OFF-SITE CEREMONY REQUEST FORM

Arrangements cannot be made unless a marriage license is obtained from or a domestic partnership registration filed with San Francisco County.

DATE REQUEST BEING MADE: __________________________

| 1st PERSON’S NAME: __________________________ | 2nd PERSON’S NAME: __________________________ |
| ADDRESS: __________________________ | ADDRESS: __________________________ |
| PHONE NUMBER: __________________________ | PHONE NUMBER: __________________________ |
| EMAIL ADDRESS: __________________________ | EMAIL ADDRESS: __________________________ |

CEREMONY DAY (must be weekend or City holiday)
- SATURDAY
- SUNDAY
- HOLIDAY: __________________________

CEREMONY LOCATION ADDRESS** (must be in San Francisco)
________________________________________

PREFERRED ATTIRE FOR COMMISSIONER/CLERK (circle one)
- ROBE (BLACK)
- PROFESSIONAL ATTIRE

INDOOR OUTDOOR

*Fee: $299.00 (*subject to change)
$149 non-refundable fee payable to: SF County Clerk at time of submitting this request form
$150 CASH balance paid to the Marriage Commissioner/Deputy County Clerk on the day of the ceremony

FOR OFFICE USE:

*NON-REFUNDABLE $149 FEE PAID: DATE __________ RECEIPT # __________

TYPE: PUBLIC ML CONFIDENTIAL ML DOMESTIC PARTNERSHIP

MARRIAGE COMMISSIONER/DDC: __________________________

** City Hall closed Saturdays, Sundays & Holidays.