



Department of Elections, City and County of San Francisco
John Arntz, Director

**APPENDIX B: CALENDAR FOR THE NOVEMBER 3, 2015,
 CONSOLIDATED MUNICIPAL ELECTION**

MAYOR AND BOARD OF SUPERVISORS (DISTRICT 3)

BOXES THAT ARE SHADED GRAY REFLECT DATES FOR THE OFFICES OF CITY ATTORNEY, DISTRICT ATTORNEY, SHERIFF, TREASURER, AND COMMUNITY COLLEGE BOARD MEMBER CANDIDATES ONLY

Dates and Code References	Event or Action												
No specified date, but necessary prior to start of any campaign financing or expenditures CA Gov't Code § 85200; SF C&GC Code § 1.122	<p>DECLARATION OF INTENT TO SOLICIT OR ACCEPT CONTRIBUTIONS</p> <p>Before a candidate solicits or accepts contributions or loans or uses any personal funds for campaign purposes (excluding filing fees), the candidate must file a Candidate Intention Statement (FPPC Form 501) with the Ethics Commission and a Declaration of Intent to Solicit and Accept Contributions with the Department of Elections.</p>												
<p>March 31 – May 26 (E-217 – E-162**) CAEC §8106 SF MEC §§230, 205</p>	<p>SIGNATURES IN LIEU OF FILING FEES FOR MAYOR AND BOARD OF SUPERVISORS</p> <p>The period during which candidates can pick up and file in-lieu petitions in order to pay for all or part of their filing fees by obtaining signatures of qualified voters. These signatures are due before or upon filing of nomination documents, or May 26, whichever occurs first. Each valid signature reduces the fee by \$0.50.</p>												
<p>May 15 – June 9, 5 p.m. (E-172 – E-147) CAEC §10220 SF MEC §205</p>	<p>NOMINATION PERIOD FOR MAYOR AND BOARD OF SUPERVISORS</p> <p>The period during which candidates may obtain and must file nomination documents. All nomination documents and fees must be filed no later than June 9 at 5 p.m.</p> <p><i>Filing Fees are due upon filing of nomination documents.</i></p>												
<p>Code References:</p> <table border="0"> <tr> <td>CA Gov't Code:</td> <td>California Government Code</td> <td>SF Charter</td> <td>San Francisco Charter (Article XIII – Elections)</td> </tr> <tr> <td>SF C&GCC</td> <td>San Francisco Campaign and Governmental Conduct Code</td> <td>SF MEC:</td> <td>San Francisco Municipal Elections Code</td> </tr> <tr> <td>CAEC:</td> <td>California Elections Code</td> <td></td> <td></td> </tr> </table> <p>**The legal deadline falls on a Saturday, Sunday or holiday; the deadline will move forward to the next working day. Cal. Gov't Code § 6707</p>		CA Gov't Code:	California Government Code	SF Charter	San Francisco Charter (Article XIII – Elections)	SF C&GCC	San Francisco Campaign and Governmental Conduct Code	SF MEC:	San Francisco Municipal Elections Code	CAEC:	California Elections Code		
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<p>May 29 – July 23 (E-158 – E-103**) CAEC §8106 SF MEC § 230</p>	<p>SIGNATURES IN LIEU OF FILING FEES FOR CITY ATTORNEY, DISTRICT ATTORNEY, SHERIFF, TREASURER, AND COMMUNITY COLLEGE BOARD MEMBER</p> <p>The period during which candidates for all local offices besides Mayor and Board of Supervisors can pick up and file in-lieu petitions to pay for all or part of their filing fee with signatures of qualified voters. Signatures in lieu of fee are due upon filing of nomination documents, July 23.</p>
<p>June 9, 5 p.m. (E-147) SF MEC § 401</p>	<p>SUBMISSION OF PROPOSED TRANSLATED OR TRANSLITERATED CHINESE NAME</p> <p>Deadline for candidates for Mayor and Board of Supervisors to submit a proposed translated or transliterated Chinese name to the Department of Elections. Proposed names should be submitted along with the supporting information and material described in the candidate guide.</p>
<p>June 9, 5 p.m. (E-147) SF MEC § 250</p>	<p>WITHDRAWAL OF NOMINATORS (SIGNERS) FOR MAYOR AND BOARD OF SUPERVISORS</p> <p>Deadline for nominators to withdraw their nominations of a candidate for Mayor or Board of Supervisors by filing a signed and sworn statement of withdrawal with the Department of Elections.</p>
<p>June 10, noon – June 22, noon (E-146 – E-136**) SF MEC § 590</p>	<p>PUBLIC EXAMINATION PERIOD FOR THE OFFICE OF MAYOR AND BOARD OF SUPERVISORS: CANDIDATE QUALIFICATION STATEMENTS AND BALLOT DESIGNATIONS</p> <p>Period of public examination for candidate qualification statements for publication in the Voter Information Pamphlet and the ballot designations to be printed on the ballot. Period of public examination of Chinese names submitted by candidates</p>
<p>June 16, 5 p.m. (E-140) SF Charter §§ 2.113, 3.100</p>	<p>NOTIFICATION OF ORDINANCES AND DECLARATIONS OF POLICY TO BE SUBMITTED BY THE MAYOR OR FOUR OR MORE BOARD MEMBERS</p> <p>Deadline for the Mayor or four or more members of the Board of Supervisors to submit an <u>original</u> proposed ordinance or declaration of policy to the Clerk of the Board's office and provide a <u>copy</u> to the Department of Elections.</p>



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<p>June 30, 5 p.m. (E-126) SF MEC §§ 260, 220(e)</p>	<p>WITHDRAWAL OF CANDIDACY OR CANDIDATE STATEMENT FOR MAYOR OR BOARD SUPERVISORS</p> <p>Deadline for candidates for Mayor or the Board of Supervisors to withdraw their candidacy or candidate statements by filing a signed and sworn statement of withdrawal with the Department of Elections.</p>
<p>July 6, 5 p.m. (E-120) SF MEC § 300(c)</p>	<p>SUBMISSION OF INITIATIVE PETITIONS TO QUALIFY A LOCAL BALLOT MEASURE</p> <p>Deadline to submit initiative petitions to the Department of Elections to qualify an ordinance, declaration of policy, or Charter amendment for the ballot. Submitted initiative petitions may not be withdrawn.</p>
<p>July 13 - August 7, 5 p.m. (E-113 – E-88) CAEC §10220</p>	<p>NOMINATION PERIOD</p> <p>The period during which candidates for City Attorney, District Attorney, Sheriff, Treasurer, or Community College Board Members may obtain and file nomination documents. All nomination documents and fees must be filed no later than August 7, 2015, at 5 p.m. <i>Filing Fees are due upon filing of nomination documents.</i></p>
<p>July 24, 5 p.m. (E-102) SF MEC § 300 (a)</p>	<p>SUBMISSION OF CHARTER AMENDMENTS AND BOND MEASURES</p> <p>Deadline for the Board of Supervisors to submit Charter amendments and bond measures to the Department of Elections. The Board of Supervisors may submit, and the Director of Elections has the discretion to accept, one Charter amendment or bond measure after E-102 but no later than E-95.</p>
<p>July 27 – August 10, (E-99 - E-85) SF MEC § 515</p>	<p>BALLOT SIMPLIFICATION COMMITTEE MEETINGS</p> <p>The Ballot Simplification Committee prepares digests of each local measure to be published in the voter information pamphlet.</p>



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<p>July 28, 5 p.m. (E-98) SF MEC § 370 (B)(2)</p>	<p>WITHDRAWAL OF SUPPORT BY ONE OR MORE SUPERVISORS</p> <p>Measures proposed by four or more members of the Board of Supervisors shall be withdrawn if one or more of the Supervisors withdraw their support for the proposed measure, and following this withdrawal, fewer than four Supervisors continue to support the measure. A Supervisor may withdraw his or her support for a measure by filing with the Director of Elections a signed and sworn statement of withdrawal at any time up until 72 hours before the legal deadline for submission of the measure to the Director of Elections. Following such a withdrawal, additional members of the Board of Supervisors may join in support of the proposed measure provided that they do so in writing before the legal deadline for submission of the measure to the Department of Elections.</p> <p>No Supervisor may withdraw his or her support for a measure after July 28, 2015, unless it is a unanimous withdrawal proposed by four or more Supervisors who supported the measure. Such a withdrawal must occur before the legal deadline for submission of the measure.</p>
<p>July 31 Gov't Code § 84200(3)(B)(c)</p>	<p>FIRST SEMI - ANNUAL CAMPAIGN FINANCE STATEMENT- FPPC FORM 460</p> <p>Deadline to file campaign statements for the period of January 1 to June 30, 2015.</p>
<p>July 31, 5 p.m. (E-95) SF MEC § 300 (B)</p>	<p>SUBMISSION OF ORDINANCES AND DECLARATIONS OF POLICY</p> <p>Deadline for the Board of Supervisors to submit ordinances or declarations of policy to the Department of Elections. Any such ordinances or declarations of policy must have been previously submitted to the Clerk of the Board on or before June 16, so that such measures could be assigned to one of the Board's committees to conduct a public hearing on the measure, as required by Charter section 2.113 (b).</p>
<p>August 3, 11 a.m. (E-92) SF MEC § 505</p>	<p>DESIGNATION OF LETTERS FOR BALLOT MEASURES</p> <p>The Department of Elections designates letters for local ballot measures according to the procedures set forth in MEC Section 505.</p>



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<p>August 5 – November 3 (E-90 – Election Day) (GOV'T CODE § 84200.7(B)(1))</p>	<p>ELECTION CYCLE REPORTS FPPC FORM 496/497</p> <p>During the 90-day period immediately preceding an election and including Election Day, all candidates and committees that make an independent expenditure of \$1000 or more must report the expenditure within 24 hours. For more information, contact the Fair Political Practices Commission (FPPC) at 866-275-3772</p>
<p>August 7, 5 p.m. (E-88) SF MEC § 250</p>	<p>WITHDRAWAL OF NOMINATORS (SIGNERS)</p> <p>Deadline for nominators to withdraw their nomination of a candidate for City Attorney, District Attorney, Sheriff, Treasurer, or Community College Board Member by filing a signed and sworn statement of withdrawal with the Department of Elections.</p>
<p>August 7, 5 p.m. (E-88) SF MEC § 401</p>	<p>SUBMISSION OF PROPOSED CHINESE NAME FOR CITY ATTORNEY, DISTRICT ATTORNEY, SHERIFF, TREASURER, OR COMMUNITY COLLEGE BOARD MEMBERS</p> <p>Deadline for candidates to submit proposed Chinese name to the Department of Elections. Proposed names should be submitted along with the supporting information and material described in the candidate guide.</p>
<p>August 7, 5 p.m. (E-88) CAEC §§ 9401, 10002, 10403 ED CODE § 5322</p>	<p>SUBMISSION OF DISTRICT MEASURES</p> <p>Deadline for submission of a school, college, or special district measure. If a bond or tax measure is placed on the ballot, the tax rate statement is due by this date.</p>
<p>August 7, 5 p.m. – August 17, 5 p.m. (E-88 – E-78) CAEC § 9509 ED CODE § 5322</p>	<p>PUBLIC EXAMINATION PERIOD: DISTRICT MEASURES</p> <p>Period of public examination of the district measures to be submitted to the voters.</p>
<p>August 8, noon – August 18, noon (E-77 – E-67) SF MEC § 590 (c)</p>	<p>PUBLIC EXAMINATION PERIOD FOR CANDIDATE STATEMENTS, BALLOT DESIGNATIONS, AND CHINESE NAMES SUBMITTED BY CANDIDATES</p> <p>Period of public examination for the candidate qualification statements and ballot designations, and Chinese names submitted by candidates for City Attorney, District Attorney, Sheriff, Treasurer, or Community College Board Member.</p>



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<p>August 10 – August 12, 5 p.m. (E-87** – E - 83) CAEC §§ 10225, 10516, 10604</p>	<p>EXTENDED FILING PERIOD FOR OFFICES WITHOUT INCUMBENT CANDIDATES</p> <p>If an eligible incumbent does not file during the regular nomination period, the candidate filing period for that office shall be extended five calendar days for candidates other than the incumbent.</p>
<p>August 10 (E-85) SF MEC § 515</p>	<p>BALLOT SIMPLIFICATION COMMITTEE DIGESTS</p> <p>Deadline for the Ballot Simplification Committee to submit digests of each local measure to the Department of Elections for publication in the Voter Information Pamphlet.</p>
<p>August 10 (E-85) SF MEC § 520</p>	<p>FINANCIAL ANALYSES</p> <p>Deadline for the Controller to submit to the Department of Elections a financial analysis of each local measure, including an estimate of the increase or decrease in the cost of government and/or the effect of the measure on the tax rate, for publication in the Voter Information Pamphlet.</p>
<p>August 10 (E-85) SF MEC § 510</p>	<p>BALLOT QUESTIONS</p> <p>Deadline for the City Attorney to submit to the Department of Elections the ballot statements or questions for local measures.</p>
<p>August 11, noon – August 21, noon (E-84 – E-74) SF MEC § 590 (b) (1) (2) (3)</p>	<p>PUBLIC EXAMINATION PERIOD: BALLOT DIGESTS, FINANCIAL ANALYSES, AND BALLOT QUESTIONS</p> <p>Period of public examination for the Ballot Simplification Committee's digests, the Controller's financial analyses, and the City Attorney's ballot questions.</p>



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<p>August 13, noon – August 24, noon (E-82 – E-72**)</p>	<p>PUBLIC EXAMINATION PERIOD FOR CANDIDATE QUALIFICATION STATEMENTS AND BALLOT DESIGNATIONS (IF APPLICABLE) AND CHINESE NAMES SUBMITTED BY CANDIDATES</p> <p><i>This special circumstance public inspection period is applicable only if the candidate filing period has been extended per CAEC §§ 10220, 10224, 10225, 10516, 10604</i></p> <p>Period of public examination for the candidate qualification statements and ballot designations, and Chinese names submitted during the special circumstance extended filing period.</p>
<p>August 13, 11 a.m. (E-82) CAEC §13112 (B) (1) (C) (I)</p>	<p>RANDOMIZED ALPHABET DRAWING</p> <p>The Secretary of State shall conduct the randomized alphabet drawing to determine the order in which the candidate names will appear on the ballot.</p>
<p>August 13, noon (E-82) SF MEC § 535 (a) CAEC § 9500-9605 ED CODE § 5322</p>	<p>SUBMISSION OF PROPONENT AND OPPONENT BALLOT ARGUMENTS FOR LOCAL BALLOT MEASURES AND DISTRICT MEASURES</p> <p>Deadline to submit proponent and opponent ballot arguments for local ballot measures and district measures to the Department of Elections.</p> <p>♦<i>Please call the Department of Elections to determine if official proponent and/or opponent ballot arguments have been submitted.</i></p>
<p>August 13, 2 p.m. (E-82) SF MEC § 545 CAEC § 9503</p>	<p>SELECTION OF PROPONENT AND OPPONENT ARGUMENTS</p> <p>If the Department of Elections receives more than one proposed proponent or opponent arguments for a measure, the Department will select one proponent and one opponent argument according to priority levels set by SF MEC section 545 and, if necessary, by lottery.</p>



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<p>August 14, noon (E-81) SF MEC § 535 (e)</p>	<p>LAST DAY TO CORRECT FACTUAL, GRAMMATICAL, OR SPELLING ERRORS IN PROPONENT AND OPPONENT BALLOT ARGUMENTS FOR LOCAL MEASURES ONLY</p> <p>Deadline for the authors of proponent and opponent ballot arguments to correct any factual, grammatical, or spelling errors in the arguments for or against local measures.</p>
<p>August 14, noon – August 24, noon (E-81 – E-71) SF MEC § 590 (b) (4) CAEC § 9509 ED CODE § 5322</p>	<p>PUBLIC EXAMINATION PERIOD: PROPONENT AND OPPONENT ARGUMENTS FOR LOCAL BALLOT MEASURES AND DISTRICT MEASURES</p> <p>Period of public examination of proponent and opponent arguments for publication in the Voter Information Pamphlet</p>
<p>August 17, noon (E-78) SF MEC § 535 (b) CAEC § 9500-9605 ED CODE § 5322</p>	<p>SUBMISSION OF REBUTTAL ARGUMENTS FOR LOCAL BALLOT MEASURES AND DISTRICT MEASURES</p> <p>Deadline to submit rebuttal arguments for local ballot measures and district measures to the Department of Elections.</p>
<p>August 17, noon (E-78) SF MEC § 535 (c)</p>	<p>SUBMISSION OF PAID BALLOT ARGUMENTS FOR LOCAL BALLOT MEASURES</p> <p>Deadline to submit paid ballot arguments for or against local measures to the Department of Elections. Paid ballot argument fees and original hard copy must be submitted together.</p>
<p>August 18, noon (E-77) SF MEC § 535 (e)</p>	<p>LAST DAY TO CORRECT FACTUAL, GRAMMATICAL, OR SPELLING ERRORS IN REBUTTAL OR PAID ARGUMENTS FOR LOCAL MEASURES ONLY</p> <p>Deadline for the authors of rebuttals or paid ballot arguments to correct errors in grammar and spelling in their arguments for or against local measures.</p>



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<p>August 18, noon – August 28, noon (E-77 – E-67) CAEC § 9509 SF MEC § 590 (c) SF MEC § 590 (b) (5) (6) ED CODE § 5322</p>	<p>PUBLIC EXAMINATION PERIOD: REBUTTAL ARGUMENTS (LOCAL AND DISTRICT MEASURES) AND PAID ARGUMENTS (LOCAL MEASURES ONLY)</p> <p>Period of public examination of rebuttal and paid ballot arguments submitted for publication in the Voter Information Pamphlet.</p>
<p>August 28, 5 p.m. (E-67) SF MEC §§ 260, 220(e)</p>	<p>WITHDRAWAL OF CANDIDACY OR CANDIDATE STATEMENT FOR CITY ATTORNEY, DISTRICT ATTORNEY, SHERIFF, TREASURER, OR COMMUNITY COLLEGE BOARD MEMBERS</p> <p>Deadline for candidates to withdraw their candidacies or candidate statements by filing a signed and sworn statement of withdrawal with the Department of Elections.</p>
<p>September 7 – October 20, 5 p.m. (E-57 – E-14) CAEC §8601</p>	<p>STATEMENT OF WRITE-IN CANDIDACY AND NOMINATION PAPERS</p> <p>During this period, all write-in candidates for any office must file their Statements of Write-In Candidacy and Nomination Papers with the Department of Elections.</p>
<p>September 24 Gov't Code § 84200.8(a)</p>	<p>FIRST PRE-ELECTION CAMPAIGN FINANCE STATEMENT – FPPC FORM 460</p> <p>Deadline for candidates and committees to file campaign statements covering the period July 1 – September 19, 2015. Local candidates and committees file with the Ethics Commission.</p>
<p>October 5 (E-29) CAEC §§ 3001, 3018</p>	<p>CITY HALL VOTING CENTER OPENS</p> <p>Available 8 a.m. to 5 p.m., Monday – Friday, outside of Room 48 in City Hall.</p>
<p>October 19 (E-15) CAEC §2102</p>	<p>LAST DAY TO REGISTER TO VOTE</p> <p>Closing date for voter registration in this election.</p>
<p>October 22 Gov't Code § 84200.8(b)</p>	<p>SECOND PRE-ELECTION CAMPAIGN FINANCE STATEMENT – FPPC FORM 460</p> <p>Deadline for candidates or committees to file campaign statements for the period ending October 17. Candidates being voted upon, their controlled committees, and committees primarily formed to support or oppose a candidate or measure must file electronically with the Ethics Commission.</p>

**The legal deadline falls on a Saturday, Sunday or holiday; in most cases, the deadline will move forward to the next working day. Cal. Gov't Code § 6707



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<p>October 20 – November 3 (E-14 – Election Day) CAEC § 3500</p>	<p>NEW CITIZEN REGISTRATION AND VOTING</p> <p>Special extension of registration for new citizens who are sworn in after the October 18 registration deadline. New citizens must show proof of citizenship and declare that they have established residency in California in order to register <i>and</i> vote during the fifteen day period.</p>
<p>October 24 - October 25 (E-10 – E-9)</p>	<p>WEEKEND VOTING AT CITY HALL VOTING CENTER</p> <p>Available Saturday and Sunday, 10 a.m. to 4 p.m., City Hall Voting Center. Enter on Grove Street.</p>
<p>October 27, 5 p.m. (E-7) CAEC § 3001</p>	<p>LAST DAY FOR VOTERS TO REQUEST VOTE-BY-MAIL BALLOTS</p> <p>Requests must be received by the Department of Elections by 5 p.m.</p>
<p>October 31 - November 1 (E-3 – E-2)</p>	<p>WEEKEND VOTING AT CITY HALL VOTING CENTER</p> <p>Available Saturday and Sunday, 10 a.m. to 4 p.m., City Hall Voting Center. Enter on Grove Street.</p>
<p>November 3</p>	<p>ELECTION DAY</p> <p>All polling places, including the Voting Center at City Hall, open at 7 a.m. and close at 8 p.m.</p>
<p>November 27 (E+24) CAEC § 15372 SF Charter § 13.108</p>	<p>LAST DAY TO CERTIFY ELECTION RESULTS</p> <p>The Department of Elections shall prepare a certified statement of results and submit it to the governing body no later than the fourth Friday after the election.</p>
<p>Feb. 1, 2016 Gov't Code § 84200</p>	<p>SECOND SEMI-ANNUAL CAMPAIGN FINANCE STATEMENT – FPPC FORM 460</p> <p>Deadline to file campaign statements for the period beginning July 1, ending December 31.</p>

Code References:

Cal. Gov't Code: California Government Code
SF C&GCC San Francisco Campaign and Governmental Conduct Code
SF Charter San Francisco Charter (Article XIII – Elections)

SF MEC: San Francisco Municipal Elections Code
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