



**San Francisco Administrative Code Section 95.2 authorizes the County Clerk to issue City Identification Cards to residents of the City and County of San Francisco. Applicants must appear in person at the Office of the County Clerk, complete an application, certify the information under penalty of perjury, present documents establishing identity and residency, have photograph taken, and pay required fee. For lost, stolen, or destroyed, applicant must apply for, meet requirements, and pay replacement card fee.**

**Acceptable forms of documentation. Documentation not listed below CANNOT be accepted.**

<b>PROOF OF IDENTITY FOR 13 AND YOUNGER (Photocopies are not accepted)</b>	
<p><b>ONE</b> of the following original unexpired documents (must display applicant's photograph and date of birth):</p>	<p>Or, <b>TWO</b> of the following original unexpired documents (at least one document must display applicant's date of birth and photograph): <b>NOTE:</b> The photograph requirement does not apply to applicants 13 and under.</p>
<ul style="list-style-type: none"><li>• US or Foreign Passport</li><li>• US State Driver's License</li><li>• US State ID</li><li>• US Permanent Resident Card (Green Card)</li><li>• Consular Identification (CID)</li><li>• Photo ID Card issued by another country to its citizens or nationals that meets the requirements of San Francisco Administrative Code 95.1(a)</li></ul> <p><b>NOTE: Applicants 13 and under may also present:</b></p> <ul style="list-style-type: none"><li>• Birth certificate (certified copy; photograph not required)</li></ul>	<ul style="list-style-type: none"><li>• Certified US or Foreign Birth Certificate</li><li>• Social Security Card</li><li>• National ID Card with photo, name, address, date of birth, and expiration date</li><li>• Foreign Driver's License</li><li>• US or Foreign Military Identification Card</li><li>• Current Visa issued by a government agency</li><li>• US Individual Taxpayer Identification Number (ITIN) authorization letter</li><li>• California Educational Institution Identification Card: elementary, middle, secondary and post-secondary schools</li></ul> <p><b>NOTE: Applicants 13 and under may also present the following (One document must display date of birth; photograph not required):</b></p> <ul style="list-style-type: none"><li>• Official medical record</li><li>• Official school record</li></ul>

<b>PROOF OF RESIDENCY FOR 13 AND YOUNGER</b>
<p><b>ONE</b> of the following documents containing the applicant's name and residential address within San Francisco. <b>NOTE: For applicants 13 and under unable to provide residency documents, a parent or legal guardian may verify the child's residency, provided the parent or guardian would be eligible for a City Identification Card him or herself.</b></p>
<ul style="list-style-type: none"><li>• Utility bill dated within the last 30 days</li><li>• Local property tax statement or mortgage payment receipt dated within the last 30 days</li><li>• Bank account statement dated within the last 30 days</li><li>• Proof of a minor currently enrolled in a San Francisco school</li><li>• Current San Francisco Golf Resident Card</li><li>• Employment pay stub dated within the last 30 days</li><li>• Written ruling, order or notice from the Residential Rent Stabilization and Arbitration Board dated within the last 30 days</li><li>• Jury summons or court order issued by a state or federal court and dated within the last 30 days</li><li>• Federal or state income tax or refund statement dated within the last 30 days</li><li>• Insurance bill (homeowner's, renter's, health, life or automobile insurance) dated within the last 30 days</li><li>• Written verification issued by a homeless shelter that receives City funding confirming at least 15 days residency within the last 30 days</li><li>• Written verification issued by a hospital, health clinic or social services agency that receives City funding confirming at least 15 days residency within the last 30 days</li><li>• If a certified copy of a marriage certificate is presented at the time of application, an applicant may prove residency using documents bearing the name of his/her spouse.</li></ul>