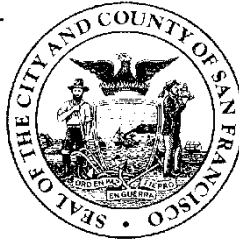


**Elections Commission  
City and County of San Francisco**

Roger Donaldson, Commissioner and Chair  
Lucy Bernholz, Commissioner  
*vacant*



John Arntz, Director of Elections

**NOTICE OF SPECIAL MEETING AND  
SPECIAL MEETING AGENDA**

**Budget and Oversight of Public Elections Committee (BOPEC)  
of the San Francisco Elections Commission  
Special Meeting: Tuesday, February 2, 2021 4:00 p.m.  
\*\*Please note the special date and time of this meeting.\*\*  
Remote meeting via WebEx**

Pursuant to the Governor for the State of California's Executive Order N-2-20 and the 24th Supplement to the Mayoral Proclamation Declaring the Existence of a Local Emergency, the Elections Commission shall meet remotely for its February 02, 2021 special meeting.

The meeting will be held on the WebEx platform. Members of the public will be able to view the meeting online, but participate by telephone only. In addition to participating in real time, interested persons are encouraged to participate in this meeting by submitting public comment in writing by 12:00 p.m. on February 02, 2021 to [martha.delgadillo@sfgov.org](mailto:martha.delgadillo@sfgov.org).

To login to the remote meeting, access the following website:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=edd003d1b9c9fe1c761c81ae0c92b8f2d>

To access the meeting using the WebEx application, use the following event number and password:

Event number: 146 457 1256

Event password: dMDjnRic359

While you may enter your name before joining the meeting, you are not required to do so in order to participate.

To access the meeting by telephone, you may do so using the following telephone number and access code:

United States Toll: +1-415-655-0001

You may access global call-in numbers at:

<https://ccsf.webex.com/cmp3300/webcomponents/widget/globalcallin/globalcallin.do?siteurl=ccsf&serviceType=EC&eventID=1087313487&tollFree=0>

Access code: 146 457 1256

## **Order of Business**

### **1. Call to Order & Roll Call**

### **2. General Public Comment**

Public comment on any issue within the Elections Commission's general jurisdiction that is not covered by another item on this agenda.

### **3. Department of Elections' Budget Proposals: Fiscal Year 2021-22 & Fiscal Year 2022-23**

Discussion and possible action regarding Department of Elections proposed budget for Fiscal Year 2021-22 and Fiscal Year 2022-23

(Agenda Packet: Budget memo\_Elections\_draft proposal for FY 2021-22 and FY2022-23;  
Budget Forms\_Elections\_draft proposal for FY 2021-22 and FY2022-23)

### **4. Approval of Minutes of Previous Meetings**

Discussion and possible action to approve Minutes for the February 12, 2020 BOPEC meeting.  
(Agenda Packet: Draft Minutes)

## **Adjournment**

There will be an opportunity for public comment on each agenda item.

Materials contained in the Commission packets for meetings are available for inspection and copying during regular office hours at the Department of Elections, City Hall Room 48. Materials are placed in the Elections Commission's Public Binder no later than 72 hours prior to meetings. Any materials distributed to members of the Elections Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Department of Elections, City Hall Room 48, in the Commission's Public Binder, during normal office hours.

**Cell phones, pagers and similar sound-producing electronic devices:** The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

**Disability Access:** The meeting will be held in Room 408, City Hall, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA. The meeting room is wheelchair accessible. The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call 311, call (415) 701-4485, or visit <http://www.sfmuni.com>. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in a meeting, please contact the Department of Elections at least 48 hours before the

meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Late requests will be honored, if possible. Services available on request include the following: American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes. Please contact the Department of Elections at (415) 554-4375 or our TDD at (415) 554-4386 to make arrangements for a disability-related modification or accommodation.

**Chemical-Based Products:** In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code):** Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force: Sunshine Ordinance Task Force; 1 Dr. Carlton B. Goodlett Place; Room 244; San Francisco, CA 94102-4689. Phone: (415) 554-7724; Fax: (415) 554-5163; Email: [sotf@sfgov.org](mailto:sotf@sfgov.org); Website: <http://sfgov.org/sunshine>. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://sfgov.org>.

**Lobbyist Registration and Reporting Requirements:** Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue; Suite 220; San Francisco, CA 94102. Phone: (415) 252-3100; Fax: (415) 252-3112; Email: [ethics.commission@sfgov.org](mailto:ethics.commission@sfgov.org); Website: <http://www.sfethics.org>.