

I. Elections Commission Policy:

- **Paper Balloting**
 - All Elections were conducted with preprinted paper ballots
 - No suggestion was made to deviate from this policy
- **Opposition to Internet Voting**
 - No known actions or were taken or communications made in opposition this policy
 - Adherence to Paper Ballot or VVPAT continued in elections, the lease system RFP and vendor selections
- **Voter Awareness of Accessible Voting Options**
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- **Support for Open Source Voting Project**
 - **Business Case Report**
 - Created RFP, managed award for selected consultant (Slalom) to perform business case analysis
 - Managed delivery of draft and final report
 - Slalom report delivery delayed by 1 month
 - **Resourcing of Project Manager**
 - Engaged Department of Technology DoT drafted job post for project manager (class 5504)
 - DoT considering an RFP to ID technical resource to set specifications for OSV system based on Slalom report recommendations
 - **Civil Grand Jury report**
 - Submitted comments/response to CGJ report to Mayor's office
 - Presented to BoS Budget Sub-committee hearing on open source along with DoT, Slalom and Commissioner Jerdonek

II.1 Elections: Preparation & Conduct of Free, Fair Functional Elections

- June 5, 2018 election
 - Management of initiative and charter amendment submissions
 - Preparation of general voting materials
 - Ballot simplification meetings
 - Preparation and distribution of final ballots
 - Preparation for day-of election processes
 - Establishment of polling places
 - 538 sites secured by March 2018
 - City Hall Voting Center
 - Beginning in May, open during business hours, two weekends before Election Day, and during voting hours on Election Day

- Hiring & management of ~250 temporary staff
 - Equipment logic & accuracy testing in May
 - Poll worker recruitment and training
 - Revised materials to include information reflecting new laws & ranked-choice voting
 - Trainings provided to ~2,000 volunteers in approximately 100 classes and training labs
 - On-time preparation and dissemination of elections plan
 - Election observation
 - Invitations to local groups, community & political leaders, & media to participate in Election Observer Panel
 - Online election streaming
 - Post-election activities
 - Processing ballots
 - 168,500 vote-by-mail ballots
 - 3,500 “challenged ballots”; follow-ups conducted with these voters to attempt to fix problems with ballots
 - 14,500 provisional ballots
 - 1,500 challenged
 - Hand-tally of ballots in 1% of precincts, as required by CA Elections Code
 - Election certification
 - Election results:
 - Turnout: ~53%
 - Ballots cast: ~252,000
 - Ballot cards processed: ~700,000
 - Percent of registered voters casting ballots at polling place: 20%
- November 6, 2018 election
 - Voter record maintenance
 - Non-citizen voting in 2018 election
 - Extensive outreach notifying prospective voters about potential data-sharing with federal agencies (see outreach updates above)
 - Creation of relevant documents:
 - Voter registration affidavit
 - Eligibility checklist
 - Online webpage
 - Voter notification card
 - Voter registration cancellation card
 - Procurement of supplemental EIMS database to hold & manage non-citizen voter records
 - Non-citizen-voting training curriculum for poll workers
- Preparation of general voting materials
 - Ballot guides and voter information pamphlets in multiple languages

- Updated poll worker pamphlet
- Ballot simplification committee meetings
- Preparation for day-of election processes
 - Preventative maintenance of voting equipment
 - Secure polling places
 - Election observation preparation
 - Invitations to local groups, community & political leaders, & media to participate in Election Observer Panel
 - Online election streaming
 - Poll worker recruitment
 - High School Voter Education Ambassadors Program
 - Media promotion of poll worker program

II.2 Elections: Understands and Implements Laws, Codes And Deadlines - New requirements

- Pursued options for remote accessible voting; Selected Democracy Live
- Remote Accessible Vote-By-Mail System (AB2252): Agreement with Democracy Live for 2 2018 Elections; Prep voter info for obtaining RAV ballot in Jun 2018 Election...Add info to website and provide toll-free # to support RAV voters
- Department of Elections participation in Conditional Voter Registration CA SOS VoteCal Mock Election participation January 2018
- Proposition N planning and implementation of changes to support registration and voting by non-citizen voters.
- AB918 Limited English proficiency: Develop additional translations with facsimile ballots (Korean, Viet, Japanese) and info on how to receive these

II.3&.4 Elections: Outreach, Engagement and Innovation

- Ongoing
 - Outreach to new citizens
 - Semi-monthly USCIS ceremonies
 - Participation in Sunday Streets events, fairs, festivals
 - Voter accessibility
 - Voting Accessibility Advisory Committee meetings
 - November 7, 2017
 - January 9, 2018
 - March 13, 2018
 - May 8, 2018
 - Language Accessibility Advisory Committee meetings
 - January 23, 2018
 - March 27, 2018
 - September 11, 2018
- June election
 - Accessibility & voter information efforts

- Mailings advising voters of language accessibility options
 - New webpage & revised online content
 - Expanded phone & email assistance: more staff, hours, and language options
 - Partnership with Library for the Blind and Print Disabled to provide accessibility information to clients
 - Contact with 70 organizations that primarily serve people with disabilities and seniors; several events scheduled
 - General voter turnout efforts
 - Outreach packets to ~135 hospitals and care facilities
 - Outreach to incarcerated population in partnership with Prisoner Legal Services
 - New “Your City, Your Choice” theme used in range of outreach materials
 - Advertisements in Muni buses, BART stations, local neighborhood newsletters, local radio programs
 - In-person presentations at community organizations, housing communities, candidate forums, schools, community centers, and in high-traffic corridors in San Francisco
- November election
 - Non-citizen voting outreach
 - Educational materials
 - Neighborhood ambassadors program
 - Panel forums with community organizations
 - SFUSD partnership to send informational flyer to all 55,000 students
 - General voter turnout efforts
 - Cable-car tour on September 25
 - Launch of High School Voter Education Ambassadors program
 - Citywide mailer to SF households about upcoming election
 - Continued implementation of Voter Inmate Program

III.1&.2 Communication: Effectively Communicates DoE Mission, Strategy, Goals and interacts with the Elections Commission

- Directors reports to the Election Commission provided for each Election Commission meeting
- Informational Updates on relevant events: e.g. Travis County ended it’s efforts to develop an open source voting system; LA County pursuing SoS approval of plans to develop an open source system and application to SOS for VSAP Tally v1.0 approval
- Informational: COIT allocated \$300K for ID technical resource to lead Dev of OSV system...initiate a ‘discovery phase’ per slalom report. Additionally, COIT allocated \$125K remaining from initial funding.
- Informational: LA Co awarded a contract to Smartmatic for \$282M to engineer, manufacture and implement a voting system.
- Informational: Ongoing: DoT PM job post
- Informational: Civil Grand Jury report on Open Source Voting in SF report

- Informational: RFP for Leased voting system contained a statement of policy for preference of an open source voting system
- Informational: LA County dev of voting system
 - Schedule hearing for July 30 in SoS auditorium for hearing on LA County proposal (links to Security, Software Testing, SOS Staff report)
- Informational: Re \$134M state funds for 'voting system modernization"... CA SoS provided info on how to apply; SF is eligible for \$3,011,500 as a \$-for-\$ reimbursement for qualifying expenditures; \$'s could also be used for R&D of 'disclosed source' voting system that would be certified by the SoS to comply with the CA Voting System Standards
- Informational: SoS certified LA County VBM system, claimed to be Open Source, but LA's RFP indicated 'disclosed source'

IV. Administration: Environment for Effective Dept Operation and Management of DoE Personnel

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V. Resources:

- **Voting System Replacement lease for Jan 2019**
 - Voting System Replacement, Developing RFP for interim until Open Source SystemCreated RFP
 - RFP issued to lease new voting system, 4 year agreement
 - RFP Highlights
 - support and interest in Open Source with COTS
 - preference facilitates risk limiting post-election audits
 - 1 week pilot demonstration program conducted at city hall
 - Informational: CA FY 18/19 budget includes \$134 for counties to upgrade voting systems
 - Includes R&D and manufacture of voting related equipment...funding to each county based on formula and SOS assessment of need
 - If R&D/Manufacture, a County would have to obtain SOS approval of the system by 2023, otherwise would need to return funds to the State
- **Facilities: Buildout and move to Pier 31 from Pier 48**
 - May 18
 - Finalizing MoU with Dept of Public Works
 - Work and move early 2019