



APPENDIX C: JUNE 7 ELECTION: CALENDAR FOR CANDIDATES AND CAMPAIGNS

Boxes that are shaded gray apply to **Judicial** candidates only

DATES AND CODE REFERENCES	EVENT OR ACTION	OFFICE	ITEM NO.
<p>There is no specified filing date, but completing these forms is necessary prior to starting of any campaign financing or expenditures.</p> <p>CA Gov't Code § 85200; SF C&GC Code § 1.122</p>	<p>DECLARATION OF INTENT TO SOLICIT OR ACCEPT CONTRIBUTIONS</p> <p>Before a candidate solicits or accepts contributions or loans or uses any personal funds for campaign purposes (excluding filing fees), the candidate must file a Candidate Intention Statement (FPPC Form 501) with the Ethics Commission and a Declaration of Intent to Solicit and Accept Contributions with the Department of Elections.</p>	<p>All Candidates</p>	<p>1</p>
<p>January 1* - February 10 (E-158 – E-118) CAEC §§ 8061, 8106</p>	<p>SIGNATURES IN LIEU OF FILING FEES</p> <p>The period during which candidates can pick up and file in-lieu petitions in order to pay for all or part of their filing fees by obtaining signatures of qualified voters. These signatures are due before or upon filing of nomination documents, or February 10, whichever occurs first.</p>	<p>Judicial candidates only</p>	<p>2</p>
<p>January 1* – February 25 (E-158 – E-103) CAEC § 8106 SFMEC § 230</p>	<p>SIGNATURES IN LIEU OF FILING FEES</p> <p>The period during which candidates can pick up and file in-lieu petitions in order to pay for all or part of their filing fees by obtaining signatures of qualified voters. These signatures are due before or upon filing of nomination documents, or February 25, whichever occurs first.</p>	<p>US Senator, US Representative in Congress, State Senator, and Member of the Assembly only</p>	<p>3</p>



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<p>January 1 – March 11 (E-158* – E-88) CAEC §§ 333, 8020, 8040, 8041, 8062-8064, 8100, 8104, 13107.3</p>	<p>NOMINATION PERIOD</p> <p>The period during which all candidates for Member of the County Central Committee must file their declaration of candidacy for office and their ballot designation worksheets and circulate their nomination papers and deliver them to the Department of Elections. All nomination documents must be left with the Department of Elections for filing with the Secretary of State.</p>	<p>County Central Committee only</p>	<p>4</p>
<p>January 19, 5 p.m. (E-140) SF Charter §§ 2.113, 3.100</p>	<p>NOTIFICATION OF ORDINANCES AND DECLARATIONS OF POLICY TO BE SUBMITTED BY THE MAYOR OR FOUR OR MORE BOARD MEMBERS</p> <p>Deadline for the Mayor or four or more members of the Board of Supervisors to submit an <u>original</u> proposed ordinance or declaration of policy to the Clerk of the Board's office and provide a <u>copy</u> to the Department of Elections.</p>		<p>5</p>
<p>January 31* Gov't Code § 84200</p>	<p>SEMI-ANNUAL CAMPAIGN FINANCE STATEMENT – FPPC FORM 460</p> <p>Deadline to file campaign statements for the period beginning July 1, 2015 ending December 31, 2015.</p>		<p>6</p>
<p>February 1 – February 10 (E-127 – E-118) CAEC §§8023, 8104-8106</p>	<p>DECLARATION OF INTENTION</p> <p>The period during which judicial candidates must file their Declaration of Intention with the Department of Elections. Must state for which office (seat #) he or she wishes to become a candidate. Candidates must pay the entire filing fee at this time. Signatures in lieu of the filing fee will not be accepted after the Declaration of Intention is filed. The filing fee is nonrefundable.</p>	<p>Judicial candidates only</p>	<p>7</p>



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<p>February 8, 5 p.m. (E-120) SFMEC §§ 300 (c) 370 (c), SF Charter §§ 14.101</p>	<p>SUBMISSION OF INITIATIVE PETITIONS TO QUALIFY A LOCAL BALLOT MEASURE</p> <p>Deadline to submit initiative petitions to the Department of Elections qualify an ordinance, declaration of policy, or Charter amendment for the ballot. Once submitted, an initiative petition may not be withdrawn.</p>		8
<p>February 11 – February 15 (E-117 – E-113) CAEC §§8023 (b)</p>	<p>DECLARATION OF INTENTION – EXTENSION PERIOD</p> <p>If the incumbent has not filed a Declaration of Intention to succeed to the same office, then any person other than the incumbent may file such a declaration during the extension period.</p>	<p>Judicial candidates only</p>	9
<p>February 15* – March 11 (E-113 – E-88) CAEC §§ 8020, 8040, 8041, 8061, 8100, 8105, 8106, 8800</p>	<p>NOMINATION PERIOD</p> <p>Nomination documents (including nomination papers for collection of signatures and declaration of candidacy) cannot be issued before February 15 and cannot be returned after March 11 at 5 p.m. All non-judicial candidates must pay the nonrefundable filing fees or present in-lieu signatures at the time they obtain their nomination documents. A candidate shall not be required to execute a nomination paper if the number of in-lieu signatures that meet the party registration requirements for nomination signatures are equal to or exceed the minimum number required by § 8041. No candidate whose declaration of candidacy has been filed for any primary election may withdraw as a candidate at that primary election.</p>	<p>All candidates except County Central Committee</p>	10
<p>February 26, 5 p.m. (E-102) SFMEC § 300 (a)</p>	<p>SUBMISSION OF CHARTER AMENDMENTS AND BOND MEASURES</p> <p>Deadline for the Board of Supervisors to submit Charter amendments and bond measures to the Department of Elections. The Board of Supervisors may submit, and the Director of Elections has the discretion to accept, one Charter amendment or bond measure after E-102 but no later than E-95.</p>		11
<p>February 29 – March 14 (E-99 - E-85) SFMEC § 515</p>	<p>BALLOT SIMPLIFICATION COMMITTEE MEETINGS</p> <p>The Ballot Simplification Committee prepares a digest of each local measure to be published in the Voter Information Pamphlet.</p>		12



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<p>March 1 (E-98) SFMEC § 370 (b)(2)</p>	<p>WITHDRAWAL OF SUPPORT BY ONE OR MORE SUPERVISORS</p> <p>Measures proposed by four or more members of the Board of Supervisors shall be withdrawn if one or more of the Supervisors withdraw their support for the proposed measure, and following this withdrawal, fewer than four Supervisors continue to support the measure. A Supervisor may withdraw his or her support for a measure by filing with the Director of Elections a signed and sworn statement of withdrawal at any time up until 72 hours before the legal deadline for submission of the measure to the Director of Elections. Following such a withdrawal, additional members of the Board of Supervisors may join in support of the proposed measure provided that they do so in writing before the legal deadline for submission of the measure to the Department of Elections.</p> <p>No Supervisor may withdraw his or her support for a proposed measure after March 1, unless it is a unanimous withdrawal by the four or more Supervisors who supported the measure. Such a withdrawal must occur before the legal deadline for submission of the measure.</p>		<p>13</p>
<p>March 4, 5 p.m. (E-95) SFMEC § 300 (b)</p>	<p>SUBMISSION OF ORDINANCES AND DECLARATIONS OF POLICY</p> <p>Deadline for the submission of ordinances or declarations of policy proposed by a majority of the Board of Supervisors, the Mayor, or four or more members of the Board of Supervisors.</p>		<p>14</p>
<p>March 7 (E-92) SFMEC § 505</p>	<p>DESIGNATION OF LETTERS FOR BALLOT MEASURES</p> <p>The Department of Elections designates letters for local ballot measures according to the procedures set forth in the SFMEC.</p>		<p>15</p>
<p>March 11 (E-88) SFMEC § 401</p>	<p>SUBMISSION OF PROPOSED CHINESE NAME</p> <p>Deadline for candidates for office to submit a proposed Chinese name to the Department of Elections. Proposed names should be submitted along with the supporting information and material described in the candidate guide.</p>	<p>Judicial and Central Committee Candidates only</p>	<p>16</p>



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<p>March 11, 5 p.m. (E-88) CAEC §§ 9401, 10002, 10403 EDC § 5322</p>	<p>SUBMISSION OF DISTRICT MEASURES Deadline for submission of a school, college, or special district measure. If a bond or tax measure is placed on the ballot, the tax rate statement is due by this date.</p>		17
<p>March 11 – March 21 (E-88 – E-78) CAEC § 9509</p>	<p>PUBLIC EXAMINATION PERIOD: DISTRICT MEASURES Period of public review of the district measures to be submitted to the voters.</p>		18
<p>March 12 – March 16 (E-87 – E-83) CAEC §§ 8022, 8024</p>	<p>SPECIAL CIRCUMSTANCE EXTENDED FILING If an eligible incumbent does not file during the regular nominating period, the candidate filing period for that office shall be extended five calendar days for candidates other than the incumbent. However, no five-day extension will occur if the incumbent's failure to file is because he or she has already served the maximum number of terms. In addition, no person may file for more than one office at the election.</p>	All candidates except County Central Committee	19
<p>March 12 – March 22 (E-87 – E-77) SFMEC § 590 (a)</p>	<p>PUBLIC EXAMINATION PERIOD: CANDIDATE MATERIALS Period of public review for candidate legal name, candidate qualification statement, ballot designation, and <i>translated or transliterated Chinese names submitted by candidates</i>.</p>	All candidates	20
<p>March 14 (E-85) SFMEC § 515</p>	<p>BALLOT SIMPLIFICATION COMMITTEE DIGESTS Deadline for the Ballot Simplification Committee to submit digests of each local measure to the Department of Elections for publication in the Voter Information Pamphlet.</p>		21
<p>March 14 (E-85) SF MEC § 520</p>	<p>FINANCIAL ANALYSES Deadline for the Controller to submit to the Department of Elections a financial analysis of each local measure, including an estimate of the increase or decrease in the cost of government and/or the effect of the measure on the tax rate, for publication in the Voter Information Pamphlet.</p>		22



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March 14 (E-85) SF MEC § 510	BALLOT QUESTIONS Deadline for the City Attorney to submit to the Department of Elections the ballot questions for local measures.		23
March 15, noon – March 25, noon (E-84 – E-74) SFMEC § 590 (b) (1) (2) (3)	PUBLIC EXAMINATION PERIOD: BALLOT DIGESTS, FINANCIAL ANALYSES, AND BALLOT QUESTIONS Period of public examination for the Ballot Simplification Committee's digests, the Controller's financial analyses, and the City Attorney's ballot questions.		24
March 17, 11:00 a.m. (E-82) CAEC §§ 13111, 13112	RANDOMIZED ALPHABET DRAWING The Secretary of State shall conduct the randomized alphabet drawing to determine the order in which the candidates will appear on the ballot. The Department of Elections shall conduct the randomized alphabet drawing for offices of State Senate District 11, State Assembly District 19, and Congressional District 14. The county-drawn alphabet shall be used only to arrange the names of candidates when a district includes more than one county.		25
March 17, noon (E-82) SFMEC § 535 (a), (b) CAEC § 9500-9605	SUBMISSION OF PROPONENT AND OPPONENT BALLOT ARGUMENTS FOR LOCAL BALLOT MEASURES AND DISTRICT MEASURES Deadline to submit to the Department of Elections proponent and opponent ballot argument for local ballot measures and district measures. Prior to submitting an argument, the author must sign and submit a Declaration.		26
March 17, 2 p.m. (E-82) SFMEC § 545 CAEC § 9503	SELECTION OF PROPONENT AND OPPONENT ARGUMENTS If the Department of Elections receives more than one proposed proponent or opponent argument for a measure, the Department will select one proponent and one opponent argument according to priority levels set by SFMEC section 545 and, if necessary, by lottery.		27



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<p>March 18, noon (E-81) SFMEC § 535 (f)</p>	<p>DEADLINE TO CORRECT FACTUAL, GRAMMATICAL, OR SPELLING ERRORS IN PROponent AND OPPONENT BALLOT ARGUMENTS FOR LOCAL MEASURES ONLY</p> <p>Deadline for the authors of proponent and opponent ballot arguments to correct any factual, grammatical, or spelling errors in the arguments for or against local measures.</p>	<p>28</p>
<p>March 18, noon – March 28, noon (E-81 – E-71) CAEC § 9509 SFMEC § 590 (b) (4)</p>	<p>PUBLIC EXAMINATION PERIOD: PROponent AND OPPONENT ARGUMENTS FOR LOCAL BALLOT MEASURES AND DISTRICT MEASURES</p> <p>Period of public examination of proponent and opponent arguments for publication in the Voter Information Pamphlet.</p>	<p>29</p>
<p>March 21, noon (E-78) SFMEC § 535 (c) CAEC § 9500-9605</p>	<p>SUBMISSION OF REBUTTAL ARGUMENTS FOR LOCAL BALLOT MEASURES AND DISTRICT MEASURES</p> <p>Deadline to submit rebuttal arguments for local ballot measures and district measures to the Department of Elections.</p>	<p>30</p>
<p>March 21, noon (E-78) SFMEC § 535 (d)</p>	<p>SUBMISSION OF PAID BALLOT ARGUMENTS FOR LOCAL BALLOT MEASURES</p> <p>Deadline to submit paid ballot arguments for or against local measures to the Department of Elections. Paid ballot argument fees and original hard copy must be submitted together.</p>	<p>31</p>
<p>March 22, noon (E-77) SFMEC § 535 (f)</p>	<p>DEADLINE TO CORRECT FACTUAL, GRAMMATICAL, OR SPELLING ERRORS IN REBUTTAL OR PAID ARGUMENTS FOR LOCAL MEASURES ONLY</p> <p>Deadline for the authors of rebuttals or paid ballot arguments to correct errors in grammar and spelling in their arguments for or against local measures.</p>	<p>32</p>
<p>March 22, noon - April 1, noon (E-77 – E-67) CAEC § 9509 SFMEC § 590 (b) (5) (6), (c)</p>	<p>PUBLIC EXAMINATION PERIOD: REBUTTAL ARGUMENTS (LOCAL AND DISTRICT MEASURES) AND PAID ARGUMENTS (LOCAL MEASURES ONLY)</p> <p>Period of public examination of rebuttal and paid ballot arguments submitted for publication in the Voter Information Pamphlet.</p>	<p>33</p>



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<p>March 22 – April 1 (E-77 – E-67) SFMEC § 590 (c)</p>	<p>PUBLIC EXAMINATION PERIOD: CHINESE NAMES FOR CANDIDATES</p> <p>Public examination for all candidates whose Chinese name has been transliterated by the Department of Elections’ translation vendor. Deadline for a filing a legal challenge to candidate’s Chinese name is April 1, noon. A candidate may challenge the Chinese name designated for him or her by the Department of Elections. A voter may challenge the Chinese name designated for any candidate.</p>		<p>34</p>
<p>March 31** (E-68) CAEC §§ 8120-8125, 6180, 6950-6954, 13111</p>	<p>CERTIFIED LIST OF CANDIDATES AND ROTATION LIST: FEDERAL AND STATE OFFICES</p> <p>Deadline for the Secretary of State to send to the Department of Elections a list showing the name, party preference, and ballot designation of every person who has been nominated as a candidate and entitled to receive votes with the county at the primary election.</p>		<p>35</p>
<p>April 11 – May 24, 5 p.m. (E-57 – E-14) CAEC § 8601</p>	<p>STATEMENT OF WRITE - IN CANDIDACY AND NOMINATION PAPERS</p> <p>During this period, all write-in candidates for any office must file their Statements of Write-In Candidacy and Nomination Papers with the Department of Elections.</p>	<p>All offices. However, judicial candidates must have first filed their write-in petitions by 5:00 p.m. on March 19.</p>	<p>36</p>
<p>May 9 (E-29) CAEC § 3018</p>	<p>CITY HALL VOTING CENTER OPENS</p> <p>Available 8 a.m. to 5 p.m., Monday – Friday, outside Room 48.</p>		<p>37</p>



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<p>May 23 (E-15) CAEC §§ 300(b), 2102, 2107</p>	<p>LAST DAY TO REGISTER TO VOTE</p> <p>Last day to register to vote in the June 7, 2016 Election. The Voter Registration Form shall be mailed (postmarked by this date) or delivered to the Department of Elections and is effective upon receipt. Online registration must be submitted by 11:59 p.m. Voter Registration Forms may also be submitted by this date to the Department of Motor Vehicles or any National Voter Registration Act (NVRA) designated agency.</p> <p>Last day for military or overseas vote-by-mail voters to complete and sign the Federal Post Card Application (FPCA) registering to vote and requesting a vote-by-mail ballot and to send it to the Department of Elections.</p>		<p>38</p>
<p>May 24 – May 31 (E-14 – E-7) CAEC § 332, 3400, 3405</p>	<p>NEW RESIDENT REGISTRATION PERIOD</p> <p>Any person who becomes a new resident after May 23 may register to vote during this period. The registration must be executed in the Department of Elections. A new resident is eligible to vote only for president.</p>		<p>39</p>
<p>May 24 – June 7 (E-14 – Election Day) CAEC §§ 3500 - 3502</p>	<p>NEW CITIZEN REGISTRATION AND VOTING</p> <p>Special extension of registration for new citizens who are sworn in after the May 23 registration deadline. New citizens must show proof of citizenship and declare that they have established residency in California in order to register and vote during the fifteen day period.</p>		<p>40</p>
<p>May 28 – May 29 (E-10 – E-9) CAEC § 3018</p>	<p>WEEKEND VOTING AT THE CITY HALL VOTING CENTER</p> <p>Available Saturday and Sunday, 10 a.m. to 4 p.m., outside Room 48. Public must enter on Grove Street.</p>		<p>41</p>
<p>May 31 (E-7) CAEC § 3001</p>	<p>LAST DAY FOR VOTERS TO REQUEST VOTE-BY-MAIL BALLOT</p> <p>Written or telephone requests must be submitted to the Department of Elections by 5 p.m. Online requests must be submitted by 11:59 p.m.</p>		<p>42</p>



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June 1 – June 7 (E-6 – Election Day) CAEC § 3021	REQUEST FOR VOTE-BY-MAIL BALLOT – LATE CONDITIONS Period in which any voter may request, in writing, to pick up a vote-by-mail ballot if, due to accepted specified conditions, he or she will be unable to go to the polls on Election Day. A written statement is not necessary if the ballot is voted at the Department of Elections at the time of the request. The voter may any authorize, in writing only, a representative to return the ballot.		43
June 4 – June 5 (E-3 – E-2) CAEC § 3018	WEEKEND VOTING AT THE CITY HALL VOTING CENTER Available Saturday and Sunday, 10 a.m. to 4 p.m., outside Room 48. Public must enter on Grove Street.		44
June 7	ELECTION DAY All polling places, including the City Hall Voting Center, open at 7 a.m. and close at 8 p.m.		45
July 7 (E+30) CAEC §§ 15372, 15374 SF Charter § 13.108	STATEMENT OF THE RESULTS OF THE ELECTION TO THE BOARD OF SUPERVISORS By this date, the Department of Elections shall complete the canvass of official returns, prepare a certified statement of the results of the election, and submit it to the Board of Supervisors. The Department shall post the certified statement of the results of the election on <i>sfelections.org</i> in a format prescribed by the California Elections Code.		46



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July 8 (E+31) CAEC § 15375	STATEMENT OF THE RESULTS OF THE ELECTION TO THE SECRETARY OF STATE By this date, the Department of Elections shall send to the Secretary of State, in an electronic format, one complete copy of all the results as to all of the following: all candidates voted for at the presidential primary election, including United States Senator, United States Representative in Congress, State Senator, Member of the Assembly, Judge of the Superior Court, and all statewide ballot measures.		47
Code References			
CA Gov't Code:	California Government Code		
SF Charter:	San Francisco Charter (Article XIII – Elections)		
SF C&GCC:	San Francisco Campaign and Governmental Conduct Code		
SFMEC:	San Francisco Municipal Elections Code		
CAEC:	California Elections Code		
EDC:	California Education Code		
*The legal deadline falls on a Saturday, Sunday or holiday; the deadline will not move forward to the next working day. Cal. Gov't Code § 6707			
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