

ELECTIONS COMMISSION
City and County of San Francisco



Richard P. Matthews, President
Chris Jerdonek, Vice President
Charles Jung
Jill Rowe
Rosabella Safont
Winnie Yu

John Arntz
Director of Elections

Elections Commission Meeting
Wednesday, August 20, 2014
6:00 p.m.
City Hall, Room 408
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

Order of Business

1. Call to Order & Roll Call

2. Public comment on any issue within the Elections Commission's general jurisdiction unless otherwise included in an item on this agenda.

3. Approval of Minutes from previous meeting

Discussion and possible action to approve the Minutes of the June 18, 2014 Elections Commission Meeting. (Attachment: 6/18/14 draft minutes)

4. Commissioners' Reports

Meetings with public officials; Oversight and Observation activities; Long-range planning for Commission activities and areas of study; Proposed legislation which affects elections. (Attachments: Memo from Commissioner Jerdonek re Civil Grand Jury report; Memo from Commissioner Jerdonek re uncounted ballots)

5. Director's Report

The Director will update the Commission on preparations for elections and other departmental activities.

6. Discussion and possible action regarding the Elections Commission process for forwarding various documents to the Board of Supervisors as occasionally required by the San Francisco Charter.

7. Discussion and possible action regarding the execution of the one-percent manual tally required by Cal. Elections Code sec. 15360.

8. Discussion and possible action regarding adoption of the Election Plan for the November 4, 2014 election. (Attachment: Election Plan)

9. Discussion and possible action regarding the City employee waiver for the November 4, 2014 election. (Attachment: Waiver)

10. Discussion and possible action regarding authorizing the Commission President to send a letter to the Board of Education regarding the vacancy on the Election Commission and their selection of their appointee.

11. Discussion and possible action regarding process for hiring an executive secretary for the Elections Commission.

12. Discussion and possible action regarding items for future agendas.

Adjournment

There will be an opportunity for public comment on each agenda item.

Materials contained in the Commission packets for meetings are available for inspection and copying during regular office hours at the Department of Elections, City Hall Room 48. Materials are placed in the Elections Commission's Public Binder no later than 72 hours prior to meetings. Any materials distributed to members of the Elections Commission within 72 of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Department of Elections, City Hall Room 48, in the Commission's Public Binder, during normal office hours.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

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To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in a meeting, please contact the Department of Elections at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Late requests will be honored, if possible. Services available on request include the following: American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes. Please contact the Department of Elections at (415) 554- 4375 or our TDD at (415) 554-4386 to make arrangements for a disability-related modification or accommodation.

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KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code): Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE, CITY HALL, ROOM 244, 1 DR. CARLTON B. GOODLETT PLACE, SAN FRANCISCO CA 94102-4689; PHONE: (415) 554-7724; FAX: (415) 554-7854; E-MAIL: SOTF@SFGOV.ORG.

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