CONTRACT MONITORING DIVISION
OFFICE OF THE CITY ADMINISTRATOR

Local Business Enterprise Advisory Committee (LBEAC)
September 2, 2021 Meeting Minutes

1. Call to Order

    Chair Galarza calls the meeting to order at 10:03 a.m.

    Committee Members Present: Darolyn Davis, Miguel Galarza, Bruce Giron, Dwayne Jones, Nicolas King, Sailaja Kurella, Wayne Perry, Todd Senigar, Stephanie Tang, Kimberly Wilson.

    Committee Members Absent: Matthew Aijake, Juliana Choy-Sommer, Elahe Enssani, Greg Lyman.

    CMD Staff Present: Romulus Asenloo, Regina Chan, Jason Chow, Daniel Guarente, Mindy Lee, Vivian Liu, Linda Rainaldi, Kate Svyates, Nichole Truax, La'uton Wells.

    Other City Staff Present: Nichole Agbayani, CAO; Kyndra Cox, SFPUC; Rachel Cukierman, Deputy City Administrator; Jennifer Johnston, Deputy City Administrator; Tiffany Tatum, SFPORT.

    Members of the Public Present: Muhammad Al-Kareem, Rhodes Painting & Decorating; Ali Altaha; Noelle Bonner, Bonner Communications; Randy Collins, FTF Engineering; Daniella Devine; Tricia Gregory, HVYW8 Trucking; Lamar Heystek; LaSonia Mansfield; Claytis Norman; Padriac Ryan, Eco Bay Services; Jae Shin, Ground Cover Control Inc.; Suzanne Souva, Bonner Communications; Daniel Wanner.

2. Update and Discussion Regarding the Introduced Revisions to Chapter 14B and the Legislative Process
    a. Jennifer Johnston provided the committee an update.
        i. The legislation will be formally assigned to the Rules Committee on Tuesday, September 7th.
        ii. Legislation is currently the same as it was since it was proposed.
    b. Public Comment
        i. Ali Altaha asked why the construction management LBE certification does not need a construction management state license required and if the proposed Chapter 14B legislation will address this.
            1. Chair Galarza clarified this isn't related to this action item and will need to be discussed in a future, more focused conversation.

3. Discussion Regarding Publicizing LBEAC Matters on the CMD Website

    a. Discussion on how to make the LBEAC website more accessible.
        i. Romulus Asenloo summarized current limitations and is working with City staff to revamp website.
        ii. Chair Galarza proposed bringing in a consultant from the City Hall Content Office to assist with the changes.
            1. Darolyn Davis commented it would be a good idea to meet with the IT consultant first to understand what changes can be made.
        iii. Chair Galarza asked committee members to submit a list of changes they would like to see.

4. Approval of Meeting Minutes
    a. Dwyane Jones, seconded by Bruce Giron, moved to approve the August 5, 2021 LBEAC Meeting Minutes, with the correction made that Wayne Perry was not at the meeting. The motion carried by the following vote.
        i. Ayes: Davis, Galarza, Giron, Jones, King, Kurella, Perry, Senigar, Tang, Wilson.

5. Staff Report/Public Comment
    a. Nicole Agbayani gave an update on the mentor-protégé program.
    b. Chair Galarza gave an update that many of the ad-hoc subcommittees have been on pause pending direction from the Supervisors.
        i. Wayne Perry, Co-Chair of Tech Marketplace subcommittee, gave an update that at the last meeting they had a presentation from OCA. The next step is gathering LBEs for comment and the next meeting will most likely be before end of October.
        ii. Dwyane Jones, Co-Chair of Trucking Pilot Project, gave an update that the pilot program for trucking subcommittee is still ongoing.
    c. Noelle Bonner commented that there should be feedback from the community for changes to the LBEAC website.
        i. Feedback regarding changes to the LBEAC website can be sent to Regina.Chan@sfov.org.
    d. Ali Altaha commented that information on LBEAC is not accessible on the website and asks how he can become involved on the subcommittees.
        i. Chair Galarza will inform Ali Altaha when the subcommittee meetings are.
        ii. Regina Chan clarified where information on LBEAC can be found on the website.

6. Adjournment
    Meeting adjourned at 10:56 a.m.