

ELECTIONS  
COMMISSION  
BUDGET AND OVERSIGHT  
OF PUBLIC ELECTIONS  
COMMITTEE



GERARD GLEASON, CHAIR  
TAJEL SHAH  
RICHARD P. MATTHEWS

*City and County of San Francisco*

ELECTIONS COMMISSION  
BUDGET AND OVERSIGHT  
OF PUBLIC ELECTIONS COMMITTEE  
City Hall, Room 421  
City and County of San Francisco

Minutes of the Meeting Held  
Wednesday, January 2, 2008  
(Approved: \_\_\_\_\_ )

1. **Call to Order and Roll Call.** Chairperson Gleason called the meeting to order at 5:17 pm. PRESENT: Commissioners Gerard Gleason, Tajel Shah. EXCUSED: Commissioner Richard P. Matthews.
2. **Public Comment.** *David Pilpel* said he was disappointed that the February 2008 Election Plan and the assessment of the November 2007 Election plan were not on the agenda for this meeting. Mr. Pilpel said that following his discussion with Commission President Meek at the December meeting, he was presenting his version of an Election Plan outline with copies for all Commissioners. He was presenting it for review of form and flow. *Sylvia Johnson* said the Election Plan needed to be scheduled.
3. **Discussion and possible action to approve the Budget and Oversight of Public Elections Committee minutes for August 1, 2007.** Commissioner Shah MOVED and Commissioner Gleason SECONDED the approval of these minutes.

**Public Comment.** *David Pilpel* offered a correction in the title of the minutes, to change "Budget and Policy Committee" to the new Committee title. Mr. Pilpel suggested that the draft minutes be posted after each meeting, even if they have not been approved. Commission Secretary Rodriques assured him that these minutes had been posted on the Elections Commission website since the BOPEC meeting last August. *Sylvia Johnson* said she had concerns about the health department.

The Roll Call Vote was UNANIMOUS to approve the August 1, 2007 minutes.

3.0

**4. Discussion and possible action to recommend to the full Commission, areas for Commissioner access during elections and assignment of Commissioners to report observations of election activities in those areas.**

(Item sent to Committee at the December 19, 2007 Commission meeting.)

Chairperson Gleason said that this item was sent to the Committee because there has not been a formal policy established by the Commission regarding Commissioner observations and reporting. If there is to be a policy, tasks should be assigned and Commissioner access to the DoE should be determined.

Commissioner Shah recounted her experience during the November 2007 election in which she had an escort, but was unable to observe activities beyond the velvet rope that was put up to limit the public from viewing/entering some areas during election day. She said that the result was that she couldn't see anything, only people and paper but not what was on the paper, or how the paper was being handled. The Commissioner said she was interested in seeing how many people were voting only first choice and not filling in second and third choices, and therefore how the re-makes were being handled. If she had been able to make this observation, she would have better determined if she wanted to advocate the Secretary of State (SoS) to eliminate the additional component put upon the Department as hinder some and cumbersome. Commissioner Shah said it is important that the Commission has the ability to see more than what the public sees, because the Commission cannot serve in its role without that ability.

Chairperson Gleason said that the item was referred to this committee to develop a policy, areas of concern, and/or operational procedures for the Commission to work with the Department to implement. He said that even Commission members have different opinions about this issue – from full and unrestricted access to non-interference.

Commissioner Shah said that it is possible to have full access, be escorted and still not be a hindrance.

Deputy City Attorney O'Leary reviewed the Charter and the powers of the Commission and suggested that the Committee or the Commission needs to come up with an idea of what it will be observing and to what purpose. The Committee is to determine what the observation is for and how it is to be reported back to the Commission, and then what actions will be taken in terms of investigation oversight and hearings.

Commissioner Shah said that to evaluate how well elements in an election plan work, she would need to see the activity.

Chairperson Gleason said he is interested in the oversight function of the ballots and the conduct of election, not the operation of the administration of the Department, or how well staff work. He is interested in what is happening to the

ballots and the public confidence in the oversight of that activity. He said that the Commission can and should supply an "extra set of eyes" for the public, and that there is a role, public function and a job that the Commission is supposed to perform that he feels the Commission has not been doing.

Commissioner Shah said that she approves of itemizing the areas the Commission will be observing in the Election Plan of each election, and that the observations can be with escorts and can be without communication with the staff, if the Department feels that communication is disruptive. This will engage the Commission in the plan in a special way.

Chairperson Gleason suggested areas for possible observation which included: Logic and Accuracy, Canvassing, a walk through of the computer room with an explanation of what is happening, Precinct Operations and a focus on absentee and provisional ballots and Pier 48.

Commissioner Shah MOVED and Commissioner Gleason SECONDED the following policy:

*It shall be the Elections Commission policy to assess the conduct of the election as delineated in the Election Plan in specific areas, agreed upon in advance by the Elections Commission, through reasonable and appropriate observation, investigation and or further inquiry of those areas.*

**Public Comment.** *Sylvia Johnson* said she agreed to have an escort. *David Pilpel* said that the current discussion also covers item 6 on the agenda, that the Commission has the power to approve and to amend the Election Plan, and called the Committee's attention to the final section of his draft in which the assessment and areas of concern for the Election Plan are mentioned.

The Roll Call Vote was UNANIMOUS to forward this policy to the full Commission.

5. **Discussion and possible action to propose a bylaws amendment regarding Commissioner access during elections.** (Item sent to Committee at the December 19, 2007 Commission meeting.) Chairperson Gleason MOVED that should the policy forwarded in Item 4, be accepted by the full Commission, then that policy be an amendment to the Elections Commission Bylaws. Commissioner Shah said that she would SECOND this proposal.

**Public Comment.** *David Pilpel* said that if the policy is approved, there may need to be a larger discussion about what is included in the Election Plan, but he recommends that this not be a bylaw amendment, because he feels the Elections Commission amends its bylaws more frequently than other Commissions. Adopting it as policy serves the same function and he supports tabling this item. *Sylvia Johnson* said that the bylaws haven't been really accessible.

Chairperson Gleason TABLED this item.

6. **Discussion and possible action to propose a policy, with the assistance of the Deputy City Attorney, regarding the roles of Commissioners (observer, assessor, staff person, or no role) on Election Day and the mechanism for feedback.** (Commissioner Shah from the August 1, 2007 BOBPEC meeting). Chairperson Gleason said that this item will have a fuller discussion at the next Commission meeting when the policy this Committee has forwarded is heard

**Public Comment.** *Sylvia Johnson* commented that it was a good plan.

The item was TABLED.

**ADJOURNMENT** at 6:35 pm.

TEMPORARY STAFF SALARIES  
2008-2009

Division	Count	Gross
Admin	22	\$79,765.00
Poll Worker	85	\$345,106.00
Voter Services	24	\$455,871.00
Publication	5	\$92,907.00
Ballot Distribution	126	\$537,442.00
Warehouse	9	\$153,435.00
Precinct Services	47	\$261,277.00
Outreach	3	\$29,864.00
Campaign Services	14	\$172,580.00
Logic & Accuracy	33	\$103,209.00
<b>Total</b>		<b>\$2,231,456.00</b>

**Materials & Supplies 08-09**

Char	Obj	Sub-object	Div	Item	Vendor	Quan	Price	Reg total price
21	21	2100	Adm	Travel	Various	2	\$500.00	\$6,600.00
		<b>2100 Total</b>		<b>TRAVEL</b>				<b>\$6,600.00</b>
21	22	2200	Adm	Training	Various		\$0.00	\$13,042.50
		<b>2200 Total</b>		<b>TRAINING</b>				<b>\$13,042.50</b>
21	23	2302	Adm	Field Expense	Various	5	\$40.00	\$1,370.00
		<b>2302 Total</b>		<b>LOCAL FIELD EXPENSE</b>				<b>\$1,370.00</b>
21	24	2401	Adm	Membership	CACEO	1	\$225.00	\$925.00
		<b>2401 Total</b>		<b>MEMBERSHIP FEES</b>				<b>\$925.00</b>
21	26	2699	PW	Pollworker trainers	Trainers	3	\$2,000.00	\$6,000.00
		<b>2699 Total</b>		<b>OTHER FEES</b>				<b>\$6,000.00</b>
21	27	2710	PW	PW payment	(Direct Payment PWs)	1	\$410,000.00	\$410,000.00
		<b>2710 Total</b>		<b>PAYMENTS TO POLLEWORKERS</b>				<b>\$410,000.00</b>
21	27	2799	BD	AV Exterior Envelops and services	Linda Kittlitz	180,000	\$0.20	\$36,000.00
21	27	2799	BD	AV Interior AV envelopes	Linda Kittlitz	180,000	\$0.20	\$36,000.00
21	27	2799	Adm	Ballot Production (4 cards)	Sequoia	1	\$874,833.00	\$874,833.00
21	27	2799	Adm	GRM Ballot Storage	GRM	-	\$80,000.00	\$0.00
21	27	2799	Adm	Locksmith	ABC Security Service	2	\$200.00	\$400.00
21	27	2799	VS	Mix election forms translation	Jungle	24	\$0.00	\$0.00
21	27	2799	Adm	Outsource	Sequoia	1	\$86,000.00	\$86,000.00
21	27	2799	WH	Pink Bubble Packs	Sequoia	1	\$0.00	\$0.00
21	27	2799	VS	Provisional Envelops and all related services	Linda Kittlitz	45,000	\$0.20	\$9,000.00
21	27	2799	Adm	Sequoia Contract	Sequoia	1	\$1,700,000.00	\$1,700,000.00
21	27	2799	Adm	Sequoia Demo ballots	Sequoia	1	\$275.00	\$275.00
21	27	2799	BD	Sign posting	SF Police	1	\$600.00	\$600.00
21	27	2799	WH	Temporary employees for election night	People Connection	324	\$29.87	\$9,678.69
21	27	2799	PB	Translation of VIP and audio of VIP	Jungle	1	\$299,900.00	\$299,900.00
21	27	2799	Adm 2	Various	Various	1	\$200,000.00	\$200,000.00
21	27	2799	PB	VIP	Sequoia	1	\$700,000.00	\$700,000.00
		<b>2799 Total</b>		<b>OTHER PROFESSIONAL SERVICES</b>				<b>\$3,952,686.69</b>
21	27	02761	IT	DIMS hourly support	DIMS	50	\$200.00	\$10,000.00
21	27	02761	IT	Software Development contracts	Software Development contracts	50	\$92.23	\$4,611.25
		<b>2761 Total</b>		<b>SYSTEM CONSULTING SERVICES</b>				<b>\$14,611.25</b>
21	28	2801	Adm	Shredding	Shred-It	12	\$100.00	\$1,200.00
21	28	2801	Adm	Sunset Disposal Center Acct#A0084780	SF Recycling & Disposal, Inc.	3	\$200.00	\$600.00
		<b>2801 Total</b>		<b>SCAVENGER SERVICES</b>				<b>\$1,800.00</b>

char	Obj	Sub-object	Div	Item	Vendor	Quan	Price	Reg total price
21	29	02911	IT	DIMS monthly maintenance fee	DIMS	12	\$10,519.31	\$126,231.69
		02911 Total		<b>DP/WP EQUIPMENT MAINTENANCE</b>				<b>\$126,231.69</b>
21	30	3011	PW	Class room rental	City College/Alemany	1	\$20,000.00	\$20,000.00
21	30	3011	PW	Class room rental	Moscone Center - Nov	1	\$15,000.00	\$15,000.00
21	30	3011	Adm	Rent Pier 29	Port of San Francisco	-	\$9,198.33	\$0.00
21	30	3011	WH	Rent Pier 48	Port of San Francisco	12	\$68,936.22	\$827,234.64
		3011 Total		<b>PROPERTY RENT</b>				<b>\$862,234.64</b>
21	30	3021	Adm	Garage	Civic Center	108	\$200.00	\$21,600.00
		3021 Total		<b>GARAGE RENT</b>				<b>\$21,600.00</b>
21	30	3031	OR	Emergency space rental	Various	1	\$0.00	\$0.00
21	30	3031	PB	Emergency space rental	Various	1	\$1,000.00	\$1,000.00
21	30	3031	OR	Street Fairs	Various	16	\$331.75	\$5,308.00
21	30	3031	Com	Meeting space rental	Various	1	\$400.00	\$400.00
		3031 Total		<b>MISCELLANEOUS FACILITIES RENTAL</b>				<b>\$6,708.00</b>
21	31	3121	Adm	Box Trucks	Enterprise	3	\$1,256.00	\$3,768.00
21	31	3121	Adm	Vehicle rental	Thrifty	1	\$88,139.00	\$88,139.00
		3121 Total		<b>VEHICLE RENTAL</b>				<b>\$91,907.00</b>
21	31	3199	BD	1 - Forklift rental	Cromer		\$1,500.00	\$0.00
21	31	3199	WH	1 - Forklift rental	Cromer	12	\$1,500.00	\$18,000.00
21	31	3199	WH	Hand truck rental	Dolly Rental, Inc.	40	\$5.00	\$200.00
21	31	3199	Adm	Office trailer rental	Far West	-	\$640.00	\$0.00
21	31	3199	WH	Pallet Jack rental	Various	12	\$0.00	\$0.00
21	31	3199	WH	Tower lights	U-Save	2	\$300.00	\$600.00
21	31	3199	Adm	Various	Various	1	\$5,000.00	\$5,000.00
		3199 Total		<b>OTHER EQUIPMENT RENTALS</b>				<b>\$23,800.00</b>
21	31	03131	ADM	DocumentMall	Ricoh	12	\$1,111.50	\$13,338.00
21	31	03131	ADM	MFP per page cost	Ricoh	1	\$1,100.00	\$1,100.00
21	31	03131	ADM	MFP printing/copying equipment lease	Ricoh	12	\$1,721.00	\$20,652.00
		3131 Total		<b>OFFICE MACHINE RENTALS</b>				<b>\$35,090.00</b>
21	35	3521	Adm	Express Overnight	Express Overnight	200	\$40.00	\$8,000.00
21	35	3521	BD	Express Overnight	Express Overnight	-	\$40.00	\$0.00
21	35	3521	CS	Express Overnight	Express Overnight	10	\$40.00	\$400.00
21	35	3521	IT	Express Overnight	Express Overnight	2	\$50.00	\$100.00

char	Obj	Sub-object	Div	Item	Vendor	Quan	Price	Reg total price
21	35	3521	OR	Express Overnight	Express Overnight	-	\$40.00	\$0.00
21	35	3521	PB	Express Overnight	Express Overnight	3	\$40.00	\$120.00
21	35	3521	PW	Express Overnight	Express Overnight	2	\$40.00	\$80.00
21	35	3521	VS	Express Overnight	Express Overnight	500	\$40.00	\$20,000.00
21	35	3521	Adm 2	Various	Various	-	\$40.00	\$0.00
21	35	3521	Com	Express Overnight	Various	1	\$875.00	\$875.00
21	35	3521 Total		<b>FREIGHT/DELIVERY</b>				<b>\$29,575.00</b>
21	35	3551	Adm	6 MFDs and 4 printers	Ricoh	10	\$2,800.00	\$28,000.00
21	35	3551	Adm	FPPC electronic filing; Doc mail.	Ricoh	30	\$500.00	\$15,000.00
21	35	3551 Total		<b>COPY MACHINE</b>				<b>\$43,000.00</b>
21	35	3552	VS	8-D2 Postcards for house printing (monthly printing)	Direct Mail	50,000	\$0.25	\$12,500.00
21	35	3552	VS	8-D2 Postcards Mailer (mass mailer after June 08 election)	Direct Mail	40,000	\$0.25	\$10,000.00
21	35	3552	VS	8-D2 Postcards Mailer (mass mailer after Nov 08 election)	Direct Mail	40,000	\$0.25	\$10,000.00
21	35	3552	VS	ARC ( Alternate Residency Confirmation) postcards	Direct Mail	40,000	\$0.25	\$10,000.00
21	35	3552	OR	Braille Materials	Lighthouse for the Blind and Visually Impaired	1,600	\$0.70	\$1,120.00
21	35	3552	Adm	Election Code Books - 22 Code books	TNC Printing	22	\$70.00	\$1,540.00
21	35	3552	Adm	Election Officer Digest	TNC Printing	300	\$1.00	\$300.00
21	35	3552	OR	Guide to Voting (English, Chinese, Spanish, Russian)	Norcal	8,500	\$0.43	\$3,655.00
21	35	3552	OR	Mailer	Direct Mail	275,000	\$0.12	\$33,000.00
21	35	3552	OR	Muni Posters	Norcal	500	\$6.75	\$3,375.00
21	35	3552	VS	Purged Perm Vote by mail voters notices	Direct Mail	20,000	\$0.25	\$5,000.00
21	35	3552	PW	PW Manual	Somerset Printing	1	\$8,000.00	\$8,000.00
21	35	3552	OR	Ranked Choie Voting (English, Chinese, Spanish, Russian)	Norcal	11,250	\$0.23	\$2,587.50
21	35	3552	OR	Register to Vote Poster (English, Chinese, Spanish, Russian)	Norcal	2,000	\$0.81	\$1,620.00
21	35	3552	OR	Your Right to Vote (English, Chinese, Spanish)	Norcal	4,000	\$0.43	\$1,720.00
21	35	3552 Total		<b>PRINTING</b>				<b>\$104,417.50</b>
21	35	3561	VS	# 00. USPS/Nixie (ACS -Address Change Service)	USPS - xxxx	20,000	\$0.10	\$2,000.00



char	Obj	Sub-object	Div	Item	Vendor	Quan	Price	Reg total price
21	35	3561	VS	#1 Outgoing (8-D2) Address Confirmation Postcards (Monthly) - Forwarding Address confirmation postcard to verify voter address	USPS - 2750	50,000	\$0.25	\$12,500.00
21	35	3561	VS	#1 Returning (8-D2) Address Confirmation Postcards (June 08) - Forwarding Address confirmation postcard to verify voter address	USPS (BRM 13632)	30,000	\$0.50	\$15,000.00
21	35	3561	VS	#1 Returning (8-D2) Address Confirmation Postcards (Monthly) - Forwarding Address confirmation postcard to verify voter address (All three elections)	USPS (BRM 13632)	50,000	\$0.50	\$25,000.00
21	35	3561	VS	#1 Returning (8-D2) Address Confirmation Postcards (Nov 08) - Forwarding Address confirmation postcard to verify voter address	USPS (BRM 13632)	30,000	\$0.50	\$15,000.00
21	35	3561	PB	#11. VIP - Mail out only.	USPS - 2750	1	\$135,000.00	\$135,000.00
21	35	3561	BD	#12. Postage for mailing out Absentee Ballots (base on 2 card ballot) Permit # 2750	USPS - 2750	1	\$100,000.00	\$100,000.00
21	35	3561	BD	#12. Postage for return of Absentee Ballots Permit	USPS BRM #27182	1	\$200,000.00	\$200,000.00
21	35	3561	Adm	#14 - Return Business Reply Mail (Color coded used by all divisions)	USPS (BRM 13632)	5,000	\$0.30	\$1,500.00
21	35	3561	VS	#2. Returning; Outgoing is in Repro - Oversea Voters absentee ballot	USPS BRM #27182	5,000	\$1.50	\$7,500.00
21	35	3561	Adm	#20. Undeliverable mail	USPS - 95413	5,000	\$1.00	\$5,000.00
21	35	3561	VS	#3. Returning. Outgoing is in Repro. HAVA -Help America Vote Act - Identification Confirmation Letter	USPS (BRM 13632)	20,000	\$0.41	\$8,200.00
21	35	3561	VS	#5. Outgoing - Affidavit Cards Mailing(postage account #85814) reimburse by Secretary of State	USPS - BRM 85814	10,000	\$0.50	\$5,000.00
21	35	3561	VS	#5. Returning - Affidavit Cards Mailing(postage account #85814) reimburse by Secretary of State	USPS - BRM 85814	700	\$0.50	\$350.00
21	35	3561	VS	#6. Outgoing only. No returns. Voter Notification Cards to voters	USPS - 2750	150,000	\$0.25	\$37,500.00
21	35	3561	VS	Outgoing- 8-D2 Postcards Mailer (mass mailer after Nov 08 election)	USPS - 2750	40,000	\$0.25	\$10,000.00
21	35	3561	VS	Outgoing- 8-D2 Postcards Mailer (mass mailer after June 08 election)	USPS - 2750	40,000	\$0.25	\$10,000.00
21	35	3561	VS	outgoing.mailer -ARC (Alternate Residency Confirmation) postcards	USPS - 2750	40,000	\$0.25	\$10,000.00
21	35	3561	VS	Outgoing -Purged Perm Vote by mail voters notice	USPS - 2750	20,000	\$0.41	\$8,200.00
21	35	3561	VS	Returning- ARC( Alternate Residency Confirmation) postcards	USPS - 2750	25,000	\$0.50	\$12,500.00

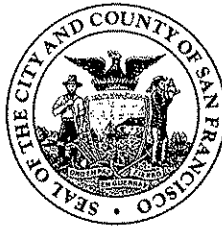
char	Obj	Sub-object	Div	Item	Vendor	Quan	Price	Reg total price
21	35	3581	VS	Returning -Purged Perm Vote by mail voters notice	USPS (BRM 13632)	15,000	\$0.50	\$7,500.00
21	35	3581	OR	USPS	USPS - 2750	275,000	\$0.16	\$44,000.00
		<b>3581 Total</b>		<b>POSTAGE</b>				<b>\$671,750.00</b>
21	35	3581	Adm	Craig's List Advertising	Advance Recruitment Solutions	10	\$80.00	\$800.00
21	35	3581	BD	Craig's List Advertising	Advance Recruitment Solutions	-	\$80.00	\$0.00
21	35	3581	CS	Craig's List Advertising	Advance Recruitment Solutions	2	\$80.00	\$160.00
21	35	3581	OR	Craig's List Advertising	Advance Recruitment Solutions	2	\$80.00	\$160.00
21	35	3581	PB	Craig's List Advertising	Advance Recruitment Solutions	2	\$80.00	\$160.00
21	35	3581	PW	Craig's List Advertising	Advance Recruitment Solutions	20	\$80.00	\$1,600.00
21	35	3581	VS	Craig's List Advertising	Advance Recruitment Solutions	2	\$80.00	\$160.00
21	35	3581	OR	Newspaper Advertisement	California Newspaper / Daily Journal	1	\$3,698.00	\$3,698.00
21	35	3581	PB	Newspaper Advertisement	California Newspaper Group / Daily Journal	20	\$234.00	\$4,680.00
21	35	3581	OR	Newspaper Advertisement	Post Newspaper Group	1	\$1,230.00	\$1,230.00
21	35	3581	OR	Newspaper Advertisement	San Francisco Neighborhood Newspaper Association	1	\$11,073.00	\$11,073.00
21	35	3581	OR	Newspaper Advertisement	Sun Reporter Publishing Company	1	\$945.00	\$945.00

char	Obj	Sub-object	Div	Item	Vendor	Quan	Price	Reg total price
21	35	3581	OR	Public Service Announcement	Olive Tree Communication	1	\$9,975.00	\$9,975.00
21	35	3599	Adm	<b>ADVERTISING</b> Fence	Anchor Fencing CO.	1	\$3,800.00	\$3,800.00
21	35	3599	PW	Pollworker Pins	RA Clark Enterprises	3,400	\$1.00	\$3,400.00
21	35	3599	WH	Red Boxes	Election Data Corporation.	200	\$15.00	\$3,000.00
21	35	3599	BD	Rice bags	Linda Kittitz	1,200	\$13.00	\$15,600.00
21	35	3599 Total		<b>OTHER CURRENT EXPENSES</b>				<b>\$25,800.00</b>
21	35	03596	IT	Licenses for computers	COIT	1	\$15,000.00	\$15,000.00
21	35	03596	IT	Licenses for computers	License for computers	1	\$30,000.00	\$30,000.00
21	35	03596 Total		<b>SOFTWARE LICENSING FEES</b>				<b>\$45,000.00</b>
40	46	4699	PB	BSC refreshments, supplies	Ballot Simplification Committee.	10	\$33.90	\$339.02
40	46	4699	Adm	Election Day Meals	reimbursement	1	\$3,000.00	\$3,000.00
40	46	4699 Total		<b>FOOD</b>				<b>\$3,339.02</b>
40	49	4950	PW	"I Voted" Stickers	Give Something Back	1,000	\$0.00	\$0.00
40	49	4950	PW	"May I Help You" Name Badges	Give Something Back	10,000	\$0.00	\$0.00
40	49	4950	PW	a. Standard Window Envelopes	Cenveo	40,000	\$0.02	\$840.00
40	49	4950	PW	b. Business Reply Envelopes w/ yellow corner	Cenveo	20,000	\$0.02	\$440.00
40	49	4950	BD	Blown Stretch Wrap Film	Office Depot	100	\$12.00	\$1,200.00
40	49	4950	VS	Booklett Envelope 6x9	Cenveo	5,000	\$0.05	\$250.00
40	49	4950	PW	c. Standard Envelope w/out window	Cenveo	2,000	\$0.03	\$56.00
40	49	4950	Adm	Cenveo Supplies	Cenveo	1	\$5,000.00	\$5,000.00
40	49	4950	BD	Cenveo Supplies	Cenveo		\$0.00	\$0.00
40	49	4950	CS	Cenveo Supplies	Cenveo		\$0.00	\$0.00
40	49	4950	OR	Cenveo Supplies	Cenveo		\$0.00	\$0.00
40	49	4950	PB	Cenveo Supplies	Cenveo		\$0.00	\$0.00
40	49	4950	VS	Cenveo Supplies	Cenveo		\$0.00	\$0.00
40	49	4950	BD	Color parer	Office Depot	140	\$13.95	\$1,953.00
40	49	4950	PW	d. 91/2x 121/2 Envelopes	Cenveo	8,000	\$0.13	\$1,072.00
40	49	4950	BD	Electric Pencil Sharpener	Office Depot	2	\$47.00	\$94.00
40	49	4950	BD	Inspector Folders (blank wallets)	Office Depot	200	\$4.00	\$800.00
40	49	4950	VS	Large Envelopes 9x12	Cenveo	500	\$0.15	\$75.00
40	49	4950	Adm	Office supplies	Office Depot	1	\$20,000.00	\$20,000.00
40	49	4950	BD	Office supplies	Office Depot		\$0.00	\$0.00

char	Obj	Sub-object	Div	Item	Vendor	Quan	Price	Reg total price
40	49	4950	CS	Office supplies	Office Depot	1	\$2,089.00	\$2,089.00
40	49	4950	IT	Office supplies	Office Depot	1	\$2,500.00	\$2,500.00
40	49	4950	OR	Office supplies	Office Depot	1	\$1,311.00	\$1,311.00
40	49	4950	PB	Office supplies	Office Depot	1	\$0.00	\$0.00
40	49	4950	PW	Office supplies	Office Depot	1	\$12,010.00	\$12,010.00
40	49	4950	VS	Office supplies	Office Depot	1	\$7,615.00	\$7,615.00
40	49	4950	WH	Office supplies	Office Depot	1	\$2,139.78	\$2,139.78
40	49	4950	Adim	Paper	Give Something Back	1	\$3,527.00	\$3,527.00
40	49	4950	VS	Regular Envelopes #10	Cenveo	5,000	\$0.02	\$100.00
40	49	4950	VS	Reply Envelopes #9 Green	Cenveo	30,000	\$0.02	\$600.00
40	49	4950	VS	Window Envelopes #10	Cenveo	30,000	\$0.10	\$3,000.00
<b>OFFICE SUPPLIES-CITYWIDE CONTRACT</b>								
<b>4950 Total</b>								
40	49	4999	BD	Ballot custody forms	Sequoia	1,300	\$4.00	\$5,200.00
40	49	4999	BD	Ballot pens	Sequoia	12,000	\$3.50	\$42,000.00
40	49	4999	Adim	Election supplies	Cole Fox	1	\$20,000.00	\$20,000.00
40	49	4999	BD	Election supplies	Cole Fox	-	\$0.00	\$0.00
40	49	4999	CS	Election supplies	Cole Fox	-	\$0.00	\$0.00
40	49	4999	IT	Election supplies	Cole Fox	1	\$2,000.00	\$2,000.00
40	49	4999	OR	Election supplies	Cole Fox	-	\$0.00	\$0.00
40	49	4999	PB	Election supplies	Cole Fox	1	\$0.00	\$0.00
40	49	4999	PW	Election supplies	Cole Fox	-	\$0.00	\$0.00
40	49	4999	VS	Election supplies	Cole Fox	1	\$454.00	\$454.00
40	49	4999	WH	Election supplies	Cole Fox	1	\$3,459.00	\$3,459.00
40	49	4999	BD	<b>Optech box bottom</b>	Sequoia	2,000	\$1.90	\$3,800.00
40	49	4999	BD	<b>Optech box (21 X 10 X 3)</b>	Sequoia	2,000	\$3.50	\$7,000.00
40	49	4999	BD	<b>Optech Header Cards (3 column)</b>	Sequoia	5,000	\$0.88	\$4,400.00
40	49	4999	BD	<b>Optech box top</b>	Sequoia	2,000	\$1.68	\$3,360.00
40	49	4999	OR	Outreach Uniforms	Banner Uniform Center	5	\$46.00	\$230.00
40	49	4999	PW	Voter Information Kiosk supplies	UNISOURCE	1	\$3,000.00	\$3,000.00
40	49	4999	OR	Register to vote pens	Linda Kittlitz	5,000	\$0.38	\$1,900.00
40	49	4999	OR	Register to vote Stickers	Give Something Back	5,000	\$0.06	\$300.00
40	49	4999	WH	Repositionable clear vinyl	Borden Decal / East Bay Sign Co.	1	\$442.00	\$442.00
40	49	4999	BD	Rice bags small	Sequoia	150	\$5.00	\$750.00
40	49	4999	OR	Table Throw with DOE logo	Spotlight Promotion	2	\$245.00	\$490.00
40	49	4999	WH	Trash Bins-14yard	Sunset Scavenger	7	\$520.00	\$3,640.00

char	Obj	Sub-object	Div	Item	Vendor	Quan	Price	Reg total price
40	49	4999	Adm	Voting machine Security Seats	Various	1	\$8,000.00	\$8,000.00
40	49	4999	Adm	Water filter	Various	12	\$300.00	\$3,600.00
40	49	4999	Com	Materials & Supplies	Various	1	\$730.00	\$730.00
		4999 Total		<b>OTHER MATERIALS &amp; SUPPLIES</b>				<b>\$114,755.00</b>
40	49	04921	IT	Data processing supplies	COIT	25	\$1,350.00	\$33,750.00
40	49	04921	IT	Data processing supplies	COIT	1	\$20,000.00	\$20,000.00
		04921 Total		<b>DATA PROCESING SUPPLIES</b>				<b>\$53,750.00</b>
		Grand Total						<b>6,767,306</b>

**ELECTIONS  
COMMISSION  
BUDGET AND OVERSIGHT  
OF PUBLIC ELECTIONS  
COMMITTEE**



**WINNIE YU, CHAIR  
JOSEPH PHAIR  
RICHARD P. MATTHEWS**

*City and County of San Francisco*

**AGENDA**

Tuesday, February 12, 2008  
5:30 P.M.  
City Hall, Room 416  
1 Dr. Carlton B. Goodlett Place

**Order of Business:**

1. Call to Order, Flag Salute and Roll Call.
2. **Public comment** on items appearing or not appearing on the agenda which are within the jurisdiction of the Budget and Oversight of Public Elections Committee.
3. **Discussion and possible action to approve the Budget and Oversight of Public Elections Committee minutes for January 2, 2008.**
4. **Discussion and possible action to approve the Department of Elections Budget for Fiscal Year 2008-2009.**

**ADJOURNMENT**