



CONTRACT MONITORING DIVISION OFFICE OF THE CITY ADMINISTRATOR



LBEAC August 2, 2018 Meeting Minutes

1. Call to Order

Chair Galarza called the meeting to order at 10:05 a.m.

Committee Members present: Emylene Aspillá, Juliana Choy-Sommer, Darolyn Davis, Alaric Degrafinried, Boris Delepine, Elahe Enssani, Miguel Galarza, Bruce Giron, Wayne Perry

Committee Members Absent: Matthew Ajiake, Alan Guy, Virginia Harmon, Dwayne Jones, Iris Martin-Lopez, Ruben Santana

Staff Present: CMD: Alysabeth Alexander-Tut, Romulus Asenloo, Regina Chan, Ian Fernando, Mindy Lee, Stephanie Tang, Antonio Tom

Other City Personnel: Veronica Ng, PUC

Public Present: Juan Santana, Jungle Communications

2. Project Labor Agreement Update

- a. At the Government Audit & Oversight Committee (GAO) meeting following the LBEAC Special Meeting in June, several amendments were introduced: the term “core worker” was defined; Chapter 12B was included
- b. The LBE community was well-represented at the GAO meeting.
- c. Recommendation was made to exempt LBEs from the PLA.

3. LBEAC’s Exposure to City Departments and Elected Officials

- a. In the past, supervisors held round table meetings for LBEs in various City zip codes. Having the supervisors come out to the community/neighborhoods on a quarterly basis may be an effective way to connect with constituents.
 - i. The same meetings may be utilized for certification outreach.

4. Best Value Public Works Procurement and Project Evaluation

- a. Nicolas King was not available to present.

5. Approval of Meeting Minutes

- a. Alaric Degrafinried, seconded by Boris Delepine, moved to approve the LBEAC Meeting Minutes of June 7, 2018. The motion carried by the following vote:
 - i. Ayes: Choy-Sommer, Davis, Degrafinried, Delepine, Enssani, Galarza, Giron
 - ii. Abstain: Aspillá, Perry
- b. Boris Delepine, seconded by Bruce Giron, moved to approve the LBEAC Meeting Minutes of June 13, 2018. The motion carried by the following vote:
 - i. Ayes: Choy-Sommer, Davis, Delepine, Enssani, Galarza, Giron
 - ii. Abstain: Aspillá, Degrafinried, Perry

6. Staff Reports/Updates

- a. CMD is supporting the Port in its efforts to increase LBE participation.
 - a. The Port is looking at city-wide policies and models.
 - b. The Port's initiative includes: networking events, training events, identifying the best project delivery methods.

7. Suggestions from the Committee

- a. Possible future agenda items:
 - i. Effect of Amazon on City procurement
 - ii. Invite OLSE representative to speak on the topic of wage theft
 - iii. Size thresholds for professional service categories
 - 1. Darolyn Davis, seconded by Wayne Perry, moved to create a committee to examine the size thresholds for professional service categories. The motion carried by the following vote. Ayes: Aspilla, Choy-Sommer, Davis, Degrafinried, Delepine, Enssani, Galarza, Giron, Perry
- b. Invite Chief of Staff of Board of Supervisors to LBEAC meetings
- c. Social event for LBEs
 - i. Similar to a small business expo
 - ii. Miguel Galarza, seconded by Elahe Enssani, moved to create a committee to plan a LBE event before the end of the year. Juliana Choy-Sommer, Boris Delepine, and Elahe Enssani will lead organizing efforts. The motion carried by the following vote. Ayes: Aspilla, Choy-Sommer, Davis, Degrafinried, Delepine, Enssani, Galarza, Giron, Perry

8. Adjournment

The Committee adjourned at 11:46 p.m.