

ELECTIONS COMMISSION
City and County of San Francisco



Jill Rowe, President
Christopher Jerdonek, Vice President
Rosabella Safont
Winnie Yu
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Roger Donaldson

John Arntz
Director of Elections

Nadya Hewitt
Commission Secretary

Elections Commission Meeting

Wednesday, February 17, 2016
6:00 p.m.

City Hall, Room 408
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

Order of Business

1. Call to Order & Roll Call.

2. General Public Comment

Public comment on any issue within the Elections Commission's general jurisdiction unless otherwise included in an item on this agenda.

3. Approval of Minutes for Previous Meeting

Discussion and possible action to approve the Minutes for the January 17, 2016 Elections Commission Meeting. (Attachment: January 20, 2016 draft minutes.)

4. Commissioners' Reports

Meetings with public officials; oversight and observation activities; long-range planning for Commission activities and areas of study; proposed legislation that affects elections; announcements.

5. Director's Report

The Director will update the Commission on departmental activities.

6. Review of the Department of Elections budget for FY 2015-16 and 2016-17

Discussion and possible action to approve the Department of Elections budget for FY 2015-16 and 2016-17. Possible report from the Budget and Oversight of Public Elections Committee on this item. (Attachment: Budget Forms.)

7. Internet Voting

Discussion and possible action regarding internet voting.

8. Reporting of Commissioner Attendance

Discussion and possible action regarding reporting of Commissioner attendance to the Office of the Mayor.

9. Future Agendas

Discussion and possible action regarding items for future agendas.

10. Public Employee Performance Evaluation: Director of Elections John Arntz (Attachment: Feb. 18, 2015 Guidelines for Evaluation of Director of Elections)

(a) Public comment on all matters pertaining to this agenda item.

(b) CLOSED SESSION. Closed Session is held pursuant to Brown Act section 54957(b) and Sunshine Ordinance section 67.10(b) to discuss the performance evaluation of a public employee. Discussion and possible action.

(c) Discussion and vote pursuant to Sunshine Ordinance section 67.12(a) on whether to disclose any portion of the closed session discussion regarding the public employee performance evaluation. (Action.)

Motion: That the Elections Commission (not) disclose its closed session deliberations regarding the public employee performance evaluation.

11. Adjournment

There will be an opportunity for public comment on each agenda item.

Materials contained in the Commission packets for meetings are available for inspection and copying during regular office hours at the Department of Elections, City Hall Room 48. Materials are placed in the Elections Commission's Public Binder no later than 72 hours prior to meetings. Any materials distributed to members of the Elections Commission within 72 of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Department of Elections, City Hall Room 48, in the Commission's Public Binder, during normal office hours.

Cell phones, pagers and similar sound-producing electronic devices: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Disability Access: The Elections Commission meeting will be held in Room 408, City Hall, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA. The Commission meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #42 Downtown Loop, and #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in a meeting, please contact the Department of Elections at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Late requests will be honored, if possible. Services available on request include the following: American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes. Please contact the Department of Elections at (415) 554- 4375 or our TDD at (415) 554-4386 to make arrangements for a disability-related modification or accommodation.

Chemical-Based Products: In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code): Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE, CITY HALL, ROOM 244, 1 DR. CARLTON B. GOODLETT PLACE, SAN FRANCISCO CA 94102-4689; PHONE: (415) 554-7724; FAX: (415) 554-7854; E-MAIL: SOTF@SFGOV.ORG.

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