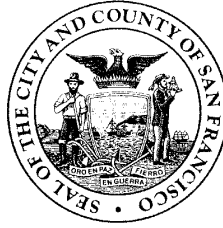


**Elections Commission**  
*City and County of San Francisco*

Jill Rowe, President  
Christopher Jerdonek, Vice President  
Roger Donaldson  
Charles Jung  
Dominic Paris  
Rosabella Safont  
Winnie Yu



John Arntz, Director of Elections

Nadya Hewitt, Secretary

**MEETING MINUTES**

**San Francisco Elections Commission**  
**Wednesday, January 20<sup>th</sup> 2016**  
**6:00 p.m.**  
**City Hall, Room 408**  
**1 Dr. Carlton B. Goodlett Place**  
**San Francisco, California 94102**

**1.) Call to Order & Roll Call**

President Jerdonek called the meeting to order at 6:01p.m. Present: Commissioners Jerdonek, Paris, Rowe, Safont, Donaldson, Yu and Jung were all present. Also present: Director of Elections John Arntz, Deputy City Attorney Joshua White and Secretary Hewitt.

**2.) General Public Comment**

No one of the public made a comment.

**3.) Approval of Minutes for previous meeting**

Moved by Commissioner Jung and seconded by Commissioner Donaldson to approve the draft minutes from the December 16th, 2015 meeting. No public comment. The vote passed unanimously

**4.) Commissioners' Reports**

Vice President Rowe announced that she is set for another term

President Jerdonek announced that he continues to work with Supervisor Wieners office on open source education regarding the resolution that was passed and is working on various stages of communication with other offices.

President Jerdonek updated the formatting of the commission website to match the new system requirements and will be working on formatting meetings from 2015 and mobile formatting

Commissioner Rowe asked Secretary Hewitt to post and disseminate a reminder email to the Commission prior to the meeting date

Member of the public Brent Turner commented

Commissioner Jerdonek thanked Director Arntz for his help in finding individuals to talk to understand the budgeting process

### **5.) Director's Report**

Director Arntz reported that the administrative team is putting together the budget to be completed in 2 weeks and will get to BOPEC on February 3<sup>rd</sup>. Director Arntz will present to the full commission in February.

Director Arntz reported that the department is getting materials and supplies to be organized for June elections.

Director Arntz reported that Ballot Distribution has been looking at projections vs. actuals and is in the process of creating projections for June. Campaign services are dealing with calendars and guides for June primary and general elections.

Director Arntz discussed that outreach is working with the MTA to get placards inside MUNI buses for June and November elections. Outreach is also working on a vote by mail PSA for June elections. Precinct services sent out letters of availability to places to host as additional polling sites and poll workers to work both elections.

Publications are formatting the mastheads for ballots and voter services getting ready for Vote Cal. The Warehouse is working on streaming space and discarding things not needed.

Brent Turner spoke as a member of the public  
Ms. Johnson spoke as a member of the public

### **6.) Discussion and possible action to review the November 3, 2015 election**

Commissioner Jerdonek discussed what the amount of challenged ballots vs. compared to the last election. Director Arntz noted that department is looking at signature verification processes.

Director Arntz noted that there is a new 8-day signature requirement starting in the June 2016 election for those that don't sign beyond the vote. Director Arntz noted that the department is a work in progress to address that issue.

Commissioner Jerdonek discussed the assessment of the November 2015 Election being free fair and functional. Deputy Attorney Josh White discussed the parameters and steps the Commission can take for making that vote.

David Cary spoke as a member of the public  
Jim Soper spoke as a member of the public  
Ms. Johnson spoke as a member of the public  
Brent Turner spoke as a member of the public

#### **7.) Discussion and possible action regarding future Director's Reports**

Commissioner Jung addressed Director Arntz with the idea of having a written summary of the Directors Report submitted prior to Commission meeting to allow the commissioners to have a better assessment of departmental tasks.  
Ms. Johnson spoke as a member of the public. The motion passes unanimously.

#### **8.) Election of Commission Executive Officers**

The commissioners nominated Vice President Rowe and President Jerdonek for President of the Commission

The commission elected Vice President Rowe as President 4-3 vote.

The commissioners nominated Commissioner Jung and Commissioner Jerdonek for Vice President

The commissioners elected Commissioner Jerdonek for Vice President 6-1 vote.

#### **9.) Agenda Items for future meetings**

Director Arntz noted that the budget evaluation would be completed for the next BOPEC meeting on February 3<sup>rd</sup>

Commissioner Jerdonek noted that he is still preparing the commission annual report and also noted Director and Secretary evaluations were coming up.

Jim Soper spoke as a member of the public  
Ms. Johnson spoke as a member of the public  
Brent Turner spoke as a member of the public  
David Pillpell spoke as a member of the public

**Adjourned at 7:42 p.m.**

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