

Elections Commission
City & County of San Francisco
Lucy Bernholz, President
Charles Jung, Vice President
Christopher Jerdonek
Becca Chappell
Viva Mogi



John Arntz, Director of Elections

Martha Delgadillo, Secretary

REGULAR MEETING AGENDA

San Francisco Elections Commission
Wednesday, December 15, 2021 3:00 p.m.
Remote meeting via WebEx
AMENDED December 14, 2021

Pursuant to the Governor for the State of California's Executive Order N-29-20 and the 24th Supplement to the Mayoral Proclamation Declaring the Existence of a Local Emergency, the Elections Commission shall meet remotely for its December 15, 2021 regular meeting.

The meeting will be held on the WebEx platform. Members of the public will be able to view the meeting online, but participate by telephone only. In addition to participating in real time, interested persons are encouraged to participate in this meeting by submitting public comment in writing by 12:00 p.m. on December 15, 2021 to martha.delgadillo@sfgov.org.

Video Conferencing

To access this meeting using the WebEx application, use the following link:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e2e06d15d76bd784e7f15d22cb3484893>

Event number: 2480 061 6924

Event password: pxNQDX5yd27

While you may enter your name before joining the meeting, you are not required to do so in order to participate.

Audio Conferencing

To access the meeting by telephone, do the following:

Call 1-415-655-0001

For Global call-in numbers, use this link:

<https://ccsf.webex.com/cmp3300/webcomponents/widget/globalcallin/globalcallin.do?siteurl=ccsf&serviceType=EC&eventID=1488471312&tollFree=0>

Dial Access code: 2480 061 6924

Order of Business

1. Call to Order & Roll Call

2. Discussion and Possible Action on Resolution on Continuation of Remote Elections Commission Meetings

Attachments: City Attorney Memorandum Regarding Public Meetings and Findings Motion, Draft Resolution of the San Francisco Elections Commission

3. General Public Comment

Public comment on any issue within the Elections Commission's general jurisdiction that is not covered by another item on this agenda.

4. Approval of Minutes of Previous Meetings

Discussion and possible action on Draft minutes of the Commission's November 17, 2021 regular meeting.

Attachments: Draft Minutes

5. Remote Ballot Completion Project and Submission for People with Access and Functional Needs Project

Discussion and possible action regarding the Remote Ballot Completion Project and Submission for People with Access and Functional Needs Project for which San Francisco issued a Request for Proposal (RFP) in April 2021.

Attachments: November 22, 2021 Letter from President Bernholz to Board of Supervisors and Attachment, Statement on Remote Ballots Project, October 2019 Letter from Mayor's Disability Council

Invited Guests: Francis Zamora, Chief of Staff of Department of Emergency Management; Craig Dziedzic, General Manager of Bay Area UASI; Linda Gerull, Director of the Department of Technology; Deborah Kaplan, Mayor's Office on Disability.

6. Election Plan

Discussion and possible action on the proposed election plan for the Consolidated Special Municipal Election on February 15, 2022

Attachments: Election Plan for February 15, 2022 Consolidated Special Municipal Election

7. Employee Waiver

Discussion and possible action on request from Director Arntz on employee waivers permitting City employees to assist the Department of Elections with the Consolidated Special Municipal Election on February 15, 2022, the potential Special General Election on April 19, 2022, and the Consolidated Statewide Primary Election on June 7, 2022.

Attachments: Employee Waiver Memo and City Employees List

8. Open Source Voting

Discussion and possible action on open source voting pilot.

Attachments: Board of Supervisors Open Source Voting Legislation, Legislative Digest

9. Annual Performance Evaluation of Director of Elections

Discussion and Possible Action regarding the Performance Evaluation of the Director of Elections.

Attachments: Department Head Strategic Plan & Performance Progress Report FY2020-21, and Department Head Strategic Plan & Performance Progress Report FY2021-22

a) Public comment on all matters pertaining to this agenda item.

b) Vote on whether to meet in closed session. (Action)

c) CLOSED SESSION. Closed Session is held pursuant to Brown Act section 54957(b) and Sunshine Ordinance section 67.10(b) to discuss the performance evaluation of a public employee. (Discussion and possible action)

d) Discussion and vote pursuant to Sunshine Ordinance section 67.12(a) on whether to disclose any portion of the closed session discussion regarding the public employee performance evaluation. (Action)

e) If closed session is held, reconvene in open session. Report action taken in closed session as specified in California Government Code §54957.1(a)(5) and San Francisco Administrative Code §67.12(b)(4).

10. Commissioners' Reports

Discussion and possible action on Commissioners' reports on topics not covered by another item on this agenda: meetings with public officials; oversight and observation activities; long-range planning for Commission activities and areas of study; proposed legislation which affects elections.

Attachment:

11. Director's Report

Discussion and possible action on Director's Report.

Attachment: December 2021 Director's Report

12. Discussion and possible action regarding items for future agendas.

13. Adjournment

Public Comment Instructions

When calling in by telephone (preferred):

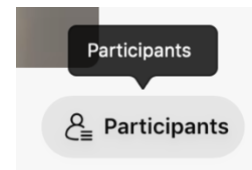
When your item of interest comes up, dial *3 (star button followed by the number 3) on your phone to raise your hand and be added to the public comment line. You will then hear, "You have raised your hand to ask a question." Please wait until the host calls on you.

The line will be silent as you wait your turn to speak. Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including television, radio, or computer. It is especially important that you mute your computer if you are watching via the web link to prevent feedback and echo when you speak.

If you change your mind and wish to withdraw yourself from the public comment line, press *3 again. You will hear the system say, "You have lowered your hand."

Using your computer web browser (when phone not available)

Make sure the "Participants" side panel is showing by clicking the "Participants" button shown in the picture at the right.



Then, make sure the "Participants" panel is expanded in the side panel by pressing the small arrow indicator in the panel. You should see a list of Panelists, followed by a list of Attendees. At the bottom of the list of Attendees is a small button or icon that looks like a hand (see where the red arrow is pointing in the picture at the right).

Press the hand icon to raise your hand. The host will unmute you when it is time for you to comment. When you are done with your comment, click the hand icon again to lower your hand.

