



CONTRACT MONITORING DIVISION CITY ADMINISTRATOR'S OFFICE



Edwin M. Lee, Mayor
Naomi M. Kelly, City Administrator

Veronica Ng, Director

Local Business Enterprise Advisory Committee (LBEAC)

A G E N D A

Date Thursday, February 4, 2016

Time 10:00AM –12:00PM

Location 30 Van Ness Avenue

2nd Floor – Main Conference Room

San Francisco, CA 94102

LBE ADVISORY COMMITTEE MEMBERS: IF YOU ARE NOT ABLE TO ATTEND THE MEETING, PLEASE NOTIFY REGINA CHAN AT 415-551-4335, (RChan@sfgwater.org).

Item	Minutes
1. Call to Order/Introduction	5
2. Presentation by City Department(s) on the Contract Payment Process	60-80
3. Discussion and Approval of Revisions to the LBEAC Guidelines Regarding the Number of LBEAC Meetings and Absences for Members	10
4. Review and Approval of the December 3, 2015 LBEAC Meeting Minutes	5
5. Staff Report/Updates	10
6. Suggestions from Committee Members on Future Agendas	10
6. Adjournment	5

ABOUT THE COMMITTEE

Members:

Matthew Ajiake, Emylene Aspilla, Stacey Camillo, Juliana Choy-Sommer, Darolyn Davis, Alaric Degrafinried, Boris Delepine, Elahe Enssani, Miguel Galarza, Virginia Harmon, Robert Lo, Wayne Perry, Ruben Santana, Kieron Sinnette.

Committee Staff:

Nichole Truax, Regina Chan.

The LBE Community Advisory Committee advises the CAO, CMD Director and staff on the implementation of the Local Business Utilization Ordinance (Chapter 14B of the Administrative Code).

The Committee meets (normally) on the first Thursday of the month at 30 Van Ness Avenue, 2nd Floor.