



San Francisco Administrative Code Section 95.2 authorizes the County Clerk to issue City Identification Cards to residents of the City and County of San Francisco. Applicants must appear in person at the Office of the County Clerk, complete an application and certify the information under penalty of perjury, present documents establishing identity and residency, have photograph taken, and pay required fee. If a card is lost, stolen, or destroyed, applicant must apply for, meet requirements, and pay fee for replacement card.

Acceptable forms of documentation. Documentation not listed below CANNOT be accepted.

PROOF OF IDENTITY FOR 14 AND OLDER

ONE of the following documents (must display applicant's photograph and date of birth):

- US or Foreign Passport
- US State Driver's License
- US State ID
- US Permanent Resident Card (Green Card)
- Consular Identification (CID)
- Photo ID Card issued by another country to its citizens or nationals that meets the requirements of San Francisco Administrative Code 95.1(a)

Or, **TWO** of the following documents (at least one document must display applicant's date of birth and photograph):

- Certified Copy of US or Foreign Birth Certificate
- Social Security Card
- National ID Card with photo, name, address, date of birth, and expiration date
- Foreign Driver's License
- US or Foreign Military Identification Card
- Current Visa issued by a government agency
- US Individual Taxpayer Identification Number (ITIN) authorization letter
- California Educational Institution Identification Card: elementary, middle, secondary and post-secondary schools

PROOF OF RESIDENCY FOR 14 AND OLDER

ONE of the following documents containing the applicant's name and residential address within San Francisco:

- Utility bill dated within the last 30 days
- Local property tax statement or mortgage payment receipt dated within the last 30 days
- Bank account statement dated within the last 30 days
- Proof of a minor currently enrolled in a San Francisco school
- Current San Francisco Golf Resident Card
- Employment pay stub dated within the last 30 days
- Written ruling, order or notice from the Residential Rent Stabilization and Arbitration Board dated within the last 30 days
- Jury summons or court order issued by a state or federal court and dated within the last 30 days
- Federal or state income tax or refund statement dated within the last 30 days
- Insurance bill (homeowner's, renter's, health, life or automobile insurance) dated within the last 30 days
- Written verification issued by a homeless shelter that receives City funding confirming at least 15 days residency within the last 30 days
- Written verification issued by a hospital, health clinic or social services agency that receives City funding confirming at least 15 days residency within the last 30 days
- If a certified copy of a marriage certificate is presented at the time of application, an applicant may prove residency using documents bearing the name of his/her spouse