I. Elections Commission Policy:

- **Paper Balloting**
  - All Elections were conducted with preprinted paper ballots
  - No suggestion was made to deviate from this policy

- **Opposition to Internet Voting**
  - No known actions or were taken or communications made in opposition this policy
  - Adherence to Paper Ballot or VVPAT continued in elections, the lease system RFP and vendor selections

- **Voter Awareness of Accessible Voting Options**
  - Support for Open Source Voting Project

- **Support for Open Source Voting Project**
  - **Business Case Report**
    - Created RFP, managed award for selected consultant (Slalom) to perform business case analysis
    - Managed delivery of draft and final report
    - Slolam report delivery delayed by 1 month
  - **Resourcing of Project Manager**
    - Engaged Department of Technology DoT drafted job post for project manager (class 5504)
    - DoT considering an RFP to ID technical resource to set specifications for OSV system based on Slalom report recommendations
  - **Civil Grand Jury report**
    - Submitted comments/response to CGJ report to Mayor's office
  - Presented to BoS Budget Sub-committee hearing on open source along with DoT, Slalom and Commissioner Jerdonek

II.1 Elections: Preparation & Conduct of Free, Fair Functional Elections

- June 5, 2018 election
  - Management of initiative and charter amendment submissions
  - Preparation of general voting materials
    - Ballot simplification meetings
    - Preparation and distribution of final ballots
  - Preparation for day-of election processes
    - Establishment of polling places
      - 538 sites secured by March 2018
      - City Hall Voting Center
        - Beginning in May, open during business hours, two weekends before Election Day, and during voting hours on Election Day
- Hiring & management of ~250 temporary staff
- Equipment logic & accuracy testing in May
  - Poll worker recruitment and training
    - Revised materials to include information reflecting new laws & ranked-choice voting
    - Trainings provided to ~2,000 volunteers in approximately 100 classes and training labs
  - On-time preparation and dissemination of elections plan
  - Election observation
    - Invitations to local groups, community & political leaders, & media to participate in Election Observer Panel
    - Online election streaming
  - Post-election activities
    - Processing ballots
      - 168,500 vote-by-mail ballots
        - 3,500 “challenged ballots”; follow-ups conducted with these voters to attempt to fix problems with ballots
      - 14,500 provisional ballots
        - 1,500 challenged
      - Hand-tally of ballots in 1% of precincts, as required by CA Elections Code
    - Election certification
  - Election results:
    - Turnout: ~53%
    - Ballots cast: ~252,000
    - Ballot cards processed: ~700,000
    - Percent of registered voters casting ballots at polling place: 20%

- November 6, 2018 election
  - Voter record maintenance
  - Non-citizen voting in 2018 election
    - Extensive outreach notifying prospective voters about potential data-sharing with federal agencies (see outreach updates above)
    - Creation of relevant documents:
      - Voter registration affidavit
      - Eligibility checklist
      - Online webpage
    - Voter notification card
      - Voter registration cancellation card
  - Procurement of supplemental EIMS database to hold & manage non-citizen voter records
  - Non-citizen-voting training curriculum for poll workers
- Preparation of general voting materials
  - Ballot guides and voter information pamphlets in multiple languages
- Updated poll worker pamphlet
- Ballot simplification committee meetings

- Preparation for day-of election processes
  - Preventative maintenance of voting equipment
  - Secure polling places
  - Election observation preparation
    - Invitations to local groups, community & political leaders, & media to participate in Election Observer Panel
    - Online election streaming
  - Poll worker recruitment
    - High School Voter Education Ambassadors Program
    - Media promotion of poll worker program

II.2 Elections: Understands and Implements Laws, Codes And Deadlines - New requirements

- Pursued options for remote accessible voting; Selected Democracy Live
- Remote Accessible Vote-By-Mail System (AB2252): Agreement with Democracy Live for 2018 Elections; Prep voter info for obtaining RAV ballot in Jun 2018 Election…Add info to website and provide toll-free # to support RAV voters
- Department of Elections participation in Conditional Voter Registration CA SOS VoteCal Mock Election participation January 2018
- Proposition N planning and implementation of changes to support registration and voting by non-citizen voters.
- AB918 Limited English proficiency: Develop additional translations with facsimile ballots (Korean, Viet, Japanese) and info on how to receive these

II.3&.4 Elections: Outreach, Engagement and Innovation

- Ongoing
  - Outreach to new citizens
    - Semi-monthly USCIS ceremonies
  - Participation in Sunday Streets events, fairs, festivals
  - Voter accessibility
    - Voting Accessibility Advisory Committee meetings
      - November 7, 2017
      - January 9, 2018
      - March 13, 2018
      - May 8, 2018
    - Language Accessibility Advisory Committee meetings
      - January 23, 2018
      - March 27, 2018
      - September 11, 2018
- June election
  - Accessibility & voter information efforts
Mailings advising voters of language accessibility options
New webpage & revised online content
Expanded phone & email assistance: more staff, hours, and language options
Partnership with Library for the Blind and Print Disabled to provide accessibility information to clients
Contact with 70 organizations that primarily serve people with disabilities and seniors; several events scheduled
- General voter turnout efforts
  - Outreach packets to ~135 hospitals and care facilities
  - Outreach to incarcerated population in partnership with Prisoner Legal Services
  - New “Your City, Your Choice” theme used in range of outreach materials
  - Advertisements in Muni buses, BART stations, local neighborhood newsletters, local radio programs
  - In-person presentations at community organizations, housing communities, candidate forums, schools, community centers, and in high-traffic corridors in San Francisco

November election
- Non-citizen voting outreach
  - Educational materials
  - Neighborhood ambassadors program
  - Panel forums with community organizations
  - SFUSD partnership to send informational flyer to all 55,000 students
- General voter turnout efforts
  - Cable-car tour on September 25
  - Launch of High School Voter Education Ambassadors program
  - Citywide mailer to SF households about upcoming election
  - Continued implementation of Voter Inmate Program

III.1&.2 Communication: Effectively Communicates DoE Mission, Strategy, Goals and interacts with the Elections Commission
- Directors reports to the Election Commission provided for each Election Commission meeting
- Informational Updates on relevant events: e.g. Travis County ended it’s efforts to develop an open source voting system; LA County pursuing SoS approval of plans to develop an open source system and application to SOS for VSAP Tally v1.0 approval
- Informational: COIT allocated $300K for ID technical resource to lead Dev of OSV system...initiate a ‘discovery phase’ per slalom report. Additionally, COIT allocated $125K remaining from initial funding.
- Informational: LA Co awarded a contract to Smartmatic for $282M to engineer, manufacture and implement a voting system.
- Informational: Ongoing: DoT PM job post
- Informational: Civil Grand Jury report on Open Source Voting in SF report
Informational: RFP for Leased voting system contained a statement of policy for preference of an open source voting system

Informational: LA County dev of voting system
  ▪ Schedule hearing for July 30 in SoS auditorium for hearing on LA County proposal (links to Security, Software Testing, SOS Staff report)

Informational: Re $134M state funds for ‘voting system modernization’… CA SoS provided info on how to apply; SF is eligible for $3,011,500 as a %-for-% reimbursement for qualifying expenditures; $’s could also be used for R&D of ‘disclosed source’ voting system that would be certified by the SoS to comply with the CA Voting System Standards

Informational: SoS certified LA County VBM system, claimed to be Open Source, but LA’s RFP indicated ‘disclosed source’

IV. Administration: Environment for Effective Dept Operation and Management of DoE Personnel
  • ...

V. Resources:
  • Voting System Replacement lease for Jan 2019
    o Voting System Replacement, Developing RFP for interim until Open Source System Created RFP
    o RFP issued to lease new voting system, 4 year agreement
    o RFP Highlights
      ▪ support and interest in Open Source with COTS
      ▪ preference facilitates risk limiting post-election audits
    o 1 week pilot demonstration program conducted at city hall
    o Informational: CA FY 18/19 budget includes $134 for counties to upgrade voting systems
      ▪ Includes R&D and manufacture of voting related equipment…funding to each county based on formula and SOS assessment of need
      ▪ If R&D/Manufacture, a County would have to obtain SOS approval of the system by 2023, otherwise would need to return funds to the State

  • Facilities: Buildout and move to Pier 31 from Pier 48
    o May 18
      o Finalizing MoU with Dept of Public Works
      o Work and move early 2019