  
WHEREAS, it is the responsibility of the entire community to make sure that each youth who leaves the foster care system in California has a permanent lifelong connection with a caring adult; and  
WHEREAS, San Francisco is in need of dedicated care providers who will strive in partnership with the Human Services Agency to identify and connect children and youth in foster care to permanent lifelong relationships.  
WHEREAS, dedicated care providers model strength-based and solution-focused engagement with the children and youth in their care and with the community-based and government entities providing services and support.  
WHEREAS, community-based organizations within San Francisco partner with the Human Services Agency to provide accessible and culturally relevant family-centered services that meet the unique needs of the families and children we serve; now, therefore be it  
RESOLVED, That the San Francisco Human Services Commission proclaims May 2012 FOSTER CARE MONTH and urges all community members to volunteer their talents and energies to honor children and youth in foster care and those who have exited the foster care system during this month and throughout the year.

HUMAN SERVICES CARE FUND Deputy Director Phil Arnold reported findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings estimate.

Third Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2011-2012 On motion by Commissioner Friedman, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings estimate of \$13,688,965 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.

SAN FRANCISCO FOOD BANK Senior Analyst Tiana Wertheim presented the request to enter into a new grant with San Francisco Food Bank.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO FOOD BANK for provision of the Supplemental Nutrition Assistance Program – Education (SNAP-Ed) Innovative Pilot Project Program; during the period of March 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$251,724.

LEAH'S PANTRY Senior Analyst Tiana Wertheim presented the request to enter into a new grant with Leah's Pantry.

On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to enter into a new grant with LEAH'S PANTRY for provision of the Supplemental Nutrition Assistance Program – Education (SNAP-Ed) Innovative Pilot Project Program; during the period of March 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$462,678.

GRUPO DE LA COMIDA CalFresh Manager Leo O'Farrell presented the request to renew the Grupo De La Comida grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with GRUPO DE LA COMIDA for provision of food distribution; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$100,000.

FISCAL EXPERTS Contract Manager Rojana Turner presented the request to renew the contract with Fiscal Experts.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the contract with FISCAL EXPERTS for provision of the Time Study Buddy Program; during the period of July 1, 2012 through June 30, 2015; in a total contract amount not to exceed \$270,000.

COMMUNITY WORKS WEST Family and Children's Services Deputy Director Debby Jeter, presented the request to enter into a new grant with Community Works West.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with COMMUNITY WORKS WEST for provision of Emergency Child Welfare Services to incarcerated parents; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$502,248.

TODD WRIGHT Family and Children's Services Project Manager Robin Love presented the request to enter into a new contract with Todd Wright.

On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to enter into a new contract with TODD WRIGHT for provision of Ombudsman Services; during the period of July 1, 2012 through June 30, 2017; in a total contract amount not to exceed \$476,805.

SAN FRANCISCO NETWORK MINISTRIES HOUSING CORPORATION Family Emergency Services Manager Betsy Eddy presented the request to renew the grant with San Francisco Network Ministries Housing Corporation.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO NETWORK MINISTRIES HOUSING CORPORATION for provision of the SafeHouse Program; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$290,216.

PUBLIC CONSULTING GROUP, INC. Family and Children's Services Foster Care Eligibility Program Specialist Eric Chow presented the request to modify the contract with Public Consulting Group, Inc.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the contract with PUBLIC CONSULTING GROUP, INC. for provision of SSA/SSI Assistance for Foster Children and Youth; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$178,750 for a revised total contract amount not to exceed \$647,300.

INSTITUTO FAMILIAR DE LA RAZA Family and Children's Services Project Manager Mari Solis presented the request to renew the grant with Instituto Familiar De La Raza.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with INSTITUTO FAMILIAR DE LA RAZA for provision of the Differential Response Program; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$292,618.

CONARD HOUSE Adult Supportive Services Housing Program Manager presented the request to enter into a new grant with Conard House.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with CONARD HOUSE for provision of Housing and Supportive Services at the Allen Hotel; during the period of April 7, 2012 through June 30, 2017; in a total grant amount not to exceed \$5,351,687.

CONARD HOUSE Adult Supportive Services Housing Program Manager presented the request to enter into a new grant with Conard House.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with CONARD HOUSE for provision of the Housing First Program at the Aranda Hotel; during the period of April 7, 2012 through June 30, 2017; in a total grant amount not to exceed \$5,457,646.

- CONARD HOUSE Adult Supportive Services Housing Program Manager presented the request to renew the grant with Conard House.  
On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to renew the grant with CONARD HOUSE for provision of the Housing First – Care Not Cash Program at the McAlister Hotel; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$5,509,336.
- EPISCOPAL COMMUNITY SERVICES Adult Supportive Services Housing Program Manager presented the request to renew the grant with Episcopal Community Services.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Housing First Program – Care Not Cash Sites; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$28,724,659.
- MARY ELIZABETH INN Adult Supportive Services Housing Program Manager presented the request to renew the grant with Mary Elizabeth Inn.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with MARY ELIZABETH INN for provision of Non Care Not Cash Women Only Housing and Support Services; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$1,212,419.
- MARY ELIZABETH INN Adult Supportive Services Housing Program Manager presented the request to renew the grant with Mary Elizabeth Inn.  
On motion by Commissioner Dearman seconded and carried, the Commission granted authorization to renew the grant with MARY ELIZABETH INN for provision of the Housing First Program – Care Not Cash at the Mary Elizabeth Inn; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$1,382,766.
- ELECTION OF OFFICERS By acclamation, Pablo Stewart, M.D. was elected President of the Human Services Commission for a one-year term expiring January 31, 2013.  
By acclamation, Scott L. Kahn was elected Vice President of the Human Services Commission for a one-year term expiring January 31, 2013.  
Speaking for the record, Commissioner Friedman thanked both President Stewart and Vice President Yamasaki for their exemplary service.
- PUBLIC COMMENT Karla Fernandez, a former case manager, expressed dissatisfaction with her work conditions.  
Family and Children's Services Child Welfare Supervisor Susan Stollerman speaking for herself and a group of her fellow Child Welfare Supervisors, expressed concern re the changes happening in the division and the impact it is having on their ability to provide quality services.
- ADJOURNMENT President Stewart adjourned the meeting at 11:20 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

March 27, 2014 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, March 27, 2014, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
RITA SEMEL  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Sylvia Deporto, Deputy Director – Family and Children’s Services  
Daniel Kaplan, Deputy Director – Finance and Administration  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Dearman who had been excused.
- AGENDA On motion by Vice President Kahn, seconded and carried unanimously, the Commission adopted the agenda amended as follows:  
Item VII.H. San Francisco Child Abuse Prevention Center – revised total grant amount should be corrected to read \$1,923,275.
- MINUTES On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission approved the minutes of the February 27, 2014 regular meeting as circulated.
- MARCH 2014 EMPLOYEE OF THE MONTH President Stewart presented the March 2014 Employee of the Month Award to Alan Botts with Family and Children’s Services formerly in the Spanish Bilingual Family Services Unit and currently in the Court Services Unit. The award recognizes Alan as an outstanding asset to the Family and Children’s Services Division and a true team player. Alan was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR’S REPORT Executive Director Trent Rhorer furnished an update re the State and City’s budget processes and program activities.
- CONSENT CALENDAR On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission ratified actions taken by the Executive Director since the February 27, 2014 Regular Meeting in accordance with Commission authorization of June 27, 2013:  
1. Submission of requests to encumber funds in the amount of \$1,452,437 for purchase of services or supplies;  
2. Submission of zero temporary positions for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 49 temporary appointments made during the period of 2.13.14 thru 3.12.14.
- SAN FRANCISCO LONG TERM CARE INTEGRATION PLAN Department of Aging and Adult Services Deputy Director Shireen McSpadden and Long Term Care Integration Design Group Co-Chair Eileen Kunz presented San Francisco’s Long Term Care Integration Strategic Plan. The plan seeks a coordinated health care delivery system, better health outcomes for consumers; and greater control on spending.
- EPISCOPAL COMMUNITY SERVICES Manager – Family and Prevention Services – Housing and Homeless Division Cindy Ward presented the request to enter into a new grant with Episcopal Community Services.  
On motion by Commissioner Semel, seconded and carried unanimously, the Commission granted authorization to enter into a new grant with EPISCOPAL COMMUNITY SERVICES for provision of Supportive Housing Services to formerly Homeless Families living at the 1180 Fourth Street Housing Project; during the period of April 1, 2014 through June 30, 2014; in a total grant amount not to exceed \$77,362.
- SWORDS TO PLOWSHARES Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Swords to Plowshares grant.  
On motion by Commissioner Semel, seconded and carried unanimously, the Commission granted authorization to renew grant with SWORDS TO PLOWSHARES for the San Francisco Training Partnership Program; during the period April 1, 2014 through March 31, 2015; in a total grant amount not to exceed \$264,249.
- ARRIBA JUNTOS Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.  
On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Transitional Employment Services for Participants in the Clean Streets and Parks Public Service Trainee Program; during the period of April 1, 2014 through June 30, 2015; in a total grant amount not to exceed \$200,000.

YOUNG COMMUNITY DEVELOPERS

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Young Community Developers.

On motion by Commissioner Semel, seconded and carried unanimously, the Commission granted authorization to enter into a new grant with YOUNG COMMUNITY DEVELOPERS for provision of Transitional Employment Services for Participants in the Clean Streets and Parks Public Service Trainee Program; during the period of April 1, 2014 through June 30, 2015; in a total grant amount not to exceed \$200,000.

TOM ELIOT FISCH ARCHITECTS

Director of Contracts and Facilities David Curto presented the request to enter into a new contract with Tom Elliot Fisch Architects.

On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission granted authorization to enter into a new contract with TOM ELIOT FISCH ARCHITECTS for provision of Space Planning for the Human Services Agency; during the period of March 1, 2014 through February 28, 2016; in a total contract amount not to exceed \$100,000.

BAYVIEW YMCA

Director of Contracts and Facilities David Curto presented the request to modify the Bayview YMCA grant.

On motion by Commissioner Semel, seconded and carried unanimously, the Commission granted authorization to modify the grant with BAYVIEW YMCA for provision of additional costs associated with the proposed 100 bed homeless shelter at Jennings Street; during the period of July 1, 2013 through June 30, 2014; in the additional amount of \$103,950 for a revised total grant amount not to exceed \$333,094.

SAN FRANCISCO CHILD ABUSE PREVENTION CENTER

Director of Contracts and Facilities David Curto presented the request to modify the San Francisco Child Abuse Prevention Center grant.

On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission granted authorization to modify the grant with SAN FRANCISCO CHILD ABUSE PREVENTION CENTER for additional capital, maintenance and rent expenditures at the Child Advocacy Center; during the period of July 1, 2013 through June 30, 2014; in the additional amount of \$107,700 for a revised total contract amount not to exceed \$1,923,275.

PUBLIC COMMENT

Eldon J. Brown, an All Star Hotel resident, expressed concerns re the hotel.

ADJOURNMENT

President Stewart adjourned the meeting at 11:10 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission



SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

May 28, 2009 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, May 28, 2009, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
KELLY DEARMAN, Vice President  
ANITA FRIEDMAN  
SCOTT KAHN  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Chief Deputy Director  
Debby Jeter, Deputy Director  
Noelle Simmons, Deputy Director  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.
- AGENDA On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the revised agenda as posted.
- MINUTES On motion by Commissioner Friedman, seconded and carried, the Commission approved the minutes of the April 23, 2009 regular meeting as circulated.
- MAY 2009 EMPLOYEES OF THE MONTH President Stewart presented the May 2009 Employees of the Month Award to CalWORKs Supervisor Helene Cohen and Cal WORKS Employment Specialist Viktoriya Dostal. Both went beyond their regular duties: Viktoriya as the point person for the CalWORKs Partnership Summit and Helene as the coordinator of the San Francisco Project Family Connect Event. Ms. Dostal was unable to attend the meeting and her award will be presented at the June 18<sup>th</sup> meeting. Ms. Cohen was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes.
- CONSENT CALENDAR On motion by Vice President Dearman, seconded and carried, the Commission ratified actions taken by the Executive Director since the April 23, 2009 meeting in accordance with Commission authorization of June 26, 2008:  
A. Submission of requests to encumber funds in the total amount of \$2,889,356 for purchase of services or supplies;  
B. Submission of temporary requisitions TE92127 through DP92130 for possible use in order to fill positions on a temporary basis;  
C. Submission of report of one temporary appointment made during the period of April 14, 2009 through May 13, 2009.
- EDGEWOOD CENTER FOR CHILDREN AND FAMILIES Principal Administrative Analyst Casey Blake presented the request to renew the grant with Edgewood Center for Children and Families.  
On motion by Commissioner Kahn, seconded and carried, the Commission excused Vice President Dearman from the Edgewood Center for Children and Families vote in order to avoid a conflict of interest.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES for provision of Supportive Services for Relative and Non-Related Extended Family Members, and Transitional Housing Placement and Support Services for Emancipated Youth; during the period of July 1, 2009 through June 30, 2011; in a total grant amount not to exceed \$1,977,002.
- SAN FRANCISCO COMMUNITY COLLEGE DISTRICT Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to renew the San Francisco Community College District grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT for provision of Specialized Training Classes for Community Based Organizations and Family and Children's Services Workers involved with foster children; during the period of July 1, 2009 through June 30, 2012; in a total grant amount not to exceed \$5,558,000.
- SWORDS TO PLOWSHARES Supportive Housing Grants Manager Mikyung Kim presented the request to renew the Swords to Plowshares grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SWORDS TO PLOWSHARES for provision of Supportive Services at Veterans' Academy; during the period of July 1, 2009 through June 30, 2012; in a total grant amount not to exceed \$1,031,274.
- SAN FRANCISCO HOUSING AUTHORITY Shelter Plus Care Program Manager Shane Balanon presented the request to renew the San Francisco Housing Authority grant.  
On motion by Vice President Dearman, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO HOUSING AUTHORITY for Administration of the Shelter Plus Care Program; during the period of July 1, 2009 through June 30, 2010; in a total grant amount not to exceed \$7,056,067.

DOCUMENT FULFILLMENT SERVICES Information and Technology Program Manager Vakil Kuner presented the request to renew the Document Fulfillment Services contract.  
On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to renew the contract with DOCUMENT FULFILLMENT SERVICES for provision of CalWIN Document Processing and Mailing Services; during the period of July 1, 2009 through June 30, 2010; in a total contract amount not to exceed \$396,000.

CHILDREN'S COUNCIL OF SAN FRANCISCO Child Care Policy and Planning Program Manager Michele Rutherford presented the request to renew the Children's Council of San Francisco grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with CHILDREN'S COUNCIL OF SAN FRANCISCO for provision of Childcare Services; during the period of July 1, 2009 through June 30, 2012; in a total grant amount not to exceed \$117,512,925.

ROBERT G. LEWIS Family and Children's Services Program Manager Robin Love presented the request to enter into a new contract with Robert G. Lewis.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted to enter into a new contract with ROBERT G. LEWIS for provision of Permanency Planning Case Review; during the period of May 12, 2009 through February 28, 2010; in a total contract amount not to exceed \$70,000.

FIRST PLACE FOR YOUTH Family and Children's Services Program Manager Robin Love presented the request to renew the First Place For Youth grant.  
On motion by Vice President Dearman, seconded and carried, the Commission granted authorization to renew the grant with FIRST PLACE FOR YOUTH for provision of the Transitional Housing Plus Program; during the period of July 1, 2009 through June 30, 2010; in a total grant amount not to exceed \$694,296.

LARKIN STREET YOUTH SERVICES Family and Children's Services Program Manager Robin Love presented the request to renew the Larkin Street Youth grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES for provision of the Transitional Housing Plus Program; during the period of July 1, 2009 through June 30, 2010; in a total grant amount not to exceed \$1,311,748.

SAN FRANCISCO NETWORK MINISTRIES Homeless Family Programs Manager – Division of Housing and Homeless Programs Betsy Eddy presented the request to renew the San Francisco Network Ministries grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO NETWORK MINISTRIES for provision of Transitional Housing and Supportive Services at SafeHouse; during the period of July 1, 2009 through June 30, 2012; in a total grant amount not to exceed \$290,916.

COMPASS COMMUNITY SERVICES Homeless Family Programs Manager – Division of Housing and Homeless Programs Betsy Eddy presented the request to renew the Compass Community Services grant.  
On motion by Commissioner Kahn, seconded and carried, the Commission granted to renew the grant with COMPASS COMMUNITY SERVICES for provision of Connecting Point; during the period of July 1, 2009 through June 30, 2012; in a total grant amount not to exceed \$1,363,152.

HAMILTON FAMILY CENTER Homeless Family Programs Manager – Division of Housing and Homeless Programs Betsy Eddy presented the request to modify the Hamilton Family Center grant.  
On motion by Vice President Dearman, seconded and carried, the Commission granted authorization to modify the grant with HAMILTON FAMILY CENTER for compliance with the Standard of Care Ordinance; during the period of July 1, 2009 through June 30, 2013; in the additional amount of \$258,000; for a revised total grant amount not to exceed \$6,751,712.

BAYVIEW YMCA Program Manager – housing and Homeless Programs Daryl Higashi presented the request to renew the Bayview YMCA grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA for provision of the Fiscal Administration of the United Council of Human Services Programs; during the period of July 1, 2009 through June 30, 2011; in a total grant amount not to exceed \$300,000.

BAYVIEW YMCA Program Manager – housing and Homeless Programs Daryl Higashi presented the request to renew the Bayview YMCA grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA for provision of Hope House Permanent Supportive Housing and Employment Services Program funded by McKinney-Vento Funds; during the period of June 1, 2009 through May 31, 2011; in a total grant amount not to exceed \$1,470,504.

BAYVIEW YMCA Program Manager – housing and Homeless Programs Daryl Higashi presented the request to renew the Bayview YMCA grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted Requesting authorization to renew the grant with BAYVIEW YMCA for provision of Hope House Permanent Supportive Housing and Employment Services Program funded by the County General Fund; during the period of July 1, 2009 through June 30, 2011; in a total grant amount not to exceed \$240,000.

EPISCOPAL COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to enter into a new grant with Episcopal Community Services.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with EPISCOPAL COMMUNITY SERVICES for provision of Supportive Services at Bishop Swing Community house; during the period of May 1, 2009 through June 30, 2014; in a total grant amount not to exceed \$3,079,384.

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COMPASS COMMUNITY SERVICES Housing and Homeless Family Programs Manager Cindy Ward presented the request to renew the Compass Community Services grant. On motion by Vice President Dearman, seconded and carried, the Commission granted authorization to renew the grant with COMPASS COMMUNITY SERVICES for provision of Housing Subsidies; during the period of July 1, 2009 through June 30, 2010; in a total grant amount not to exceed \$1,692,699.

COMPASS COMMUNITY SERVICES Housing and Homeless Family Programs Manager Cindy Ward presented the request to renew the Homeless Prenatal Program grant. On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMPASS COMMUNITY SERVICES for provision of Rental Assistance; during the period of July 1, 2009 through June 30, 2010; in a total grant amount not to exceed \$299,320.

HOMELESS PRENATAL PROGRAM Housing and Homeless Family Programs Manager Cindy Ward presented the request to renew the Homeless Prenatal Program grant. On motion by Vice President Dearman, seconded and carried, the Commission granted authorization to renew the grant with HOMELESS PRENATAL PROGRAM for provision of Rental Assistance; during the period of July 1, 2009 through June 30, 2010; in a total grant amount not to exceed \$422,327.

TENDERLOIN HOUSING CLINIC Housing and Homeless Family Programs Manager Cindy Ward presented the request to renew the Tenderloin Housing Clinic grant. On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC for provision of Housing Subsidies; during the period of July 1, 2009 through June 30, 2010; in a total grant amount not to exceed \$780,247.

CATHOLIC CHARITIES/ CATHOLIC YOUTH ORGANIZATION Family Supportive Housing Program Manager Dion Roberts presented the request to enter into a new grant with Catholic Charities/Catholic Youth Organization. On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with CATHOLIC CHARITIES/ CATHOLIC YOUTH ORGANIZATION for provision of Supportive Services at the 10<sup>th</sup> and Mission Housing Project; during the period of June 1, 2009 through June 30, 2013; in a total grant amount not to exceed \$1,090,305.

CENTRAL CITY HOSPITALITY HOUSE Homeless Single Adult Program Manager Brianna Moore presented the request to enter into a new grant with Central City Hospitality House. On motion by Vice President Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with CENTRAL CITY HOSPITALITY HOUSE for provision of Emergency Shelter Services; during the period of July 1, 2009 through June 30, 2012; in a total grant amount not to exceed \$944,247.

DOLORES STREET COMMUNITY SERVICES Homeless Single Adult Program Manager Brianna Moore presented the request to enter into a new grant with Dolores Street Community Services. On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to enter into a new grant with DOLORES STREET COMMUNITY SERVICES for provision of Emergency Shelter Services; during the period of July 1, 2009 through June 30, 2012; in a total grant amount not to exceed \$2,347,512.

LARKIN STREET YOUTH SERVICES Homeless Single Adult Program Manager Brianna Moore presented the request to enter into a new grant with Larkin Street Youth Services. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of Emergency Shelter Services; during the period of July 1, 2009 through June 30, 2012; in a total grant amount not to exceed \$1,957,164.

PROVIDENCE FOUNDATION OF SAN FRANCISCO Homeless Single Adult Program Manager Brianna Moore presented the request to enter into a new grant with Providence Foundation of San Francisco. On motion by Vice President Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of Emergency Shelter Services; during the period of July 1, 2009 through June 30, 2012; in a total grant amount not to exceed \$1,986,645.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

ADJOURNMENT President Stewart adjourned the meeting at 11:35 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

October 25, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, October 25, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
GEORGE YAMASAKI, JR.
- MEMBER ABSENT ANITA FRIEDMAN, Ph.D. (Excused)
- OTHERS PRESENT Trent Rhorer, Executive Director – Human Services Agency  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director - Department of Human Services – Finance and Administration  
Debby Jeter, Deputy Director – Family and Children’s Services  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Friedman who had been excused.
- AGENDA On motion by Vice President Kahn, seconded and carried, the Commission adopted the posted agenda amended as follows:  
Items VII. F through O, Inclusive – For Homeless Employment Service – Continued;  
Item VII. Q. Code of America should read: in a total grant amount not to exceed \$360,000.
- MINUTES On motion by Commissioner Yamasaki, seconded and carried, the Commission approved the minutes of the September 27, 2012 regular meeting as circulated.
- OCTOBER 2012 EMPLOYEE OF THE MONTH President Stewart announced Family and Children’s Services’ Arlene Hylton as the October 2011 Employee of the Month. Arlene was recognized for her more than 24 years of experience working with foster youth as the Program Coordinator of the Agency’s Independent Living Skills Program which she developed and coordinated with such success. Arlene was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR’S REPORT Executive Director Trent Rhorer furnished an update re the State and City’s budget processes, and program activities.
- CONSENT CALENDAR On motion by Commissioner Dearman, seconded and carried, the Commission ratified actions taken by the Executive Director since the September 27, 2012 regular meeting in accordance with Commission authorization of June 28, 2012:  
1. Submission of requests to encumber funds in the total amount of \$1,745,685 for purchase of services or supplies;  
2. Submission of 0 temporary requisitions for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 2 temporary appointments made during the period of 9.12.12 thru 10.11.12.
- HUMAN SERVICES CARE FUND Deputy Director Phil Arnold reported the Fiscal Year 2012-2013 Care Fund Savings estimate of \$13,700,827.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2013 – 2013 Care Fund Savings Estimate of \$13,700,827; and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.
- HOMELESS PRENATAL PROGRAM Family and Children’s Services Program Manager Mari Solis presented the request for a new grant with Homeless Prenatal Program.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with HOMELESS PRENATAL PROGRAM for provision of Substance Abuse Support Services to Families and Children’s Services – Linked Families; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$1,832,660.
- MISSION ECONOMIC DEVELOPMENT AGENCY Program Manager Graham Dobson presented the request to enter into a new grant with Mission Economic Development Agency.  
On motion by Vice President Kahn, seconded and carried, the Commission granted authorization to enter into a new grant with MISSION ECONOMIC DEVELOPMENT AGENCY for provision of Business and Technology Technical Assistance to Licensed Family Child Care Providers; during the period of October 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$50,000.
- MISSION ECONOMIC DEVELOPMENT AGENCY Working Families Credit Program Manager Tara Cohen presented the request for modification of the Mission Economic Development Agency.  
On motion by Commissioner Dearman seconded and carried, the Commission granted authorization to modify the grant with MISSION ECONOMIC DEVELOPMENT AGENCY for provision of Tax Assistance Services; during the period of November 1, 2012 through October 31, 2014; in the additional amount of \$50,000 for a revised total grant amount not to exceed \$352,923.

- HAMILTON FAMILY CENTER San Francisco Local Homeless Coordinating Board Policy Analyst Alison Schlegeler presented the request to enter into a new grant with Hamilton Family Center.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with HAMILTON FAMILY CENTER to provide On-site Supportive Services to the residents at the Dudley Apartments; during the period of November 1, 2012 through October 31, 2015; in a total grant amount not to exceed \$679,857.
- DOCULYNX Workforce Development Management Analyst Terri Austin presented the request to modify the Doulynx grant.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with DOCULYNX for provision of CalWORKs-Welfare to Work Imaging Services; during the period of August 1, 2012 through December 31, 2012; in the additional amount of \$50,000 for a revised total grant amount not to exceed \$278,000.
- CODE FOR AMERICA LABORATORIES, INC. Contracts Manager Jonelle Fomet-Collazos presented the request to enter into a new grant with Code for America Laboratories, Inc.
- On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with CODE FOR AMERICA LABORATORIES, INC. for provision of Technology-based solutions in the areas of access to benefits for Homeless Shelter, CalFresh and MediCAL clients; during the period of October 1, 2012 through December 31, 2013; in a total grant amount not to exceed \$360,000.
- SHELTER GRIEVANCE ADVISORY COMMITTEE APPOINTMENT Family Emergency Services Manager Betsy Eddy presented a candidate for appointment to the Shelter Grievance Advisory Committee.
- On motion by Commissioner Dearman, seconded and carried, the Commission approved the appointment of Derrick Hayes to a Shelter Grievance Advisory Committee At-Large Young Adult Provider Seat.
- PUBLIC COMMENT Eldon James Brown, a tenant of the All Star Hotel, expressed concerns re Building Code violations at Agency-funded properties.
- ADJOURNMENT President Stewart adjourned the meeting at 10:30 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
M I N U T E S  
July 26, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, July 26, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT      Trent Rhorer, Executive Director – Human Services Agency  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director – Finance and Administration  
Debby Jeter, Deputy Director – Family and Children  
Noelle Simmons, Deputy Director – Policy and Planning  
Other department staff and interested citizens
- ROLL CALL              President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present.
- AGENDA                On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES                On motion by Commissioner Yamasaki, seconded and carried, the Commission approved the minutes of the June 28, 2012 regular meeting as circulated.
- JULY 2012  
EMPLOYEES OF THE  
MONTH                  President Stewart presented the July 2012 Employee of the Month Award to Cindy Ward, Manager of Family & Prevention Services – Housing & Homeless Division, and Esperanza Zaplen, Senior Contracts Manager – Office of Contract Management. The award recognizes their outstanding work in the management of the HUD Homeless Prevention and Rapid Re-Housing Program which offered a variety of one-time, short and medium term financial assistance to those who would otherwise become homeless. With the steadfast and solid work ethic displayed by Cindy and Esperanza, their ability to provide excellent customer service, their thorough knowledge and expertise of HUD regulations, and most of all with their patience and good humor, the HUD Homeless Prevention and Rapid Re-Housing Program successfully met its goals. They were each presented an engraved desk clock and graciously accepted with thanks to all.
- OFFICE OF EARLY CARE  
AND EDUCATION      Hydra Mendoza, Education Advisor – Office of the Mayor, Maria Su - Director of the Department of Children, and Laurel Klommok - Director of First Five San Francisco presented an overview of the Office of Early Care and Education proposal.
- Discussion followed.
- Amanda Montagne with Child Care Planning and Advisory Council spoke in support of the proposal.
- Maria Luz Torre with Parent Voices spoke in support of the proposal.
- EXECUTIVE DIRECTOR'S  
REPORT                Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR    On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the June 28, 2012 regular meeting in accordance with Commission authorization of June 28, 2012:
- A. Submission of requests to encumber funds in the total amount of \$ 21,912,405 for purchase of services or supplies;
  - B. Submission of temporary requisitions DP92491 thru DP92505 for possible use in order to fill positions on a temporary basis;
  - C. Submission of report of 20 temporary appointments made during the period of 6.12.12 thru 7.11.12.
- HUMAN SERVICES CARE  
FUND                    Deputy Director Phil Arnold, presented findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings estimate.
- Fourth Quarterly Hearing  
to Review Estimates of  
Revenues Allocated for  
Fiscal Year 2011-2012    On motion by Commissioner Friedman, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings \$13,687,238 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.
- FISCAL YEAR 2012-2013  
ANNUAL STATEMENT OF  
PURPOSE                Deputy Director Noelle Simmons presented the Fiscal Year 2012-2013 Annual Statement of Purpose as required under Charter Section 4.102.2.
- On motion by Commissioner Dearman, seconded and carried, the Commission approved the Commission's Annual Statement of Purpose for Fiscal 2012-2013. (See Attachment A)

- SAN FRANCISCO STATE UNIVERSITY Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with San Francisco State University.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO STATE UNIVERSITY for provision of Professional Development for Early Care and Education Workforce; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$2,560,250.
- HAMILTON FAMILY CENTER San Francisco Local Homeless Coordinating Board Policy Analyst Alison Schlageter presented the request to renew the Hamilton Family Center grant.
- On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with HAMILTON FAMILY CENTER for provision of First Avenues: Housing and Aftercare Services; during the period of September 1, 2012 through August 31, 2015; in a total grant amount not to exceed \$518,784.
- SAN FRANCISCO CHILD ABUSE PREVENTION CENTER Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to modify the grant with San Francisco Child Abuse Prevention Center.
- On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with SAN FRANCISCO CHILD ABUSE PREVENTION CENTER for provision of Child Abuse Prevention, Public Awareness, and Intervention Services for At-Risk Children; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$575,194 for a revised total grant amount not to exceed \$1,805,890.
- COMMUNITY ALLIANCE FOR SPECIAL EDUCATION Strategic Planning Coordinator Dan Kelly presented the request to enter into a new grant with Community Alliance for Special Education.
- On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with COMMUNITY ALLIANCE FOR SPECIAL EDUCATION for provision of Individual Education Program Services for Foster Youth with Disabilities; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$30,000.
- ARRIBA JUNTOS Workforce Development Division Supervisor Bill Wedemeyer presented the request to modify the grant with Arriba Juntos.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS for provision of transitional Employment Services; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$480,894 for a revised total grant amount not to exceed \$2,623,266.
- YOUNG COMMUNITY DEVELOPERS Workforce Development Division Supervisor Bill Wedemeyer presented the request to modify the grant with Young Community Developers.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to to modify the grant with YOUNG COMMUNITY DEVELOPERS for provision of transitional Employment Services; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$485,131 for a revised total grant amount not to exceed \$2,662,976.
- SHELTER GRIEVANCE ADVISORY COMMITTEE APPOINTMENT Family Emergency Services Manager Betsy Eddy presented the nomination of Ms. Jean Green to appointment to one of the Shelter Grievance Advisory Committee Single Adult Consumer Seats.
- On motion by Commissioner Friedman, seconded and carried, the Commission approved the appointment of Ms. Jean Green to one of the Shelter Grievance Advisory Committee Single Adult Consumer Seats.
- PUBLIC COMMENT President Stewart's call for public comment did not yield a response.
- ADJOURNMENT President Stewart adjourned the meeting at 11:25 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

## FISCAL YEAR 2012-2013 STATEMENT OF PURPOSE

The Department of Human Services plans and administers a variety of federal, state and local programs that are designed to meet basic human needs and to ensure protection of our most vulnerable citizens as required by law, regulation and mandate. The department provides families, children and single adults with monetary or service support. The Human Services Commission provides oversight of the Department of Human Services by approving the goals and objectives as reflected in the annual budget.

PROGRAM	AUTHORITY	PURPOSE
California Work Opportunity and Responsibility to Kids (CalWORKs)	42 ISCA 601 et seq; Welf. & Inst. Code Sect. 11200 et seq. TANF 1996	To provide eligible families with cash assistance, food stamps, Medi-Cal and employment and support services to assist them in finding and retaining employment and becoming self sufficient.
CalFresh (formerly known as Food Stamps and now known nationally as Supplemental Nutrition Assistance Program – SNAP)	USCA 2011 et seq; Welf. & Inst. Code Sect. 18900 et seq.	To provide eligible families and individuals with increased resources for the purchase of food as well as employment and training and nutrition education.
County Adult Assistance Programs (CAAP) and Care Not Cash Program	For Cash Assistance Linked to Medi-Cal (CALM): SF Administrative Code Sections 20.100 et seq; for Supplemental Security Income Pending (SSIP): Sections 20.200 et seq; for Personal Assisted Employment Services (PAES): Sections 20.70 et seq; for General Assistance (GA): Sections 20.55 et seq, and Welf. & Inst. Code Sect. 17000 et seq.	To provide eligible, employable individuals with cash assistance and employment and supportive services to assist them in finding and retaining employment and becoming self sufficient.  To provide financial assistance for eligible individuals who have either long-term or short term disabilities, or who choose not to participate in a path leading to employment and to provide increased income for persons with disabilities by advocating for eligible clients to receive SSI.
Medi-Cal Health Connections	42 USCA 1396 et seq; Welf. & Inst. Code Sect. 1400 et seq. Title XIX of the Social Security Act	Provide access to free or low cost health coverage to families, children, aged, and disabled persons.
Cash Assistance Program for immigrants (CAPI)	Welf. & Inst. Code Sects. 18937 - 18944	To provide cash assistance for aged and disabled lawful permanent residents who are ineligible for SSI solely due to their immigration status.
Family & Children's Services	42 USCA 670 et seq; Welf. & Inst. Code Sects 300, 16000, 11400 et seq. Title IV-E of the Social Security Act	To work with the community and families to provide services to help families remain intact; to provide protection of children and non-minor dependents by in-home and out-of-home placement services; licensing of foster and adoptive homes; full adoption services; extended foster care and Independent Living Skills.
Child Care	City priority SF Administrative Code, Chapter 20, Article 5 Welf. & Inst. Code Sect. 11323.6 et seq. Ed. Cods Sect. 8200-8498 Title IV-E of the Social Security Act	To help plan, provide and coordinate subsidized child care, systems improvements and quality improvements for childcare services to help low-income San Franciscans function effectively in the labor market.
Housing and Homeless Services	City priority SF Administrative Code, Chapter 48 (Rental Subsidy Program for Low-income Families) SF Administrative Code, Chapter 20, Article 13 (Shelter Standards of Care) SF Administrative Code, Chapter 10, Article 13, Section 10.100-77 (Human Services Care Fund) HUD McKinney Vento Act	To provide shelter, transitional and permanent housing; case management to maintain housing; and services to prevent homelessness or to rehouse those who are already homeless.
Working Families Credit Program	SF Administrative Code, Chapter 12S	To provide incentive payments to low-income families to encourage participation in the federal Earned Income Tax Credit Program.
Administration (Planning & Fiscal, Personnel/Payroll, MIS, Support Services)	42 USCA 604 et seq; Welf. & Inst. Code Sect. 10800 et seq.	To provide essential operations which support the agency and its staff.
Program Support (FRED, SIU, Over Payments, Collections, Fair Hearings & Appeals, Staff Development, Contracts)	Title IV A of the Social Security Act, Federal & State Regulations – 42 USCA 601 et seq; Welf. & Inst. Code Sects. 10800, 10950 et seq.	To provide essential and mandated functions directly related to program.

Revised 7.23.12



SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
DECEMBER 19, 2013 REGULAR MEETING

The regular monthly meeting of the Human Services Commission was held on Thursday, December 19, 2013, in the Ronald H. Born Auditorium at 170 Otis Street San Francisco.

MEMBERS PRESENT	KELLY DEARMAN, President PABLO STEWART, M.D., Vice President RITA SEMEL GEORGE YAMASAKI, JR
MEMBER ABSENT	SCOTT L. KAHN (Excused)
OTHERS PRESENT	Trent Rhorer, Executive Director - Department of Human Services Louise Rainey, Secretary – Human Services Commission Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency Daniel Kaplan, Deputy Director – Finance and Administration Noelle Simmons, Deputy Director – Policy and Planning Other department staff and interested citizens
ROLL CALL	President Dearman called the meeting to order at 9:40 a.m., noting the Commission was present with the exception of Commissioner Kahn who had been excused.
AGENDA	On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended as follows: Item IV. Presentation of the 2013 Manager of the Year Award – continued.
MINUTES	On motion by Commissioner Semel, seconded and carried, the Commission approved the minutes of the November 21, 2013 Regular Meeting as circulated.
EXECUTIVE DIRECTOR'S REPORT	Executive Director Trent Rhorer furnished an update re City, State, Federal and program activities.
CONSENT CALENDAR	On motion by Vice President Stewart, seconded and carried, the Commission ratified actions taken by the Executive Director since the November 21, 2013 regular meeting in accordance with Commission authorization of June 27, 2013: A. Submission of requests to encumber funds in the amount of \$8,503,071 for purchase of services or supplies; B. Submission of two temporary requisitions for possible use in order to fill positions on a temporary basis; C. Submission of report of 55 Temporary appointments made during the period of 11.09.13 thru 12.06.13.
DEPARTMENT'S PROPOSAL FOR STANDARDIZING RATES FOR THE PERMANENT SUPPORTIVE HOUSING PROGRAM	Program Director- Homeless and Housing Division Joyce Crum presented proposed supportive housing funding parameters for future supportive housing contracts.  Gail Gilman with Community Housing Partnership spoke in support of the methodology.
SUPPLEMENTAL APPROPRIATION	Deputy Director Daniel Kaplan requested authorization to submit a Supplemental Appropriation to the Mayor and the Board of Supervisors to increase the Human Services Agency's Fiscal Year 2013-2014 Budget with additional state and federal revenues. These new funds come as a result of increased state revenue allocations, growth in state realignment funds, new grant awards, and additional leveraged federal revenue. The Funds will increase the expenditure budget authority in the following programs: CalWORKs, Family and Children's Services Child Welfare Services, CalFRESH, CalWIN, and Workforce Development. No additional General Funds are needed to support this proposal.  On motion by Commissioner Semel, seconded and carried, the Commission approved the Fiscal Year 2013-2014 Supplemental Budget for the Human Services Agency Administration and the Department of Human Services as summarized on ATTACHMENT A
FAMILY SUPPORT SERVICES OF THE BAY AREA	Family and Children's Services Redesign Coordinator Liz Crudo presented the request to modify the Family Support Services grant.  On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant agreement with the FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of SafeCare Training to Department of Public Health (DPH) Nurses; during the period of January 1, 2014 through June 30, 2014; in the additional amount of \$52,780 for a revised total grant amount not to exceed \$1,710,499.

GUARDSMARK, LLC

Director – Office of Contract Compliance David Curto presented the request to modify the Guardsmark, LLC contract.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the contract with GUARDSMARK, LLC for provision of Security Services for the Human Services Agency; during the period of December 1, 2013 through January 31, 2014; in the additional amount of \$1,900,000 for a revised total contract amount not to exceed \$21,226,260.

HAMILTON FAMILY CENTER

Family Emergency Services Manager Betsy Eddy presented the request to renew the Hamilton Family Center grant.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to renew the grant with HAMILTON FAMILY CENTER for provision of Transitional Housing and On-site Supportive Services; during the period of January 1, 2014 through December 31, 2016; in a total grant amount not to exceed \$2,201,859.

Gratitude, congratulations and best wishes were extended to Ms Eddy on the occasion of her imminent retirement.

EPISCOPAL COMMUNITY SERVICES

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Episcopal Community Services grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for the Conquering Homelessness Through Employment in Food Service Program (CHEFS); during the period of January 1, 2014 through December 31, 2016; in a total grant amount not to exceed \$386,586.

THE FIRST PLACE FUND FOR YOUTH

Family and Children's Services Project Manager Robin Love presented the request to modify the First Place Fund for Youth grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with THE FIRST PLACE FUND FOR YOUTH for provision of Independent Living Skills Program for Foster Youth; during the period of December 1, 2013 through June 30, 2017; in the additional amount of \$714,666 for a revised total grant amount not to exceed \$3,675,738.

PUBLIC COMMENT

Eldon James Brown expressed concerns re the All Star Hotel.

ADJOURNMENT

President Dearman adjourned the meeting at 10:50 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

**ATTACHMENT A**

**FISCAL YEAR 2013-2014 SUPPLEMENTAL BUDGET SUMMARY FOR HUMAN SERVICES AGENCY ADMINISTRATION AND THE DEPARTMENT OF HUMAN SERVICES**

Program	FY13-14 (partial year)			FY14-15		
	Revenue	Expenditure	General Fund Share	Revenue	Expenditure	General Fund Share
CalWORKs	8,340,550	3,865,177	(4,475,373)	9,280,428	7,615,079	(1,665,349)
CalFresh	537,425	632,265	94,840	884,241	1,040,283	156,042
Service Integration	232,921	534,028	301,106	698,764	1,437,083	738,319
FCS	2,686,728	1,834,225	(852,503)	2,651,652	2,651,652	-
CalWIN	1,966,710	1,979,197	12,487	-	-	-
<b>Total</b>	<b>13,764,335</b>	<b>8,844,892</b>	<b>(4,919,443)</b>	<b>13,515,084</b>	<b>12,744,096</b>	<b>(770,988)</b>

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
September 22, 2011 Regular Meeting

The Human Services Commission's regular meeting was held on Thursday, September 22, 2011, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT** PABLO STEWART, M.D., President  
GEORGE YAMASAKI, JR., Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN
- OTHERS PRESENT** Trent Rhorer, Executive Director – Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Director – Welfare to Work Services  
Phil Arnold, Deputy Director  
Debby Jeter, Deputy Director  
Noelle Simmons, Deputy Director  
Other department staff and interested citizens
- ROLL CALL** President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present.
- AGENDA** On motion by Vice President Yamasaki, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES** On motion by Vice President Yamasaki, seconded and carried, the Commission approved the minutes of the July 28, 2011 regular meeting as circulated.
- SEPTEMBER 2010 EMPLOYEE OF THE MONTH** President Stewart presented the September 2011 Employee of the Month Award to Human Services Agency Emergency Preparedness Coordinator Benjamin Amyes. Ben was honored for his excellence and expertise in improving the Agency's and City's ability to assist San Francisco residents during emergencies. Ben was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT** Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.  
  
Mr. Rhorer noted that the Agency is losing a vital member of its team: Deputy Director Jim Buick has announced his retirement after thirty-seven years of effective City service. Jim's outstanding leadership will be missed. He is wished a long, happy and healthy retirement. As a measure of the esteem in which he is held, the assembly gave Jim a standing ovation.
- CONSENT CALENDAR** On motion by , seconded and carried, the Commission ratified actions taken by the Executive Director since the July 28, 2011 regular meeting in accordance with Commission authorization of June 30, 2011:  
1. Submission of requests to encumber funds in the amount of \$62,281,140 for purchase of services or supplies;  
2. Submission of temporary requisition TE92381 thru TE92393 for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 30 temporary appointments made during the period of 7.12.11 thru 9.12.11.
- DEBBIE RAUCHER** Deputy Director Debby Jeter presented the request to enter into a new contract with Debbie Raucher.  
  
On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to enter into a new contract with DEBBIE RAUCHER for provision of an Implementation Consultant for the AB 12 – California Fostering Connections to Success Act; during the period of October 1, 2011 through June 30, 2012; in a total contract amount not to exceed \$50,000.
- SAN FRANCISCO CHILD ABUSE PREVENTION CENTER** Deputy Director Debby Jeter, joined by San Francisco Child Abuse Prevention Executive Director Kate Albright, and Child Abuse Council Director Kathy Baxter, presented the request to modify the grant with San Francisco Child Abuse Prevention Center.  
  
Commissioner Friedman noted for the record the Commission's congratulations to all the collaborators who have brought to fruition the Child Advocacy Center.  
  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with SAN FRANCISCO CHILD ABUSE PREVENTION CENTER for provision of the Child Advocacy Center; during the period of October 1, 2011 through December 31, 2012; in the additional amount of \$346,500 for a revised total grant amount not to exceed \$1,230,696.
- HOMEBASE** San Francisco Local Homeless Coordinating Board Policy Analyst Alison Schlager presented the request to modify the Homebase grant.  
  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with HOMEBASE for provision of services for the County's HUD McKinney Vento application; during the period of December 1, 2011 through November 30, 2012; in the additional amount of \$155,000 for a revised total grant amount not to exceed \$620,000.

WALDEN HOUSE Housing and Homeless Programs Program Manager Daryl Higashi presented the request to enter into a new grant with Walden House.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with WALDEN HOUSE for provision of Transitional Housing and Support Services to Homeless Families; during the period of October 1, 2011 through September 30, 2014; in a total grant amount not to exceed \$390,168.

FISCAL EXPERTS, INC. Finance Director Joseph Huang presented the request to enter into a new contract with Fiscal Experts, Inc.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with FISCAL EXPERTS, INC. for provision of Time Study Services; during the period of July 1, 2011 through June 30, 2012; in a total contract amount not to exceed \$80,000.

MOUNT SAINT JOSEPH / SAINT ELIZABETH Family and Children's Services Senior Project Manager Maggie Donahue presented the request to enter into a new grant with Mount Saint Joseph / Saint Elizabeth.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with MOUNT SAINT JOSEPH / SAINT ELIZABETH for provision of Safe Kids California Project Services; during the period of August 15, 2011 through June 30, 2014; in a total grant amount not to exceed \$1,062,501.

FAMILY SUPPORT SERVICES OF THE BAY AREA Family and Children's Services Senior Project Manager Maggie Donahue presented the request to enter into a new grant with Family Support Services of the Bay Area.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Safe Kids California Project Services; during the period of August 15, 2011 through June 30, 2014; in a total grant amount not to exceed \$1,487,499.

CALIFORNIA STATE UNIVERSITY FRESNO / FOUNDATION – CALIFORNIA CENTRAL TRAINING ACADEMY – BAY AREA ACADEMY Family and Children's Services Senior Project Manager Maggie Donahue presented the request to enter into a new grant with California State University Fresno / Foundation – California Central Training Academy – Bay Area Academy.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with CALIFORNIA STATE UNIVERSITY FRESNO / FOUNDATION – CALIFORNIA CENTRAL TRAINING ACADEMY – BAY AREA ACADEMY for provision of Child Welfare and Foster Parent Training; during the period of October 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$2,900,110.

GOODWILL INDUSTRIES Principal Administrative Analyst Hope Kamimoto presented the request to modify the grant with Goodwill Industries.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with GOODWILL INDUSTRIES for provision of the Transitional Employment Program; during the period of October 1, 2011 through November 30, 2011; in the additional amount of \$54,000 for revised total grant amount not to exceed \$2,369,811.

YOUNG COMMUNITY DEVELOPERS Principal Administrative Analyst Hope Kamimoto presented the request to enter into a new grant with Young Community Developers.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with YOUNG COMMUNITY DEVELOPERS for provision of Transitional Employment Services; during the period of October 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$2,177,845.

ARRIBA JUNTOS. Principal Administrative Analyst Hope Kamimoto presented the request to enter into a new grant with Arriba Juntos.

On motion by Vice President Yamasaki seconded and carried, the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Transitional Employment Services; during the period of October 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$2,142,372.

ARRIBA JUNTOS Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Arriba Juntos.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with ARRIBA JUNTOS for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$173,500.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION, SAINT JOSEPH'S VILLAGE Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Catholic Charities, Catholic Youth Organization, Saint Joseph's Village.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION, SAINT JOSEPH'S VILLAGE for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$29,394.

CENTRAL CITY HOSPITALITY HOUSE Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Central City Hospitality House.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$70,108.

COMMUNITY HOUSING PARTNERSHIP Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Community Housing Partnership.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$115,164.

EPISCOPAL COMMUNITY SERVICES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Episcopal Community Services.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$154,301.

GOODWILL INDUSTRIES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Goodwill Industries.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with GOODWILL INDUSTRIES for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012, in a total grant amount not to exceed \$49,800.

MISSION HIRING HALL Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Mission Hiring Hall.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with MISSION HIRING HALL for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$73,939.

NORTHERN CALIFORNIA SERVICE LEAGUE – CENTER ON JUVENILE AND CRIMINAL JUSTICE Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Northern California Service League Center on Juvenile and Criminal Justice.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with NORTHERN CALIFORNIA SERVICE LEAGUE – CENTER ON JUVENILE AND CRIMINAL JUSTICE for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$130,540.

SWORDS TO PLOWSHARES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Swords to Plowshares.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with SWORDS TO PLOWSHARES for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$81,173.

TOOLWORKS Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Toolworks.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TOOLWORKS for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$44,609.

PUBLIC COMMENT Yvette King expressed concerns re foster parenting.  
Jenny Wiley, with Hospitality House, thanked the Commission and the Agency for their assistance with the Homeless Employment Collaborative.

ADJOURNMENT President Stewart adjourned the meeting at 10:50 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
M I N U T E S  
April 24, 2014 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, April 24, 2014 in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT** PABLO STEWART, M.D., President  
SCOTT KAHN, Vice President  
RITA SEMEL  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT** Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary -- Human Services Commission  
Daniel Kaplan, Deputy Director -- Finance and Administration  
Noelle Simmons, Deputy Director -- Policy and Planning  
Other department staff and interested citizens
- ROLL CALL** President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.
- AGENDA** On motion by Commissioner Semel, seconded and unanimously carried, the Commission adopted the agenda amended as follows: Item VIII. ACUMEN FISCAL AGENT considered after Item VII.A. and prior to Item VII.B.
- MINUTES** On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission approved the minutes of the March 27, 2014 regular meeting amended as follows: Roll Call to read "President Stewart called the meeting to order at 9:35 a.m. noting the Commission was present."
- APRIL 2014 EMPLOYEE OF THE MONTH** President Stewart presented the April 2014 Employee of the Month Award to Investigation Division Program Analyst Clare Scott. Ms. Scott was recognized as a dedicated, smart and tenacious advocate for the Human Services Agency whose knowledge of welfare regulations makes her a valuable resource for all of her co-workers. Also present to honor Clare were her two sons, Joshua Case and Christopher Scott. Clare was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT** Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR** On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission ratified actions taken by the Executive Director since the March 24, 2014 regular meeting in accordance with Commission authorization of June 27, 2013:
1. Submission of requests to encumber funds in the amount of \$1,453,408 for purchase of services or supplies;
  2. Submission of 16 temporary positions for possible use in order to fill positions on a temporary basis;
  3. Submission of report of 102 temporary appointments made during the period of 3.13.14 thru 4.15.14.
- MAY 2014 FOSTER CARE MONTH** Executive Director Trent Rhorer thanked foster parents and relative care givers for their service and commitment to children in foster care and requested the Commission adopt the resolution proclaiming May 2014 Foster Care Month.
- On motion by Commissioner Semel, seconded and unanimously carried, the Commission adopted the following resolution proclaiming May 2014 Foster Care Month:
- WHEREAS, the family is the foundation of a strong and healthy community; and  
WHEREAS, in San Francisco there are 807 children and youth in foster care; and  
WHEREAS, in San Francisco there are 245 foster youth in Non-Minor Dependent Status; and  
WHEREAS, foster parents, including relative and non-related extended family members, provide an essential service to the community in caring for children and youth in foster care; and  
WHEREAS, the importance of the family structure is best served in foster homes that model family living, as opposed to group care; and  
WHEREAS, the stability and permanency for children and foster children is of the utmost importance; and  
WHEREAS, permanency is defined as both a process and result that includes the active involvement of the child or youth, and  
WHEREAS, permanency is defined as a permanent connection with at least one committed adult, which may include the biological parents through reunification, or with another adult family member, fictive kin, adult siblings, or other important individuals in the child or youth's life who commit to the child through adoption or guardianship; and  
WHEREAS, it is the responsibility of the entire community to make sure that each youth who leaves the foster care system in California has a permanent lifelong connection with a caring adult; and  
WHEREAS, San Francisco is in need of dedicated care providers who will strive in partnership with the Human Services Agency to identify and connect children and youth in foster care to permanent lifelong relationships; and  
WHEREAS, dedicated care providers model strength-based and solution-focused engagement with the children and youth in their care and with the community-based and government entities providing services and support; and  
WHEREAS, community-based organizations within San Francisco partner with the Human Services Agency to provide accessible and culturally relevant family-centered services that meet the unique needs of the families and children we serve; now, therefore, be it  
RESOLVED, That the San Francisco Human Services Commission proclaims May 2014 FOSTER CARE MONTH and urges all community members to volunteer their talents and energies to honor children and youth in foster care and those who have exited the foster care system during this month and throughout the year.
- ACUMEN FISCAL AGENT** Director of Contracts and Facilities David Curto presented the request to modify the Acumen Fiscal Agent contract.
- On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to modify the contract with ACUMEN FISCAL AGENT to provide Fiscal Intermediary Services; during the period of April 1, 2014 through June 30, 2016; in the additional amount of \$1,009,654 for a revised total contract amount not to exceed \$2,709,654.

APPOINTMENT TO THE SHELTER GRIEVANCE ADVISORY COMMITTEE Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the nomination of Ms. Kathleen Shulton to an At-Large Seat on the Shelter Grievance Advisory Committee.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission unanimously approved the appointment of Ms. Shulton to an At-Large Seat on the Shelter Grievance Advisory Committee.

MARDITH LOUISELL Senior Administrative Analyst Elizabeth Harris presented the request to renew the contract with Mardith Louissell.

On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to renew the contract with MARDITH LOUISELL to provide Executive Permanency Coaching Services to the Executive Staff of the Human Services Agency; during the period of July 1, 2014 through June 30, 2015; in a total contract amount not to exceed \$24,960.

FAMILY BUILDERS BY ADOPTION Senior Administrative Analyst Elizabeth Harris presented the request to renew the grant with Family Builders by Adoption.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to renew the grant with FAMILY BUILDERS BY ADOPTION to provide Adoption and Permanency Services; during the period of July 1, 2014 through June 30, 2016; in a total grant amount not to exceed \$708,226.

FAMILY SUPPORT SERVICES OF THE BAY AREA Senior Administrative Analyst Elizabeth Harris presented the request to renew the grant with Family Support Services of the Bay Area.

On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to renew the grant with FAMILY SUPPORT SERVICES OF THE BAY AREA to provide the Kin-GAP Program; during the period of July 1, 2014 through June 30, 2016; in a total grant amount not to exceed \$806,938.

EDGEWOOD CENTER FOR CHILDREN AND FAMILIES Senior Administrative Analyst Elizabeth Harris presented the request to renew the grant with Edgewood Center for Children and Families.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to renew the grant with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES to provide Support Services for Relative and Non-Related Extended Family Member Caregivers; during the period of July 1, 2014 through June 30, 2015; in a total grant amount not to exceed \$238,006.

ARRIBA JUNTOS Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to modify the grant with Arriba Juntos.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS to provide Transitional Employment Services; during the period of April 1, 2014 through June 30, 2015; in the additional amount of \$91,000 for a revised total grant amount not to exceed \$2,845,127.

YOUNG COMMUNITY DEVELOPERS Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to modify the grant with Young Community Developers.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to modify the grant with YOUNG COMMUNITY DEVELOPERS to provide Transitional Employment Services; during the period of April 1, 2014 through June 30, 2015; in the additional amount of \$176,930 for a revised total grant amount not to exceed \$2,970,873.

BAYVIEW YMCA ACTING AS FISCAL AGENT FOR TOGETHER UNITED RECOMMITTED FOREVER (TURF) Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Bayview YMCA Acting As Fiscal Agent For Together United Recommitted Forever.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with BAYVIEW YMCA ACTING AS FISCAL AGENT FOR TOGETHER UNITED RECOMMITTED FOREVER (TURF) to provide Transitional Employment Services; during the period of April 1, 2014 through June 30, 2015; in a total grant amount not to exceed \$60,000.

CIVIC ACTIONS, INC. Senior Analyst Tiana Wertheim presented the request to modify the Civic Actions, Inc. contract.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to modify the contract with CIVIC ACTIONS, INC. to provide Development and Enhancement of the website, EatFresh.org; during the period of April 1, 2014 through September 30, 2015; in the additional amount of \$50,000 for a revised total grant amount not to exceed \$427,000.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

ADJOURNMENT President Stewart adjourned the meeting at 10:40 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

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SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
November 15, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, November 15, 2012 in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      PABLO STEWART, M.D., President  
                                 SCOTT L. KAHN, Vice President  
                                 KELLY DEARMAN  
                                 GEORGE YAMASAKI, Jr.
- MEMBER ABSENT      ANITA FRIEDMAN, Ph.D. (Excused)
- OTHERS PRESENT      Trent Rhorer, Executive Director – Human Services Agency  
                                 Louise Rainey, Secretary – Human Services Commission  
                                 Steve Arcelona, Deputy Director Economic Support and Self Sufficiency  
                                 Phil Arnold, Deputy Director – Deputy Director – Finance and Administration  
                                 Debby Jeter, Deputy Director – Family and Children's Services  
                                 Noelle Simmons, Deputy Director – Policy and Planning  
                                 Other department staff and interested citizens
- ROLL CALL              President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Friedman who had been excused.
- AGENDA                On motion by Commissioner Dearman, seconded and carried, the Commission adopted the agenda amended as follows:  
                                 Item VII.C. TENDERLOIN HOUSING CLINIC – amounts should read "in the additional amount of \$153,415 for a revised total grant amount not to exceed \$93,088,573".
- MINUTES                On motion by Commissioner Dearman, seconded and carried, the Commission approved the minutes of the October 25, 2012.
- NOVEMBER EMPLOYEE OF THE MONTH      President Stewart presented the Employee of the Month award to Martha Singleton, Manager of the CalWORKs Welfare to Work Program. Martha was honored as an extraordinary leader in envisioning and implementing the Rapid Response Strategy which resulted in dramatically improved Work Participation Rates for clients in the CalWORKs Program. Also present to honor Martha was her husband, Tim, a happily retired former employee of the Department. Martha was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT      Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR      On motion by Commissioner Dearman, seconded and carried, the Commission ratified actions taken by the Executive Director since the October 25, 2012 Regular Meeting in accordance with Commission authorization of June 28, 2012:  
                                 1. Submission of requests to encumber funds in the total amount of \$ 421,870 for purchase of services or supplies;  
                                 2. Submission of 2 temporary requisitions for possible use in order to fill positions on a temporary basis;  
                                 3. Submission of report of 228 temporary appointments made during the period of 10.12.12 thru 11.9.12.
- HOMEBASE              Housing and Homeless Division Policy Analyst Megan Owens presented the request to enter into a new grant with Homebase.  
  
                                 On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new grant with HOMEBASE to provide technical writing expertise, consulting services, project support, program oversight, and community process facilitation for San Francisco's application to the U.S. Department of Housing and Urban Development for Continuum of Care funding; during the period of December 1, 2012 through November 30, 2015; in a total grant amount not to exceed \$493,023.
- BAYVIEW YMCA              Housing and Homeless Programs Program Manager Daryl Higashi presented the request to modify the Bayview YMCA grant.  
  
                                 On motion by Vice President Kahn, seconded and carried the Commission granted authorization to modify the grant with BAYVIEW YMCA for provision of Fiscal Agent and Resource Center Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$151,705 for a revised total grant amount not to exceed \$3,894,116.

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TENDERLOIN HOUSING CLINIC Adult Supportive Housing Program Manager Ylonda Calloway presented the request to modify the grant with TENDERLOIN HOUSING CLINIC for provision of the Housing First Program Care Not Cash and Non-Care Not Cash Sites; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$153,415 for a revised total grant amount not to exceed \$93,088,573.

Additionally, Ms Calloway furnished an update re the All Star Hotel which has been deemed as safe.

Eldon James Brown, a tenant of the All Star Hotel, expressed concern re the still existing building code violations which the building landlord has fa. to address.

Discussion followed.

Commissioner Yamasaki moved approval of the Tenderloin Housing Clinic grant modification. The motion failed for the lack of a second.

EPISCOPAL COMMUNITY SERVICES Homeless Management Information Systems Program Manager Bernhard Gunter presented the request to renew the Episcopal Community Services grant.

On motion by Commissioner Dearman, seconded and carried the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Interfaith Winter Shelter; during the period of November 18, 2012 through February 23, 2013; in a total grant amount not to exceed \$122,292.

ARRIBA JUNTOS Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Arriba Juntos.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to renew the grant with ARRIBA JUNTOS for provision of Homeless Employment Services; during the period of October 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$173,285.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION, SAINT JOSEPH'S FAMILY CENTER Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Catholic Charities, Catholic Youth Organization and St. Joseph's Family Center.

On motion by Commissioner Dearman, seconded and carried the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION, SAINT JOSEPH'S FAMILY CENTER for provision of Homeless Employment Services; during the period of October 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$29,394.

CENTER ON JUVENILE AND CRIMINAL JUSTICE Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Center on juvenile and Criminal Justice.

On motion by Vice President Kahn, seconded and carried the Commission granted authorization to renew the grant with CENTER ON JUVENILE AND CRIMINAL JUSTICE for provision of Homeless Employment Services; during the period of October 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$130,540.

CENTRAL CITY HOSPITALITY HOUSE Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Central City Hospitality House.

On motion by Commissioner Dearman, seconded and carried the Commission granted authorization to renew the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of Homeless Employment Services; during the period of October 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$70,108.

COMMUNITY HOUSING PARTNERSHIP Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Community Housing Partnership.

On motion by Vice President Kahn, seconded and carried the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Homeless Employment Services; during the period of October 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$115,164.

EPISCOPAL COMMUNITY SERVICES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Episcopal Community Services.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Homeless Employment Services; during the period of October 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$154,277.

GOODWILL INDUSTRIES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Goodwill Industries.

On motion by Commissioner Dearman, seconded and carried the Commission granted authorization to renew the grant with GOODWILL INDUSTRIES for provision of Homeless Employment Services; during the period of October 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$ 49,800.

MISSION HIRING HALL

Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Mission Hiring Hall.

On motion by Vice President Kahn, seconded and carried the Commission granted authorization to renew the grant with MISSION HIRING HALL for provision of Homeless Employment Services; during the period of October 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$73,939.

SWORDS TO PLOWSHARES

Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Swords to Plowshares.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to renew the grant with SWORDS TO PLOWSHARES for provision of Homeless Employment Services; during the period of October 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$81,173.

TOOLWORKS

Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Toolworks.

On motion by Commissioner Dearman, seconded and carried the Commission granted authorization to renew the grant with TOOLWORKS for provision of Homeless Employment Services; during the period of October 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$44,609.

PUBLIC COMMENT

President Stewart's call for public comment did not yield a response.

ADJOURNMENT

President Stewart adjourned the meeting at 10:45 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
M I N U T E S  
March 22, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, March 22, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT	PABLO STEWART, M.D., President GEORGE YAMASAKI, JR., Vice President SCOTT L. KAHN
MEMBER ABSENT	KELLY DEARMAN (Excused) ANITA FRIEDMAN, Ph.D. (Excused)
OTHERS PRESENT	Trent Rhorer, Executive Director - Department of Human Services Louise Rainey, Secretary - Human Services Commission Steve Arcelona, Deputy Director - Economic Support and Self Sufficiency Phil Arnold, Deputy Director - Finance and Administration Debby Jeter, Deputy Director - Family and Children's Services Other department staff and interested citizens
ROLL CALL	President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exceptions of Commissioners Dearman and Friedman who had been excused.
AGENDA	On motion by Commissioner Kahn, seconded and carried, the Commission adopted the agenda amended as follows: VII.G. San Francisco Food Bank - continued; VII.H. Leah's Pantry - continued.
MINUTES	On motion by Vice President Yamasaki, seconded and carried, the Commission approved the minutes of the February 7, 2012 special meeting as circulated.
MARCH 2012 EMPLOYEES OF THE MONTH	President Stewart presented the March 2012 Employee of the Month Award to Family and Children's Services Child Welfare Workers Jose Canaveral and Jeffrey Schunk. The award recognizes their excellence as the Application Training Mentors for the Child Welfare System/Case Management System and the outstanding service they provide. Jeff and Jose were presented an engraved desk clock and graciously accepted with thanks to all.
EXECUTIVE DIRECTOR'S REPORT	Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
CONSENT CALENDAR	On motion by Commissioner Kahn, seconded and carried, the Commission ratified actions taken by the Executive Director since the January 26, 2012 Regular Meeting in accordance with Commission authorization of June 30, 2011: 1. Submission of requests to encumber funds in the amount of \$1,506,631 for purchase of services or supplies; 2. Submission of temporary requisitions DP92432 thru DP92448 for possible use in order to fill positions on a temporary basis; 3. Submission of report of 59 temporary appointments made during the period of 1.11.12 thru 3.12.12.
FINAL DRAFT OF DEPARTMENT OF CHILDREN, YOUTH AND THEIR FAMILIES' 2013-2016 CHILDREN'S SERVICES ALLOCATION PLAN	Max Rocha, Deputy Director of the Department of Children, Youth and their Families, presented the final draft of the 2013-2016 Children's Services Allocation Plan.
SOCIAL SECURITY ADMINISTRATION'S SCHIZOPHRENIA PRESUMPTIVE DISABILITY DEMONSTRATION PLAN	Manager of Client Health Services/County Adult Assistance Programs Thomas Neill, Ph.D. presented an overview of the Social Security Administration's Schizophrenia Presumptive Disability Demonstration Plan.
GOODWILL INDUSTRIES	Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Goodwill Industries.  On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with GOODWILL INDUSTRIES for provision of the San Francisco Training Partnership; during the period of April 1, 2012 through March 31, 2014; in a total grant amount not to exceed \$523,526.

- THE BAR ASSOCIATION  
OF SAN FRANCISCO      Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with the Bar Association of San Francisco.
- On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with THE BAR ASSOCIATION OF SAN FRANCISCO for provision of the Homeless Advocacy Project; during the period of March 1, 2012 through February 28, 2015; in a total grant amount not to exceed \$1,042,812.
- ARRIBA JUNTOS      Southeast One-Stop Center Manager Edwin Florentino presented the request to modify the grant with Arriba Juntos.
- On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS for provision of Youth Employment Services; during the period of March 1, 2012 through June 30, 2012; in the additional amount of \$35,000 for a revised total grant amount not to exceed \$105,000.
- LARKIN STREET YOUTH  
SERVICES      Southeast One-Stop Center Manager Edwin Florentino presented the request to modify the grant with Larkin Street Youth Services.
- On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of Youth Employment Services; during the period of March 1, 2012 through June 30, 2012; in the additional amount of \$35,000 for a revised total grant amount not to exceed \$105,000.
- ELECTION OF OFFICERS      On motion by Commissioner Kahn, seconded and carried, the Commission continued the election of officers to the April regular meeting of the Commission.
- PUBLIC COMMENT      President Stewart's call for public comment did not yield a response.
- ADJOURNMENT      President Stewart adjourned the meeting at 10:40 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
M I N U T E S  
September 27, 2012 Regular Meeting

The Human Services Commission's regular meeting was held on Thursday, September 27, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT      PABLO STEWART, M.D., President  
                                 SCOTT L. KAHN, Vice President  
                                 KELLY DEARMAN  
                                 ANITA FRIEDMAN, Ph.D.  
                                 GEORGE YAMASAKI, JR.

OTHERS PRESENT      Trent Rhorer, Executive Director – Department of Human Services  
                                 Louise Rainey, Secretary – Human Services Commission  
                                 Steve Arcalona, Deputy Director – Economic Support and Self Sufficiency  
                                 Debby Jeter, Deputy Director – Family and Children's Services  
                                 Noelle Simmons, Deputy Director – Policy and Planning  
                                 Other department staff and interested citizens

ROLL CALL              President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.

AGENDA                 On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended as follows:  
                                 1. Testimony from 4 Members of SEIU Local 1021 to be heard at 10:21 a.m. and their remarks concluded by 10:35 a.m.;  
                                 2. Item VII.C. Eviction Defense Collaborative – text corrected to read: for provision of Homeless Prevention Services;  
                                 3. The Homeless Employment Services Grants Items VII. DD through MM, inclusive – Continued.

MINUTES                On motion by Commissioner Dearman, seconded and carried, the Commission approved the minutes of the July 27, 2012 regular meeting as circulated.

SEPTEMBER 2012      President Stewart presented the September 2012 Employee of the Month Award to Planning Director Dan Kelly. Dan was honored for his leadership in  
EMPLOYEE OF THE      bring a five-year \$4.2 million demonstration grant to San Francisco. The grant will test the effectiveness of supportive housing as a strategy for  
MONTH                    preventing entries into the Child Welfare System. Also present to honor Dan were his wife Ruth, son Ryan and nephew Fr. Victor. Dan was presented  
                                 an engraved desk clock and graciously accepted with thanks to all.

EXECUTIVE DIRECTOR'S      Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.  
REPORT

CONSENT CALENDAR      On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the July 27, 2012  
                                 regular meeting in accordance with Commission authorization of June 28, 2012:  
                                 1. Submission of requests to encumber funds in the amount of \$91,250,682 for purchase of services or supplies;  
                                 2. Submission of temporary requisition DP92506 thru DP92580 for possible use in order to fill positions on a temporary basis;  
                                 3. Submission of report of 46 temporary appointments made during the period of 7.12.12 thru 8.13.12;  
                                 4. Submission of report of 0 temporary requisitions made during the period of 8.14.12 thru 9.11.12  
                                 5. Submission of report indicating 1 temporary appointment made during the period of 8.14.12 thru 9.11.12.

THE DEPARTMENT OF      Director – Office of Contract Compliance David Curto presented the request to modify the grant agreements with the Department of Human Services  
HUMAN SERVICES      Non-Profit Service Providers.  
NON-PROFIT SERVICE      Eldon James Brown, a resident of the All Star Hotel noted his concern relative to building code violations and much needed repairs.  
PROVIDERS              On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant agreements with  
                                 THE DEPARTMENT OF HUMAN SERVICES NON-PROFIT SERVICE PROVIDERS; during the period of July 1, 2012 through June 30, 2014; to provide  
                                 for the increased cost of doing business; in a total amount not to exceed \$2,164,891.

PROVIDENCE              Family Emergency Services Manager Betsy Eddy presented the request to renew the Providence Foundation of San Francisco grant.  
FOUNDATION OF      On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with  
SAN FRANCISCO          PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of Emergency Shelter Services for Families; during the period of October 1, 2012  
                                 through June 30, 2013; in a total grant amount not to exceed \$414,104.

EVICTION DEFENSE      Manager Housing and Homeless Division Family and Prevention Services Cindy Ward presented the request to modify the Eviction Defense  
COLLABORATIVE          Collaborative grant.  
                                 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with  
                                 EVICTION DEFENSE COLLABORATIVE for provision of Homeless Prevention Services; during the period of July 1, 2012 through June 30, 2013; in the  
                                 additional amount of \$1,000,000 for a revised total grant amount not to exceed \$2,005,973

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TIME CERTAIN  
PUBLIC COMMENT AT  
10:19 A.M.  
AND CONCLUDED AT  
10:30 A.M.

SEIU Local 1021 Field Representative Sapreet Pabia introduced union members testifying to their concerns re unresolved work issues.

Rick Shehee, with the Investigations Unit, testified to the need to maintain Alternative Work Schedules.

Mike Bynum, with the Investigations Unit, urged the destruction of shadow files.

Mary Alice Means, Protective Services Worker, urged the Human Services Commission to support the Union in its effort to be heard by Administration.

GLIDE FOUNDATION

Homeless Management Information System Program Manager Delilah Dominguez presented the request to modify the Glide Foundation grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with GLIDE FOUNDATION for provision of free meals to poor and homeless individuals; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$214,875 for a revised total grant amount not to exceed \$2,551,221.

ASIAN WOMEN'S  
SHELTER

Childcare Coordinator Jason Holthe presented the request to enter into a new grant with Asian Women's Shelter.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with ASIAN WOMEN'S SHELTER for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$61,146.

BAYVIEW HUNTERS  
POINT FOUNDATION -  
JELANI HOUSE

Childcare Coordinator Jason Holthe presented the request to enter into a new grant with Bayview Hunters Point Foundation - Jelani House.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with BAYVIEW HUNTERS POINT FOUNDATION - JELANI HOUSE for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$61,146.

GUM MOON RESIDENCE  
HALL

Childcare Coordinator Jason Holthe presented the request to enter into a new grant with Gum Moon Residence Hall.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with GUM MOON RESIDENCE HALL for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$62,063.

FAMILY SERVICE  
AGENCY OF SAN  
FRANCISCO

Senior Analyst John Murray presented the request to enter into a new grant with Family Service Agency of San Francisco.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SERVICE AGENCY OF SAN FRANCISCO for Educational Support Services to Disabled Children and Their Families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$65,000.

SAN FRANCISCO  
COMMUNITY COLLEGE  
DISTRICT

Wages Plus Coordinator Elise Crane presented the request to enter into a new grant with San Francisco Community College District.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT for provision of Professional Development for Early Care and Education Workforce; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$234,023.

SAN FRANCISCO FOOD  
BANK

Cal Fresh Program Manager Leo O'Farrell presented the request to enter into a new grant with San Francisco Food Bank.

On motion by Commissioner Dearman, seconded and carried, the Commission excused Vice President Kahn from the vote to avoid a conflict of interest.

On motion by Commissioner Yamasaki, seconded and carried, with Vice President Kahn excused from the vote, the Commission granted authorization to enter into a new grant with SAN FRANCISCO FOOD BANK for provision of supplemental food programs to low-income residents; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$3,304,261.

BAR ASSOCIATION OF  
SAN FRANCISCO

San Francisco Local Homeless Coordinating Board Policy Analyst Ali Schlageter presented the request to modify the Bar Association of San Francisco grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with BAR ASSOCIATION OF SAN FRANCISCO for provision of Right to Council Pilot Program; during the period of October 1, 2012 through September 30, 2013; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,142,812.

SWORDS TO  
PLOWSHARES

San Francisco Local Homeless Coordinating Board Policy Analyst Ali Schlageter presented the request to modify the Swords to Plowshares grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with SWORDS TO PLOWSHARES for provision of Supportive Services to Veterans at 150 Otis Street; during the period of October 1, 2012 through June 30, 2015; in the additional amount of \$275,000 for a revised total grant amount not to exceed \$1,306,007.

FAMILY SUPPORT  
SERVICES OF THE  
BAY AREA

Family and Children's Services Project Manager Mari Solis presented the request to modify the Family Support Services of the Bay Area grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of home visitor services under the Safe Kids California Project; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$161,781 for a revised total grant amount not to exceed \$1,649,280.

EDGEWOOD CENTER FOR CHILDREN AND FAMILIES Family and Children's Services Project Manager Robin Love presented the request to modify the grant with Edgewood Center for Children and Families. On motion by Commissioner Dearman, seconded and carried the Commission granted authorization to modify the grant with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$176,683 for a revised total grant amount not to exceed \$471,757.

FIRST PLACE FOR YOUTH Family and Children's Services Project Manager Robin Love presented the request to modify the grant with First Place for Youth. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with FIRST PLACE FOR YOUTH (Host and Scattered Sites) for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$137,814 for a revised total grant amount not to exceed \$1,250,802.

LARKIN STREET YOUTH SERVICES – LEASE Family and Children's Services Project Manager Robin Love presented the request to modify the grant with Larkin Street Youth Services – Lease. On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES – LEASE for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$474,325 for a revised total grant amount not to exceed \$2,501,659.

LARKIN STREET YOUTH SERVICES – HOLLOWAY Family and Children's Services Project Manager Robin Love presented the request to modify the grant with SALVATION ARMY Larkin Street Youth Services – Holloway. On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES – HOLLOWAY for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$157,442 for a revised total grant amount not to exceed \$509,131.

SALVATION ARMY Family and Children's Services Project Manager Robin Love presented the request to modify the grant with Salvation Army. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with SALVATION ARMY for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$392,673 for a revised total grant amount not to exceed \$1,249,340.

CATHOLIC CHARITIES – CATHOLIC YOUTH ORGANIZATION Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Catholic Charities – Catholic Youth Organization. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with CATHOLIC CHARITIES – CATHOLIC YOUTH ORGANIZATION for provision of the St. Joseph's Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$51,368 for a revised total grant amount not to exceed \$2,968,386.

CENTRAL CITY HOSPITALITY HOUSE Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Central City Hospitality House. On motion by Commissioner Friedman, seconded and carried, the Commission granted Requesting authorization to modify the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of the Emergency Shelter Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$170,994 for a revised total grant amount not to exceed \$812,799.

COMPASS FAMILY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Compass Family Services. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES for provision of the Connecting Point Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$73,506 for a revised total grant amount not to exceed \$1,573,700.

DOLORES STREET COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Dolores Street Community Services. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with DOLORES STREET COMMUNITY SERVICES for provision of the Emergency Shelter Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$101,320 for a revised total grant amount not to exceed \$2,029,298.

EPISCOPAL COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Episcopal Community Services. On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Next Door Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$365,200 for a revised total grant amount not to exceed \$5,913,419.

EPISCOPAL COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Episcopal Community Services. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with EPISCOPAL COMMUNITY SERVICES – for provision of the Sanctuary Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$620,058; for a revised total grant amount not to exceed \$4,487,736.

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HAMILTON FAMILY CENTER Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Hamilton Family Center.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted Requesting authorization to modify the grant with HAMILTON FAMILY CENTER for provision of the 260 Golden Gate Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$240,652 for a revised total grant amount not to exceed \$7,764,029.

LARKIN STREET YOUTH SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Larkin Street Youth Services.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of the Lark Inn Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$351,738 for a revised total grant amount not to exceed \$1,682,023.

MISSION NEIGHBORHOOD HEALTH CENTER Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Mission Neighborhood Health Center.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with MISSION NEIGHBORHOOD HEALTH CENTER for provision of the Mission Resource Center Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$135,748 for a revised total grant amount not to exceed \$2,186,091.

PROVIDENCE FOUNDATION OF SAN FRANCISCO Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Providence Foundation of San Francisco.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of the Bay View Emergency Shelter Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$155,756 for a revised total grant amount not to exceed \$1,433,218.

SAINT VINCENT DE PAUL Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Saint Vincent de Paul.  
On motion by Vice President Kahn, seconded and carried, the Commission granted authorization to modify the grant with SAINT VINCENT DE PAUL for provision of the Multi-Service Center South Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$435,560 for a revised total grant amount not to exceed \$7,771,160.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

PUBLIC MEETING ADJOURNED At 11:01a.m., President Stewart adjourned the public meeting.

CLOSED SESSION At 11:02 a.m., President Stewart convened the closed session as permitted by Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b): Public Employee Performance Evaluation – Human Services Agency Executive Director Trent Rhorer.

RECONVENED PUBLIC MEETING At 12:13 p.m., President Stewart reconvened the public meeting into open session.

VOTE On motion by Commissioner Yamasaki, seconded and carried, the Commission elected to disclose some of the closed session discussion.

PRESIDENT'S ANNOUNCEMENT President Stewart announced the Human Services Commission unanimously recognizes the Executive Director's ongoing exemplary performance during Fiscal Year 2011-2012.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

ADJOURNMENT President Stewart adjourned the meeting at 12:15 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
March 28, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, March 28, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT      Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary - Human Services Commission  
Steve Arcelona, Deputy Director- Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director - Finance and Administration  
Noelle Simmons, Deputy Director - Policy and Planning  
Other department staff and interested citizens
- ROLL CALL              President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.
- AGENDA                On motion by Commissioner Dearman, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES                On motion by Commissioner Yamasaki, seconded and carried, the Commission approved the minutes of the February 28, 2013 regular meeting as circulated.
- MARCH 2013  
EMPLOYEE OF THE  
MONTH                President Stewart presented the March 2013 Employee of the Month Award to CAAP Fair Hearings Program Specialist Audrey Nauer-Allen. The award recognizes Audrey as a true public servant who gives tirelessly to the people she serves and to those who have the pleasure of working with her. Also present to honor Audrey was her Mother, Aimalae Nauer and her Husband Sam Allen. Audrey was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S  
REPORT                Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR    On motion by Commissioner Yamasaki, seconded and carried, the Commission ratified actions taken by the Executive Director since the February 28, 2013 Regular Meeting in accordance with Commission authorization of June 28, 2012:
1. Submission of requests to encumber funds in the amount of \$575,914 for purchase of services or supplies;
  2. Submission of 7 temporary positions for possible use in order to fill positions on a temporary basis;
  3. Submission of report of 38 temporary appointments made during the period of 2.13.13 thru 3.12.13.
- CIVIC ACTIONS, INC.    Senior Analyst Tiana Wertheim presented the request to enter into a new contract with Civic Actions, Inc.
- On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new contract with CIVIC ACTIONS, INC. for provision of the CalFresh Fresh Approach Website, EatFresh.org; during the period of April 1, 2013 through June 30, 2014; in a total contract amount not to exceed \$328,000.
- SAN FRANCISCO FOOD  
BANK                Senior Analyst Tiana Wertheim presented the request to enter into a new grant with San Francisco Food Bank.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO FOOD BANK for provision of Community-based CalFresh Outreach; during the period of March 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$583,333.
- SENECA CENTER FOR  
CHILDREN AND  
FAMILIES              Office of Contract Compliance Director David Curto presented the request to modify the Seneca Center for Children and Families grant.
- On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with SENECA CENTER FOR CHILDREN AND FAMILIES for provision of school support services under the Connections Wraparound Program; during the period of March 1, 2013 through June 30, 2013; in the additional amount of \$ 73,440 for a revised total grant amount not to exceed \$14,368,040.
- HOMEBASE / THE  
CENTER FOR COMMON  
CONCERNS, INC.      Office of Contract Compliance Director David Curto presented the request to modify the Homebase / Center for Common Concerns, Inc. grant.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with HOMEBASE / THE CENTER FOR COMMON CONCERNS, INC. to provide consulting services and community process facilitation for the re-envisioning process of the San Francisco housing Authority; during the period of March 1, 2013 through December 31, 2013; in the additional amount of \$35,000 for a revised total grant amount not to exceed \$528,013.

- LARKIN STREET YOUTH SERVICES Supportive Housing Program / McKinney Grant Manager Ali Schlageter presented the request to renew the Larkin Street Youth Services grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES for provision of The Avenues to Independence Program; during the period of January 1, 2013 through December 31, 2015; in a total grant amount not to exceed \$965,507.
- ARRIBA JUNTOS Workforce Development Division Supervisor Bill Wedemeyer presented the request to modify the Arriba Juntos grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission authorization to modify the grant with ARRIBA JUNTOS for provision of Transitional Employment Services; during the period of March 1, 2013 through June 30, 2014; in the additional amount of \$127,552 for a revised total grant amount not to exceed \$2,752,887.
- YOUNG COMMUNITY DEVELOPERS Workforce Development Division Supervisor Bill Wedemeyer presented the request to modify the Young Community Developers grant.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with YOUNG COMMUNITY DEVELOPERS for provision of Transitional Employment Services; during the period of March 1, 2013 through June 30, 2014; in the additional amount of \$127,552 for a revised total grant amount not to exceed \$2,792,635.
- CALIFORNIA STATE DEPARTMENT OF REHABILITATION Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the California State Department of Rehabilitation contract.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the contract with CALIFORNIA STATE DEPARTMENT OF REHABILITATION for provision of Vocational Rehabilitation Services and Training; during the period of July 1, 2013 through June 30, 2016; in a total contract amount not to exceed \$273,998.
- INTELEGY Workforce Development Management Analyst Terri Austin presented the request to modify the Intelegy grant.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the contract with INTELEGY for provision of Consulting Services to develop and implement a horizontal integration model for Medi-Cal, CalFresh, County Adult Assistance Program and CalWORKs Programs; during the period of March 1, 2013 through June 30, 2015; in the additional amount of \$421,054 for a revised total contract amount not to exceed \$1,102,964.
- ELECTION OF OFFICERS. By acclamation, Kelly Dearman was elected President of the Human Services Commission for a one-year term expiring January 15, 2014.  
By acclamation, Pablo Stewart was elected Vice President of the Human Services Commission for a one-year term expiring January 15, 2014.
- PUBLIC COMMENT President Stewart's call for public comment did not yield a response.
- ADJOURNMENT President Stewart adjourned the meeting at 10:35 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
May 26, 2011 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, May 26, 2011, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT	PABLO STEWART, M.D., President GEORGE YAMASAKI, JR., Vice President KELLY DEARMAN ANITA FRIEDMAN, Ph.D. SCOTT L. KAHN
OTHERS PRESENT	Trent Rhorer, Executive Director - Department of Human Services Louise Rainey, Secretary - Human Services Commission Steve Arcelona, Chief Deputy Director Phil Arnold, Deputy Director Debby Jeter, Deputy Director Noelle Simmons, Deputy Director Other department staff and interested citizens
ROLL CALL	President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present.
AGENDA	On motion by Vice President Yamasaki, seconded and carried, the Commission adopted the agenda as posted.
MINUTES	On motion by Commissioner Friedman, seconded and carried, the Commission adopted the minutes of the April 28, 2011 regular meeting as circulated.
MAY 2011 EMPLOYEE OF THE MONTH	President Stewart presented the May 2011 Employee of the Month Award to Aurora Boado, CalWORKs Eligibility Supervisor. Aurora was honored as an outstanding supervisor with a vast knowledge of the CalWORKs Program, and great resource to her unit staff and to program. Aurora was presented an engraved desk clock and graciously accepted with thanks to all.
EXECUTIVE DIRECTOR'S REPORT	Executive Director Trent Rhorer furnished an update re the State and City's budget processes.  The Agency's Annual Softball Game benefitting the Worker's Children's Fund will take place Saturday, June 18 <sup>th</sup> at Moscone Field in San Francisco.
CONSENT CALENDAR	On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the April 28, 2011 meeting in accordance with Commission authorization of June 24, 2010: <ol style="list-style-type: none"><li>1. Submission of requests to encumber funds in the amount of \$1,521,114 for purchase of services or supplies;</li><li>2. Submission of temporary requisitions TE92368 thru DP92370 for possible use in order to fill positions on a temporary basis;</li><li>3. Submission of report of 33 temporary appointments made during the period of 4.14.11 thru 5.13.11.</li></ol>
CHILD WELFARE FEDERAL OUTCOMES REPORT	Senior Analyst Adam Nguyen presented a report re the Child Welfare Federal Outcomes. Family and Children's Services Redesign Coordinator Liz Crudo updated re Family and Children's Services initiatives.
MICROBIZ	Director - Office of Contract Compliance David Curto presented the request to enter into a new contract with Microbiz.  On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new contract with MICROBIZ for provision of Upgrade, Design and Maintenance of Electronic Security System; during the period of July 1, 2011 through June 30, 2016; in a total contract amount not to exceed \$700,000.
LOW INCOME INVESTMENT FUND	Program Manager - Child Care Policy and Planning Michele Rutherford presented the request to renew the Low Income Investment Fund grant.  On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with LOW INCOME INVESTMENT FUND to administer the San Francisco Child Care Facilities Fund; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$5,415,928.
FAMILY BUILDERS BY ADOPTION	Family and Children's Services Project Manager Robin Love presented the request to enter into a new grant with Family Builders By Adoption.  On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY BUILDERS BY ADOPTION for provision of Adoption and Permanency Services; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$353,085.
JAPANESE COMMUNITY YOUTH COUNCIL	Family and Children's Services Project Manager Robin Love presented the request to modify the grant with Japanese Community youth Council.  On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with JAPANESE COMMUNITY YOUTH COUNCIL for provision of Independent Living Skills Services to Foster Care Youth; during the period of March 1, 2011 through June 30, 2011; in the additional amount of \$55,900 for a revised total grant amount not to exceed \$3,523,575.
SAN FRANCISCO CLEAN CITY COALITION	Principal Administrative Analyst Hope Kamimoto presented the request to renew the San Francisco Clean City Coalition grant.  On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO CLEAN CITY COALITION for provision of Employment Training Services; during the period of July 1, 2011 through June 30, 2013; in a total grant amount not to exceed \$441,418

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CITY COLLEGE OF SAN FRANCISCO Principal Administrative Analyst Hope Kamimoto presented the request to renew the City College of San Francisco grant.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CITY COLLEGE OF SAN FRANCISCO for provision of Work Study Services; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$2,199,915

LARKIN STREET YOUTH SERVICES Program Manager – Family Supportive Housing Dion Roberts presented the request to enter into a new grant with Larkin Street Youth Services.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of Transitional Housing and Supportive Services to Homeless Youth in the Castro District; during the period of July 1, 2011 through June 30, 2015; in a total grant amount not to exceed \$1,703,940.

MISSION NEIGHBORHOOD HEALTH CENTER Program Manager – Homeless Management Information Systems Bernhard Gunther presented the request to renew the Mission Neighborhood Health Center grant.  
Laura Guzman, with Mission Neighborhood Health Center, spoke in support of the Mission Neighborhood Homeless Drop in Center as an important safety net.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with MISSION NEIGHBORHOOD HEALTH CENTER for provision of the Mission Neighborhood Homeless Drop in Center; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$1,005,514.

THE BAYVIEW YMCA Program Manager – Homeless Management Information Systems Bernhard Gunther presented the request to renew the Bayview YMCA grant.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with THE BAYVIEW YMCA acting as fiscal agent for the United Council of Human Services for provision of the Resource Center; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$798,000.

THE BAYVIEW YMCA Supportive Housing Grants Manager Milyung Kim presented the request to renew the Bayview YMCA grant.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with THE BAYVIEW YMCA for provision of the United Council of Human Services Resource Center, HUD, during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$72,885.

THE BAYVIEW YMCA Program Manager – Housing and Homeless Program Daryl Higashi presented the request to renew the Bayview YMCA grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with THE BAYVIEW YMCA acting as fiscal agent for the United Council of Human Services for provision of the Hope House Permanent Supportive Housing and Employment Services; during the period of June 1, 2011 through May 31, 2012; in a total grant amount not to exceed \$735,252.

THE BAYVIEW YMCA Program Manager – Housing and Homeless Program Daryl Higashi presented the request to renew the Bayview YMCA grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with THE BAYVIEW YMCA for provision of the Bayview United Council of Human Services Hope House Housing and Supportive Services; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$120,000.

THE BAYVIEW YMCA Director – Office of Contract Compliance David Curto presented the request to renew the Bayview YMCA grant.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with THE BAYVIEW YMCA for provision of Fiscal Agency and Mentorship Services to United Council of Human Services; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$160,000.

EPISCOPAL COMMUNITY SERVICES Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Episcopal Community Services grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Housing First program – Care not Cash Sites; during the period of July 1, 2011 through June 30, 2012; in a total grant amount not to exceed \$5,229,977.

MARY ELIZABETH INN Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Mary Elizabeth Inn grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with MARY ELIZABETH INN for provision of Housing First - Care Not Cash at the Verona Hotel; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$2,440,650.

COMMUNITY AND AWARENESS TREATMENT SERVICES Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Community and Awareness Treatment Services grant.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY AND AWARENESS TREATMENT SERVICES for provision of Housing First – Care Not Cash at the Coronado Hotel; during the period of July 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$3,395,589.

PUBLIC COMMENT Yvette King expressed concern relative to the communication amongst foster parents, the ombudsman and social workers.  
Lorraine Hanks thank the Commission for the Foster Parents Appreciation Event and urged the Commission to support funding for the three-day foster parent training.

ADJOURNMENT President Stewart adjourned the meeting at 11:35 a.m.

Louise Rainey, Human Services Commission Secretary

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

April 25, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, April 25, 2013 in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      KELLY DEARMAN, President  
PABLO STEWART, M.D., Vice President  
SCOTT L. KAHN  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT      Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director – Finance and Administration  
Sylvia Deporto, Deputy Director – Family and Children's Services  
Noelle Simmons, Deputy Director – Policy and Planning  
Other department staff and interested citizens
- ROLL CALL              President Dearman called the meeting to order at 9:40 a.m., noting the Commission was present.
- AGENDA                 On motion by Vice President Stewart, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES                On motion by Vice President Stewart, seconded and carried, the Commission approved the minutes of the March 25, 2013 regular meeting as circulated.
- TRIBUTE TO RETIRING DEPUTY DIRECTOR PHIL ARNOLD      President Dearman noted it was with gratitude, pride and sadness that the Commission acknowledges Deputy Director Phil Arnold's outstanding contributions to the management of the Human Services Agency on the occasion of his imminent retirement after thirty-seven years with the City. Phil was thanked sincerely for his distinguished, dedicated and effective service and especially for the courtesy, intelligence and expertise with which he guided the Agency. Phil was presented an engraved photo album and extended best wishes for a long, happy and healthy retirement.
- EXECUTIVE DIRECTOR'S REPORT      Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR      On motion by Commissioner Yamasaki, seconded and carried, the Commission ratified actions taken by the Executive Director since the March 25, 2013 regular meeting in accordance with Commission authorization of June 28, 2012:
1. Submission of zero requests to encumber funds for purchase of services or supplies;
  2. Submission of one temporary requisition for possible use in order to fill positions on a temporary basis;
  3. Submission of report of 48 temporary appointments made during the period of 3.13.13 thru 4.11.13.
- MAY 2012 FOSTER CARE MONTH      Deputy Director Sophia Deporto thanked foster parents and relative care givers for their service and commitment to children in foster care and requested the Commission adopt the resolution proclaiming May 2013 Foster Care Month.
- On motion by Commissioner Vice President Stewart, seconded and carried, the Commission adopted the following resolution proclaiming May 2013 Foster Care Month:
- WHEREAS, the family is the foundation of a strong and healthy community; and  
WHEREAS, in San Francisco there are 1081 children and youth in foster care; and  
WHEREAS, foster parents, including relative and non-related extended family members, provide an essential service to the community in caring for children and youth in foster care; and  
WHEREAS, the importance of the family structure is best served in foster homes that model family living, as opposed to group care; and  
WHEREAS, the stability and permanency for children and foster children is of the utmost importance; and  
WHEREAS, permanency is defined as both a process and result that includes the active involvement of the child or youth, and  
WHEREAS, permanency is defined as a permanent connection with at least one committed adult, which may include the biological parents through reunification, or with another adult family member, fictive kin, adult siblings, or other important individuals in the child or youth's life who commit to the child through adoption or guardianship; and  
WHEREAS, it is the responsibility of the entire community to make sure that each youth who leaves the foster care system in California has a permanent lifelong connection with a caring adult; and  
WHEREAS, San Francisco is in need of dedicated care providers who will strive in partnership with the Human Services Agency to identify and connect children and youth in foster care to permanent lifelong relationships; and  
WHEREAS, dedicated care providers model strength-based and solution-focused engagement with the children and youth in their care and with the community-based and government entities providing services and support; and  
WHEREAS, community-based organizations within San Francisco partner with the Human Services Agency to provide accessible and culturally relevant family-centered services that meet the unique needs of the families and children we serve; now, therefore be it  
RESOLVED, That the San Francisco Human Services Commission proclaims May 2013 FOSTER CARE MONTH and urges all community members to volunteer their talents and energies to honor children and youth in foster care and those who have exited the foster care system during this month and throughout the year.

HUMAN-SERVICES CARE FUND Senior Budget Analyst Emily Gerth reported findings regarding the revised Fiscal Year 2012-2013 Care Fund Savings estimate.

Third Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2012-2013 On motion by Vice President Stewart, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2012-2013 Care Fund Savings estimate of \$13,727,307 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.

CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION Family Emergency Services Manager Betsy Eddy presented the request to renew the Catholic Charities Catholic Youth Organization grant.

On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION, for provision of Emergency Shelter Services at St. Joseph's Family Center; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$2,369,538.

COMPASS FAMILY SERVICES Family Emergency Services Manager Betsy Eddy presented the request to renew the Compass Family Services grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES for provision of Emergency Shelter Services at Compass Family Shelter; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$2,067,015.

HAMILTON FAMILY CENTER Family Emergency Services Manager Betsy Eddy presented the request to renew the Hamilton Family Center grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with HAMILTON FAMILY CENTER for provision of Emergency Shelter Services at 260 Golden Gate Family Residences/Emergency Center; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$5,998,020.

COMPASS FAMILY SERVICES Family Emergency Services Manager Betsy Eddy presented the request to renew the Compass Family Services grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES; for provision of Transitional Housing Services for Families at Compass Clara House; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$758,676.

LARKIN STREET YOUTH SERVICES Family Emergency Services Manager Betsy Eddy presented the request to renew the Larkin Street Youth Services grant.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES; for provision of Transitional Housing Services for Youth at G-House; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$1,029,834.

Norman Ten, with Asian Pacific American Labor Alliance, spoke in support of the workers at the Larkin Street Youth Center.

SAN FRANCISCO CLEAN CITY COALITION Workforce Development Division Supervisor Bill Wedemeyer presented the request to enter into a new grant with San Francisco Clean City Coalition.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO CLEAN CITY COALITION for provision of Transitional Employment Services; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$665,172.

HR LAW CONSULTANTS Human Services Program Director Robert Thomas presented the request to enter into a new contract with HR Law Consultants.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new contract with HR LAW CONSULTANTS for provision of Civil Rights Assessment and Implementation Plan Services; during the period of May 1, 2013 through April 30, 2014; in a total contract amount not to exceed \$100,000.

PUBLIC COMMENT Mana Guillen, with SEIU Local 1021, spoke in support of Alternative Work Schedules for department workers.

Josefina Gumba, with SEIU Local 1021, spoke in support of Alternative Work Schedules for department workers.

Giselle Almendarez, with SEIU Local 1021, spoke in support of Alternative Work Schedules as a benefit for both workers and clients.

Julie Meyers, with SEIU Local 1021, opposed the Agency's stance on Alternative Work Schedules as detrimental to service delivery.

George Diaz, with SEIU Local 1021, spoke in support of Alternative Work Schedules and asked that workers be treated humanely.

ADJOURNMENT There being no further business, President Dearman adjourned the meeting at 10:50 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

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SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
January 23, 2014 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, January 23, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT           KELLY DEARMAN, President  
                                  SCOTT KAHN  
                                  RITA SEMEL  
                                  GEORGE YAMASAKI, JR.
- MEMBER ABSENT             PABLO STEWART, M.D. (excused)
- OTHERS PRESENT            Trent Rhorer, Executive Director – Department of Human Services  
                                  Louise Rainey, Secretary – Human Services Commission  
                                  Daniel Kaplan, Deputy Director – Finance and Administration  
                                  Other department staff and interested citizens
- ROLL CALL                    President Dearman called the meeting to order at 9:40 a.m., noting the Commission was present with the exception of Vice President Stewart who had been excused.
- AGENDA                      On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended by the continuance of items:  
                                  VII O. Edgewood Center for Children and Families;  
                                  VII P. First Place for Youth  
                                  VII Q. Larkin Street Youth Services  
                                  VII R. Larkin Street Youth Services  
                                  VII S. Salvation Army
- MINUTES                     On motion by Commissioner Kahn, seconded and carried, the Commission approved the minutes of the December 19, 2013 regular meeting as circulated.
- 2013 MANAGER OF THE YEAR   President Dearman presented Michele Rutherford, Deputy Director - Office of Early Child Care and Education as the 2013 Manager of the Year. The award recognizes Michele's outstanding contribution in developing a broad range of initiatives and policies that have helped to ensure the City's most vulnerable children are connected to quality early learning experiences and thus improved life outcomes. Also present to honor Michele were her wife Erin Kate and sons Parker and Hayden. Michele was presented an engraved desk pen set and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT   Executive Director Trent Rhorer furnished an update re the City and State budget processes and program activities.  
                                  Mr. Rhorer introduced and welcomed Barbara Carlson, newly appointed Director of the Office of Early Childhood Education.
- CONSENT CALENDAR           On motion by Commissioner Yamasaki, seconded and carried, the Commission ratified actions taken by the Executive Director since the December 19, 2013 regular meeting in accordance with Commission authorization of June 27, 2013:
1. Submission of requests to encumber funds in the amount of \$1,340,850 for purchase of services or support
  2. Submission of 1 temporary requisition for possible use in filling positions on a temporary basis;
  3. Submission of 90 temporary appointments made during the period 12.7.13 thru 1.14.14.



FEBRUARY 2014  
NATIONAL PARENT  
LEADERSHIP MONTH

Family and Children's Services Program Director Tracy Burris accompanied by Peer Parent Leaders: Toni Hunt, Mary Jefferson and Sandra Troncoso, requested the Commission adopt a resolution proclaiming February 2014 National Parent Leadership Month.

On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the following resolution proclaiming February 2012 National Parent Leadership Month:

WHEREAS, meaningful Parent Leadership occurs when parents gain the knowledge and skills necessary to function in leadership roles and present a "parent voice" to help shape the direction of their families, programs and communities; and

WHEREAS, Parent Leadership is an essential and effective means of strengthening families and preventing child abuse and neglect; and

WHEREAS, the Human Services Agency recognizes the vital importance of partnering with parents and that Parent Leadership is a necessary component in any effective family strengthening and family support program; and

WHEREAS, Parents Anonymous Inc. has created National Parent Leadership Month to recognize the extraordinary courage and tenacity of parents who have reached out to make improvements in their families and communities;

WHEREAS, the Human Services Agency, Family and Children's Services Division and a dedicated group of birth and foster parents and community partners initiated the Parent Advisory Council in July, 2005 to recognize parents as key stakeholders in the department's child welfare redesign initiative; and

WHEREAS the Humans Services Agency, recognizing that peer parent support is a critical way to engage and encourage families involved with the child welfare system, is contracting with the Homeless Prenatal Program and Seneca Center to provide parent mentorship for the Peer Parent Program;

WHEREAS, National Parent Leadership Month recognizes, honors and celebrates parents for their vital leadership roles in their homes and communities, and in local, state and national arenas; now, therefore be it

RESOLVED, that the San Francisco Human Services Commission at its meeting held January 23, 2014, hereby proclaims the month of February 2014 as National Parent Leadership Month; and be it further

RESOLVED, that the San Francisco Human Services Commission respectfully requests that the City and County of San Francisco Board of Supervisors and Mayor Edwin M. Lee proclaim the month of February 2014 as National Parent Leadership Month.

SUPPORTIVE HOUSING  
SERVICES GUIDELINES

Director – Office of Contract Compliance David Curto and Deputy Director - Homeless and Housing Joyce Crum requested approval of the Supportive Housing Service Guidelines.

On motion by Commissioner Semel, seconded and carried, the Commission granted approval of the Supportive Housing Services Guidelines.

LISA ELLIS

Family and Children's Services Redesign Coordinator Liz Crudo presented the request to renew the Lisa Ellis contract.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with LISA ELLIS for provision of Program Coordination Services for the Residentially-Based Services Program; during the period of July 1, 2014 through June 30, 2015; in a total contract amount not to exceed \$88,000.

TETON SECURITY SERVICES

Director -- Office of Contract Compliance David Curto presented the request to enter into a new contract with Teton Security Services.

Discussion followed.

Dennis Wong, SEIU Organizer, spoke in opposition to contracting with Teton Security Services.

Carl Walter, SEIU Organizer, spoke in opposition to contracting with Teton Security Services.

Juan Castillo, SEIU Organizer, spoke in opposition to contracting with Teton Security Services.

Sam Cole, SEIU Organizer, spoke in opposition to contracting with Teton Security Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission continued the matter to the Commission's Special Meeting of February 12, 2014.

MISSION ECONOMIC  
DEVELOPMENT AGENCY

Program Manager Graham Dobson presented the request to enter into a new grant with mission Economic Development Agency.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to enter into a new grant with MISSION ECONOMIC DEVELOPMENT AGENCY for provision of Business and Technical Assistance to Licensed Family Child Care Providers; during the period of January 1, 2014 through June 30, 2016; in a total grant amount not to exceed \$127,250.

CHILDREN'S COUNCIL OF SAN FRANCISCO ACTING AS FISCAL AGENT TO SAN FRANCISCO CHILD CARE PROVIDER ASSOCIATION

Program Manager Graham Dobson presented the request to modify the Children's Council of San Francisco grant.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to modify the grant with CHILDREN'S COUNCIL OF SAN FRANCISCO ACTING AS FISCAL AGENT TO SAN FRANCISCO CHILD CARE PROVIDER ASSOCIATION to provide Field Building and Peer Supports to Early Care and Education Providers; during the period of January 1, 2014 through June 30, 2015; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$288,049.

TENDERLOIN HOUSING CLINIC

Housing and Homeless Division Manager of Family and Prevention Services presented the request to modify the Tenderloin Housing Clinic grant.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to modify the grant with TENDERLOIN HOUSING CLINIC for provision of Ellis Act Eviction Prevention Services; during the period of January 1, 2014 through June 30, 2014; in the additional amount of \$207,971 for a revised total grant amount not to exceed \$427,755.

ASIAN PACIFIC ISLANDER LEGAL OUTREACH

Housing and Homeless Division Manager of Family and Prevention Services presented the request to enter into a new grant with Asian Pacific Islander Legal Outreach.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with ASIAN PACIFIC ISLANDER LEGAL OUTREACH for provision of Ellis Act Eviction Prevention Services; during the period of January 1, 2014 through June 30, 2014; in a total grant amount not to exceed \$42,029.

MAXIMUS HUMAN SERVICES

Family and Children's Services Program Support Analyst Juliet Halverson presented the request to enter into a new contract with Maximus Human Services, Inc.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to enter into a new contract with MAXIMUS HUMAN SERVICES, INC. for provision of Supplemental Security Income (SSI) Screening, Application Assistance, SSI Benefit Maintenance/Retention and SSI Data Management; during the period of February 1, 2014 through June 30, 2017; in a total contract amount not to exceed \$519,428.

LEAH'S PANTRY

Senior Analyst Tiana Wertheim presented the request to renew the Leah's Pantry grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with LEAH'S PANTRY for provision of nutrition education to CalFresh (Food Stamps) recipients and those potentially eligible through the EatFresh Program; during the period of October 1, 2013 through September 30, 2015; in a total grant amount not to exceed \$621,075.

SAN FRANCISCO-MARIN FOOD BANK

Senior Analyst Tiana Wertheim presented the request to renew the San Francisco-Marin Food Bank grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO-MARIN FOOD BANK for provision of nutrition education to CalFresh (Food Stamps) recipients and those potentially eligible through the EatFresh Program; during the period of October 1, 2013 through September 30, 2015; in a total grant amount not to exceed \$329,925.

CIVIC ACTIONS, INC.

Senior Analyst Tiana Wertheim presented the request to modify the Civic Actions, Inc. contract.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the existing contract with CIVIC ACTIONS, INC. for provision of the design and development of the CalFresh Fresh Approach Website: eatfresh.org; during the period of April 1, 2013 through June 30, 2014; in the additional amount of \$49,000 for a revised total contract amount not to exceed \$377,000.

LARKIN STREET YOUTH SERVICES

Homeless Single Adult Program Manager Brianna Moore presented the request to enter into a new grant with Larkin Street Youth Services.

On motion by Commissioner Semel, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of LGBT Youth Outreach Services; during the period of January 1, 2014 through June 30, 2014; in a total grant amount not to exceed \$48,677.

THE TIDES CENTER ACTING  
AS FISCAL AGENT FOR  
HOMELESS YOUTH ALLIANCE

Homeless Single Adult Program Manager Brianna Moore presented the request to enter into a new grant with The Tides Center.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with THE TIDES CENTER ACTING AS FISCAL AGENT FOR HOMELESS YOUTH ALLIANCE, for provision of LGBT Youth Outreach Services; during the period of January 1, 2014 through June 30, 2014; in a total grant amount not to exceed \$40,000.

ELECTION OF OFFICERS

By general consent, the Commission continued the Election of Officers to the Commission's Regular Meeting of February 27, 2014.

PUBLIC COMMENT

Samantha Bailey with BMT Security spoke in opposition to contracting with Teton Security Services.

ADJOURNMENT

President Dearman adjourned the meeting at 11 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
June 27, 2013 Regular Meeting

The regular meeting of the Human Services Commission was held on Thursday, June 27, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      KELLY DEARMAN , President  
                                 PABLO STEWART, M.D., Vice President  
                                 SCOTT L. KAHN  
                                 GEORGE YAMASAKI, JR.
- OTHERS PRESENT      Trent Rhorer, Executive Director - Department of Human Services  
                                 Louise Rainey, Secretary – Human Services Commission  
                                 Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
                                 Other department staff and interested citizen
- ROLL CALL              President Dearman called the meeting to order at 9:40 a.m., noting the Commission was present.
- AGENDA                On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES                On motion by Vice President Stewart, seconded and carried, the Commission approved the minutes of the May 23, 2013 regular meeting as circulated.
- JUNE 2013  
EMPLOYEES OF THE  
MONTH                  President Dearman announced the June 2013 Employee of the Month Award had been presented to Family and Children's Services Social Service Technicians Alvin Davis, Carolyn Pettway-Gray and Cynthia Carr. They were honored in recognition of their outstanding service to the children, families and communities served by the Human Services Agency. They exemplify the highest level of care and dedication. Also present to honor the Employees of the Month were their spouses: Denise Davis, Larry Gray and Keith Carr. Mr. Davis, Mrs. Pettway-Gray and Mrs. Carr were awarded engraved desk clocks and graciously accepted with thanks to all.
- EXECUTIVE  
DIRECTOR'S REPORT      Executive Director Trent Rhorer furnished an update re the State and City's budget processes, and program activities.
- CONSENT CALENDAR      On motion by Vice President Stewart, seconded and carried, the Commission  
A. Ratified actions taken by the Executive Director since the May 23, 2013 regular meeting in accordance with Commission authorization of June 28, 2012:  
    1. Submission of requests to encumber funds in the total amount of \$ 2,371,209 for purchase of services or supplies.  
    2. Submission of 58 temporary requisitions for possible use in order to fill positions on a temporary basis.  
    3. Submission of 5 temporary appointments made during the period of 5.11.13 thru 6.11.13;  
B. Granted approval of the Continuing Authorizations that may be taken by the Executive Director in Fiscal year 2013-2014.
- FAMILY PERMANENT  
SUPPORT HOUSING  
PROGRAM                Homeless Single Adult Program Manager Briana Moore presented an overview of the Family Permanent Support Housing Program.
- COMMUNITY HOUSING  
PARTNERSHP              Homeless Single Adult Program Manager Briana Moore presented the request to renew the Community Housing Partnership grant.  
  
                                 Gail Gilman, Executive Director – Community Housing Partnership, spoke in support of their program.  
  
                                 On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHP for provision of Permanent Supportive Housing services for Families and Individuals at the Arnett Watson Apartments; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$413,896.
- THE BAYVIEW  
HUNTERS POINT  
FOUNDATION FOR  
COMMUNITY  
IMPROVEMENT              Homeless Single Adult Program Manager Briana Moore presented the request to enter into a new grant with The Bayview Hunters Point Foundation.  
  
                                 On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with THE BAYVIEW HUNTERS POINT FOUNDATION FOR COMMUNITY IMPROVEMENT for provision of Permanent Supportive Housing Services for Families and Individuals at Bayview Hill Gardens; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$380,050.

SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION Homeless Single Adult Program Manager Briana Moore presented the request to renew the San Francisco Housing Development Corporation.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to renew the grant with SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION for provision of Permanent Supportive Housing Services for Families at the Bayview Commons Apartments; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$143,612.

Discussion followed.

The Commission requested the Department to submit a proposal for standardizing rates for the Permanent Supportive Housing Program for consideration at the August 22, 2013 regular meeting.

On motion by Commissioner Yamasaki, seconded and carried, the Commission resolved to fully support the Department of Human Services in its effort to resolve the cost equity issues in the Family Permanent Supportive Housing Program.

THE SALVATION ARMY Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Salvation Army grant.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with THE SALVATION ARMY for provision of Housing First and Shelter Plus Care Supportive Services at Railton Place; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$364,277.

CALIFORNIA STATE ASSOCIATION OF COUNTIES Director – Office of Contract Compliance David Curto presented the request to renew the California State Association of Counties contract.

On motion by Commissioner Yamasaki seconded and carried the Commission granted authorization to renew the contract with CALIFORNIA STATE ASSOCIATION OF COUNTIES for provision of Oversight and Management of the CalWIN System; during the period of July 1, 2013 through August 1, 2015; in a total contract amount not to exceed \$306,224.

HEWLETT PACKARD ENTERPRISE SERVICES LLC Director – Office of Contract Compliance David Curto presented the request to renew the Hewlett Packard Enterprise Services LLC contract.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the contract with HEWLETT PACKARD ENTERPRISE SERVICES LLC for provision of Maintenance and Enhancements to the CalWIN System; during the period of July 1, 2013 through August 1, 2015; in a total contract amount not to exceed \$10,163,161.

SWORDS TO PLOWSHARES Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Swords to Plowshares.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with SWORDS TO PLOWSHARES for provision of the San Francisco Training Partnership Program; during the period of April 1, 2013 through March 31, 2014; in a total grant amount not to exceed \$264,248.

ARRIBA JUNTOS Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of the Homeless People Working For Opportunity, Resources, and Change (HomeWORC) Employment and Training Program; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$308,640.

ARRIBA JUNTOS I Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Vocational English as a Second Language Vocational Immersion Services and Work Participation Activities; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$7,383,654.

BAY AREA LEGAL AID Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Bay Area Legal Aid.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with BAY AREA LEGAL AID for provision of Advocacy and Legal Services to CalWORKs and PAES Clients; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$1,152,786.

RICHMOND AREA MULTI-SERVICES, INC. Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Richmond Area Multi Services, Inc.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new grant with RICHMOND AREA MULTI-SERVICES, INC. for provision of Pre-Vocational Services and Vocational Evaluation to PAES participants; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$ 2,169,348.

PUBLIC CONSULTING GROUP Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Public Consulting Group.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new contract with PUBLIC CONSULTING GROUP for provision of the Rapid Support and Housing for Families Project; during the period of November 1, 2012 through September 30, 2017; in a total contract amount not to exceed \$135,000.

SENECA CENTER FOR CHILDREN AND FAMILIES Family and Children's Services Redesign Coordinator Liz Crudo presented the request to renew the Seneca Center for Children and Families grant.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with SENECA CENTER FOR CHILDREN AND FAMILIES for provision of the Connections Wraparound Program and Visitation and School Support Services; during the period of July 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$11,458,800.

UNIVERSITY OF CALIFORNIA AT SAN FRANCISCO Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new grant with University of California at San Francisco.

On motion by Commissioner Yamasaki, seconded and carried, Vice President Stewart was excused from the University of California at San Francisco vote to avoid a potential conflict of interest.

On motion by Commissioner Yamasaki, seconded and carried with Vice President Stewart excused from the vote, the Commission granted authorization to enter into a new grant with UNIVERSITY OF CALIFORNIA AT SAN FRANCISCO for provision of the Infant Parent Program; during the period of July 1, 2013 through June 30, 2018; in a total grant amount not to exceed \$321,640.

SECURE TRANSPORTATION Supportive Housing Program Manager Scott Walton presented the request to enter into a new contract with Secure Transportation.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new contract with SECURE TRANSPORTATION for provision of Shelter Transportation Services for Homeless Shelter Clients at various San Francisco homeless shelters; during the period of July 1, 2013 through June 30, 2016; in a total contract amount not to exceed \$392,364.

PROVIDENCE FOUNDATION OF SAN FRANCISCO – FIRST FRIENDSHIP FAMILY SHELTER Family Emergency Services Manager Betsy Eddy presented the request to renew the Providence Foundation of San Francisco – First Friendship Family Shelter grant.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO – FIRST FRIENDSHIP FAMILY SHELTER for provision of Emergency Shelter Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$514,191.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – FEPCO Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Catholic Charities, Catholic Youth Organization – FEPCO.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION -FEPCO for provision of Homeless Prevention Services in the additional amount of \$177,099; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$ 995,174.

COMPASS FAMILY SERVICES – RENTAL ASSISTANCE Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Compass Family Services – Rental Assistance

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES – RENTAL ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$ 75,584; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$377,918.

COMPASS FAMILY SERVICES – SAN FRANCISCO HOME Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Compass Family Services – San Francisco Home.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES – SAN FRANCISCO HOME for provision of Homeless Prevention Services in the additional amount of \$325,186; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$1,625,930.

EVICION DEFENSE COLLABORATIVE - RADCO Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Eviction Defense Collaborative – RADCO.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with EVICION DEFENSE COLLABORATIVE - RADCO for provision of Homeless Prevention Services in the additional amount of \$501,493; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$2,507,466.

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HAMILTON FAMILY CENTER – FIRST AVENUES Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Hamilton Family Center – First Avenues.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with HAMILTON FAMILY CENTER – FIRST AVENUES for provision of Homeless Prevention Services in the additional amount of \$382,350 ; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$2,150,670.

HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Homeless Prenatal Program – Housing Assistance

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$94,787; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$401,932.

HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Homeless Prenatal Program – Rental Assistance.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$106,524; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$532,620.

TENDERLOIN HOUSING CLINIC – ELLIS ACT Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Tenderloin Housing Clinic – Ellis Act.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with TENDERLOIN HOUSING CLINIC – ELLIS ACT for provision of Homeless Prevention Services in the additional amount of \$31,847; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$159,235.

TENDERLOIN HOUSING CLINIC – NEW ROADS Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Tenderloin Housing Clinic – New Roads.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with TENDERLOIN HOUSING CLINIC – NEW ROADS for provision of Homeless Prevention Services in the additional amount of \$ 63,000; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$362,354.

ASIAN WOMEN'S SHELTER Childcare Coordinator Jason Holthe presented the request to renew the grant with Asian Women's Shelter.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with ASIAN WOMEN'S SHELTER for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$61,200.

BAYVIEW HUNTERS POINT FOUNDATION – JELANI HOUSE Childcare Coordinator Jason Holthe presented the request to renew the grant with Bayview Hunters Point Foundation – Jelani House.

On motion by Commissioner Kahn, seconded and carried the Commission granted authorization to renew the grant with BAYVIEW HUNTERS POINT FOUNDATION – JELANI HOUSE for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$61,200.

GUM MOON RESIDENCE HALL Childcare Coordinator Jason Holthe presented the request to renew the grant with Gum Moon Resident Hall grant.

On motion by Commissioner Kahn, seconded and carried the Commission granted authorization to renew the grant with GUM MOON RESIDENCE HALL for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$62,118.

PUBLIC COMMENT Brian Basinger, with the AIDS Housing Alliance of San Francisco, urged support of initiatives supporting housing for the LGBT community.

ADJOURNMENT President Dearman adjourned the meeting at 11:35 a. m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
March 27, 2014 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, March 27, 2014, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
RITA SEMEL  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary - Human Services Commission  
Sylvia Deporto, Deputy Director - Family and Children's Services  
Daniel Kaplan, Deputy Director - Finance and Administration  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Dearman who had been excused.
- AGENDA On motion by Vice President Kahn, seconded and carried unanimously, the Commission adopted the agenda amended as follows:  
Item VII.H. San Francisco Child Abuse Prevention Center - revised total grant amount should be corrected to read \$1,923,275.
- MINUTES On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission approved the minutes of the February 27, 2014 regular meeting as circulated.
- MARCH 2014 EMPLOYEE OF THE MONTH President Stewart presented the March 2014 Employee of the Month Award to Alan Bofts with Family and Children's Services formerly in the Spanish Bilingual Family Services Unit and currently in the Court Services Unit. The award recognizes Alan as an outstanding asset to the Family and Children's Services Division and a true team player. Alan was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission ratified actions taken by the Executive Director since the February 27, 2014 Regular Meeting in accordance with Commission authorization of June 27, 2013:  
1. Submission of requests to encumber funds in the amount of \$1,452,437 for purchase of services or supplies;  
2. Submission of zero temporary positions for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 49 temporary appointments made during the period of 2.13.14 thru 3.12.14.
- SAN FRANCISCO LONG TERM CARE INTEGRATION PLAN Department of Aging and Adult Services Deputy Director Shireen McSpadden and Long Term Care Integration Design Group Co-Chair Eileen Kunz presented San Francisco's Long Term Care Integration Strategic Plan. The plan seeks a coordinated health care delivery system, better health outcomes for consumers; and greater control on spending.
- EPISCOPAL COMMUNITY SERVICES Manager - Family and Prevention Services - Housing and Homeless Division Cindy Ward presented the request to enter into a new grant with Episcopal Community Services.  
  
On motion by Commissioner Semel, seconded and carried unanimously, the Commission granted authorization to enter into a new grant with EPISCOPAL COMMUNITY SERVICES for provision of Supportive Housing Services to formerly Homeless Families living at the 1180 Fourth Street Housing Project; during the period of April 1, 2014 through June 30, 2014; in a total grant amount not to exceed \$77,362.
- SWORDS TO PLOWSHARES Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Swords to Plowshares grant.  
  
On motion by Commissioner Semel, seconded and carried unanimously, the Commission granted authorization to renew grant with SWORDS TO PLOWSHARES for the San Francisco Training Partnership Program; during the period April 1, 2014 through March 31, 2015; in a total grant amount not to exceed \$264,249.
- ARRIBA JUNTOS Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.  
  
On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Transitional Employment Services for Participants in the Clean Streets and Parks Public Service Trainee Program; during the period of April 1, 2014 through June 30, 2015; in a total grant amount not to exceed \$200,000.



YOUNG COMMUNITY DEVELOPERS

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Young Community Developers.

On motion by Commissioner Semel, seconded and carried unanimously, the Commission granted authorization to enter into a new grant with YOUNG COMMUNITY DEVELOPERS for provision of Transitional Employment Services for Participants in the Clean Streets and Parks Public Service Trainee Program; during the period of April 1, 2014 through June 30, 2015; in a total grant amount not to exceed \$200,000.

TOM ELIOT FISCH ARCHITECTS

Director of Contracts and Facilities David Curto presented the request to enter into a new contract with Tom Eliot Fisch Architects.

On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission granted authorization to enter into a new contract with TOM ELIOT FISCH ARCHITECTS for provision of Space Planning for the Human Services Agency; during the period of March 1, 2014 through February 28, 2016; in a total contract amount not to exceed \$100,000.

BAYVIEW YMCA

Director of Contracts and Facilities David Curto presented the request to modify the Bayview YMCA grant.

On motion by Commissioner Semel, seconded and carried unanimously, the Commission granted authorization to modify the grant with BAYVIEW YMCA for provision of additional costs associated with the proposed 100 bed homeless shelter at Jennings Street; during the period of July 1, 2013 through June 30, 2014; in the additional amount of \$103,950 for a revised total grant amount not to exceed \$333,094.

SAN FRANCISCO CHILD ABUSE PREVENTION CENTER

Director of Contracts and Facilities David Curto presented the request to modify the San Francisco Child Abuse Prevention Center grant.

On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission granted authorization to modify the grant with SAN FRANCISCO CHILD ABUSE PREVENTION CENTER for additional capital, maintenance and rent expenditures at the Child Advocacy Center; during the period of July 1, 2013 through June 30, 2014; in the additional amount of \$107,700 for a revised total contract amount not to exceed \$1,923,275.

PUBLIC COMMENT

Eldon J. Brown, an All Star Hotel resident, expressed concerns re the hotel.

ADJOURNMENT

President Stewart adjourned the meeting at 11:10 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
M I N U T E S  
September 27, 2012 Regular Meeting

The Human Services Commission's regular meeting was held on Thursday, September 27, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.

OTHERS PRESENT Trent Rhorer, Executive Director -- Department of Human Services  
Louise Rainey, Secretary -- Human Services Commission  
Steve Arcelona, Deputy Director -- Economic Support and Self Sufficiency  
Debby Jeter, Deputy Director -- Family and Children's Services  
Noelle Simmons, Deputy Director -- Policy and Planning  
Other department staff and interested citizens

ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.

AGENDA On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended as follows:  
1. Testimony from 4 Members of SEIU Local 1021 to be heard at 10:21 a.m. and their remarks concluded by 10:35 a.m.;  
2. Item VII.C. Eviction Defense Collaborative -- text corrected to read: for provision of Homeless Prevention Services;  
3. The Homeless Employment Services Grants Items VII. DD through MM, inclusive -- Continued.

MINUTES On motion by Commissioner Dearman, seconded and carried, the Commission approved the minutes of the July 27, 2012 regular meeting as circulated.

SEPTEMBER 2012 EMPLOYEE OF THE MONTH President Stewart presented the September 2012 Employee of the Month Award to Planning Director Dan Kelly. Dan was honored for his leadership in bring a five-year \$4.2 million demonstration grant to San Francisco. The grant will test the effectiveness of supportive housing as a strategy for preventing entries into the Child Welfare System. Also present to honor Dan were his wife Ruth, son Ryan and nephew Fr. Victor. Dan was presented an engraved desk clock and graciously accepted with thanks to all.

EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.

CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the July 27, 2012 regular meeting in accordance with Commission authorization of June 28, 2012:  
1. Submission of requests to encumber funds in the amount of \$91,250,682 for purchase of services or supplies;  
2. Submission of temporary requisition DP92506 thru DP92580 for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 46 temporary appointments made during the period of 7.12.12 thru 8.13.12;  
4. Submission of report of 0 temporary requisitions made during the period of 8.14.12 thru 9.11.12  
5. Submission of report indicating 1 temporary appointment made during the period of 8.14.12 thru 9.11.12.

THE DEPARTMENT OF HUMAN SERVICES NON-PROFIT SERVICE PROVIDERS Director -- Office of Contract Compliance David Curto presented the request to modify the grant agreements with the Department of Human Services Non-Profit Service Providers:  
Eldon James Brown, a resident of the All Star Hotel noted his concern relative to building code violations and much needed repairs.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant agreements with THE DEPARTMENT OF HUMAN SERVICES NON-PROFIT SERVICE PROVIDERS; during the period of July 1, 2012 through June 30, 2014; to provide for the increased cost of doing business; in a total amount not to exceed \$2,164,891.

PROVIDENCE FOUNDATION OF SAN FRANCISCO Family Emergency Services Manager Betsy Eddy presented the request to renew the Providence Foundation of San Francisco grant.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of Emergency Shelter Services for Families; during the period of October 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$414,104.

EVICTON DEFENSE COLLABORATIVE Manager Housing and Homeless Division Family and Prevention Services Cindy Ward presented the request to modify the Eviction Defense Collaborative grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with EVICTON DEFENSE COLLABORATIVE for provision of Homeless Prevention Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$1,000,000 for a revised total grant amount not to exceed \$2,005,973

TIME CERTAIN  
PUBLIC COMMENT AT  
10:19 A.M.  
AND CONCLUDED AT  
10:30 A.M.

SEIU Local 1021 Field Representative Sapreet Pabla introduced union members testifying to their concerns re unresolved work issues.

Rick Shehee, with the Investigations Unit, testified to the need to maintain Alternative Work Schedules.

Mike Bynum, with the Investigations Unit, urged the destruction of shadow files.

Mary Alice Means, Protective Services Worker, urged the Human Services Commission to support the Union in its effort to be heard by Administration.

GLIDE FOUNDATION  
Homeless Management Information System Program Manager Delilah Dominguez presented the request to modify the Glide Foundation grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with GLIDE FOUNDATION for provision of free meals to poor and homeless individuals; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$214,875 for a revised total grant amount not to exceed \$2,551,221.

ASIAN WOMEN'S  
SHELTER  
Childcare Coordinator Jason Holthe presented the request to enter into a new grant with Asian Women's Shelter.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with ASIAN WOMEN'S SHELTER for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$61,146.

BAYVIEW HUNTERS  
POINT FOUNDATION -  
JELANI HOUSE  
Childcare Coordinator Jason Holthe presented the request to enter into a new grant with Bayview Hunters Point Foundation - Jelani House.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with BAYVIEW HUNTERS POINT FOUNDATION - JELANI HOUSE for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$61,146.

GUM MOON RESIDENCE  
HALL  
Childcare Coordinator Jason Holthe presented the request to enter into a new grant with Gum Moon Residence Hall.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with GUM MOON RESIDENCE HALL for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$62,063.

FAMILY SERVICE  
AGENCY OF SAN  
FRANCISCO  
Senior Analyst John Murray presented the request to enter into a new grant with Family Service Agency of San Francisco.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SERVICE AGENCY OF SAN FRANCISCO for Educational Support Services to Disabled Children and Their Families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$65,000.

SAN FRANCISCO  
COMMUNITY COLLEGE  
DISTRICT  
Wages Plus Coordinator Elise Crane presented the request to enter into a new grant with San Francisco Community College District.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT for provision of Professional Development for Early Care and Education Workforce; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$234,023.

SAN FRANCISCO FOOD  
BANK  
Café Fresh Program Manager Leo O'Farrell presented the request to enter into a new grant with San Francisco Food Bank.

On motion by Commissioner Dearman, seconded and carried, the Commission excused Vice President Kahn from the vote to avoid a conflict of interest.

On motion by Commissioner Yamasaki, seconded and carried, with Vice President Kahn excused from the vote, the Commission granted authorization to enter into a new grant with SAN FRANCISCO FOOD BANK for provision of supplemental food programs to low-income residents; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$3,304,261.

BAR ASSOCIATION OF  
SAN FRANCISCO  
San Francisco Local Homeless Coordinating Board Policy Analyst Ali Schlageter presented the request to modify the Bar Association of San Francisco grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with BAR ASSOCIATION OF SAN FRANCISCO for provision of Right to Council Pilot Program; during the period of October 1, 2012 through September 30, 2013; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,142,812.

SWORDS TO  
PLOWSHARES  
San Francisco Local Homeless Coordinating Board Policy Analyst Ali Schlageter presented the request to modify the Swords to Plowshares grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with SWORDS TO PLOWSHARES for provision of Supportive Services to Veterans at 150 Otis Street; during the period of October 1, 2012 through June 30, 2015; in the additional amount of \$275,000 for a revised total grant amount not to exceed \$1,306,007.

FAMILY SUPPORT  
SERVICES OF THE  
BAY AREA  
Family and Children's Services Project Manager Mari Solis presented the request to modify the Family Support Services of the Bay Area grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of home visitor services under the Safe Kids California Project; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$161,781 for a revised total grant amount not to exceed \$1,649,280.

EDGEWOOD CENTER FOR CHILDREN AND FAMILIES Family and Children's Services Project Manager Robin Love presented the request to modify the grant with Edgewood Center for Children and Families. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$176,883 for a revised total grant amount not to exceed \$471,757.

FIRST PLACE FOR YOUTH Family and Children's Services Project Manager Robin Love presented the request to modify the grant with First Place for Youth. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with FIRST PLACE FOR YOUTH (Host and Scattered Sites) for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$137,814 for a revised total grant amount not to exceed \$1,250,802.

LARKIN STREET YOUTH SERVICES – LEASE Family and Children's Services Project Manager Robin Love presented the request to modify the grant with Larkin Street Youth Services – Lease. On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES – LEASE for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$474,325 for a revised total grant amount not to exceed \$2,501,659.

LARKIN STREET YOUTH SERVICES – HOLLOWAY Family and Children's Services Project Manager Robin Love presented the request to modify the grant with SALVATION ARMY Larkin Street Youth Services – Holloway. On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES – HOLLOWAY for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$157,442 for a revised total grant amount not to exceed \$509,131.

SALVATION ARMY Family and Children's Services Project Manager Robin Love presented the request to modify the grant with Salvation Army. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with SALVATION ARMY for provision of Transitional Housing Program Plus Services; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$392,673 for a revised total grant amount not to exceed \$1,249,340.

CATHOLIC CHARITIES – CATHOLIC YOUTH ORGANIZATION Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Catholic Charities – Catholic Youth Organization. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with CATHOLIC CHARITIES – CATHOLIC YOUTH ORGANIZATION for provision of the St. Joseph's Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$51,368 for a revised total grant amount not to exceed \$2,968,386.

CENTRAL CITY HOSPITALITY HOUSE Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Central City Hospitality House. On motion by Commissioner Friedman, seconded and carried, the Commission granted Requesting authorization to modify the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of the Emergency Shelter Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$170,994 for a revised total grant amount not to exceed \$812,799.

COMPASS FAMILY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Compass Family Services. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES for provision of the Connecting Point Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$73,506 for a revised total grant amount not to exceed \$1,573,700.

DOLORES STREET COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Dolores Street Community Services. On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with DOLORES STREET COMMUNITY SERVICES for provision of the Emergency Shelter Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$101,320 for a revised total grant amount not to exceed \$2,029,298.

EPISCOPAL COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Episcopal Community Services. On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Next Door Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$365,200 for a revised total grant amount not to exceed \$5,913,419.

EPISCOPAL COMMUNITY SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Episcopal Community Services. On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with EPISCOPAL COMMUNITY SERVICES – for provision of the Sanctuary Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$620,058; for a revised total grant amount not to exceed \$4,487,736.

HAMILTON FAMILY CENTER Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Hamilton Family Center.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted Requesting authorization to modify the grant with HAMILTON FAMILY CENTER for provision of the 260 Golden Gate Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$240,652 for a revised total grant amount not to exceed \$7,764,029.

LARKIN STREET YOUTH SERVICES Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Larkin Street Youth Services.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of the Lark Inn Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$351,738 for a revised total grant amount not to exceed \$1,682,023.

MISSION NEIGHBORHOOD HEALTH CENTER Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Mission Neighborhood Health Center.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with MISSION NEIGHBORHOOD HEALTH CENTER for provision of the Mission Resource Center Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$135,748 for a revised total grant amount not to exceed \$2,186,091.

PROVIDENCE FOUNDATION OF SAN FRANCISCO Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Providence Foundation of San Francisco.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of the Bay View Emergency Shelter Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$155,756 for a revised total grant amount not to exceed \$1,438,218.

SAINT VINCENT DE PAUL Supportive Housing Program Manager Scott Walton presented the request to modify the grant with Saint Vincent de Paul.  
On motion by Vice President Kahn, seconded and carried, the Commission granted authorization to modify the grant with SAINT VINCENT DE PAUL for provision of the Multi-Service Center South Program; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$435,560 for a revised total grant amount not to exceed \$7,771,160.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

PUBLIC MEETING ADJOURNED At 11:01a.m., President Stewart adjourned the public meeting.

CLOSED SESSION At 11:02 a.m., President Stewart convened the closed session as permitted by Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b): Public Employee Performance Evaluation -- Human Services Agency Executive Director Trent Rhorer.

RECONVENED PUBLIC MEETING At 12:13 p.m., President Stewart reconvened the public meeting into open session.

VOTE On motion by Commissioner Yamasaki, seconded and carried, the Commission elected to disclose some of the closed session discussion.

PRESIDENT'S ANNOUNCEMENT President Stewart announced the Human Services Commission unanimously recognizes the Executive Director's ongoing exemplary performance during Fiscal Year 2011-2012.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

ADJOURNMENT President Stewart adjourned the meeting at 12:15 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

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SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

December 17, 2009 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, December 17, 2009, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT** PABLO STEWART, M.D., President  
KELLY DEARMAN, Vice President  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT** Trent Rhorer Executive Director - Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Chief Deputy Director  
Phil Arnold, Deputy Director  
James Buick, Deputy Director  
Other department staff and interested citizens
- ROLL CALL** President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.
- AGENDA** On motion by Vice President Dearman, seconded and carried, the Commission adopted the agenda amended as follows:  
Item VII.M. Tenderloin Housing Clinic to read:  
"Requesting authorization to modify  
TENDERLOIN HOUSING CLINIC for both Care Not Cash Housing and Supportive Housing; during the period of January 1, 2010 through June 30, 2015; in the additional amount of \$82,286,121 for a revised total grant amount not to exceed \$89,179,592."
- MINUTES** On motion by Commissioner Yamasaki, seconded and carried, the Commission approved the minutes of the October 22, 2009 regular meeting as circulated.
- 2009 MANAGER OF THE YEAR** President Stewart presented the 2009 Manager of the Year Award to County Adult Assistance Health Services Program Manager, Thomas Neill, Ph.D. The award recognizes Dr. Neill's dedication, outstanding leadership and pragmatic innovations. Also present to honor Dr. Neill were his wife, Cynthia and son, Hayden. Dr. Neill's older son, Cole lives in Los Angeles and was unable to be with the family but was with them in spirit. Dr. Neill was presented an engraved desk pen set and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT** Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR** On motion by Vice President Dearman, seconded and carried, the Commission ratified actions taken by the Executive Director since the October 22, 2009 Regular Meeting in accordance with Commission authorization of June 25, 2009:
1. Submission of requests to encumber funds in the amount of \$13,926,052 for purchase of services or supplies;
  2. Submission of temporary requisitions TE92184 through TE92195 for possible use in order to fill positions on a temporary basis;
  3. Submission of report of 179 temporary appointments made during the period of 10.14.09 thru 12.7.09;
  4. Submission of report of 135 JOBS NOW! Wage Subsidy Program Employer Grantees identified during the period of 10.16.09 thru 12.8.09, as follows:  
Southern Adventure Bay Alliance, Fresh Green Inc, Breathe CA-Golden Gate Public, The Larvol Group, Marin Institute, Community Awareness & Treatment Services Inc, McNutt Law Group LLP, Fogbuster Inc, San Tech, SF Study Center, Satel LLC, Dome Cleaning Inc, Jewish Family & Children's Services, Asian Inc, Herlong Mobile Home Estate, Allen Brothers Oil dba Oil Can Henry, Jatoco Inc dba Stage Two Consulting, Kwan Henmi Architecture Inc, Dollar Store & More, World Savvy Inc, Great Nonprofits, CA Pacific Medical Center, Mission Branch – YMCA of SF, YMCA, ACORN Institute, Haight Street Mortgage, Tenderloin Neighborhood Development Corp, Dome Construction Corp, Vector Construction Inc, Purple Lynx, SF Soup Company, RD KIDS LLC dba Cup-o-Java, Bistro Gambirinus, CA Restoration On Call dba New America Media, RainMakers Private Equity, Redwood Realty Inc, Clay Scott Insurance Agency Inc, Ly Brothers Corp dba Sugar Bowl Bakery, Monte Cristo Bed & Breakfast, Scilogic Systems Inc, Next Steps Marketing, Harper Greer, Farmers Insurance, Harves & Rowe Café, Farmacia Remedios Inc, Twice Verified, Toolworks, Accion Latina, Merriwether & Williams Insurance Services Inc, Creative Marketing Concepts, Literacy for Environmental Justice, Pollack Group Ltd dba Nick's Lighthouse, Chef De Cuisine Catering, Mission Learning Center, Canyon Market, Davis & Associates Communications, Phoenix American Inc, Star Reporting Service Inc, Factory Direct Wholesale Inc, Allpointe Insurance Service, Traci Hollander – State Farm Agent, Jerry Martin Music, Youth Guidance Center Improvement, Na Hoku Inc, Café Claude Restaurant Inc, TRI Commercial Real Estate Service Inc, CitiScape Property Management LLC, InterSchola, La Raza Centro Legal, Buchanan YMCA, Clairesquares, Starlight Int'l Food Corp dba Gastronomus, CityScape Graphics Inc, State Farm – Weitzen Agency, Newdorf Legal, Donnerwood Media Inc, YMCA of SF-Bayview Hunters Point YMCA, Farmers Insurance – Meyering Agency, Thierry Hugand State Farm Insurance Agency, Renaissance Entrepreneurship Center, Masa's Restaurant, Sheila Moon Athletic Apparel, Nice Venture, Animal Farm Pet Hospital, Mason-McDuffie Real Estate Inc, Kidchow LLC, KGO-TV Inc, MAS, Women's Initiative for Self Employment, Urban Services YMCA, SF Produce Association, Receptionist Duties dba AAA Business Services, D&D Body & Detail Club Inc, America's Best Coffee Roasting Co. Inc, Anderson Voice & Data, Inc dba Anderson A V Rentals, PC Consult Inc, Ranchod Law Group, Green Zebra LLC, Bimberg & Associates, Center Glass Co, AAA Attic Self Storage LLC, The KPA Group, Shaw Peerally Law Group, SF Organizing Project, Occidental Power, Hair Spies Inc, Western Addition Community Technology, SF Police Activities League, Degenkolb Engineers, Saber Es Poder Inc, Ace Mailing Corp, Kenneth Jones Insurance Co, Chestnut Street Cleaners, Smelly Mels Plumbing, Leonico Navarro Construction, Jubili Filmore Center LLC, Bayview Hunters Point Health & Environmental, Mercy Services Corp, KLW LLC, Hyatt Regency SF, American Medical Response SF, Light Me Up, Applied Pest Management Inc, Top Line Auto Body, My Magic Kitchen Inc, Passion Café, Urban Solutions, Remax Prestigious Properties, Small Business Exchange Inc, Zaccho SF, Young Financial Insurance Services, Cost Plus Inc, EB Exchange Fund.



RESOLUTION  
CONGRATULATING  
THE CONARD HOUSE  
COMMUNITY

Executive Director Trent Rhorer requested the Commission adopt a resolution congratulating the Conard House Community.

On motion by Commissioner Friedman, seconded and carried, the Commission adopted the following resolution:

WHEREAS, In 1959 San Francisco social worker Elaine Mikels initiated the creation of a normalizing transitional community for people with mental illness who were returning to San Francisco from Napa State Hospital, and

WHEREAS, In 1960 she opened Conard House, the first "halfway house" in San Francisco and California, and named it after her social work mentor, Conard Rheiner, and

WHEREAS, Over the next five decades, Elaine's colleagues and successors developed permanent supportive housing, supportive employment, benefits advocacy, money management and other critical services that support San Francisco's community mental health and homeless services clients, and

WHEREAS, Through these services, self-management of one's illness, recovery, meaningful work and a rewarding life were not only possible but became and remain a daily reality for thousands of Conard House residents and clients, and

WHEREAS, The Conard House Board of Directors has designated November 5, 2009, as Founders' Day, to kickoff the celebration of the organization's 50<sup>th</sup> Anniversary Year,

THEREFORE, BE IT RESOLVED, That the San Francisco Human Services Commission acknowledges the lasting contributions to community mental health made by the late Elaine Mikels and congratulates everyone in the Conard House community on its fifty years of lasting contributions to human services in San Francisco.

GOODWILL INDUSTRIES

Director – Office of Contract Compliance David Curto presented the request to modify the Goodwill Industries grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with GOODWILL INDUSTRIES for provision of the Community Jobs Program; during the period of March 1, 2010 through September 30, 2010; in the additional amount of \$765,490 for a revised total grant amount not to exceed \$1,382,937.

ARRIBA JUNTOS

Director – Office of Contract Compliance David Curto presented the request to modify the Arriba Juntos grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS for provision of the Community Jobs Program; during the period of November 1, 2009 through September 30, 2010; in the additional amount of \$664,238 for a revised total grant amount not to exceed \$984,238.

ARRIBA JUNTOS

Principal Administrative Analyst Hope Kamimoto presented the request to modify the Arriba Juntos grant.

On motion by Vice President Dearman, seconded and carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS for provision of the Muni Entry Level Training Program (MELT); during the period of November 1, 2009 through September 30, 2010; in the additional amount of \$75,675 for a revised total grant amount not to exceed \$162,161.

SHELTER GRIEVANCE  
ADVISORY COMMITTEE  
APPOINTMENT

Housing and Homeless Family Programs Manager Cindy Ward presented the request to approve an appointment to the Shelter Grievance Advisory Committee.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to appoint Lessy Benedith to the Shelter Grievance Advisory Committee as the Single Adult Shelter Representative.

SAN FRANCISCO STATE  
UNIVERSITY

Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new grant with San Francisco State University.

On motion by Vice President Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO STATE UNIVERSITY for provision of Child Welfare Training; during the period of January 1, 2010 through June 30, 2011; in a total grant amount not to exceed \$1,420,520.

SAINT VINCENT DE PAUL  
SOCIETY

Director – Office of Contract Compliance David Curto presented the request to modify the Saint Vincent DePaul Society grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with SAINT VINCENT DE PAUL SOCIETY for provision of maintenance of the Multi-Service Center South; during the period of July 1, 2009 through June 30, 2010; in the additional amount of \$57,613 for a revised total grant amount not to exceed \$3,427,155.

CONARD HOUSE

Supportive Housing Program Manager Scott Walton presented the request to extend the Conard House grant.

On motion by Vice President Dearman, seconded and carried, the Commission granted authorization to extend the grant with CONARD HOUSE for provision of Representative Payee Services and Supportive Case Management; during the period of January 1, 2010 through June 30, 2010; in the additional amount of \$558,906 for a revised total grant amount not to exceed \$4,457,000.

LARKIN STREET YOUTH  
SERVICES

Supportive Housing Grants Manager Mikyung Kim presented the request to renew the Larkin Street Youth Services grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES for provision of the Avenues to Independence Program; during the period of January 1, 2010 through December 31, 2012; in a total grant amount not to exceed \$959,865.

COMPASS COMMUNITY  
SERVICES

Supportive Housing Grants Manager Mikyung Kim presented the request to enter into a new grant with Compass Community Services.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with COMPASS COMMUNITY SERVICES for provision of the Housing Access Program; during the period of January 1, 2010 through December 31, 2012; in a total grant amount not to exceed \$1,952,381.

COMPASS COMMUNITY SERVICES

Housing and Homeless Family Programs Manager Cindy Ward presented the request to modify the Compass Community Services grant.

On motion by Vice President Dearman, seconded and carried, the Commission granted authorization to modify the grant with COMPASS COMMUNITY SERVICES for provision of the Compass Family Center Program; during the period of January 1, 2010 through June 30, 2010; in the additional amount of \$486,537 for a revised total grant amount not to exceed \$2,121,401.

URBAN UNIVERSITY

Senior Administrative Analyst Elise Crane presented the request to enter into a new grant agreement with Urban University.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant agreement with URBAN UNIVERSITY for provision of the OBS NOW! Learning with Income - Foundations to Teach (LIFT) Program ; during the period of November 1, 2009 through September 30, 2010; in a total grant amount not to exceed \$ 398,310.

TENDERLOIN HOUSING CLINIC

Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Tenderloin Housing Clinic grant.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify TENDERLOIN HOUSING CLINIC for both Care Not Cash Housing and Supportive Housing; during the period of January 1, 2010 through June 30, 2015; in the additional amount of \$82,286,121 for a revised total grant amount not to exceed \$89,179,592.

PUBLIC COMMENT

President Stewart's call for public comment did not yield a response.

ADJOURNMENT

President Stewart adjourned the meeting at 11:15 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission



SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES

November 18, 2010 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, November 18, 2010, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT PABLO STEWART, M.D., President  
GEORGE YAMASAKI, Jr., Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.

MEMBER ABSENT SCOTT L. KAHN (Excused)

OTHERS PRESENT Phil Arnold, Deputy Director - Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Chief Deputy Director  
Noelle Simmons, Deputy Director  
Other department staff and interested citizens

ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Kahn who had been excused.

AGENDA On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda amended as follows:  
Item VII.B. Dolores Street Community Services – amount of modification changed to read \$318,000 for a revised total grant amount not to exceed \$2,665,513.

MINUTES On motion by Vice President Yamasaki, seconded and carried, the Commission approved the minutes of the October 28, 2010 regular meeting as circulated.

EMPLOYEE OF THE MONTH President Stewart presented the Employee of the Month award to Ana Villalpando, Supervisor of the CalWORKs Reception and Intake Staff. Ana exemplifies the core values of the agency by providing the highest quality of customer service and treating all clients with respect. Ana plays a pivotal and outstanding role as part of our 'village'. She was presented an engraved desk clock and graciously accepted with thanks to all.

EXECUTIVE DIRECTOR'S REPORT Deputy Director Phil Arnold furnished an update re the State and City's budget processes and program activities.

CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the October 28, 2010 Regular Meeting in accordance with Commission authorization of June 24, 2010:  
1. Submission of requests to encumber funds in the total amount of \$932,936 for purchase of services or Supplies;  
2. Submission of temporary requisitions DP92323 and DP92324 for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 31 temporary appointments made during the period of 10.9.10 thru 11.8.10.

TENDERLOIN HOUSING CLINIC Supportive Housing Program Manager Scott Walton presented the request to renew the Tenderloin Housing Clinic grant.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC for provision of Modified Payment, Rent Subsidy and Supportive Service Programs; during the period of January 1, 2011 through June 30, 2015; in a total grant amount not to exceed \$3,336,610.

DOLORES STREET COMMUNITY SERVICES Homeless Single Adult Program Manager Brianna Moore present the request to modify the Dolores Street Community Services grant.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with DOLORES STREET COMMUNITY SERVICES for provision of an increase in beds at the Dolores Shelter; during the period of December 1, 2010 through June 30, 2012; in the additional amount of \$318,000 for a revised total grant amount not to exceed \$2,665,513.

JAPANESE COMMUNITY YOUTH COUNCIL Family and Children's Services Project Manager Robin Love presented the request to modify the Japanese Community Youth Council grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with JAPANESE COMMUNITY YOUTH COUNCIL for provision of Independent Living Skills Services to Foster Care Youth; during the period of November 1, 2010 through June 30, 2011; in the additional amount of \$50,000 for a revised total grant amount not to exceed \$3,467,675.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

ADJOURNMENT President Stewart adjourned the meeting at 10:09 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

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1 [Contract Modification - Tenderloin Housing Clinic - Master Lease Housing Services - Not to  
2 Exceed \$91,070,856]

3 **Resolution retroactively approving the contract modifications between the City and**  
4 **County of San Francisco and Tenderloin Housing Clinic to provide master lease**  
5 **housing for formerly homeless single adults and the addition of the Mayfair Hotel for**  
6 **the period of July 1, 2009, to June 30, 2015, for an amount not to exceed \$ 91,070,856.**  
7

8 WHEREAS, The City and County of San Francisco wishes to provide master lease  
9 housing under its Housing First Program to formerly homeless single adults and families at 16  
10 Single Room Occupancy Hotel (SRO) locations; and,

11 WHEREAS, the City and County of San Francisco provides financial support for this  
12 program with federal, state and local general funds, including the Care Not Cash funds under  
13 the Care Not Cash Initiative; and,

14 WHEREAS, THE Board of Supervisors previously approved a contract for this service  
15 with this contractor for the period of January 1, 2010, to June 30, 2015, in the amount of  
16 \$82,286,121, on file with the Clerk of The Board of Supervisors in File No. 091287 Resolution  
17 No. 52-10; therefore be it

18 **RESOLVED**, That the Board of Supervisors hereby retroactively approves these  
19 contract modifications with Tenderloin Housing Clinic to provide master lease services, as  
20 follows:

- 21 a) Revise the start date and term of the master lease from July 1, 2009, through June  
22 30, 2015, in accordance with the First Amendment.  
23 b) Include of the Mayfair Hotel in the master lease as of July 1, 2010, in  
24 accordance with the Second Amendment.  
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- c) Clarify that the master lease provides housing for formerly homeless single adults and families, in accordance with the Second Amendment.
- d) Increase the not to exceed amount to \$91,070,856.

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TENDERLOIN HOUSING CLINIC

3% increase/yr

Eight Care Not Cash sites:		FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
	Hotel Sites	Units					
	All-Star Hotel - 2791 16 <sup>th</sup> St.	86	\$700,292	\$721,301	\$742,940	\$765,228	\$788,185
	Boyd Hotel - 41 Jones St.	82	\$816,397	\$840,889	\$866,116	\$892,099	\$918,862
	Cal Drake Hotel - 1541 California St.	51	\$211,707	\$218,058	\$224,600	\$231,338	\$238,278
	Elk Hotel - 670 Eddy St.	88	\$762,458	\$785,332	\$808,892	\$833,158	\$858,898
	Graystone Hotel - 66 Geary St.	74	\$595,243	\$613,100	\$631,493	\$650,438	\$669,951
	Pierre Hotel - 540 Jones St.	87	\$767,816	\$790,850	\$814,576	\$839,013	\$864,184
	Royan Hotel - 405 Valencia St.	69	\$696,155	\$717,040	\$738,551	\$760,707	\$783,529
	Union Hotel - 811 Geary St.	60	\$674,479	\$694,713	\$715,555	\$737,021	\$759,132
	Property Mgt (THC CNC)		\$641,527	\$660,773	\$680,596	\$701,014	\$722,044
	Modified Payment Prog (THC CNC)		\$285,824	\$294,399	\$303,231	\$312,328	\$321,697
	<b>Total CNC</b>	<b>597</b>	<b>\$6,151,898</b>	<b>\$6,336,455</b>	<b>\$6,526,549</b>	<b>\$6,722,345</b>	<b>\$6,924,015</b>
With the addition of the Mayfair Hotel, there are Eight Non-Care Not Cash Sites:							
	Hotel Sites	Units					
	Hartland Hotel - 909 Geary St.	137	\$1,023,633	\$1,054,342	\$1,085,972	\$1,118,551	\$1,152,108
	Jefferson Hotel - 440 Eddy St.	111	\$785,453	\$809,017	\$833,287	\$858,286	\$884,034
	Looper Hotel - 875 Post St.	43	\$282,034	\$290,495	\$299,210	\$308,186	\$317,432
	Mission Hotel - 520 S. Van Ness Ave.	248	\$1,181,894	\$1,217,351	\$1,253,871	\$1,291,487	\$1,330,232
	Raman Hotel - 1011 Howard St.	85	\$827,973	\$852,812	\$878,397	\$904,748	\$931,891
	Seneca Hotel - 34 Sixth St.	204	\$1,239,320	\$1,276,500	\$1,314,795	\$1,354,238	\$1,394,866
	Vincent Hotel - 459 Turk St.	103	\$848,567	\$874,024	\$900,245	\$927,252	\$955,070
	Property Mgt (THC Non-CNC)		\$1,000,437	\$1,030,450	\$1,061,364	\$1,093,205	\$1,126,001
	Modified Payment Prog (THC Non-CNC)		\$445,733	\$459,105	\$472,878	\$487,064	\$501,676
	<b>Mayfair Hotel - 626 Polk Street</b>	<b>78</b>		<b>\$799,609</b>	<b>\$738,989</b>	<b>\$761,159</b>	<b>\$783,993</b>
	<b>Total NCNC</b>	<b>1009</b>	<b>\$7,635,044</b>	<b>\$8,663,705</b>	<b>\$8,839,007</b>	<b>\$9,104,177</b>	<b>\$9,377,303</b>
	<b>Annual Total CNC &amp; NCNC</b>	<b>1606</b>	<b>\$13,786,942</b>	<b>\$15,000,160</b>	<b>\$15,365,556</b>	<b>\$15,826,522</b>	<b>\$16,301,318</b>
							<b>\$16,790,358</b>
							<b>Mayfair Total</b>
							<b>\$516,727</b>
							<b>\$807,513</b>
							<b>\$9,658,622</b>

Total CNC \$39,792,998  
 Total Non CNC \$53,277,858  
 Total Budget Amount \$93,070,856

250



**City and County of San Francisco**  
**Tails**  
**Resolution**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 120758

**Date Passed:** July 31, 2012

Resolution retroactively approving the contract modification between the City and County of San Francisco and the Tenderloin Housing Clinic to provide master lease housing for formerly homeless single adults and the addition of the Mayfair Hotel for the period of July 1, 2009, to June 30, 2015, in the amount of \$91,070,856.

July 25, 2012 Budget and Finance Sub-Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE


July 25, 2012 Budget and Finance Sub-Committee - RECOMMENDED AS AMENDED

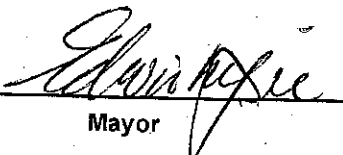
July 31, 2012 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

File No. 120758

I hereby certify that the foregoing Resolution was ADOPTED on 7/31/2012 by the Board of Supervisors of the City and County of San Francisco.

  
Angela Calvillo  
Clerk of the Board

  
Mayor

8/7/12  
Date Approved

251

1 [Contract - Conard House, Inc., - Housing First Program - Not to Exceed \$19,142,302]

2 Resolution retroactively approving the contract between the City and County of San  
3 Francisco and Conard House, Inc., to provide master-leased housing under its  
4 Housing First Program to formerly homeless single adults and Money Management  
5 Services to frail and elderly senior citizens for the period of April 1, 2012, to June 30,  
6 2017, for an amount not to exceed \$19,142,302.

7  
8 WHEREAS, The City and County of San Francisco wishes to provide master-leased  
9 housing under its Housing First Program to formerly homeless single adults at three (3)  
10 Single Room Occupancy Hotel (SRO) locations, and Money Management Service to frail  
11 and elderly senior citizens; and

12 WHEREAS, The City and County of San Francisco is providing financial support with  
13 Federal, State and General Funds including the Human Services Care Fund under the  
14 Care Not Cash Initiative; now, therefore, be it

15 RESOLVED, That the Board of Supervisors hereby retroactively approves the  
16 contract with Conard House Inc. to provide master-leased housing under its Housing First  
17 Program to formerly homeless single adults and Money Management Services to frail and  
18 elderly senior citizens for the period of April 1, 2012, through June 30, 2017, in the amount  
19 not to exceed \$19,142,302.  
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City and County of San Francisco  
Tails  
Resolution

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

File Number: 120600

Date Passed: July 17, 2012

Resolution retroactively approving the contract between the City and County of San Francisco and Conard House, Inc., to provide master-leased housing under its Housing First Program to formerly homeless single adults and Money Management Services to frail and elderly senior citizens for the period of April 1, 2012, to June 30, 2017, for an amount not to exceed \$19,142,302.

June 22, 2012 Budget and Finance Committee - RECOMMENDED

June 21, 2012 Budget and Finance Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE

June 21, 2012 Budget and Finance Committee - CONTINUED AS AMENDED

July 10, 2012 Board of Supervisors - CONTINUED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

July 17, 2012 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

File No. 120600

I hereby certify that the foregoing Resolution was ADOPTED on 7/17/2012 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo  
Clerk of the Board

  
Mayor

Date Approved

253

1 [Contract Amendment - Community Awareness and Treatment Services - \$35,699,175]

2  
3 **Resolution retroactively amending the contract between the San Francisco Department**  
4 **of Public Health and Community Awareness and Treatment Services, Inc., for**  
5 **behavioral health services for an amount of \$35,699,175.**

6  
7 WHEREAS, The Department of Public Health (DPH) selected Community Awareness  
8 and Treatment Services, Inc. (CATS) through Request for Proposal (RFP 23-2009) issued on  
9 September 9, 2009, and for three programs within the contract not selected under that RFP  
10 DPH obtained appropriate approval of CATS as the sole source of those services; and

11 WHEREAS, The mission of the Department of Public Health is to provide needed  
12 Community Behavioral Health Services to residents of San Francisco; and

13 WHEREAS, The original contract was approved by the Board of Supervisors in the  
14 amount of \$12,464,714 for five and one half years, July 1, 2010, through December 31, 2015,  
15 through Resolution Number 563-10, on file with the Clerk of the Board of Supervisors in File  
16 No. 100927, which is hereby declared to be a part of this resolution as if set forth fully herein;  
17 and

18 WHEREAS, The San Francisco Charter Chapter 9.118 requires contracts over \$10  
19 million to be approved by the Board of Supervisors; and

20 WHEREAS, The Department of Public Health wishes to increase the contract amount  
21 by \$23,234,461 for the remainder of the contract term, the period of July 1, 2010, through  
22 December 31, 2015; now, therefore, be it

23 **RESOLVED**, That the Board of Supervisors authorizes the Director of Public Health  
24 and the Office of Contract Administration, on behalf of the City and County of San Francisco,  
25 to retroactively amend the contract with Community Awareness and Treatment Services, Inc.



1 to increase the contract total from \$12,464,714 for the period of July 1, 2010 through  
2 December 31, 2015, to \$35,699,175 for the total contract term, July 1, 2010 through  
3 December 31, 2015; and be it

4 FURTHER RESOLVED that the Department of Public Health will report back in May  
5 2013 to the Budget and Finance Committee on the status of the sole source programs.

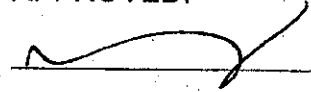
6 APPROVED:

7   
\_\_\_\_\_

8 Barbara A. Garcia

9 Director of Health

APPROVED:

10   
\_\_\_\_\_

11 Mark Morewitz

12 Secretary, Health Commission

255



**City and County of San Francisco**  
**Tails**  
**Resolution**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 120547

**Date Passed:** July 31, 2012

Resolution retroactively amending the contract between the San Francisco Department of Public Health and Community Awareness and Treatment Services, Inc., for behavioral health services to \$35,699,175.

July 18, 2012 Budget and Finance Sub-Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE

July 18, 2012 Budget and Finance Sub-Committee - RECOMMENDED AS AMENDED

July 31, 2012 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

File No. 120547

I hereby certify that the foregoing Resolution was ADOPTED on 7/31/2012 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo  
Clerk of the Board

  
Mayor  
Date Approved

250

1 [Contract - Episcopal Community Services - Safety Net Services - Not to Exceed  
2 \$76,016,410]

3 **Resolution approving the contract between the City and County of San Francisco**  
4 **and Episcopal Community Services to provide various safety net services to**  
5 **homeless, formerly homeless, and frail and elderly senior citizens in San Francisco**  
6 **for the period from July 1, 2012, to June 30, 2017, for an amount not to exceed**  
7 **\$76,016,410.**

8  
9 WHEREAS, The City and County of San Francisco wishes to provide emergency  
10 shelter services, support and permanent housing services to the homeless and formerly  
11 homeless, case management and emergency housing assistance to frail and elderly senior  
12 citizens; and

13 WHEREAS, The City and County of San Francisco is providing financial support  
14 through General Funds, Private Estate and Federal HUD McKinney funds; now, therefore,  
15 be it

16 RESOLVED, That the Board of Supervisors hereby approves the contract with  
17 Episcopal Community Services to provide shelter, supportive housing and services to the  
18 frail and elderly for the period from July 1, 2012, through June 30, 2017, in the amount not  
19 to exceed \$76,016,410.  
20  
21  
22  
23  
24  
25



City and County of San Francisco

Tails  
Resolution

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

File Number: 120602

Date Passed: July 17, 2012

Resolution approving the contract between the City and County of San Francisco and Episcopal Community Services to provide various safety net services to homeless, formerly homeless, and frail and elderly senior citizens in San Francisco for the period from July 1, 2012, to June 30, 2017, for an amount not to exceed \$76,016,410.

June 22, 2012 Budget and Finance Committee - RECOMMENDED

June 21, 2012 Budget and Finance Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE

June 21, 2012 Budget and Finance Committee - CONTINUED AS AMENDED

July 10, 2012 Board of Supervisors - CONTINUED

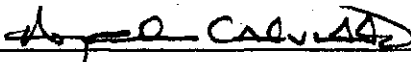
Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

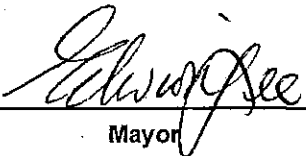
July 17, 2012 Board of Supervisors - ADOPTED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Olague and Wiener

File No. 120602

I hereby certify that the foregoing Resolution was ADOPTED on 7/17/2012 by the Board of Supervisors of the City and County of San Francisco.

  
Angela Calvillo  
Clerk of the Board

  
Mayor

  
Date Approved

258

Contractor	Program Description	PSC #	Budget Name	Term Start	Term End	Human Service Commission Approval date	BOS Resolutions	Annual Budget Amount
ACUMEN FISCAL AGENT LLC	Fiscal Intermediary Services	2005-08/09	MISC	7/1/2013	6/30/2014	4/24/2014	N/A	\$625,000
ARRIBA JUNTOS - IAL	Clean Streets Transitional Employment Services	2005-08/09	Clean Streets	4/1/2014	6/30/2014	3/27/2014	N/A	\$39,510
ARRIBA JUNTOS - IAL	D-11 Transitional Employment Services	2005-08/09	D-11 Transitional Employment Services	7/1/2013	6/30/2014	2/28/2013	N/A	\$170,608
ARRIBA JUNTOS - IAL	HomeWORC 13-16	2005-08/09	HomeWORC	7/1/2013	6/30/2014	6/27/2013	N/A	\$104,423
ARRIBA JUNTOS - IAL	HUD HEC	2005-08/09	HUD-HEC	10/1/2013	9/30/2014	10/24/2013	N/A	\$173,285
ARRIBA JUNTOS - IAL	Transitional Employment Services	2005-08/09	CJP	7/1/2013	6/30/2014	9/22/2011	N/A	\$1,014,641
ARRIBA JUNTOS - IAL	Transitional Employment Services	2005-08/09	IPO	7/1/2013	6/30/2014	3/28/2013	N/A	\$84,016
ARRIBA JUNTOS - IAL	VESL-VIP-Rapid Response 13-16	2005-08/09	VESL-VIP	7/1/2013	6/30/2014	6/27/2013	N/A	\$2,493,989
BAY AREA LEGAL AID	Client Advocacy, Legal Barriers to Employment Program 13-16	2005-08/09	STANDARD	7/1/2013	6/30/2014	6/27/2013	N/A	\$386,015
CATHOLIC CHARITIES CYO	HUD HEC	2005-08/09	HUD-HEC	10/1/2013	9/30/2014	9/22/2011	N/A	\$29,394
CENTER ON JUVENILE AND CRIMINAL JUSTICE	HUD HEC	2005-08/09	HUD	10/1/2013	9/30/2014	9/22/2011	N/A	\$130,540
CENTRAL CITY HOSPITALITY HOUSE	HUD HEC	2005-08/09	HUD	10/1/2013	9/30/2014	9/22/2011	N/A	\$70,108
CHILD CARE EDUCATION INSTITUTE	Workforce Registry	2005-08/09	MISC	7/1/2013	6/30/2014	5/23/2013	N/A	\$170,440
COMMUNITY HOUSING PARTNERSHIP	HUD HEC	2005-08/09	HUD	10/1/2013	9/30/2014	9/22/2011	N/A	\$115,164
COMMUNITY HOUSING PARTNERSHIP	SHEC HUD and GF Portion (2)	2005-08/09	HUD	7/1/2013	6/30/2014	5/23/2013	N/A	\$124,052
COMMUNITY HOUSING PARTNERSHIP	SHEC HUD and GF Portion (2)	2005-08/09	GF	7/1/2013	6/30/2014	5/23/2013	N/A	\$150,524
DOCUMENT FULFILLMENT SERVICES	CalWIN Mailings-IT	2005-08/09	MISC	7/1/2013	6/30/2014	3/25/2010	N/A	\$324,000
DRESS FOR SUCCESS	DRESS FOR SUCCESS	2005-08/09	MISC	7/1/2013	6/30/2014	12/15/2011	N/A	\$25,000
ELIZABETH LOYOLA SWASON MA	Academic svcs to CalHearm/CalWORKS 13-15	2005-08/09	Hourly	7/1/2013	6/30/2014	5/23/2013	N/A	\$46,800
EPISCOPAL COMMUNITY SVCS OF S F INC	HUD HEC	2005-08/09	HUD	10/1/2013	9/30/2014	9/22/2011	271-12	\$154,277
EPISCOPAL COMMUNITY SVCS OF S F INC	Rose-Canon Kip SKILLS Center	2005-08/09	Rose-Canon Kip SKILLS Center	7/1/2013	6/30/2014	12/15/2011	271-12	\$77,246
FISCAL EXPERTS	Time study buddy	2005-08/09	MISC	7/1/2013	6/30/2014	4/26/2012	N/A	\$90,000
GARY THAYER	Resume Writing Assistance 13-16	2005-08/09	MISC	7/1/2013	6/30/2014	5/23/2013	N/A	\$24,000
GOODWILL INDUST OF S F SAN MATEO & MARIN	HUD HEC	2005-08/09	HUD	10/1/2013	9/30/2014	9/22/2011	N/A	\$49,800
INTELEGEY	CalWORKS/Medi-Cal Call Center Consulting	2005-08/09	MISC	7/1/2013	6/30/2014	2/7/2012	N/A	\$220,000
JAPANESE COMMUNITY YOUTH COUNCIL	Student Work Experience Program	2005-08/09	SWEP	5/1/2013	6/30/2014	5/24/2012	N/A	\$820,543
LARKIN STREET YOUTH CENTER	Youth Employment	2005-08/09	STANDARD	7/1/2013	6/30/2014	6/28/2012	N/A	\$272,350
MISSION ECONOMIC DEVELOPMENT AGENCY	Tax Assistance	2005-08/09	STANDARD	11/1/2013	10/31/2014	10/28/2010	N/A	\$153,762
MISSION HIRING HALL	HUD HEC	2005-08/09	HUD	10/1/2013	9/30/2014	9/22/2011	N/A	\$73,939
RICHMOND AREA MULTI-SERVICES (RAMS)	PAES Pre-Vocational Services	2005-08/09	PAES Pre-Vocational Services	7/1/2013	6/30/2014	6/27/2013	N/A	\$728,231
SAN FRANCISCO CLEAN CITY COALITION	Employment Training 13-16	2005-08/09	STANDARD	7/1/2013	6/30/2014	4/25/2013	N/A	\$222,501
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT	Work Study Program- CalWORKS	2005-08/09	STANDARD	7/1/2013	6/30/2014	5/26/2011	N/A	\$733,305
STATE OF CALIFORNIA / DEPT OF REHABILITATION	Vocational Rehabilitation Services 13-16	2005-08/09	MISC	7/1/2013	6/30/2014	3/28/2013	N/A	\$91,332
SWORDS TO PLOWSHARES	HUD HEC	2005-08/09	HUD	10/1/2013	9/30/2014	9/22/2011	N/A	\$81,173
THE ARC SAN FRANCISCO	Janitorial and Recycling Services	2005-08/09	STANDARD	7/1/2013	6/30/2014	12/16/2010	N/A	\$97,352
THE SAN FRANCISCO LGBT COMMUNITY CENTER	Transgender Employment	2005-08/09	Transgender Employment	7/1/2013	6/30/2014	6/28/2012	N/A	\$236,200
TOOLWORKS INC	HUD HEC	2005-08/09	HUD	10/1/2013	9/30/2014	9/22/2011	N/A	\$44,609
YOUNG COMMUNITY DEVELOPERS	Clean Streets Transitional Employment Services	2005-08/09	Clean Streets	4/1/2014	6/30/2014	3/27/2014	N/A	\$39,999
YOUNG COMMUNITY DEVELOPERS	Transitional Employment Services	2005-08/09	CJP	7/1/2013	6/30/2014	9/22/2011	N/A	\$1,037,972
YOUNG COMMUNITY DEVELOPERS	Transitional Employment Services	2005-08/09	IPO	7/1/2013	6/30/2014	3/28/2013	N/A	\$90,906
	Total							\$11,205,856

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SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
April 24, 2014 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, April 24, 2014 in the Ronald H. Bom Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
SCOTT KAHN, Vice President  
RITA SEMEL  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Daniel Kaplan, Deputy Director – Finance and Administration  
Noelle Simmons, Deputy Director – Policy and Planning  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.
- AGENDA On motion by Commissioner Semel, seconded and unanimously carried, the Commission adopted the agenda amended as follows: Item VII.K. ACUMEN FISCAL AGENT considered after Item VII.A. and prior to Item VII.B.
- MINUTES On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission approved the minutes of the March 27, 2014 regular meeting amended as follows: Roll Call to read "President Stewart called the meeting to order at 9:35 a.m. noting the Commission was present."
- APRIL 2014 EMPLOYEE OF THE MONTH President Stewart presented the April 2014 Employee of the Month Award to Investigation Division Program Analyst Clare Scott. Ms. Scott was recognized as a dedicated, smart and tenacious advocate for the Human Services Agency whose knowledge of welfare regulations makes her a valuable resource for all of her co-workers. Also present to honor Clare were her two sons, Joshua Case and Christopher Scott. Clare was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission ratified actions taken by the Executive Director since the March 24, 2014 regular meeting in accordance with Commission authorization of June 27, 2013:
1. Submission of requests to encumber funds in the amount of \$1,453,408 for purchase of services or supplies;
  2. Submission of 16 temporary positions for possible use in order to fill positions on a temporary basis;
  3. Submission of report of 102 temporary appointments made during the period of 3.13.14 thru 4.15.14.
- MAY 2014 FOSTER CARE MONTH Executive Director Trent Rhorer thanked foster parents and relative care givers for their service and commitment to children in foster care and requested the Commission adopt the resolution proclaiming May 2014 Foster Care Month.
- On motion by Commissioner Semel, seconded and unanimously carried, the Commission adopted the following resolution proclaiming May 2014 Foster Care Month:
- WHEREAS, the family is the foundation of a strong and healthy community; and  
WHEREAS, in San Francisco there are 807 children and youth in foster care; and  
WHEREAS, in San Francisco there are 245 foster youth in Non-Minor Dependent Status; and  
WHEREAS, foster parents, including relative and non-related extended family members, provide an essential service to the community in caring for children and youth in foster care; and  
WHEREAS, the importance of the family structure is best served in foster homes that model family living, as opposed to group care; and  
WHEREAS, the stability and permanency for children and foster children is of the utmost importance; and  
WHEREAS, permanency is defined as both a process and result that includes the active involvement of the child or youth, and  
WHEREAS, permanency is defined as a permanent connection with at least one committed adult, which may include the biological parents through reunification, or with another adult family member, fictive kin, adult siblings, or other important individuals in the child or youth's life who commit to the child through adoption or guardianship; and  
WHEREAS, it is the responsibility of the entire community to make sure that each youth who leaves the foster care system in California has a permanent lifelong connection with a caring adult; and  
WHEREAS, San Francisco is in need of dedicated care providers who will strive in partnership with the Human Services Agency to identify and connect children and youth in foster care to permanent lifelong relationships; and  
WHEREAS, dedicated care providers model strength-based and solution-focused engagement with the children and youth in their care and with the community-based and government entities providing services and support; and  
WHEREAS, community-based organizations within San Francisco partner with the Human Services Agency to provide accessible and culturally relevant family-centered services that meet the unique needs of the families and children we serve; now, therefore, be it  
RESOLVED, That the San Francisco Human Services Commission proclaims May 2014 FOSTER CARE MONTH and urges all community members to volunteer their talents and energies to honor children and youth in foster care and those who have exited the foster care system during this month and throughout the year.
- ACUMEN FISCAL AGENT Director of Contracts and Facilities David Curto presented the request to modify the Acumen Fiscal Agent contract.
- On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to modify the contract with ACUMEN FISCAL AGENT to provide Fiscal Intermediary Services; during the period of April 1, 2014 through June 30, 2016; in the additional amount of \$1,009,654 for a revised total contract amount not to exceed \$2,709,654.

APPOINTMENT TO THE SHELTER GRIEVANCE ADVISORY COMMITTEE Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the nomination of Ms. Kathleen Shulton to an At-Large Seat on the Shelter Grievance Advisory Committee.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission unanimously approved the appointment of Ms. Shulton to an At-Large Seat on the Shelter Grievance Advisory Committee.

MARDITH LOUISELL Senior Administrative Analyst Elizabeth Harris presented the request to renew the contract with Mardith Louisell.

On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to renew the contract with MARDITH LOUISELL to provide Executive Permanency Coaching Services to the Executive Staff of the Human Services Agency; during the period of July 1, 2014 through June 30, 2015; in a total contract amount not to exceed \$24,960.

FAMILY BUILDERS BY ADOPTION Senior Administrative Analyst Elizabeth Harris presented the request to renew the grant with Family Builders by Adoption.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to renew the grant with FAMILY BUILDERS BY ADOPTION to provide Adoption and Permanency Services; during the period of July 1, 2014 through June 30, 2016; in a total grant amount not to exceed \$708,226.

FAMILY SUPPORT SERVICES OF THE BAY AREA Senior Administrative Analyst Elizabeth Harris presented the request to renew the grant with Family Support Services of the Bay Area.

On motion by Commissioner Yamasaki, seconded and unanimously carried, the Commission granted authorization to renew the grant with FAMILY SUPPORT SERVICES OF THE BAY AREA to provide the Kin-GAP Program; during the period of July 1, 2014 through June 30, 2016; in a total grant amount not to exceed \$806,938.

EDGEWOOD CENTER FOR CHILDREN AND FAMILIES Senior Administrative Analyst Elizabeth Harris presented the request to renew the grant with Edgewood Center for Children and Families.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to renew the grant with EDGEWOOD CENTER FOR CHILDREN AND FAMILIES to provide Support Services for Relative and Non-Related Extended Family Member Caregivers; during the period of July 1, 2014 through June 30, 2015; in a total grant amount not to exceed \$238,006.

ARRIBA JUNTOS Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to modify the grant with Arriba Juntos.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS to provide Transitional Employment Services; during the period of April 1, 2014 through June 30, 2015; in the additional amount of \$91,000 for a revised total grant amount not to exceed \$2,845,127.

YOUNG COMMUNITY DEVELOPERS Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to modify the grant with Young Community Developers.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to modify the grant with YOUNG COMMUNITY DEVELOPERS to provide Transitional Employment Services; during the period of April 1, 2014 through June 30, 2015; in the additional amount of \$176,930 for a revised total grant amount not to exceed \$2,970,873.

BAYVIEW YMCA ACTING AS FISCAL AGENT FOR TOGETHER UNITED RECOMMITTED FOREVER (TURF) Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Bayview YMCA Acting As Fiscal Agent For Together United Recommitted Forever.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to enter into a new grant with BAYVIEW YMCA ACTING AS FISCAL AGENT FOR TOGETHER UNITED RECOMMITTED FOREVER (TURF) to provide Transitional Employment Services; during the period of April 1, 2014 through June 30, 2015; in a total grant amount not to exceed \$60,000.

CIVIC ACTIONS, INC. Senior Analyst Tiana Wertheim presented the request to modify the Civic Actions, Inc. contract.

On motion by Commissioner Semel, seconded and unanimously carried, the Commission granted authorization to modify the contract with CIVIC ACTIONS, INC. to provide Development and Enhancement of the website, EatFresh.org; during the period of April 1, 2014 through September 30, 2015; in the additional amount of \$50,000 for a revised total grant amount not to exceed \$427,000.

PUBLIC COMMENT President Stewart's call for public comment did not yield a response.

ADJOURNMENT President Stewart adjourned the meeting at 10:40 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

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SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
March 27, 2014 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, March 27, 2014, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT** PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
RITA SEMEL  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT** Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary - Human Services Commission  
Sylvia Deporto, Deputy Director - Family and Children's Services  
Daniel Kaplan, Deputy Director - Finance and Administration  
Other department staff and interested citizens
- ROLL CALL** President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Deaman who had been excused.
- AGENDA** On motion by Vice President Kahn, seconded and carried unanimously, the Commission adopted the agenda amended as follows:  
Item VII.H. San Francisco Child Abuse Prevention Center - revised total grant amount should be corrected to read \$1,923,275.
- MINUTES** On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission approved the minutes of the February 27, 2014 regular meeting as circulated.
- MARCH 2014 EMPLOYEE OF THE MONTH** President Stewart presented the March 2014 Employee of the Month Award to Alan Botts with Family and Children's Services formerly in the Spanish Bilingual Family Services Unit and currently in the Court Services Unit. The award recognizes Alan as an outstanding asset to the Family and Children's Services Division and a true team player. Alan was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT** Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR** On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission ratified actions taken by the Executive Director since the February 27, 2014 Regular Meeting in accordance with Commission authorization of June 27, 2013:  
1. Submission of requests to encumber funds in the amount of \$1,452,437 for purchase of services or supplies;  
2. Submission of zero temporary positions for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 49 temporary appointments made during the period of 2.13.14 thru 3.12.14.
- SAN FRANCISCO LONG TERM CARE INTEGRATION PLAN** Department of Aging and Adult Services Deputy Director Shireen McSpadden and Long Term Care Integration Design Group Co-Chair Eileen Kunz presented San Francisco's Long Term Care Integration Strategic Plan. The plan seeks a coordinated health care delivery system, better health outcomes for consumers; and greater control on spending.
- EPISCOPAL COMMUNITY SERVICES** Manager - Family and Prevention Services - Housing and Homeless Division Cindy Ward presented the request to enter into a new grant with Episcopal Community Services.  
  
On motion by Commissioner Semel, seconded and carried unanimously, the Commission granted authorization to enter into a new grant with EPISCOPAL COMMUNITY SERVICES for provision of Supportive Housing Services to formerly Homeless Families living at the 1180 Fourth Street Housing Project; during the period of April 1, 2014 through June 30, 2014; in a total grant amount not to exceed \$77,362.
- SWORDS TO PLOWSHARES** Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Swords to Plowshares grant.  
  
On motion by Commissioner Semel, seconded and carried unanimously, the Commission granted authorization to renew grant with SWORDS TO PLOWSHARES for the San Francisco Training Partnership Program; during the period April 1, 2014 through March 31, 2015; in a total grant amount not to exceed \$264,249.
- ARRIBA JUNTOS** Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.  
  
On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Transitional Employment Services for Participants in the Clean Streets and Parks Public Service Trainee Program; during the period of April 1, 2014 through June 30, 2015; in a total grant amount not to exceed \$200,000.

*Mez*



YOUNG COMMUNITY DEVELOPERS

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Young Community Developers.

On motion by Commissioner Semel, seconded and carried unanimously, the Commission granted authorization to enter into a new grant with YOUNG COMMUNITY DEVELOPERS for provision of Transitional Employment Services for Participants in the Clean Streets and Parks Public Service Trainee Program; during the period of April 1, 2014 through June 30, 2015; in a total grant amount not to exceed \$200,000.

TOM ELIOT FISCH ARCHITECTS

Director of Contracts and Facilities David Curto presented the request to enter into a new contract with Tom Eliot Fisch Architects.

On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission granted authorization to enter into a new contract with TOM ELIOT FISCH ARCHITECTS for provision of Space Planning for the Human Services Agency; during the period of March 1, 2014 through February 28, 2016; in a total contract amount not to exceed \$100,000.

BAYVIEW YMCA

Director of Contracts and Facilities David Curto presented the request to modify the Bayview YMCA grant.

On motion by Commissioner Semel, seconded and carried unanimously, the Commission granted authorization to modify the grant with BAYVIEW YMCA for provision of additional costs associated with the proposed 100 bed homeless shelter at Jennings Street; during the period of July 1, 2013 through June 30, 2014; in the additional amount of \$103,950 for a revised total grant amount not to exceed \$333,094.

SAN FRANCISCO CHILD ABUSE PREVENTION CENTER

Director of Contracts and Facilities David Curto presented the request to modify the San Francisco Child Abuse Prevention Center grant.

On motion by Commissioner Yamasaki, seconded and carried unanimously, the Commission granted authorization to modify the grant with SAN FRANCISCO CHILD ABUSE PREVENTION CENTER for additional capital, maintenance and rent expenditures at the Child Advocacy Center; during the period of July 1, 2013 through June 30, 2014; in the additional amount of \$107,700 for a revised total contract amount not to exceed \$1,923,275.

PUBLIC COMMENT

Eldon J. Brown, an All Star Hotel resident, expressed concerns re the hotel.

ADJOURNMENT

President Stewart adjourned the meeting at 11:10 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES

February 28, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, February 28, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.
- MEMBER ABSENT SCOTT L. KAHN, Vice President (Excused)
- OTHERS PRESENT Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director – Finance and Administration  
Noelle Simmons, Deputy Director – Policy and Planning  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present with the exception of Vice President Kahn who had been excused.
- AGENDA On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended as follows:  
Item VII.D. SENECA CENTER FOR CHILDREN AND FAMILIES – Continued;  
Item VII. I. ARRIBA JUNTOS – Continued;  
Item VII. J. YOUNG COMMUNITY DEVELOPERS – Continued;  
Item VII.N. Election of Officers – Continued.
- MINUTES On motion by Commissioner Dearman, seconded and carried, the Commission approved the minutes of the February 7, 2013 special meeting as circulated.
- FEBRUARY 2013 EMPLOYEE OF THE MONTH President Stewart presented the February 2013 Employee of the Month Award to County Adult Assistance Program (CAAP) Eligibility Worker Questa Chiem. Ms. Chiem was recognized as an outstanding worker who willingly shares her knowledge and expertise and goes above and beyond the call of duty to help the CAAP Program and her clients. Also present to honor Quasta was her proud husband, Vinson Chiem. Quasta was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the February 7, 2013 special meeting in accordance with Commission authorization of June 28, 2012:  
A. Submission of requests to encumber funds in the total amount of \$660,006 for purchase of services or supplies;  
B. Submission of zero temporary requisitions for possible use in order to fill positions on a temporary basis;  
C. Submission of report of 33 temporary appointments made during the period of 1.15.13 through 2.12.13.
- MARCH 2013 SOCIAL WORK MONTH On motion by Commissioner Friedman, seconded and carried, the Commission adopted the following resolution proclaiming March 2013 Social Work Month.  
  
WHEREAS, Social Workers work to empower those who are frequently unheard; and  
WHEREAS, Social Workers open the doors of access and opportunity for everyone, particularly those in greatest need; and  
WHEREAS, Social Workers use their education, professional training, and commitment to improve all communities; and  
WHEREAS, Social Workers are dedicated advocates for the rights of others; and  
WHEREAS, Social Workers shape numerous programs and policies that strengthen individual lives and society; and  
WHEREAS, Social Workers, whether in direct practice, administration, education and research, or policy development, make an impact in every community; and  
WHEREAS, every day social workers help thousands of San Francisco residents take charge of their lives by helping them navigate complex social systems, connecting them to appropriate resources, helping them understand and use their strengths to overcome life's adversities, and shape programs and policies that contribute to healthy and successful communities; and  
WHEREAS, March has been nationally designated as a month to acknowledge and recognize the contributions to the quality of life nationally as Social Work Month since 1984; now, therefore be it  
RESOLVED, that the San Francisco Human Services Commission at its meeting held February 28, 2013, does hereby proclaim the month of March 2013 as Social Work Month; and be it further  
RESOLVED that the Commission respectfully requests the City and County of San Francisco Board of Supervisors and Mayor Edwin M. Lee proclaim the month of March 2013 as Social Work Month.

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DEPARTMENT OF HUMAN SERVICES FISCAL YEAR 2013-2014 and FISCAL YEAR 2014-2015 BUDGETS	<p>Budget Director Derek Chu presented the Department of Human Services Fiscal Year 2013-2014 and Fiscal Year 2014-2015 Budgets. Mr. Chu noted that despite projected revenue growth, the City continues to face a structural deficit – though smaller relative to prior years. As a result, the Mayor's Office has requested all departments meet individual budget reduction targets as part of the Fiscal Year 2013-2014 budget submission. These targets for the Human Services Agency are: Fiscal Year 2013-2014: \$1,351,073 and Fiscal Year 2014-2015: \$1,621,287. The agency's entire budget reduction target will be met through the identification of under spending in contracts and other operating budgets that regularly occurs throughout the agency's budget each year.</p> <p>President Stewart's call for public comment re the Budget did not yield a response.</p> <p>On motion by Commissioner Friedman, seconded and carried, the Commission approved the Fiscal Year 2013-2014 and Fiscal Year 2014-2015 budget for Human Services Administration and the Department of Human Services.</p>
MISSION ECONOMIC DEVELOPMENT AGENCY	<p>Working Families Credit Program Manager Tara Cohen presented the request to modify the Mission Economic Development Agency grant.</p> <p>On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with MISSION ECONOMIC DEVELOPMENT AGENCY for provision of the Tax Assistance Services; during the period of January 1, 2013 through June 30, 2014; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$452,923.</p>
HOMELESS PRENATAL PROGRAM	<p>Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with Homeless Prenatal Program.</p> <p>On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with HOMELESS PRENATAL PROGRAM for provision of the Rapid Support and Housing for Families Project; during the period of October 1, 2012 through September 30, 2017; in a total grant amount not to exceed \$2,690,805 with the deletion of the annual amounts.</p>
UNIVERSITY OF CALIFORNIA – SAN FRANCISCO	<p>Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with University of California – San Francisco.</p> <p>On motion by Commissioner Friedman, second and carried, President Stewart was excused from the University of California – San Francisco vote to avoid a potential conflict of interest.</p> <p>President Stewart relinquished the Chair to Commissioner Kelly Dearman.</p> <p>On motion by Commissioner Yamasaki, seconded and carried with President Stewart excused from the vote, the Commission granted authorization to enter into a new grant with UNIVERSITY OF CALIFORNIA – SAN FRANCISCO for provision of the Rapid Support and Housing for Families Project; during the period of February 1, 2013 through September 30, 2017; in a total grant amount not to exceed \$421,449.</p>
CHAPIN HALL AT UNIVERSITY OF CHICAGO	<p>Senior Administrative Analyst Bridgette Lery presented the request to enter into a new grant with Chapin Hall at University of Chicago.</p> <p>On motion by Commissioner Yamasaki, seconded and carried, President Stewart was excused from the Chapin Hall at University of Chicago vote to avoid a potential conflict of interest.</p> <p>On motion by Commissioner Yamasaki, seconded and carried with President Stewart excused from the vote, the Commission granted authorization to enter into a new grant with CHAPIN HALL AT UNIVERSITY OF CHICAGO for provision of Rapid Support and Housing for Families Project; during the period of October 1, 2012 through September 30, 2017; in a total grant amount not to exceed \$462,217.</p> <p>Commissioner Dearman relinquished the Chair to President Stewart.</p>
ARRIBA JUNTOS	<p>Workforce Development Division Supervisor Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.</p> <p>On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Transitional Employment Services to Residents of District 11; during the period of February 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$250,000.</p>
WEST BAY PROPERTY MANAGEMENT	<p>Contract Manager Jonelle Fournet-Collazos presented the request to enter into a new contract with West Bay Property Management.</p> <p>On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with WEST BAY PROPERTY MANAGEMENT for provision of "as needed" property management for the 25 service buildings under the Human Services Agency; during the period of March 15, 2013 through February 28, 2018; in a total contract amount not to exceed \$5,000,000.</p>
AIM TO PLEASE JANITORIAL	<p>Contract Manager Jonelle Fournet-Collazos presented the request to enter into a new contract with Aim To Please Janitorial.</p> <p>On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new contract with AIM TO PLEASE JANITORIAL for provision of "as needed" janitorial services for the 25 service buildings under the Human Services Agency; during the period of March 15, 2013 through February 28, 2018; in a total contract amount not to exceed \$500,000.</p>
ACF TECHNOLOGIES, INC.	<p>Deputy Director – Economic Support and Self Sufficiency Steve Arcelona presented the request to enter into a new contract with ACF Technologies, Inc.</p> <p>On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new contract with ACF TECHNOLOGIES, INC. for provision of an Appointments and Lobby Management System; during the period of April 1, 2013 through June 30, 2018; in a total contract amount not to exceed \$1,400,000.</p>

TRIBUTE TO  
COMMISSIONER  
ANITA FRIEDMAN, Ph.D.

President Stewart speaking for the Commission, gratefully acknowledged Commissioner Friedman's dedicated service to the Commission. Commissioner Friedman's term has come to an end and due to her many duties locally, nationally and internationally she has declined to be considered for re-appointment. Commissioner Friedman was thanked for her distinguished service to the Commission, Department and the Citizens we serve.

PUBLIC COMMENT

President Stewart's call for public comment did not yield a response.

ADJOURNMENT

President Stewart adjourned the meeting at 11:10 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
M I N U T E S  
June 27, 2013 Regular Meeting

The regular meeting of the Human Services Commission was held on Thursday, June 27, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      KELLY DEARMAN , President  
                                 PABLO STEWART, M.D., Vice President  
                                 SCOTT L. KAHN  
                                 GEORGE YAMASAKI, JR.
- OTHERS PRESENT      Trent Rhorer, Executive Director - Department of Human Services  
                                 Louise Rainey, Secretary – Human Services Commission  
                                 Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
                                 Other department staff and interested citizen
- ROLL CALL              President Dearman called the meeting to order at 9:40 a.m., noting the Commission was present.
- AGENDA                 On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES                On motion by Vice President Stewart, seconded and carried, the Commission approved the minutes of the May 23, 2013 regular meeting as circulated.
- JUNE 2013  
EMPLOYEES OF THE  
MONTH                  President Dearman announced the June 2013 Employee of the Month Award had been presented to Family and Children's Services Social Service Technicians Alvin Davis, Carclyn Pettway-Gray and Cynthia Carr. They were honored in recognition of their outstanding service to the children, families and communities served by the Human Services Agency. They exemplify the highest level of care and dedication. Also present to honor the Employees of the Month were their spouses: Denise Davis, Larry Gray and Keith Carr. Mr. Davis, Mrs. Pettway-Gray and Mrs. Carr were awarded engraved desk clocks and graciously accepted with thanks to all.
- EXECUTIVE  
DIRECTOR'S REPORT      Executive Director Trent Rhorer furnished an update re the State and City's budget processes, and program activities.
- CONSENT CALENDAR      On motion by Vice President Stewart, seconded and carried, the Commission  
                                 A. Ratified actions taken by the Executive Director since the May 23, 2013 regular meeting in accordance with Commission authorization of June 28, 2012:  
                                 1. Submission of requests to encumber funds in the total amount of \$ 2,371,209 for purchase of services or supplies.  
                                 2. Submission of 58 temporary requisitions for possible use in order to fill positions on a temporary basis.  
                                 3. Submission of 5 temporary appointments made during the period of 5.11.13 thru 6.11.13;  
                                 B. Granted approval of the Continuing Authorizations that may be taken by the Executive Director in Fiscal year 2013-2014.
- FAMILY PERMANENT  
SUPPORT HOUSING  
PROGRAM                Homeless Single Adult Program Manager Briana Moore presented an overview of the Family Permanent Support Housing Program.
- COMMUNITY HOUSING  
PARTNERSHP              Homeless Single Adult Program Manager Briana Moore presented the request to renew the Community Housing Partnership grant.  
  
                                 Gail Gilman, Executive Director – Community Housing Partnership, spoke in support of their program.  
  
                                 On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Permanent Supportive Housing services for Families and Individuals at the Arnett Watson Apartments; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$413,896.
- THE BAYVIEW  
HUNTERS POINT  
FOUNDATION FOR  
COMMUNITY  
IMPROVEMENT              Homeless Single Adult Program Manager Briana Moore presented the request to enter into a new grant with The Bayview Hunters Point Foundation.  
  
                                 On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with THE BAYVIEW HUNTERS POINT FOUNDATION FOR COMMUNITY IMPROVEMENT for provision of Permanent Supportive Housing Services for Families and Individuals at Bayview Hill Gardens; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$380,050.

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SAN FRANCISCO  
HOUSING  
DEVELOPMENT  
CORPORATION

Homeless Single Adult Program Manager Briana Moore presented the request to renew the San Francisco Housing Development Corporation.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to renew the grant with SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION for provision of Permanent Supportive Housing Services for Families at the Bayvir Commons Apartments; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$143,612.

Discussion followed.

The Commission requested the Department to submit a proposal for standardizing rates for the Permanent Supportive Housing Program for consideration at the August 22, 2013 regular meeting.

On motion by Commissioner Yamasaki, seconded and carried, the Commission resolved to fully support the Department of Human Services in its effort to resolve the cost equity issues in the Family Permanent Supportive Housing Program.

THE SALVATION ARMY

Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Salvation Army grant.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with THE SALVATION ARMY for provision of Housing First and Shelter Plus Care Supportive Services at Railton Place; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$364,277.

CALIFORNIA STATE  
ASSOCIATION OF  
COUNTIES

Director – Office of Contract Compliance David Curto presented the request to renew the California State Association of Counties contract.

On motion by Commissioner Yamasaki seconded and carried the Commission granted authorization to renew the contract with CALIFORNIA STATE ASSOCIATION OF COUNTIES for provision of Oversight and Management of the CalWIN System; during the period of July 1, 2013 through August 1, 2015; in a total contract amount not to exceed \$306,224.

HEWLETT PACKARD  
ENTERPRISE  
SERVICES LLC

Director – Office of Contract Compliance David Curto presented the request to renew the Hewlett Packard Enterprise Services LLC contract.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the contract with HEWLETT PACKARD ENTERPRISE SERVICES LLC for provision of Maintenance and Enhancements to the CalWIN System; during the period of July 1, 2013 through August 1, 2015; in a total contract amount not to exceed \$10,163,161.

SWORDS TO  
PLOWSHARES

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Swords to Plowshares.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with SWORDS TO PLOWSHARES for provision of the San Francisco Training Partnership Program; during the period of April 1, 2013 through March 31, 2014; in a total grant amount not to exceed \$264,248.

ARRIBA JUNTOS

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of the Homeless People Working For Opportunity, Resources, and Change (HomeWORC) Employment and Training Program; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$308,640.

ARRIBA JUNTOS

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Arriba Juntos.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Vocational English as a Second Language Vocational Immersion Services and Work Participation Activities; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$7,383,654.

BAY AREA LEGAL AID

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Bay Area Legal Aid.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new grant with BAY AREA LEGAL AID for provision of Advocacy and Legal Services to CalWORKs and PAES Clients; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$1,152,786.

RICHMOND AREA  
MULTI-SERVICES, INC.

Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to enter into a new grant with Richmond Area Multi Services, Inc.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new grant with RICHMOND AREA MULTI-SERVICES, INC. for provision of Pre-Vocational Services and Vocational Evaluation to PAES participants; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$ 2,169,348.

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PUBLIC CONSULTING GROUP Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Public Consulting Group.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to enter into a new contract with PUBLIC CONSULTING GROUP for provision of the Rapid Support and Housing for Families Project; during the period of November 1, 2012 through September 30, 2017; in a total contract amount not to exceed \$135,000.

SENECA CENTER FOR CHILDREN AND FAMILIES Family and Children's Services Redesign Coordinator Liz Crudo presented the request to renew the Seneca Center for Children and Families grant.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with SENECA CENTER FOR CHILDREN AND FAMILIES for provision of the Connections Wraparound Program and Visitation and School Support Services; during the period of July 1, 2013 through June 30, 2015; in a total grant amount not to exceed \$11,458,800.

UNIVERSITY OF CALIFORNIA AT SAN FRANCISCO Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new grant with University of California at San Francisco.

On motion by Commissioner Yamasaki, seconded and carried, Vice President Stewart was excused from the University of California at San Francisco vote to avoid a potential conflict of interest.

On motion by Commissioner Yamasaki, seconded and carried with Vice President Stewart excused from the vote, the Commission granted authorization to enter into a new grant with UNIVERSITY OF CALIFORNIA AT SAN FRANCISCO for provision of the Infant Parent Program; during the period of July 1, 2013 through June 30, 2018; in a total grant amount not to exceed \$321,640.

SECURE TRANSPORTATION Supportive Housing Program Manager Scott Walton presented the request to enter into a new contract with Secure Transportation.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to enter into a new contract with SECURE TRANSPORTATION for provision of Shelter Transportation Services for Homeless Shelter Clients at various San Francisco homeless shelters; during the period of July 1, 2013 through June 30, 2016; in a total contract amount not to exceed \$392,364.

PROVIDENCE FOUNDATION OF SAN FRANCISCO – FIRST FRIENDSHIP FAMILY SHELTER Family Emergency Services Manager Betsy Eddy presented the request to renew the Providence Foundation of San Francisco – First Friendship Family Shelter grant.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO – FIRST FRIENDSHIP FAMILY SHELTER for provision of Emergency Shelter Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$514,191.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – FEPCO Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Catholic Charities, Catholic Youth Organization – FEPCO.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION -FEPCO for provision of Homeless Prevention Services in the additional amount of \$177,099; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$ 995,174.

COMPASS FAMILY SERVICES – RENTAL ASSISTANCE Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Compass Family Services – Rental Assistance

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES – RENTAL ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$ 75,584; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$377,918.

COMPASS FAMILY SERVICES – SAN FRANCISCO HOME Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Compass Family Services – San Francisco Home.

On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with COMPASS FAMILY SERVICES – SAN FRANCISCO HOME for provision of Homeless Prevention Services in the additional amount of \$325,186; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$1,625,930.

EVICTION DEFENSE COLLABORATIVE - RADCO Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Eviction Defense Collaborative – RADCO.

On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with EVICTION DEFENSE COLLABORATIVE - RADCO for provision of Homeless Prevention Services in the additional amount of \$501,493; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$2,507,466.

- HAMILTON FAMILY CENTER – FIRST AVENUES Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Hamilton Family Center – First Avenues.  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with HAMILTON FAMILY CENTER – FIRST AVENUES for provision of Homeless Prevention Services in the additional amount of \$382,350 ; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$2,150,670.
- HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Homeless Prenatal Program – Housing Assistance  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$94,787; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$401,932.
- HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Homeless Prenatal Program – Rental Assistance.  
On motion by Commissioner Yamasaki, seconded and carried the Commission granted authorization to modify the grant with HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE for provision of Homeless Prevention Services in the additional amount of \$106,524; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$532,620.
- TENDERLOIN HOUSING CLINIC – ELLIS ACT Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Tenderloin Housing Clinic – Ellis Act.  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with TENDERLOIN HOUSING CLINIC – ELLIS ACT for provision of Homeless Prevention Services in the additional amount of \$31,847; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$159,235.
- TENDERLOIN HOUSING CLINIC – NEW ROADS Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the grant with Tenderloin Housing Clinic – New Roads.  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to modify the grant with TENDERLOIN HOUSING CLINIC – NEW ROADS for provision of Homeless Prevention Services in the additional amount of \$ 63,000; during the period of July 1, 2013 through September 30, 2013; for a total grant amount not to exceed \$362,354.
- ASIAN WOMEN'S SHELTER Childcare Coordinator Jason Holthe presented the request to renew the grant with Asian Women's Shelter.  
On motion by Vice President Stewart, seconded and carried the Commission granted authorization to renew the grant with ASIAN WOMEN'S SHELTER for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$61,200.
- BAYVIEW HUNTERS POINT FOUNDATION – JELANI HOUSE Childcare Coordinator Jason Holthe presented the request to renew the grant with Bayview Hunters Point Foundation – Jelani House.  
On motion by Commissioner Kahn, seconded and carried the Commission granted authorization to renew the grant with BAYVIEW HUNTERS POINT FOUNDATION – JELANI HOUSE for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$61,200.
- GUM MOON RESIDENCE HALL Childcare Coordinator Jason Holthe presented the request to renew the grant with Gum Moon Resident Hall grant.  
On motion by Commissioner Kahn, seconded and carried the Commission granted authorization to renew the grant with GUM MOON RESIDENCE HALL for provision of Shelter and Family Support Center Based Child Care and Playgroup Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$62,118.
- PUBLIC COMMENT Brian Basinger, with the AIDS Housing Alliance of San Francisco, urged support of initiatives supporting housing for the LGBT community.
- ADJOURNMENT President Dearman adjourned the meeting at 11:35 a. m.

Louise Rainey, Commission Secretary  
Humar: Services Commission



SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
October 24, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, October 24, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT** KELLY DEARMAN, President  
PABLO STEWART, M.D., Vice President  
SCOTT L. KAHN  
RITA SEMEL  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT** Trent Rhorer, Executive Director – Human Services Agency  
Louise Rainey, Secretary – Human Services Commission  
Daniel Kaplan, Deputy Director - Department of Human Services – Finance and Administration  
Other department staff and interested citizens
- ROLL CALL** President Dearman called the meeting to order at 9:30 a.m. noting the Commission was present.
- AGENDA** On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the posted agenda as posted
- MINUTES** On motion by Vice President Stewart, seconded and carried, the Commission approved the minutes of the September 26, 2013 regular meeting as circulated.
- OCTOBER 2013 EMPLOYEE OF THE MONTH** President Dearman announced Program Support Management Assistant Charles Ko as the October 2013 Employee of the Month. Charles was recognized as an outstanding program trainer who utilizes his knowledge and skills to equip new program support staff with everything they need to be successful in the performance of their job duties. In his capacity as the handbook writer, Charles sees to it that program support staff is fully trained on the new processes and procedures resulting from changes in program regulations and/or enhancements to computer systems. He is one of the very few true CalWIN experts in the Agency. His extensive knowledge makes him a great resource. Charles is also actively involved gathering system requirements, participates in the development and design, conducts beta testing and user acceptance testing, and facilitates implementation of new computer systems needed by program support staff. Charles was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT** Executive Director Trent Rhorer furnished an update re the State and City's budget processes, and program activities.
- CONSENT CALENDAR** On motion by Vice President Stewart, seconded and carried, the Commission ratified actions taken by the Executive Director since the September 26, 2013 regular meeting in accordance with Commission authorization of June 27, 2013:
1. Submission of requests to encumber funds in the total amount of \$1,395,355 for purchase of services or supplies;
  2. Submission of 3 temporary positions for possible use in order to fill positions on a temporary basis;
  3. Submission of report of 62 temporary appointments made during the period of 9.14.13 thru 10.11.13.
- FOOD SECURITY TASK FORCE REPORT** Department of Public Health Director of Food Systems Paula Jones presented a Food Security Task Force Report update and CalFresh Program Manager Leo O'Farrell presented an update re the CalFresh Program in San Francisco.
- LARKIN STREET YOUTH SERVICES** Homeless Single Adult Program Manager Briana Moore presented the request to modify the Larkin Street Youth Services grant agreement.
- On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the existing grant agreement with LARKIN STREET YOUTH SERVICES for provision of the Castro Street Youth Initiative; during the period of October 1, 2013 through June 30, 2015; in the additional amount of \$549,904 for a revised total grant amount not to exceed \$2,292,056.
- FAMILY BUILDERS BY ADOPTION** Family and Childrens Service Project Manager Elizabeth Harris presented the request to modify the Family Builders by Adoption grant.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with FAMILY BUILDERS BY ADOPTION for provision of Adoption and Permanency Services; during the period of November 1, 2013 through June 30, 2014; in the additional amount of \$56,921 for a revised total grant amount not to exceed \$515,967.
- ARRIBA JUNTOS** Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the grant with Arriba Juntos.
- On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew grant with ARRIBA JUNTOS for provision of Homeless Employment Services; during the period of October 1, 2013 through September 30, 2016; in a total grant amount not to exceed \$519,855.
- CATHOLIC CHARITIES - CATHOLIC YOUTH ORGANIZATION** Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the grant with Catholic Charities – Catholic Youth Organization.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew grant with CATHOLIC CHARITIES - CATHOLIC YOUTH ORGANIZATION for provision of Homeless Employment Services; during the period of October 1, 2013 through September 30, 2016; in a total grant amount not to exceed \$88,182.

CENTER ON JUVENILE AND CRIMINAL JUSTICE Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the grant with Center on Juvenile and Criminal Justice.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew grant with CENTER ON JUVENILE AND CRIMINAL JUSTICE for provision of Homeless Employment Services; during the period of October 1, 2013 through September 30, 2016; in a total grant amount not to exceed \$391,620.

CENTRAL CITY HOSPITALITY HOUSE Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the grant with Central City Hospitality House.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew grant with CENTRAL CITY HOSPITALITY HOUSE for provision of Homeless Employment Services; during the period of October 1, 2013 through September 30, 2016; in a total grant amount not to exceed \$210,324.

COMMUNITY HOUSING PARTNERSHIP Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the grant with Community Housing Partnership.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew grant with COMMUNITY HOUSING PARTNERSHIP for provision of Homeless Employment Services; during the period of October 1, 2013 through September 30, 2016; in a total grant amount not to exceed \$345,492.

EPISCOPAL COMMUNITY SERVICES Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the grant with Episcopal Community Services.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew grant with EPISCOPAL COMMUNITY SERVICES for provision of Homeless Employment Services; during the period of October 1, 2013 through September 30, 2016; in a total grant amount not to exceed \$462,831.

GOODWILL INDUSTRIES Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the grant with Goodwill Industries.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew grant with GOODWILL INDUSTRIES for provision of Homeless Employment Services; during the period of October 1, 2013 through September 30, 2016; in a total grant amount not to exceed \$149,400.

MISSION HIRING HALL Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the grant with Mission Hiring Hall.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew grant with MISSION HIRING HALL for provision of Homeless Employment Services; during the period of October 1, 2013 through September 30, 2016; in a total grant amount not to exceed \$221,817.

SWORDS TO PLOWSHARES Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the grant with Swords to Plowshares.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew grant with SWORDS TO PLOWSHARES for provision of Homeless Employment Services; during the period of October 1, 2013 through September 30, 2016; in a total grant amount not to exceed \$243,519.

TOOLWORKS Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the grant with Toolworks.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew grant with TOOLWORKS for provision of Homeless Employment Services; during the period of October 1, 2013 through September 30, 2016; in a total grant amount not to exceed \$133,827.

PUBLIC COMMENT President Dearman's call for public comment did not yield a response.

PUBLIC MEETING ADJOURNED At 10:25 a.m., President Dearman adjourned the public meeting.

CLOSED SESSION At 10:26 a.m., President Dearman convened the closed session as permitted by Government Code Section 54957 and San Francisco Administrative Code Section 67.10(b): Public Employee Performance Evaluation – Human Services Agency Executive Director Trent Rhorer.

RECONVENE IN OPEN SESSION At 11:15 a.m., President Dearman reconvened the public meeting into open session.

VOTE On motion by Commissioner Yamasaki, seconded and carried, the Commission elected to disclose some of the closed session discussion, to wit: That the Commission completed its evaluation of the performance of Executive Director Trent Rhorer and found his performance again exceeded expectations.

PUBLIC COMMENT President Dearman's call for public comment did not yield a response.

ADJOURNMENT President Dearman adjourned the meeting at 11:20 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

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SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
September 22, 2011 Regular Meeting

The Human Services Commission's regular meeting was held on Thursday, September 22, 2011, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT** PABLO STEWART, M.D., President  
GEORGE YAMASAKI, JR., Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN
- OTHERS PRESENT** Trent Rhorer, Executive Director – Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Director – Welfare to Work Services  
Phil Arnold, Deputy Director  
Debby Jeter, Deputy Director  
Noelle Simmons, Deputy Director  
Other department staff and interested citizens
- ROLL CALL** President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present.
- AGENDA** On motion by Vice President Yamasaki, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES** On motion by Vice President Yamasaki, seconded and carried, the Commission approved the minutes of the July 28, 2011 regular meeting as circulated.
- SEPTEMBER 2010 EMPLOYEE OF THE MONTH** President Stewart presented the September 2011 Employee of the Month Award to Human Services Agency Emergency Preparedness Coordinator Benjamin Amyes. Ben was honored for his excellence and expertise in improving the Agency's and City's ability to assist San Francisco residents during emergencies. Ben was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT** Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.  
  
Mr. Rhorer noted that the Agency is losing a vital member of its team: Deputy Director Jim Buick has announced his retirement after thirty-seven years of effective City service. Jim's outstanding leadership will be missed. He is wished a long, happy and healthy retirement. As a measure of the esteem in which he is held, the assembly gave Jim a standing ovation.
- CONSENT CALENDAR** On motion by , seconded and carried, the Commission ratified actions taken by the Executive Director since the July 28, 2011 regular meeting in accordance with Commission authorization of June 30, 2011:  
  1. Submission of requests to encumber funds in the amount of \$62,281,140 for purchase of services or supplies;
  2. Submission of temporary requisition TE92381 thru TE92393 for possible use in order to fill positions on a temporary basis;
  3. Submission of report of 30 temporary appointments made during the period of 7.12.11 thru 9.12.11.
- DEBBIE RAUCHER** Deputy Director Debby Jeter presented the request to enter into a new contract with Debbie Raucher.  
  
On motion by Commissioner Kahn , seconded and carried, the Commission granted authorization to enter into a new contract with DEBBIE RAUCHER for provision of an implementation Consultant for the AB 12 – California Fostering Connections to Success Act; during the period of October 1, 2011 through June 30, 2012; in a total contract amount not to exceed \$50,000.
- SAN FRANCISCO CHILD ABUSE PREVENTION CENTER** Deputy Director Debby Jeter, joined by San Francisco Child Abuse Prevention Executive Director Kate Albright, and Child Abuse Council Director Kathy Baxter, presented the request to modify the grant with San Francisco Child Abuse Prevention Center.  
  
Commissioner Friedman noted for the record the Commission's congratulations to all the collaborators who have brought to fruition the Child Advocacy Center.  
  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with SAN FRANCISCO CHILD ABUSE PREVENTION CENTER for provision of the Child Advocacy Center; during the period of October 1, 2011 through December 31, 2012; in the additional amount of \$346,500 for a revised total grant amount not to exceed \$1,230,696.
- HOMEBASE** San Francisco Local Homeless Coordinating Board Policy Analyst Alison Schlager presented the request to modify the Homebase grant.  
  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with HOMEBASE for provision of services for the County's HUD McKinney Vento application; during the period of December 1, 2011 through November 30, 2012; in the additional amount of \$155,000 for a revised total grant amount not to exceed \$620,000.

WALDEN HOUSE           Housing and Homeless Programs Program Manager Daryl Higashi presented the request to enter into a new grant with Walden House.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with WALDEN HOUSE for provision of Transitional Housing and Support Services to Homeless Families; during the period of October 1, 2011 through September 30, 2014; in a total grant amount not to exceed \$390,168.

FISCAL EXPERTS, INC.   Finance Director Joseph Huang presented the request to enter into a new contract with Fiscal Experts, Inc.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with FISCAL EXPERTS, INC. for provision of Time Study Services; during the period of July 1, 2011 through June 30, 2012; in a total contract amount not to exceed \$80,000.

MOUNT SAINT JOSEPH / SAINT ELIZABETH       Family and Children's Services Senior Project Manager Maggie Donahue presented the request to enter into a new grant with Mount Saint Joseph / Saint Elizabeth.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with MOUNT SAINT JOSEPH / SAINT ELIZABETH for provision of Safe Kids California Project Services; during the period of August 15, 2011 through June 30, 2014; in a total grant amount not to exceed \$1,062,501.

FAMILY SUPPORT SERVICES OF THE BAY AREA           Family and Children's Services Senior Project Manager Maggie Donahue presented the request to enter into a new grant with Family Support Services of the Bay Area.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Safe Kids California Project Services; during the period of August 15, 2011 through June 30, 2014; in a total grant amount not to exceed \$1,487,499.

CALIFORNIA STATE UNIVERSITY FRESNO / FOUNDATION – CALIFORNIA CENTRAL TRAINING ACADEMY – BAY AREA ACADEMY       Family and Children's Services Senior Project Manager Maggie Donahue presented the request to enter into a new grant with California State University Fresno / Foundation – California Central Training Academy – Bay Area Academy.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with CALIFORNIA STATE UNIVERSITY FRESNO / FOUNDATION – CALIFORNIA CENTRAL TRAINING ACADEMY – BAY AREA ACADEMY for provision of Child Welfare and Foster Parent Training; during the period of October 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$2,900,110.

GOODWILL INDUSTRIES   Principal Administrative Analyst Hope Kamimoto presented the request to modify the grant with Goodwill Industries.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with GOODWILL INDUSTRIES for provision of the Transitional Employment Program; during the period of October 1, 2011 through November 30, 2011; in the additional amount of \$54,000 for revised total grant amount not to exceed \$2,369,811.

YOUNG COMMUNITY DEVELOPERS           Principal Administrative Analyst Hope Kamimoto presented the request to enter into a new grant with Young Community Developers.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with YOUNG COMMUNITY DEVELOPERS for provision of Transitional Employment Services; during the period of October 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$2,177,845.

ARRIBA JUNTOS           Principal Administrative Analyst Hope Kamimoto presented the request to enter into a new grant with Arriba Juntos.

On motion by Vice President Yamasaki seconded and carried, the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Transitional Employment Services; during the period of October 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$2,142,372.

ARRIBA JUNTOS           Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Arriba Juntos.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with ARRIBA JUNTOS for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$173,500.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION, SAINT JOSEPH'S VILLAGE       Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Catholic Charities, Catholic Youth Organization, Saint Joseph's Village.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION, SAINT JOSEPH'S VILLAGE for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$29,394.

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- CENTRAL CITY HOSPITALITY HOUSE Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Central City Hospitality House.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$70,108.
- COMMUNITY HOUSING PARTNERSHIP Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Community Housing Partnership.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$115,164.
- EPISCOPAL COMMUNITY SERVICES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Episcopal Community Services.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$154,301.
- GOODWILL INDUSTRIES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Goodwill Industries.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with GOODWILL INDUSTRIES for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012, in a total grant amount not to exceed \$49,800.
- MISSION HIRING HALL Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Mission Hiring Hall.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with MISSION HIRING HALL for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$73,939.
- NORTHERN CALIFORNIA SERVICE LEAGUE – CENTER ON JUVENILE AND CRIMINAL JUSTICE Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Northern California Service League Center on Juvenile and Criminal Justice.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with NORTHERN CALIFORNIA SERVICE LEAGUE – CENTER ON JUVENILE AND CRIMINAL JUSTICE for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$130,540.
- SWORDS TO PLOWSHARES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Swords to Plowshares.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with SWORDS TO PLOWSHARES for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$81,173.
- TOOLWORKS Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the grant with Toolworks.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TOOLWORKS for provision of Homeless Employment Services; during the period of October 1, 2011 through September 30, 2012; in a total grant amount not to exceed \$44,609.
- PUBLIC COMMENT Yvette King expressed concerns re foster parenting.  
Jenny Wiley, with Hospitality House, thanked the Commission and the Agency for their assistance with the Homeless Employment Collaborative.
- ADJOURNMENT President Stewart adjourned the meeting at 10:50 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
May 23, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, May 23, 2013, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT      KELLY DEARMAN, President  
                                 PABLO STEWART, M.D., Vice President  
                                 GEORGE YAMASAKI, JR.  
MEMBER ABSENT      SCOTT L. KAHN (excused)

OTHERS PRESENT      Trent Rhorer, Executive Director – Human Services Agency  
                                 Louise Rainey, Secretary – Human Services Commission  
                                 Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
                                 Sylvia Depoto, Deputy Director – Family and Children's Services  
                                 Other department staff and interested citizens

ROLL CALL              President Dearman called the meeting to order at 9:30 a.m., noting the Commission was present with the exception of Commissioner Kahn who had been excused.

AGENDA                On motion by Vice President Stewart, seconded and carried, the Commission adopted the agenda amended as follows:  
                                 Item V. I. Community Housing Partnership – amount changed to read \$823,727.

MINUTES              On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the minutes of the April 25, 2013 regular meeting as circulated.

CONSENT CALENDAR      On motion by Vice President Stewart, seconded and carried, the Commission ratified actions taken by the Executive Director since the April 25, 2013 meeting in accordance with Commission authorization of June 28, 2012.  
                                 1. Submission of requests to encumber funds in the amount of \$2,656,940 for purchase of services or supplies;  
                                 2. Submission of six temporary requisitions for possible use in order to fill positions on a temporary basis;  
                                 3. Submission of report of 75 temporary appointments made during the period of 4.12.13 thru 5.10.13.

CHILDCARE EDUCATION INSTITUTE      Wages Plus Coordinator Elise Crane presented the request to modify the Childcare Education Institute grant.  
  
                                 On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to modify the grant with CHILDCARE EDUCATION INSTITUTE to develop and host an Early Care and Education Workforce Registry; during the period of June 1, 2013 through June 30, 2016; in the additional amount of \$330,440 for a revised total grant amount not to exceed \$599,440.

GLIDE FOUNDATION      Housing and Homeless Program Coordinator Delilah Dominguez presented the request to renew the Glide Foundation grant.  
  
                                 On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with GLIDE FOUNDATION for provision of Free Meals; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$1,136,409.

NATIONAL COUNCIL ON ALCOHOLISM AND OTHER DRUG ADDICTIONS      Family and Children's Services Project Manager Mari Solis presented the request to enter into a new grant with National Council on Alcoholism and Other Drug Addictions.  
  
                                 On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with NATIONAL COUNCIL ON ALCOHOLISM AND OTHER DRUG ADDICTIONS for provision of Substance Abuse Testing to Families involved with Child Welfare Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$92,000.

FAMILY SUPPORT SERVICES OF THE BAY AREA      Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new grant with Family Support Services of the Bay Area.  
  
                                 On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Respite Care Services and administration of Gift Funds for Foster Parents and Relative Caregivers; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$816,000.

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT      Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new grant with San Francisco Community College District.  
  
                                 On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT for provision of Title IV-E Specialized Training Services; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$6,737,000.

ELIZABETH SWASON, M.A.      Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Elizabeth Swason, M.A. contract.  
  
                                 On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with ELIZABETH SWASON, M.A. for provision of Academic Services to Cal-LEARN and CalWORKS Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$93,600.

EPISCOPAL COMMUNITY SERVICES      Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Episcopal Community Services contract.  
  
                                 On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Employment Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$76,104.

WRITE TOUCH COMMUNICATIONS Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Write Touch Communications contract.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with WRITE TOUCH COMMUNICATIONS for provision of Resume Writing Services; during the period of July 1, 2013 through June 30, 2016; in a total contract amount not to exceed \$72,000.

COMMUNITY HOUSING PARTNERSHIP Workforce Development Division Community Services Manager Bill Wedemeyer presented the request to renew the Community Housing Partnership contract.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Housing Employment Collaborative; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$823,727.

CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION Acting Supportive Housing Program – McKinney Grant Manager Ali Schlageter presented the request to renew the Catholic Charities Catholic Youth Organization contract.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION for provision of Supportive Services to Homeless Families Living with Disabilities on Treasure Island; during the period of June 1, 2013 through May 31, 2016; in a total grant amount not to exceed \$335,448.

CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with Catholic Charities Catholic Youth Organization.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION for provision of Permanent Supportive Housing Services for Families at Tenth and Mission Family Housing; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$826,428.

COMMUNITY HOUSING PARTNERSHIP Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with Community Housing Partnership.

Discussion followed relative to the diversity of costs per unit.

By general consent, the item was continued to the June 27, 2013 regular meeting of the Commission.

LUTHERAN SOCIAL SERVICES Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with Lutheran Social Services.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with LUTHERAN SOCIAL SERVICES for provision of Permanent Supportive Housing services for Families at the Mosaica Family Apartments; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$745,584.

THE BAYVIEW HUNTERS POINT FOUNDATION FOR COMMUNITY IMPROVEMENT Homeless Single Adult Program Manager Briana Moore presented the request to enter into a new grant with The Bayview Hunters Point Foundation for Community Improvement.

Discussion followed relative to the diversity of costs per unit.

By general consent, the item was continued to the June 27, 2013 regular meeting of the Commission.

SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION Homeless Single Adult Program Manager Briana Moore presented the request to renew the grant with San Francisco Housing Development Corporation.

Discussion followed relative to the diversity of costs per unit.

By general consent, the item was continued to the June 27, 2013 regular meeting of the Commission.

LARKIN STREET YOUTH SERVICES Director – Office of Contract Compliance David Curto presented the request to enter into a new grant with Larkin Street Youth Services.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of Preventive Services to Runaway Youth; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$480,306.

BULLSEYE TRANSLATION Director – Office of Contract Compliance David Curto presented the request to renew the contract with Bullseye Translation.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with BULLSEYE TRANSLATION for provision of Oral Interpretation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$60,000.

INTERNATIONAL EFFECTIVENESS CENTER Director – Office of Contract Compliance David Curto presented the request to renew the contract with International Effectiveness Center.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with INTERNATIONAL EFFECTIVENESS CENTER for provision of Oral Interpretation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$300,000.

INTERNATIONAL EFFECTIVENESS CENTER Director – Office of Contract Compliance David Curto presented the request to renew the contract with International Effectiveness Center.

On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with INTERNATIONAL EFFECTIVENESS CENTER for provision of Written Translation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$60,000.

PARTNERS IN COMMUNICATIONS	<p>Director – Office of Contract Compliance David Curto presented the request to renew the contract with Partners In Communications.</p> <p>On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the contract with PARTNERS IN COMMUNICATIONS for provision of Sign Language Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$24,000.</p>
TRUSTFORTE LANGUAGE SERVICES	<p>Director – Office of Contract Compliance David Curto presented the request to renew the contract with Trustforte Language Services.</p> <p>On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the contract with TRUSTFORTE LANGUAGE SERVICES for provision of Written Translation Services to the Department of Human Services Staff working with Department Clients; during the period of July 1, 2013 through June 30, 2015; in a total contract amount not to exceed \$60,000.</p>
BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES	<p>Director – Office of Contract Compliance David Curto presented the request to renew the grant with Bayview YMCA acting as Fiscal Agent for the United Council of Human Services.</p> <p>On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES for provision of Resource Center Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$924,423.</p>
BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES	<p>Director – Office of Contract Compliance David Curto presented the request to renew the grant with Bayview YMCA acting as Fiscal Agent for the United Council of Human Services.</p> <p>On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA ACTING AS FISCAL AGENT FOR THE UNITED COUNCIL OF HUMAN SERVICES for provision of Fiscal Agent Services; during the period of July 1, 2013 through June 30, 2014; in a total grant amount not to exceed \$229,144.</p>
MAY 2013 EMPLOYEE OF THE MONTH	<p>President Dearman presented the May 2013 Employee of the Month Award to Medi-CAL Supervisor Veronica Moran-Diaz. The award recognizes Veronica's daily commitment to the Agency's mission and vision in real and active ways. Veronica was presented an engraved desk clock and graciously accepted with thanks to all.</p>
EXECUTIVE DIRECTOR'S REPORT	<p>Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.</p> <p>The San Francisco Foster Youth Fund's annual softball tournament has been renamed in honor of Willie Mays' late wife, Mae Louise Mays. Mrs. Mays, formerly a Child Welfare Worker with the Department, was integral in initiating single adoptions in San Francisco. The 2013 Mae Louise Mays Softball Tournament for Foster Children will be held all day on Saturday, June 15<sup>th</sup> at Moscone Field.</p>
PUBLIC COMMENT	<p>President Dearman's call for public comment did not yield a response.</p>
ADJOURNMENT	<p>President Dearman adjourned the meeting at 10:35 a.m.</p>

Louise Rainey  
Human Services Commission Secretary



SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
March 25, 2010 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, March 25, 2010, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

MEMBERS PRESENT      PABLO STEWART, M.D., President  
                                 GEORGE YAMASAKI, JR., Vice President  
                                 KELLY DEARMAN  
                                 SCOTT L. KAHN

MEMBER ABSENT      ANITA FRIEDMAN (Excused)

OTHERS PRESENT      Trent Rhorer, Executive Director - Department of Human Services  
                                 Louise Rainey, Secretary - Human Services Commission  
                                 Steve Arcelona, Director - Welfare to Work Services  
                                 Phil Arnold, Deputy Director  
                                 Debby Jeter, Deputy Director  
                                 Other department staff and interested citizens

ROLL CALL              President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Friedman who had been excused.

AGENDA                 On motion by Commissioner Dearman seconded and carried, the Commission adopted the agenda as posted.

MINUTES                On motion by Commissioner Kahn, seconded and carried, the Commission approved the minutes of the January 28, 2010 regular meeting and the February 10, 2010 special meeting as circulated.

JANUARY 2010  
EMPLOYEE OF THE  
MONTH                  President Stewart presented the January 2010 Employee of the Month Award to Employment and Training Specialist III Gloria Johanna Barquero. Gloria was honored as an exemplary worker who goes out of her way on a daily basis to assist her CalWORKs and PAES participants in their path towards self-sufficiency. Gloria was presented and engraved desk clock and graciously accepted with thanks to all.

MARCH 2010  
EMPLOYEE OF THE  
MONTH                  President Stewart presented the March 2010 Employee of the Month Award to Fraud Early Detection Unit Supervisor Juan Galvan. Juan was honored for his dedication and outstanding contributions to the efficacy of the Investigations Unit. In addition, President Stewart extended heartfelt best wishes for a long, happy and healthy retirement well-earned during his 34 years of dedicated service to the individuals served by the Department of Human Services. Juan was presented and engraved desk clock and graciously accepted with thanks to all.

EXECUTIVE DIRECTOR'S  
REPORT                Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.

CONSENT CALENDAR      On motion by Vice President Yamasaki, seconded and carried, the Commission ratified actions taken by the Executive Director since the January 28, 2010 meeting in accordance with Commission authorization of June 18, 2009:

1. Submission of requests to encumber funds in the total amount of \$2,443,605 for purchase of services or supplies;
2. Submission of temporary requisitions TE92206 through TE92224 for possible use in order to fill positions on a temporary basis;
3. Submission of report of 181 temporary appointments made during the period of 1.13.10 to 2.12.10;
4. Submission of report of 259 JOBS NOW! Wage Subsidy Program Employer Grantees identified during the period of 1.8.10 thru 2.11.10.

And ratified actions taken by the Executive Director since the cancelled February 25, 2010 Regular Meeting in accordance with Commission authorization of June 18, 2009:

1. Submission of requests to encumber funds in the amount of \$15,794,603 for purchase of services or supplies;
2. Submission of temporary requisitions TE9225 thru DP92232 for possible use in order to fill positions on a temporary basis;
3. Submission of report of 76 temporary appointments made during the period of 2.13.10 thru 3.15.10;
4. Submission of report of 154 JOBS NOW! Wage Subsidy Program Employer Grantees identified during the period of 2.12.10 thru 3.11.10.

MARCH 2010  
SOCIAL WORK MONTH

On motion by Commissioner Dearman, seconded and carried, the Commission adopted the following resolution proclaiming March 2010 Social Work Month.

WHEREAS, Social Workers work to empower those who are frequently unheard; and  
 WHEREAS, Social Workers open the doors of access and opportunity for everyone, particularly those in greatest need; and  
 WHEREAS, Social Workers use their education, professional training, and commitment to improve all communities; and  
 WHEREAS, Social Workers are dedicated advocates for the rights of others; and  
 WHEREAS, Social Workers shape numerous programs and policies that strengthen individual lives and society; and  
 WHEREAS, Social Workers, whether in direct practice, administration, education and research, or policy development, make an impact in every community; and  
 WHEREAS, every day social workers help thousands of San Francisco residents take charge of their lives by helping them navigate complex social systems, connecting them to appropriate resources, helping them understand and use their strengths to overcome life's adversities, and shape programs and policies that contribute to healthy and successful communities; and  
 WHEREAS, March has been nationally designated as a month to acknowledge and recognize the contributions to the quality of life nationally as Social Work Month since 1984; now, therefore be it  
 RESOLVED, that the San Francisco Human Services Commission at its meeting held March 25, 2010, does hereby proclaim the month of March 2010 as Social Work Month; and be it further  
 RESOLVED that the Commission respectfully requests the City and County of San Francisco Board of Supervisors and Mayor Gavin Newsom proclaim the month of March 2010 as Social Work Month.

SAN FRANCISCO  
COUNTY REFUGEE  
SERVICES ANNUAL  
PLAN FOR FEDERAL  
FISCAL YEAR 2009-2010

Principal Administrative Analyst Hope Kamimoto presented the request to APPROVE THE San Francisco County Refugee Services Annual Plan for Federal Fiscal Year 2009-2010.

On motion by Vice President Yamasaki, seconded and carried, the Commission approved the San Francisco County Refugee Services Annual Plan for Federal Fiscal Year 2009-2010.

CALIFORNIA STATE  
DEPARTMENT OF  
REHABILITATION

Principal Administrative Analyst Hope Kamimoto presented the request to renew the California State Department of Rehabilitation contract.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the contract with CALIFORNIA STATE DEPARTMENT OF REHABILITATION for provision of Vocational Rehabilitation Services and Training; during the period of July 1, 2010 through June 30, 2013; in a total contract amount not to exceed \$273,996.

ROBERT G. LEWIS

Family and Children's Services Project Manager Robin Love presented the request to modify the Robert G. Lewis contract.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the contract with ROBERT G. LEWIS for provision of Permanency Planning Case Review and Training Services for FCS staff; during the period of March 1, 2010 through June 30, 2010; in the additional amount of \$75,000 for a revised total contract amount not to exceed \$145,000.

EPISCOPAL  
COMMUNITY SERVICES

Office of Contract Compliance Director David Curto presented the request to modify the Episcopal Community Services grant.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with EPISCOPAL COMMUNITY SERVICES for provision of Capital Improvements to the Shelters; during the period of July 1, 2009 through June 30, 2010; in the additional amount of \$400,000 for a revised annual total grant amount not to exceed \$2,929,597.

DOCUMENT  
FULFILLMENT SERVICES

Office of Contract Compliance Director David Curto presented the request to renew the Document Fulfillment Services contract.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the contract with DOCUMENT FULFILLMENT SERVICES for provision of CalWIN Document Processing and Mailing; during the period of April 1, 2010 through June 30, 2015; in a total contract amount not to exceed \$1,710,000.

ACUMEN FISCAL  
SERVICES

Office of Contract Compliance Director David Curto presented the request to modify the Acumen Fiscal Services contract.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the contract with ACUMEN FISCAL SERVICES for provision of Fiscal Intermediary Services; during the period of March 1, 2010 through June 30, 2010; in the additional amount of \$1,073,090 for a revised total contract amount not to exceed \$9,995,000.

CAITLIN RYAN

Principal Administrative Analyst Casey Blake presented the request to enter into a new contract with Caitlin Ryan.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new contract with CAITLIN RYAN, for provision of LGBTQ Training and Consultation; during the period of April 1, 2010 through June 30, 2010; in a total contract amount not to exceed \$39,780.

PUBLIC COMMENT

President Stewart's call for public comment did not yield a response.

ADJOURNMENT

President Stewart adjourned the meeting at 10:55 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

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SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

December 15, 2011 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, December 15, 2011, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT PABLO STEWART, M.D., President  
GEORGE YAMASAKI, Jr., Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN
- OTHERS PRESENT Trent Rhoher, Executive Director – Human Services Agency  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Acting Deputy Director  
Phil Arnold, Deputy Director  
Other department staff and interested citizens
- ROLL CALL President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.
- AGENDA On motion by Vice President Yamasaki, seconded and carried, the Commission adopted the agenda as posted
- MINUTES On motion by Commissioner Kahn, seconded and carried, the Commission approved the minutes of the October 27, 2011 regular meeting amended to add the following language to the Section entitled Vote (Page 3) as follows:  
"On motion by Vice President Yamasaki, seconded and carried, the Commission elected to disclose some of the closed session discussion, to wit: That the Commission completed its evaluation of the performance of Executive Director Trent Rhoher and found his performance exceeded expectations."
- 2011 MANAGER OF THE YEAR President Stewart presented the 2011 Manager of the Year award to Human Resources Director Robert Thomas. Robert was honored for completely revamping the Human Resources Division. His steady hand in implement these changes have resulted in raising the performance level of the HR Division to one of the best in the City. Also present to honor Bob was his lovely wife, Betty. He was presented an engraved desk set and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT Executive Director Trent Rhoher furnished an update re the State and City's budget processes and program activities.  
Mr. Rhoher reported a generous contribution from the Benioff Family funding a Home for the Holidays Program for the City's Homeless Families.  
On motion by Vice President Yamasaki, seconded and carried, the Commission adopted a resolution of gratitude to the Benioff Family, the specific text to be prepared by staff in collaboration with the Commission President and subject to his approval.
- CONSENT CALENDAR On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the October 27, 2011 Regular Meeting in accordance with Commission authorization of June 30, 2011
1. Submission of requests to encumber funds in the total amount of \$ 261,000 for purchase of services or supplies;
  2. Submission of temporary requisitions DP92407 through TE92412 for possible use in order to fill positions on a temporary basis;
  3. Submission of report of 21 temporary appointments made during the period of 10.12.11 through 11.8.11.
  4. Submission of requests to encumber funds in the amount of \$2,737,426 for purchase of services or supplies;
  5. Submission of temporary requisitions DP92413 through TE92415 for possible use in order to fill positions on a temporary basis;
  6. Submission of report of 42 temporary appointments made during the period of 11.9.11 through 12.5.11.
- PRELIMINARY BUDGET RECOMMENDATIONS FOR FY 2012-2013 Deputy Director Phil Arnold presented an overview of the Mayor's Budget instructions for Fiscal Year 2012-2013.
- ARRIBA JUNTOS Principal Administrative Analyst Hope Kamimoto presented the request to modify the Arriba Juntos grant.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS for provision of Payroll Services for the Vocational English as a Second Language Vocational Immersion Program; during the period of December 1, 2011 through June 30, 2013; in the additional amount of \$2,031,364 for a revised total grant amount not to exceed \$3,723,956.

HAMILTON FAMILY CENTER Housing and Homeless Division Family and Prevention Services Manager Cindy Ward presented the request to modify the Hamilton Family Center grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the existing grant with HAMILTON FAMILY CENTER for provision of Temporary Rental Assistance to individuals under the Post-Release Community Supervision Program during the period of January 1, 2012 through June 30, 2012; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,111,070.

EPISCOPAL COMMUNITY SERVICES Homeless Single Adult Program Manager Brianna Modre presented the request to renew the Episcopal Community Services grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Winter Shelter; during the period of November 20, 2011 through February 25, 2012; in a total grant amount not to exceed \$120,000.

DOCULYNX Acting Deputy Director Steve Arcelona presented the request to enter into a new contract with Doculynx.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to enter into a new contract with DOCULYNX for provision of CalWORKs Case File Document Imaging; during the period of December 1, 2011 through June 30, 2012; in a total contract amount not to exceed \$200,000.

DRESS FOR SUCCESS SAN FRANCISCO Welfare to Work Program Manager Martha Singleton presented the request to enter into a new grant with Dress For Success San Francisco.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with DRESS FOR SUCCESS SAN FRANCISCO for provision of Job Search/Interview Suiting Services; during the period of October 1, 2011 through June 30, 2014; in a total grant amount not to exceed \$75,000.

EPISCOPAL COMMUNITY SERVICES Principal Administrative Analyst Hope Kamimoto presented the request to renew the Episcopal Community Services grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Conquering Homelessness Through Employment In Food Services (CHEFS) Grant; during the period of January 1, 2012 through December 31, 2013 in a total grant amount not to exceed \$255,300.

CENTER FOR JUVENILE AND CRIMINAL JUSTICE Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the Center for Juvenile and Criminal Justice grant.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CENTER FOR JUVENILE AND CRIMINAL JUSTICE for provision of Transitional Housing and Supportive Services to Homeless Families; during the period of January 1, 2012 through December 31, 2014; in a total grant amount not to exceed \$879,927.

COMMUNITY HOUSING PARTNERSHIP Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the Community Housing Partnership grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of the Job Training Program of the Integrated Services Network; during the period of January 2, 2012 through January 1, 2015; in a total grant amount not to exceed \$493,746.

COMMUNITY HOUSING PARTNERSHIP Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the Community Housing Partnership grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Support Services at the Cambridge and Hamlin Hotels; during the period of January 2, 2012 through January 1, 2015; in a total grant amount not to exceed \$334,755.

EPISCOPAL COMMUNITY SERVICES Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the Episcopal Community Services grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Support Services at the Rose and Canon-Kip Hotels; during the period of January 2, 2012 through January 1, 2015; in a total grant amount not to exceed \$1,279,536.

LUTHERAN SOCIAL SERVICES OF NORTHERN CALIFORNIA Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the Lutheran Social Services of Northern California grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with LUTHERAN SOCIAL SERVICES OF NORTHERN CALIFORNIA for provision of Money Management Services for ISN Clients; during the period of January 2, 2012 through January 1, 2015; in a total grant amount not to exceed \$520,734.

MISSION HOUSING  
DEVELOPMENT  
CORPORATION

Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the Mission Housing Development Corporation.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with MISSION HOUSING DEVELOPMENT CORPORATION for provision of Supportive Services to Homeless Adults; during the period of January 2, 2012 through January 1, 2015; in a total grant amount not to exceed \$269,193.

UNIVERSITY OF  
CALIFORNIA SAN  
FRANCISCO

Program Manager – Housing and Homeless Programs Daryl Higashi presented the request to renew the University of California San Francisco grant.

On motion by Vice President Yamasaki, seconded and carried the Commission excused President Stewart from the vote in order to avoid a conflict of interest.

On motion by Vice President Yamasaki, seconded and carried with President Stewart excused from the vote, the Commission granted authorization to renew the grant with UNIVERSITY OF CALIFORNIA SAN FRANCISCO for provision of the Roving Team; during the period of January 2, 2012 through January 1, 2015; in a total grant amount not to exceed \$608,700.

PUBLIC COMMENT

President Stewart's call for public comment did not yield a response.

ADJOURNMENT

President Stewart adjourned the meeting at 11:45 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
April 26, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, April 26, 2012 in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT** PABLO STEWART, M.D., President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN
- MEMBER ABSENT** GEORGE YAMASAKI, JR. (excused)
- OTHERS PRESENT** Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary - Human Services Commission  
Steve Arcelona, Deputy Director - Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director - Finance and Administration  
Debby Jeter, Deputy Director - Family and Children's Services  
Other department staff and interested citizens
- ROLL CALL** President Stewart called the meeting to order at 9:40 a.m., noting the Commission was present with the exception of Vice President Yamasaki who had been excused.
- AGENDA** On motion by Commissioner Friedman, seconded and carried, the Commission adopted the posted agenda amended as follows:  
VII. D. Leah's Pantry - amount should read \$462,678;  
VII. N. Conard House - amount should read \$5,509,336;  
VII. O. Episcopal Community Services - amount should read \$28,724,659;  
VII. P. Mary Elizabeth Inn - amount should read \$1,212,419;  
VII. Q. Mary Elizabeth Inn - amount should read \$1,382,766.
- MINUTES** On motion by Commissioner Friedman, seconded and carried, the Commission approved the minutes of the March 22, 2012 regular meeting as circulated.
- APRIL 2012 EMPLOYEE OF THE MONTH** President Stewart presented the April 2012 Employee of the Month Award to Workforce Development Division's Bernadette Santos. The award is in recognition of the outstanding work she has done with private sector employers in the Workforce Development Division and especially in the JobsNow Program. Bernadette was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S REPORT** Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR** On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the March 22, 2012 regular meeting in accordance with Commission authorization of June 30, 2011:  
1. Submission of requests to encumber funds in the amount of \$1,535,407 for purchase of services or supplies;  
2. Submission of temporary requisition DP92449 thru DP92466 for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 22 temporary appointments made during the period of 3.13.12 thru 4.13.12.
- MAY 2012 FOSTER CARE MONTH** Deputy Director Debby Jeter, joined by Program Manager Sophia Isom and Foster Care Licensing Supervisor Rosa Hernandez thanked foster parents and relative care givers for their service and commitment to children in foster care and requested the Commission adopt the resolution proclaiming May 2012 Foster Care Month.  
  
Alice Smith who has served as a foster parent for 28 years was thanked for her service and commitment.  
  
On motion by Commissioner Dearman, seconded and carried, the Commission adopted the following resolution proclaiming May 2012 Foster Care Month:  
  
WHEREAS, the family is the foundation of a strong and healthy community; and  
WHEREAS, in San Francisco there are 1006 children and youth in foster care; and  
WHEREAS, foster parents, including relative and non-related extended family members, provide an essential service to the community in caring for children and youth in foster care; and  
WHEREAS, the importance of the family structure is best served in foster homes that model family living, as opposed to group care; and  
WHEREAS, the stability and permanency for children and foster children is of the utmost importance; and  
WHEREAS, permanency is defined as both a process and result that includes the active involvement of the child or youth, and  
WHEREAS, permanency is defined as a permanent connection with at least one committed adult, which may include the biological parents through reunification, or with another adult family member, fictive kin, adult siblings, or other important individuals in the child or youth's life who commit to the child through adoption or guardianship.  
WHEREAS, it is the responsibility of the entire community to make sure that each youth who leaves the foster care system in California has a permanent lifelong connection with a caring adult; and  
WHEREAS, San Francisco is in need of dedicated care providers who will strive in partnership with the Human Services Agency to identify and connect children and youth in foster care to permanent lifelong relationships.  
WHEREAS, dedicated care providers model strength-based and solution-focused engagement with the children and youth in their care and with the community-based and government entities providing services and support.  
WHEREAS, community-based organizations within San Francisco partner with the Human Services Agency to provide accessible and culturally relevant family-centered services that meet the unique needs of the families and children we serve; now, therefore be it  
**RESOLVED**, That the San Francisco Human Services Commission proclaims May 2012 FOSTER CARE MONTH and urges all community members to volunteer their talents and energies to honor children and youth in foster care and those who have exited the foster care system during this month and throughout the year.

HUMAN SERVICES CARE FUND Deputy Director Phil Arnold reported findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings estimate.

Third Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2011-2012 On motion by Commissioner Friedman, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2011-2012 Care Fund Savings estimate of \$13,688,965 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.

SAN FRANCISCO FOOD BANK Senior Analyst Tiana Wertheim presented the request to enter into a new grant with San Francisco Food Bank.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO FOOD BANK for provision of the Supplemental Nutrition Assistance Program – Education (SNAP-Ed) Innovative Pilot Project Program; during the period of March 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$251,724.

LEAH'S PANTRY Senior Analyst Tiana Wertheim presented the request to enter into a new grant with Leah's Pantry.

On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to enter into a new grant with LEAH'S PANTRY for provision of the Supplemental Nutrition Assistance Program – Education (SNAP-Ed) Innovative Pilot Project Program; during the period of March 1, 2012 through September 30, 2013; in a total grant amount not to exceed \$462,678.

GRUPO DE LA COMIDA CalFresh Manager Leo O'Farrell presented the request to renew the Grupo De La Comida grant.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with GRUPO DE LA COMIDA for provision of food distribution; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$100,000.

FISCAL EXPERTS Contract Manager Rojana Turner presented the request to renew the contract with Fiscal Experts.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the contract with FISCAL EXPERTS for provision of the Time Study Buddy Program; during the period of July 1, 2012 through June 30, 2015; in a total contract amount not to exceed \$270,000.

COMMUNITY WORKS WEST Family and Children's Services Deputy Director Debby Jeter, presented the request to enter into a new grant with Community Works West.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with COMMUNITY WORKS WEST for provision of Emergency Child Welfare Services to incarcerated parents; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$502,248.

TODD WRIGHT Family and Children's Services Project Manager Robin Love presented the request to enter into a new contract with Todd Wright.

On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to enter into a new contract with TODD WRIGHT for provision of Ombudsman Services; during the period of July 1, 2012 through June 30, 2017; in a total contract amount not to exceed \$476,805.

SAN FRANCISCO NETWORK MINISTRIES HOUSING CORPORATION Family Emergency Services Manager Betsy Eddy presented the request to renew the grant with San Francisco Network Ministries Housing Corporation.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO NETWORK MINISTRIES HOUSING CORPORATION for provision of the SafeHouse Program; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$290,216.

PUBLIC CONSULTING GROUP, INC. Family and Children's Services Foster Care Eligibility Program Specialist Eric Chow presented the request to modify the contract with Public Consulting Group, Inc.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the contract with PUBLIC CONSULTING GROUP, INC. for provision of SSA/SSI Assistance for Foster Children and Youth; during the period of July 1, 2012 through June 30, 2013; in the additional amount of \$178,750 for a revised total contract amount not to exceed \$647,300.

INSTITUTO FAMILIAR DE LA RAZA Family and Children's Services Project Manager Mari Solis presented the request to renew the grant with Instituto Familiar De La Raza.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with INSTITUTO FAMILIAR DE LA RAZA for provision of the Differential Response Program; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$292,618.

CONARD HOUSE Adult Supportive Services Housing Program Manager presented the request to enter into a new grant with Conard House.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with CONARD HOUSE for provision of Housing and Supportive Services at the Allen Hotel; during the period of April 7, 2012 through June 30, 2017; in a total grant amount not to exceed \$5,351,687.

CONARD HOUSE Adult Supportive Services Housing Program Manager presented the request to enter into a new grant with Conard House.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with CONARD HOUSE for provision of the Housing First Program at the Aranda Hotel; during the period of April 7, 2012 through June 30, 2017; in a total grant amount not to exceed \$5,457,646.

- CONARD HOUSE Adult Supportive Services Housing Program Manager presented the request to renew the grant with Conard House.  
On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to renew the grant with CONARD HOUSE for provision of the Housing First – Care Not Cash Program at the McAlister Hotel; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$5,509,336.
- EPISCOPAL COMMUNITY SERVICES Adult Supportive Services Housing Program Manager presented the request to renew the grant with Episcopal Community Services.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Housing First Program – Care Not Cash Sites; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$28,724,659.
- MARY ELIZABETH INN Adult Supportive Services Housing Program Manager presented the request to renew the grant with Mary Elizabeth Inn.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with MARY ELIZABETH INN for provision of Non Care Not Cash Women Only Housing and Support Services; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$1,212,419.
- MARY ELIZABETH INN Adult Supportive Services Housing Program Manager presented the request to renew the grant with Mary Elizabeth Inn.  
On motion by Commissioner Dearman seconded and carried, the Commission granted authorization to renew the grant with MARY ELIZABETH INN for provision of the Housing First Program – Care Not Cash at the Mary Elizabeth Inn; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$1,382,766.
- ELECTION OF OFFICERS By acclamation, Pablo Stewart, M.D. was elected President of the Human Services Commission for a one-year term expiring January 31, 2013.  
By acclamation, Scott L. Kahn was elected Vice President of the Human Services Commission for a one-year term expiring January 31, 2013.  
Speaking for the record, Commissioner Friedman thanked both President Stewart and Vice President Yamasaki for their exemplary service.
- PUBLIC COMMENT Karla Fernandez, a former case manager, expressed dissatisfaction with her work conditions.  
Family and Children's Services Child Welfare Supervisor Susan Stollerman speaking for herself and a group of her fellow Child Welfare Supervisors, expressed concern re the changes happening in the division and the impact it is having on their ability to provide quality services.
- ADJOURNMENT President Stewart adjourned the meeting at 11:20 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission



SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES

February 7, 2012 Special Meeting

A special meeting of the Human Services Commission was held on Thursday, February 7, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT            PABLO STEWART, M.D., President  
                                      GEORGE YAMASAKI, JR., Vice President  
                                      KELLY DEARMAN  
                                      ANITA FRIEDMAN, Ph.D.  
                                      SCOTT L. KAHN
- OTHERS PRESENT            Trent Rhorer, Executive Director – Human Services Agency  
                                      Louise Rainey, Secretary – Human Services Commission  
                                      Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
                                      Phil Arnold, Deputy Director - Finance and Administration  
                                      Debbi Jeter, Deputy Director - Family and Children's Services  
                                      Other department staff and interested citizens
- ROLL CALL                    President Stewart called the meeting to order at 9:40 a.m. noting that the Commission was present.
- AGENDA                      On motion by Commissioner Kahn, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES                     On motion by Commissioner Dearman, seconded and carried, the Commission approved the minutes of the January 26, 2012 regular meeting as circulated.
- EXECUTIVE DIRECTOR'S    Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.  
REPORT
- MARCH 2012  
SOCIAL WORK MONTH      On motion by Commissioner Friedman, seconded and carried, the Commission adopted the following resolution proclaiming March 2012 Social Work Month:
- WHEREAS, Social Workers work to empower those who are frequently unheard; and  
WHEREAS, Social Workers open the doors of access and opportunity for everyone, particularly those in greatest need; and  
WHEREAS, Social Workers use their education, professional training, and commitment to improve all communities; and  
WHEREAS, Social Workers are dedicated advocates for the rights of others; and  
WHEREAS, Social Workers shape numerous programs and policies that strengthen individual lives and society; and  
WHEREAS, Social Workers, whether in direct practice, administration, education and research, or policy development, make an impact in every community; and  
WHEREAS, every day social workers help thousands of San Francisco residents take charge of their lives by helping them navigate complex social systems, connecting them to appropriate resources, helping them understand and use their strengths to overcome life's adversities, and shape programs and policies that contribute to healthy and successful communities; and  
WHEREAS, March has been nationally designated as a month to acknowledge and recognize the contributions to the quality of life nationally as Social Work Month since 1984; now, therefore be it  
RESOLVED, that the San Francisco Human Services Commission at its meeting held February 7, 2012, does hereby proclaim the month of March 2012 as Social Work Month; and be it further  
RESOLVED that the Commission respectfully requests the City and County of San Francisco Board of Supervisors and Mayor Edwin M. Lee proclaim the month of March 2012 as Social Work Month.
- DEPARTMENT OF HUMAN    Deputy Director Phil Arnold presented additional information about the Department of Human Services Budget for Fiscal Year 2012-2013 and Fiscal  
SERVICES                    Year 2013-2014. Mr. Arnold asked the Commission to approve the Agency's budget proposal, including the reduction plan.  
FISCAL YEAR 2012-2013  
and  
FISCAL YEAR 2013-2014  
BUDGET                     Debbi Lerman, with San Francisco Human Services Network, expressed concern re an alternate budget reduction proposal and asked for further discussion.  
  
                                      Stephen Bingham, with Bay Area Legal Aid, congratulated the Budget Staff for their work but expressed concerns re the impact of the State budget.  
  
                                      Discussion followed.  
  
                                      On motion by Vice President Yamasaki, seconded and carried, the Commission approved the Fiscal Year 2012-2013 and Fiscal Year 2013-2014 Agency Budget as proposed.

CLARISSA NANTES  
(CN SOLUTIONS)

Information and Technology Program Manager Vakil Kuner presented the request to renew the Clarissa Nantes (CN Solutions) contract.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the contract with CLARISSA NANTES (CN SOLUTIONS) for provision of document management project consultation; during the period of March 1, 2012 through February 28, 2015; in a total contract amount not to exceed \$561,600.

INTELEGY

Workforce Development Management Analyst Terri Austin presented the request to modify the Intelegy contract.

On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the contract with INTELEGY for provision of Consulting Services to develop and implement a Cal-Fresh Intake and Medi-Cal Service Call Center; during the period of March 1, 2012 through June 30, 2015; in the additional amount of \$431,860 for a revised total contract amount not to exceed \$681,910.

PUBLIC COMMENT

President Stewart's call for public comment did not yield a response.

ADJOURN

President Stewart adjourned the meeting at 10:15 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

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SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
May 24, 2012 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, May 24, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      PABLO STEWART, M.D., President  
                                 SCOTT L. KAHN, Vice President  
                                 KELLY DEARMAN  
                                 ANITA FRIEDMAN, Ph.D.  
                                 GEORGE YAMASAKI, JR.
- OTHERS PRESENT      Phil Arnold, Deputy Director – Finance and Administration  
                                 Louise Rainey, Secretary – Human Services Commission  
                                 Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
                                 Debby Jeter, Deputy Director – Family and Children's Services  
                                 Other department staff and interested citizens
- ROLL CALL              President Stewart called the meeting to order at 9:30 a.m., noting the Commission was present.
- AGENDA                On motion by Commissioner Yamasaki, seconded and carried, the Commission adopted the agenda amended as follows:  
                                 item VII.F. Japanese Community Youth Council – term changed to read May 1, 2012 through August 31, 2016.
- MINUTES                On motion by Vice President Kahn, seconded and carried, the Commission adopted the minutes of the April 26, 2012 regular meeting as circulated.
- MAY 2012  
EMPLOYEE OF THE  
MONTH                  President Stewart presented the May 2012 Employee of the Month Award to Med-Cal Junior Management Assistant Alamoni Tuimavave. Alamoni manages a team of clerks that disseminate work through the task management system of the Medical Service Center. Her natural leadership ability, accurate and efficient work, and willingness to continually learn and improve upon systems is a key element in the efficient operation of the Medi-Cal Program for clients and staff alike. Alamoni was presented an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR'S  
REPORT                Phil Arnold, Deputy Director – Finance and Administration furnished an update re the State and City's budget processes.
- CONSENT CALENDAR      On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the April 26, 2012 meeting in accordance with Commission authorization of June 30, 2012,  
                                 1. Submission of requests to encumber funds in the amount of \$2,580,260 for purchase of services or supplies;  
                                 2. Submission of temporary requisitions DP92467 thru DP92481 for possible use in order to fill positions on a temporary basis;  
                                 3. Submission of report of 41 temporary appointments made during the period of 4.14.12 thru 5.14.12.
- SWORDS TO  
PLOWSHARES            Acting Supportive Housing Program – McKinney Grant Manager Alison Schalager presented the request to renew the Swords To Plowshares grant.  
  
                                 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SWORDS TO PLOWSHARES for provision of The Veteran's Academy; during the period of July 1, 2012 through June 30, 2015; for a total grant amount not to exceed \$1,031,007.
- SAINT VINCENT  
DE PAUL – RILEY  
CENTER                Family and Children's Services Senior Project Manager Maggie Donahue presented the request to enter into a new grant with Saint Vincen DePaul – Riley Center.  
  
                                 On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SAINT VINCENT DE PAUL – RILEY CENTER for provision of Domestic Violence Services for Child Welfare Workers; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$393,570.
- LISA ELLIS              Family and Children's Services Redesign Coordinator Liz Crudo presented the request to enter into a new contract with Lis Ellis.  
  
                                 On motion by Vice President Kahn, seconded and carried, the Commission granted authorization to enter into a new contract with LISA ELLIS for provision of Residentially-Based Services Program Coordinator Services; during the period of May 14, 2012 through June 30, 2014; in a total contract amount not to exceed \$187,846.
- ARRIBA JUNTOS        Principal Administrative Analyst Hope Kamimoto present the request to renew the Arriba Juntos grant.  
  
                                 On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with ARRIBA JUNTOS for provision of the Homeless People Working for Opportunity, Resources and Change (HomeWORC) Employment and Training Program; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$100,863.

HOMELESS PRENATAL PROGRAM Principal Administrative Analyst Hope Kamimoto present the request to enter into a new grant with Homeless Prenatal Program.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with HOMELESS PRENATAL PROGRAM for provision of Domestic Violence Services for the CalWORKs Program; during the period of June 1, 2012 through July 30, 2015; in a total grant amount not to exceed \$621,495.

JAPANESE COMMUNITY YOUTH COUNCIL Principal Administrative Analyst Hope Kamimoto present the request to enter into a new grant with Japanese Community Youth Council.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with JAPANESE COMMUNITY YOUTH COUNCIL for provision of the Summer Work Experience Program; during the period of May 1, 2012 through August 31, 2016; in a total grant amount not to exceed \$2,650,000.

ARRIBA JUNTOS Southeast One Stop Center Manager Edwin Florentino presented the request to enter into a new grant with Arriba Juntos.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with ARRIBA JUNTOS for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in a total grant amount not to exceed \$968,717.

LARKIN STREET YOUTH SERVICES Southeast One Stop Center Manager Edwin Florentino presented the request to enter into a new grant with Larkin Street Youth Services.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with LARKIN STREET YOUTH SERVICES for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in a total grant amount not to exceed \$968,717.

COMMUNITY HOUSING PARTNERSHIP Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Community Housing Partnership grant.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Services at the Essex Hotel; during the period of July 1, 2012 through June 30, 2016; in a total grant amount not to exceed \$1,306,628.

COMMUNITY HOUSING PARTNERSHIP Adult Supportive Housing Program Manager Ylonda Calloway presented the request to renew the Community Housing Partnership.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP for provision of Supportive Services at the Zygmunt Arendt House; during the period of July 1, 2012 through June 30, 2016; in a total grant amount not to exceed \$1,076,128.

BERNAL HEIGHTS HOUSING CORPORATION – BERNAL GATEWAY Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Bernal Heights Housing Corp. – Bernal Gateway.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BERNAL HEIGHTS HOUSING CORPORATION – BERNAL GATEWAY for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$313,914.

BERNAL HEIGHTS HOUSING CORPORATION – MONTEREY BOULEVARD Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Bernal Heights Housing Corp. – Monterey Boulevard.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with BERNAL HEIGHTS HOUSING CORPORATION – MONTEREY BOULEVARD for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$43,286.

BRIDGE HOUSING CORPORATION – ONE CHURCH Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Bridge Housing Corp. – One Church.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BRIDGE HOUSING CORPORATION – ONE CHURCH for provision of Supportive Services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$120,388.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – RITA DA CASCIA Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Catholic Charities, Catholic Youth Organization – Rita Da Cascia.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – RITA DA CASCIA for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$296,594.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – SCATTERED SITES Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Catholic Charities, Catholic Youth Organization – Scattered Sites.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – SCATTERED SITES for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$290,892.

CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – TREASURE ISLAND PHASE II, ISLAND BAY  
 Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Catholic Charities, Catholic Youth Organization – Treasure Island.  
 On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CATHOLIC YOUTH ORGANIZATION – TREASURE ISLAND PHASE II, ISLAND BAY for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,173,816.

COMMUNITY HOUSING PARTNERSHIP – TENANT SERVICE  
 Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Community housing Partnership – Tenant Service.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMMUNITY HOUSING PARTNERSHIP – TENANT SERVICE for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,985,670.

EPISCOPAL COMMUNITY SERVICES – CANON BARCUS  
 Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Episcopal Community Services – Canon Barcus.  
 On motion by Vice President Kahn, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES – CANON BARCUS for provision of supportive services to formerly homeless families; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$840,086.

GLIDE COMMUNITY HOUSING, INC. – CECIL WILLIAMS HOUSE  
 Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Glide Community Housing, Inc. – Cecil Williams House.  
 On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with GLIDE COMMUNITY HOUSING, INC. – CECIL WILLIAMS HOUSE for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$616,538.

LARKIN STREET YOUTH SERVICES – 864 ELLIS STREET  
 Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Larkin Street Youth Services – 864 Ellis Street.  
 On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES – 864 ELLIS STREET for provision of supportive services to formerly homeless young adults; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$135,258.

MISSION NEIGHBORHOOD DEVELOPMENT CORPORATION – ALTAMONT, SOUTH PARK, APOLLO  
 Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Mission Neighborhood Development Corp. – Altamont, South park, Apollo.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with MISSION NEIGHBORHOOD DEVELOPMENT CORPORATION – ALTAMONT, SOUTH PARK, APOLLO for provision of supportive services to formerly homeless individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$105,534.

SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION – BAYVIEW COMMONS  
 Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with San Francisco housing Development Corp. – Bayview Commons.  
 On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO HOUSING DEVELOPMENT CORPORATION – BAYVIEW COMMONS for provision of supportive housing to formerly homeless families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$140,796.

TENANTS AND OWNERS DEVELOPMENT COMMUNITY ORGANIZATION – RESIDENCE SERVICES AND ACTIVITIES PROGRAMS  
 Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Tenants and Owners Development Community Organization – Residence Services and Activities Programs.  
 On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TENANTS AND OWNERS DEVELOPMENT COMMUNITY ORGANIZATION – RESIDENCE SERVICES AND ACTIVITIES PROGRAMS for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$452,884.

TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORPORATION – SCATTERED SITES  
 Shelter Plus Care Program Manager Shane Balanon presented the request to renew the grant with Tenderloin Neighborhood Development Corp. – Scattered Sites.  
 On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN NEIGHBORHOOD DEVELOPMENT CORPORATION – SCATTERED SITES for provision of supportive services to formerly homeless families and individuals; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$815,238.

BAYVIEW YMCA  
 Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA.  
 On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA for provision of Fiscal Agent Services to United Council of Human Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$160,000.

- BAYVIEW YMCA – HOPE HOUSE      Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Hope House.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – HOPE HOUSE for provision of permanent supportive housing for homeless individuals; during the period of June 1, 2012 through May 30, 2015; in a total grant amount not to exceed \$2,205,756.
- BAYVIEW YMCA – HOPE HOUSE      Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Hope House.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – HOPE HOUSE for provision of supportive services to tenants of Hope House; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$360,000.
- BAYVIEW YMCA – RESOURCE CENTER      Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Resource Center.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – RESOURCE CENTER for provision of Drop-in Services for homeless individuals; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$798,000.
- BAYVIEW YMCA – RESOURCE CENTER      Housing and Homeless Programs Program Manager Daryl Higashi presented the request to renew the grant with Bayview YMCA – Resource Center.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with BAYVIEW YMCA – RESOURCE CENTER for provision of Drop-in Services for homeless individuals; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$218,655.
- PUBLIC COMMENT      President Stewart's call for public comment did not yield a response.
- ADJOURNMENT      President Stewart adjourned the meeting at 10:50 a.m.

Louise Rainey  
Human Services Commission Secretary

SAN FRANCISCO HUMAN SERVICES COMMISSION  
MINUTES  
June 28, 2012 Regular Meeting

The regular meeting of the Human Services Commission was held on Thursday, June 28, 2012, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT** PABLO STEWART, M.D., President  
SCOTT L. KAHN, Vice President  
KELLY DEARMAN  
ANITA FRIEDMAN, Ph.D.  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT** Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director – Finance and Administration  
Debby Jeter, Deputy Director – Family and Children’s Services  
Noelle Simmons, Deputy Director - Policy and Planning  
Other department staff and interested citizens
- ROLL CALL** President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present.
- AGENDA** On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda amended as follows:  
VII. A. Presentation re the proposed Office of Early Care and Education – continued;  
VII. C. Children’s Council of San Francisco – term to read July 1, 2012 through June 30, 2017; total grant amount to read \$240,869,365.  
VII. E. San Francisco State University – continued.
- MINUTES** On motion by Commissioner Dearman, seconded and carried, the Commission approved the minutes of the May 24, 2012 regular meeting as circulated.
- JUNE 2012 EMPLOYEE OF THE MONTH** President Stewart announced the June 2012 Employee of the Month Award had been awarded to Support Services Program Manager Nancy Bliss. Nancy was honored for her expertise, skill and commitment to the sound management of the many disparate functions of the Support Services Program. Additionally, Nancy was thanked for her many years of distinguished service to Human Services Agency and wished a long, happy and healthy retirement. She was awarded an engraved desk clock and graciously accepted with thanks to all.
- EXECUTIVE DIRECTOR’S REPORT** Executive Director Trent Rhorer furnished an update re the State and City’s budget processes, and program activities.
- CONSENT CALENDAR** On motion by Commissioner Yamasaki, seconded and carried, the Commission  
A. Ratified actions taken by the Executive Director since the May 26, 2011 regular meeting in accordance with Commission authorization of June 30, 2011:  
1. Submission of requests to encumber funds in the total amount of \$ 3,357,701 for purchase of services or supplies.  
2. Submission of temporary requisitions DP92482 to DP92490 for possible use in order to fill positions on a temporary basis.  
3. Submission of report of 39 temporary appointments made during the period of 5. 15.12 thru 6.11.12  
B. Granted approval of the Continuing Authorizations that may be taken by the Executive Director in Fiscal year 2012-2013.
- OFFICE OF EARLY CARE AND EDUCATION PROPOSAL** The proposed Office of Early Care and Education presentation was continued.  
San Francisco Child Care Planning and Advisory Council Chair Candace Wong presented an overview of the San Francisco Early Care and Education Alignment Recommendation.
- LOW INCOME INVESTMENT FUND** Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with Low Income Investment Fund.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with LOW INCOME INVESTMENT FUND for provision of Administration of the Child Care Facilities Fund; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$4,381,965.
- CHILDREN’S COUNCIL OF SAN FRANCISCO** Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with Children’s Council of San Francisco.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with CHILDREN’S COUNCIL OF SAN FRANCISCO for provision of Child Care Services; during the period of July 1, 2012 through June 30, 2017; in a total grant amount not to exceed \$240,869,365.
- SOUTH OF MARKET CHILD CARE** Child Care Policy and Planning Program Manager Michele Rutherford presented the request to enter into a new grant with South of Market Child Care.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new grant with SOUTH OF MARKET CHILD CARE for provision of Field Building and Peer Supports; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$207,258.
- ARRIBA JUNTOS** Southeast One Stop Center Manager Edwin Florentino presented the request to modify the grant with Arriba Juntos.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with ARRIBA JUNTOS for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,068,717.

LARKIN STREET YOUTH SERVICES Southeast One Stop Center Manager Edwin Florentino presented the request to modify the grant with Larkin Street Youth Services.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to modify the grant with LARKIN STREET YOUTH SERVICES for provision of Youth Employment Services; during the period of May 15, 2012 through June 30, 2017; in the additional amount of \$100,000 for a revised total grant amount not to exceed \$1,068,717.

EPISCOPAL COMMUNITY SERVICES Workforce Development Division Supervisor Bill Wedemeyer presented the request to renew the Episcopal Community Services grant.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of Employment Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$74,612.

SAN FRANCISCO LESBIAN, GAY, BISEXUAL, TRANSGENDER COMMUNITY CENTER Working Families Credit Program Manager Tara Cohen presented the request to enter into a new grant with the San Francisco Lesbian, Gay, Bisexual, Transgender Community Center.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO LESBIAN, GAY, BISEXUAL, TRANSGENDER COMMUNITY CENTER for provision of Employment Services to the Transgender Community; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$684,438.

UNIVERSITY OF CALIFORNIA SAN FRANCISCO Supportive Housing Program Manager Scott Walton presented the request to renew the University of California San Francisco grant.

On motion by Commissioner Yamasaki, seconded and carried, President Stewart was excused from the University of California San Francisco vote to avoid a potential conflict of interest.

On motion by Commissioner Friedman, seconded and carried, with President Stewart excused from the vote, the Commission granted authorization to renew the grant with UNIVERSITY OF CALIFORNIA SAN FRANCISCO for provision of Behavioral Roving Team Services; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$347,000.

CATHOLIC CHARITIES, CYO-FEPCO PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Catholic Charities, CYO-FEPCO Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES, CYO-FEPCO PROGRAM for provision of Homeless Prevention Services to single adults and families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$700,408.

COMPASS FAMILY SERVICES – SAN FRANCISCO HOME PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Compass Family Services – San Francisco Home Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES – SAN FRANCISCO HOME PROGRAM for provision of Homeless Prevention Services to homeless and at-risk families, during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$1,291,738.

COMPASS FAMILY SERVICES – CONNECTING POINT PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Compass Family Services – Connecting Point Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES – CONNECTING POINT PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$299,320.

EVICITION DEFENSE COLLABORATIVE – RADCO PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Eviction Defense Collaborative – RADCO Program.

On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with EVICTION DEFENSE COLLABORATIVE – RADCO PROGRAM for provision of Homeless Prevention Services to single adults and families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$995,006.

HAMILTON FAMILY CENTER – FIRST AVENUES PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Hamilton Family Center – First Avenues Program.

On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with HAMILTON FAMILY CENTER – FIRST AVENUES PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$1,754,928.

HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Homeless Prenatal Program – Housing Assistance Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with HOMELESS PRENATAL PROGRAM – HOUSING ASSISTANCE PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$289,320.

HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE PROGRAM Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Homeless Prenatal Program – Rental Assistance Program.

On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with HOMELESS PRENATAL PROGRAM – RENTAL ASSISTANCE PROGRAM for provision of Homeless Prevention Services to families; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$422,327.



TENDERLOIN HOUSING CLINIC – HOUSING SUBSIDIES	<p>Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Tenderloin Housing Clinic – Housing Subsidies.</p> <p>On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC – HOUSING SUBSIDIES for provision of Homeless Prevention Services to single adults; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$251,892.</p>
TENDERLOIN HOUSING CLINIC – ELLIS ACT LEGAL PROGRAM	<p>Housing and Homeless Division Family and Prevention Services Program Manager Cindy Ward presented the request to renew the grant with Tenderloin Housing Clinic – Ellis Act Legal Program.</p> <p>On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC – ELLIS ACT LEGAL PROGRAM for provision of Homeless Prevention Services to seniors and disabled adults; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$125,000.</p>
CENTRAL CITY HOSPITALITY HOUSE	<p>Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Central City Hospitality House.</p> <p>On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with CENTRAL CITY HOSPITALITY HOUSE for provision of the Hospitality House; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$629,498.</p>
DOLORES STREET COMMUNITY CENTER	<p>Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Dolores Street Community Center.</p> <p>On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with DOLORES STREET COMMUNITY CENTER for provision of the Emergency Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,891,008.</p>
EPISCOPAL COMMUNITY SERVICES	<p>Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Episcopal Community Services.</p> <p>On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Next -Door Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$5,279,112.</p>
EPISCOPAL COMMUNITY SERVICES	<p>Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Episcopal Community Services.</p> <p>On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Sanctuary Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$3,688,860.</p>
LARKIN STREET YOUTH SERVICES	<p>Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Larkin Street Youth Services.</p> <p>On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES for provision of the Lark Inn Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,304,776.</p>
PROVIDENCE FOUNDATION OF SAN FRANCISCO	<p>Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with Providence Foundation of San Francisco.</p> <p>On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of the Year Round Emergency Shelter/Storage Program; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$1,257,870.</p>
SAINT VINCENT DE PAUL SOCIETY	<p>Homeless Management Information Systems Program Manager Bernhard Gunther presented the request to renew the grant with the Saint Vincent De Paul Society.</p> <p>On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with SAINT VINCENT DE PAUL SOCIETY for provision of the Multi-Service Center South Shelter; during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$7,084,204.</p>
COMPASS FAMILY SERVICES	<p>Family Emergency Services Manager Betsy Eddy presented the request to renew the Compass Family Services grant.</p> <p>On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES for provision of Compass Connecting Point; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$1,484,738.</p>
MISSION NEIGHBORHOOD CENTER	<p>Housing and Homeless Program Project Manager Delilah Dominguez presented the request to renew the grant with Mission Neighborhood Center.</p> <p>On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with MISSION NEIGHBORHOOD CENTER for provision of Resource Center and Shelter Reservation Program (Changes); during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$2,011,018.</p>

- GLIDE FOUNDATION Housing and Homeless Program Project Manager Delliah Dominguez presented the request to renew the grant with Glide Foundation.  
On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with GLIDE FOUNDATION for provision of Shelter Reservation Program (Changes); during the period of July 1, 2012 through June 30, 2014; in a total grant amount not to exceed \$321,080.
- FAMILY BUILDERS BY ADOPTION Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to modify the Family Builders By Adoption grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with FAMILY BUILDERS BY ADOPTION for provision of Adoption Services; during the period of July 1, 2012 through June 30, 2014; in the additional amount of \$100,860 for a revised total grant amount not to exceed \$453,945.
- TARA GEER-LEIKER Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Tara Geer-Leiker.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with TARA GEER-LEIKER for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$156,408.
- LONNIE WEBB Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Lonnie Webb.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with LONNIE WEBB for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$161,920.
- MARDITH LOUISELL Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to enter into a new contract with Mardith Louissell.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with MARDITH LOUISELL for provision of Permanency Coaching, Counseling and Outreach Services to Dependent Youth and Their Families; during the period of July 1, 2012 through June 30, 2014; in a total contract amount not to exceed \$49,920.
- SAN FRANCISCO COMMUNITY COLLEGE DISTRICT Family and Children's Services Senior Projects Manager Maggie Donahue presented the request to renew the San Francisco Community College District grant.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with SAN FRANCISCO COMMUNITY COLLEGE DISTRICT for provision of Title IV-E Specialized Training Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$2,029,000.
- FAMILY SUPPORT SERVICES OF THE BAY AREA Family and Children's Services Project Manager Robin Love presented the request to renew the Family Support Services of the Bay Area grant.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the grant with FAMILY SUPPORT SERVICES OF THE BAY AREA for provision of Respite Services; during the period of July 1, 2012 through June 30, 2013; in a total grant amount not to exceed \$257,286.
- FIRST PLACE FOR YOUTH Family and Children's Services Project Manager Robin Love presented the request to enter into a new grant with First Place For Youth.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new grant with FIRST PLACE FOR YOUTH for provision of the Independent Living Skills Program for foster youth; during the period of July 1, 2012 through June 30, 2015; in a total grant amount not to exceed \$2,961,072.
- DEBORAH RAUCHER Family and Children's Services Project Manager Robin Love presented the request to renew the Deborah Raucher contract.  
On motion by Commissioner Dearman, seconded and carried, the Commission granted authorization to renew the contract with DEBORAH RAUCHER for provision of Fostering Connections After Eighteen Consulting Services; during the period of July 1, 2012 through June 30, 2013; in a total contract amount not to exceed \$55,000.
- PUBLIC COMMENT President Stewart's call for public comment did not yield a response.
- ADJOURNMENT President Stewart adjourned the meeting at 11:50 a. m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION  
M I N U T E S  
October 28, 2010 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, October 28, 2010, in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

**MEMBERS PRESENT** PABLO STEWART, M.D., President  
GEORGE YAMASAKI, JR., Vice President  
ANITA FRIEDMAN, Ph.D.  
SCOTT L. KAHN

**MEMBER ABSENT** KELLY DEARMAN (excused)

**OTHERS PRESENT** Phil Arnold, Deputy Director - Department of Human Services  
Louise Rainey, Secretary - Human Services Commission  
Debby Jeter, Deputy Director  
Other department staff and interested citizens

**ROLL CALL** President Stewart called the meeting to order at 9:35 a.m., noting the Commission was present with the exception of Commissioner Dearman who had been excused.

**AGENDA** On motion by Commissioner Friedman, seconded and carried, the Commission adopted the agenda with the following changes:  
1. Amend the order of Commission Business to consider Items VII.M and VII.N immediately following Item VII C;  
2. VII. I. Public Consulting Group, Inc. - corrected to be listed as a contract rather than a grant;  
3. VII. L. Arriba Juntos - deleted;  
4. VII. P. Episcopal Community Services - amount changed to read \$7,987,709.

**MINUTES** On motion by Vice President Yamasaki, seconded and carried, the Commission approved the minutes of the September 22, 2010 special meeting as circulated.

**OCTOBER 2010 EMPLOYEE OF THE MONTH** President Stewart announced the selection of Ana Villalpando, Supervisor of the CalWORKs Reception and Intake Staff as the October 2010 Employee of the Month. Ms. Villalpando was unable to attend today's meeting but will accept her award at the November 18<sup>th</sup> regular meeting.

**EXECUTIVE DIRECTOR'S REPORT** Deputy Director Phil Arnold furnished an update re the State and City's budget processes, and program activities.

**CONSENT CALENDAR** On motion by Commissioner Friedman, seconded and carried, the Commission ratified actions taken by the Executive Director since the September 22, 2010 special meeting in accordance with Commission authorization of June 24, 2010:  
1. Submission of requests to encumber funds in the total amount of \$27,223,247 for purchase of services or supplies;  
2. Submission of temporary requisitions TE92222 - DP92322 for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 14 temporary appointments made during the period of 9.14.20 thru 10.8.10.

**LONG TERM CARE COORDINATING COUNCIL** Senior Planning Analyst Diana Jensen presented the findings and recommendations of the Long Term Care Coordinating Council re improved service planning for the provision of home and community-based services for older adults and adults with disabilities.  
**Findings and Recommendations** On motion by Commissioner Friedman, seconded and carried, the Commission approved with commendation the Long Term Care Coordinating Council recommendations presented in its resolution concerning the need for improved citywide planning and budgeting, and for improved service planning in regard to the provision of home and community-based services for older adults and adults with disabilities in San Francisco.

**HUMAN SERVICES CARE FUND** Budget Manager Derek Chu furnished an update to the Fiscal Year 2010-2011 savings for the Human Services Care Fund.  
On motion by Vice President Yamasaki, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2010-2011 Care Fund savings estimate of \$13,671,116 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.

**DEPARTMENT OF HUMAN SERVICES FISCAL YEAR 2010-2011 REQUEST FOR PROPOSAL SCHEDULE** Director - Office of Contract Compliance David Curto presented the Department of Human Services Fiscal Year 2010-2011 Request for Proposal Schedule.

**COMPASS FAMILY SERVICES** Housing and Homeless Family Programs Manager Cindy Ward presented the request to modify the Compass Family Services grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization modify the grant with COMPASS FAMILY SERVICES for provision of Housing Subsidies for Families; during the period of November 1, 2010 through June 30, 2012; in the additional amount of \$352,000 for a revised total grant amount not to exceed \$2,519,778.

**TENDERLOIN HOUSING CLINIC** Housing and Homeless Family Programs Manager Cindy Ward presented the request to modify the Tenderloin Housing Clinic grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with TENDERLOIN HOUSING CLINIC for provision of Housing Subsidies for families; during the period of November 1, 2010 through June 30, 2012; in the additional amount of \$176,000 for a revised total grant amount not to exceed \$1,425,752.

PROVIDENCE FOUNDATION OF SAN FRANCISCO Family Emergency Services Manager Betsy Eddy presented the request to renew the Providence Foundation of San Francisco grant.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with PROVIDENCE FOUNDATION OF SAN FRANCISCO for provision of Emergency Winter Shelter Services for Homeless Families; during the period of October 28, 2010 through March 31, 2011; in a total grant amount not to exceed \$94,533.

MISSION ECONOMIC DEVELOPMENT AGENCY Working Families Credit Program Manager Tara Cohen presented the request to renew the grant with Mission Economic Development Agency.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with MISSION ECONOMIC DEVELOPMENT AGENCY for provision of Tax Preparation Assistance; during the period of November 1, 2010 through October 31, 2014; in a total grant amount not to exceed \$300,000.

TENDERLOIN HOUSING CLINIC Supportive Housing Program Manager Scott Walton presented the request to renew the Tenderloin Housing Clinic grant.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with TENDERLOIN HOUSING CLINIC for provision of Ellis Act Eviction Prevention Services; during the period of July 1, 2010 through June 30, 2011; in a total grant amount not to exceed \$125,000.

APPLIED SURVEY RESEARCH San Francisco Local Homeless Coordinating Board Policy Analyst Alison Schlegeter presented the request to renew the Applied Survey Research grant.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with APPLIED SURVEY RESEARCH for provision of Homeless Count Consulting Services; during the period of October 1, 2010 through June 30, 2013; in a total grant amount not to exceed \$106,370.

EPISCOPAL COMMUNITY SERVICES Homeless Single Adult Program Manager Brianna Moore presented the request to renew the Episcopal Community Services grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to renew the grant with EPISCOPAL COMMUNITY SERVICES for provision of the Interfaith Winter Shelter; during the period of November 1, 2010 through February 28, 2011; in a total grant amount not to exceed \$120,000.

PUBLIC CONSULTING GROUP, INC Director – Office of Contract Compliance David Curto presented the request to modify the Public Consulting Group, Inc. contract.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the contract with PUBLIC CONSULTING GROUP, INC. for provision of Screening, Tracking and Processing Benefits for Foster Children and Youth; during the period of October 1, 2010 through June 30, 2011; in the additional amount of \$64,800 for a revised total contract amount not to exceed \$289,800.

KWIKTIME Contract Manager Johanna Gendelman presented the request to renew the KWIKTIME contract.  
On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to renew the contract with KWIKTIME for provision of Messenger Service; during the period of October 1, 2010 through June 30, 2011; in a total contract amount not to exceed \$38,000.

GOODWILL INDUSTRIES Principal Administrative Analyst Hope Kamimoto presented the request to modify the Goodwill Industries grant.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization to modify the grant with GOODWILL INDUSTRIES to provide for the Community Jobs Program; during the period of October 1, 2010 through June 30, 2011; in the additional amount of \$770,874 for a revised total grant amount not to exceed \$2,153,811.

SAINT VINCENT DE PAUL Director – Office of Contract Compliance David Curto presented the request to modify the Saint Vincent de Paul grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with SAINT VINCENT DE PAUL for Capital Repairs at Multi-Service Center South; during the period of November 1, 2010 through June 30, 2011; in the additional amount of \$180,000 for a revised total grant amount not to exceed \$10,346,239.

EPISCOPAL COMMUNITY SERVICES Director – Office of Contract Compliance David Curto presented the request to modify the Episcopal Community Services grant.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to modify the grant with EPISCOPAL COMMUNITY SERVICES for Capital Repairs at the Next-Door Shelter; during the period of November 1, 2010 through June 30, 2011; in the additional amount of \$130,000 for a revised total contract amount not to exceed \$7,987,709.

ACUMEN FISCAL AGENT Director – Office of Contract Compliance David Curto presented the request to enter into a new contract with Acumen Fiscal Agent.  
On motion by Commissioner Friedman, seconded and carried, the Commission granted authorization to enter into a new contract with ACUMEN FISCAL AGENT for provision of Fiscal Intermediary Services; during the period of November 1, 2010 through June 30, 2012; in a total contract amount not to exceed \$1,700,000.

PUBLIC PARTNERSHIPS Director – Office of Contract Compliance David Curto presented the request to enter into a new contract with Public Partnerships.  
On motion by Vice President Yamasaki, seconded and carried, the Commission granted authorization enter into a new contract with PUBLIC PARTNERSHIPS for provision of Fiscal Intermediary Services; during the period of November 1, 2010 through June 30, 2012; in a total contract amount not to exceed \$3,300,000.

PUBLIC COMMENT SEIU Local 1021 Representative Maki Matsumura introduced herself to the Commission.

ADJOURNMENT President Stewart adjourned the meeting at 11:05 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

SAN FRANCISCO HUMAN SERVICES COMMISSION

MINUTES

April 25, 2013 Regular Meeting

The regular monthly meeting of the Human Services Commission was held on Thursday, April 25, 2013 in the Ronald H. Born Auditorium at 170 Otis Street, San Francisco.

- MEMBERS PRESENT      KELLY DEARMAN, President  
PABLO STEWART, M.D., Vice President  
SCOTT L. KAHN  
GEORGE YAMASAKI, JR.
- OTHERS PRESENT      Trent Rhorer, Executive Director - Department of Human Services  
Louise Rainey, Secretary – Human Services Commission  
Steve Arcelona, Deputy Director – Economic Support and Self Sufficiency  
Phil Arnold, Deputy Director – Finance and Administration  
Sylvia Deporto, Deputy Director – Family and Children's Services  
Noelle Simmons, Deputy Director -- Policy and Planning  
Other department staff and interested citizens
- ROLL CALL              President Dearman called the meeting to order at 9:40 a.m., noting the Commission was present.
- AGENDA                On motion by Vice President Stewart, seconded and carried, the Commission adopted the agenda as posted.
- MINUTES                On motion by Vice President Stewart, seconded and carried, the Commission approved the minutes of the March 25, 2013 regular meeting as circulated.
- TRIBUTE TO RETIRING DEPUTY DIRECTOR PHIL ARNOLD      President Dearman noted it was with gratitude, pride and sadness that the Commission acknowledges Deputy Director Phil Arnold's outstanding contributions to the management of the Human Services Agency on the occasion of his imminent retirement after thirty-seven years with the City. Phil was thanked sincerely for his distinguished, dedicated and effective service and especially for the courtesy, intelligence and expertise with which he guided the Agency. Phil was presented an engraved photo album and extended best wishes for a long, happy and healthy retirement.
- EXECUTIVE DIRECTOR'S REPORT      Executive Director Trent Rhorer furnished an update re the State and City's budget processes and program activities.
- CONSENT CALENDAR      On motion by Commissioner Yamasaki, seconded and carried, the Commission ratified actions taken by the Executive Director since the March 25, 2013 regular meeting in accordance with Commission authorization of June 28, 2012:  
1. Submission of zero requests to encumber funds for purchase of services or supplies;  
2. Submission of one temporary requisition for possible use in order to fill positions on a temporary basis;  
3. Submission of report of 48 temporary appointments made during the period of 3.13.13 thru 4.11.13.
- MAY 2012 FOSTER CARE MONTH      Deputy Director Sophia Deporto thanked foster parents and relative care givers for their service and commitment to children in foster care and requested the Commission adopt the resolution proclaiming May 2013 Foster Care Month.  
  
On motion by Commissioner Vice President Stewart, seconded and carried, the Commission adopted the following resolution proclaiming May 2013 Foster Care Month:  
  
WHEREAS, the family is the foundation of a strong and healthy community; and  
WHEREAS, in San Francisco there are 1081 children and youth in foster care; and  
WHEREAS, foster parents, including relative and non-related extended family members, provide an essential service to the community in caring for children and youth in foster care; and  
WHEREAS, the importance of the family structure is best served in foster homes that model family living, as opposed to group care; and  
WHEREAS, the stability and permanency for children and foster children is of the utmost importance; and  
WHEREAS, permanency is defined as both a process and result that includes the active involvement of the child or youth, and  
WHEREAS, permanency is defined as a permanent connection with at least one committed adult, which may include the biological parents through reunification, or with another adult family member, fictive kin, adult siblings, or other important individuals in the child or youth's life who commit to the child through adoption or guardianship; and  
WHEREAS, it is the responsibility of the entire community to make sure that each youth who leaves the foster care system in California has a permanent lifelong connection with a caring adult; and  
WHEREAS, San Francisco is in need of dedicated care providers who will strive in partnership with the Human Services Agency to identify and connect children and youth in foster care to permanent lifelong relationships; and  
WHEREAS, dedicated care providers model strength-based and solution-focused engagement with the children and youth in their care and with the community-based and government entities providing services and support; and  
WHEREAS, community-based organizations within San Francisco partner with the Human Services Agency to provide accessible and culturally relevant family-centered services that meet the unique needs of the families and children we serve; now, therefore be it  
RESOLVED, That the San Francisco Human Services Commission proclaims May 2013 FOSTER CARE MONTH and urges all community members to volunteer their talents and energies to honor children and youth in foster care and those who have exited the foster care system during this month and throughout the year.

- HUMAN SERVICES CARE FUND Senior Budget Analyst Emily Gerth reported findings regarding the revised Fiscal Year 2012-2013 Care Fund Savings estimate.
- Third Quarterly Hearing to Review Estimates of Revenues Allocated for Fiscal Year 2012-2013 On motion by Vice President Stewart, seconded and carried, the Commission adopted findings regarding the revised Fiscal Year 2012-2013 Care Fund Savings estimate of \$13,727,307 and authorized transmission of the information to the Board of Supervisors and the Office of the Controller.
- CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION Family Emergency Services Manager Betsy Eddy presented the request to renew the Catholic Charities Catholic Youth Organization grant.
- On motion by Commissioner Kahn, seconded and carried, the Commission granted authorization to renew the grant with CATHOLIC CHARITIES CATHOLIC YOUTH ORGANIZATION, for provision of Emergency Shelter Services at St. Joseph's Family Center; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$2,369,538.
- COMPASS FAMILY SERVICES Family Emergency Services Manager Betsy Eddy presented the request to renew the Compass Family Services grant.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES for provision of Emergency Shelter Services at Compass Family Shelter; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$2,067,015.
- HAMILTON FAMILY CENTER Family Emergency Services Manager Betsy Eddy presented the request to renew the Hamilton Family Center grant.
- On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with HAMILTON FAMILY CENTER for provision of Emergency Shelter Services at 260 Golden Gate Family Residences/Emergency Center; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$5,998,020.
- COMPASS FAMILY SERVICES Family Emergency Services Manager Betsy Eddy presented the request to renew the Compass Family Services grant.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to renew the grant with COMPASS FAMILY SERVICES; for provision of Transitional Housing Services for Families at Compass Clara House; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$758,676.
- LARKIN STREET YOUTH SERVICES Family Emergency Services Manager Betsy Eddy presented the request to renew the Larkin Street Youth Services grant.
- On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to renew the grant with LARKIN STREET YOUTH SERVICES; for provision of Transitional Housing Services for Youth at G-House; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$1,029,834.
- Norman Ten, with Asian Pacific American Labor Alliance, spoke in support of the workers at the Larkin Street Youth Center.
- SAN FRANCISCO CLEAN CITY COALITION Workforce Development Division Supervisor Bill Wedemeyer presented the request to enter into a new grant with San Francisco Clean City Coalition.
- On motion by Vice President Stewart, seconded and carried, the Commission granted authorization to enter into a new grant with SAN FRANCISCO CLEAN CITY COALITION for provision of Transitional Employment Services; during the period of July 1, 2013 through June 30, 2016; in a total grant amount not to exceed \$665,172.
- HR LAW CONSULTANTS Human Services Program Director Robert Thomas presented the request to enter into a new contract with HR Law Consultants.
- On motion by Commissioner Yamasaki, seconded and carried, the Commission granted authorization to enter into a new contract with HR LAW CONSULTANTS for provision of Civil Rights Assessment and Implementation Plan Services; during the period of May 1, 2013 through April 30, 2014; in a total contract amount not to exceed \$100,000.
- PUBLIC COMMENT Maria Guillen, with SEIU Local 1021, spoke in support of Alternative Work Schedules for department workers.
- Josefina Gumba, with SEIU Local 1021, spoke in support of Alternative Work Schedules for department workers.
- Giselle Almendarez, with SEIU Local 1021, spoke in support of Alternative Work Schedules as a benefit for both workers and clients.
- Julie Meyers, with SEIU Local 1021, opposed the Agency's stance on Alternative Work Schedules as detrimental to service delivery.
- George Diaz, with SEIU Local 1021, spoke in support of Alternative Work Schedules and asked that workers be treated humanely.
- ADJOURNMENT There being no further business, President Dearman adjourned the meeting at 10:50 a.m.

Louise Rainey, Commission Secretary  
Human Services Commission

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