

ELECTIONS COMMISSION
City and County of San Francisco



Richard P. Matthews, President

Chris Jerdonek, Vice President
Charles Jung
Jill Rowe
Rosabella Safont
Winnie Yu

John Arntz

Director of Elections

Elections Commission Meeting
Wednesday, September 17, 2014
City Hall, Room 408
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

1. Meeting was called to order at 6:00pm by President Matthews. Present:
Commissioners Jerdonek, Rowe, Jung, Yu, and Safont. No absences.
Still no appointee by the Board of Education.
Also present: Director of Elections John Arntz and Deputy City Attorney Joshua White.

2. Public comment on any issue within the Elections Commission's general jurisdiction unless otherwise included in an item on this agenda.

Brent Turner distributed a document to the Commission and spoke of an organization California Association of Voting Officials (CAVO) in favor of developing a new voting system.

Alec Bash spoke in support of the same organization and goals.

3. Approval of Minutes from previous meeting

Moved by Commissioner Safont to approve the Minutes of the August 20, 2014 Elections Commission Meeting; seconded by Commissioner Rowe. No public comment. Vote UNANIMOUS to APPROVE.

4. Commissioners' Reports

President Matthews updated the Commission that the previous finalists for the secretary position have not responded, so a new process will be opened up with DHR; the previously approved letter to the Board of Education is in progress and proving difficult; there have been two rounds of contact with the Sheriff Department to obtain the security plan and that is ongoing; and the approval of the employee waiver which was approved at the last meeting was being held until it could be forwarded to the Board of Supervisors with the Election Plan.

Commissioner Jerdonek asked President Matthews for how long the Secretary position will be posted by DHR. President Matthews responded that DHR recommends a minimum of one week, but the Commission normally posts it for two weeks.

Commissioner Jerdonek reported that he came across two employees of the San Francisco Public Library's Government Information Center using a voter turnout map produced by the Department of Elections. They were using it to select locations for

library voter outreach activities that were deliberately in areas with low voter turnout. Commissioner Jerdonek commended their use of Department materials.

5. Director's Report

Director Arntz reported that the election is officially underway, that ballots to voters in other nations have been sent.

Commissioner Jung asked for an update on selecting a new location for the warehouse, and Director Arntz provided an update. Commissioner Jung asked Director Arntz if he had put any thought into the issue raised at the last Commission meeting of notifying voters after an election if their VBM ballots were challenged. Director Arntz replied that he had not, but he could do so for the next meeting.

President Matthews asked if the Department would be producing the color-coded maps showing the various ballot types. Director Arntz replied that they would.

6. Election Plan for the November 4, 2014 election. Moved by Commissioner Jerdonek to adopt the Election Plan; seconded by Commissioner Safont.

Commissioner Jerdonek summarized the changes to the Election Plan that resulted from the last BOPEC meeting. He reported that additional information was added, but no procedures were changed. The additions included a section on personnel, a section on ranked-choice voting education, a section on language access and resources, and more information on the 1% manual tally. Commissioner Jerdonek thanked Director Arntz for making the additions. Commissioner Jerdonek reported that BOPEC voted unanimously to forward the revised plan to the Commission with a recommendation to approve. No public comment. Vote was UNANIMOUS to APPROVE.

7. Discussion and possible action regarding the ongoing updates and improvements to the Commission's webpage.

President Matthews thanked Commissioner Jerdonek for his ongoing work on improving the Commission's webpage. Commissioner Jerdonek summarized the changes made since the last Commission meeting: a new column was added to the "About Us" page for Commissioner contact information; a new page was added listing a selection of legal memos from the City Attorney's Office that are of interest to the Commission; and the Attendance page was brought up to date.

Moved by Commissioner Jerdonek and seconded by Commissioner Safont that the Commission authorize the President to designate someone to do the following: create an archive on the Commission's webpage for things such as the Election Plan for each election; post timely notices on the front page, such as meeting information, rather than on a lower level; create a YouTube account for the Commission to post audio files of the meetings; and create a Twitter account for the Commission to tweet factual things of the type that would go on the webpage, such as meeting information, agendas, minutes, audio files, factual updates. No public comment. Vote was UNANIMOUS to APPROVE.

8. Discussion and possible action regarding items for future agendas.

No discussion.

Adjourned at 6:45pm.