

Elections Commission
City and County of San Francisco



BUDGET AND OVERSIGHT OF
PUBLIC ELECTIONS COMMITTEE

Robin Shapiro, Chair
Cynthia Dai, Commissioner
Chris Jerdonek, Commissioner

John Arntz, Director of Elections

Martha Delgadillo, Secretary

SPECIAL MEETING MINUTES
(Approved XXXX)

Budget and Oversight of Public Elections Committee (BOPEC)
of the San Francisco Elections Commission
Wednesday August 10, 2022 - 6:00 p.m.

Order of Business

1. Call to Order & Roll Call

Meeting called to order at 6:00 p.m.

Roll Call

Present: Chair Robin Shapiro, Commissioners Cynthia Dai, and Chris Jerdonek

Other attendees: Director John Arntz and Commission Secretary Martha Delgadillo

2. General Public Comment

Brent Turner stated he had observed that Open Source Voting was not included as an agenda item but expressed appreciation that the subject will continue with the Commission.

David Pilpel requested to hear Secretary Delgadillo speaking because the microphone is being shared.

3. Resolution on Continuation of Remote Elections Commission Meetings

Commissioner Jerdonek moved to adopt the resolution. Seconded by Commissioner Dai.

Public Comment

David Pilpel noted that on the Mayor's 45 Supplement subcommittees are not required to meet in person, at this time. He also suggested amendments on the resolution.

**MOTION ON RESOLUTION ON CONTINUATION OF REMOTE ELECTIONS
COMMISSIONER MEETINGS**

Chair Shapiro	Yes
Commissioner Dai	Yes
Commissioner Jerdonek	Yes

3 Yays 0 Nay 0 Abstain
Motion passes

4. **Approval of Minutes of Previous Meetings**

Commissioner Jerdonek moved to approve the draft minutes of the January 28, 2022, BOPEC meeting. Seconded by Commissioner Jerdonek Dai.

Public Comment:

None.

MOTION TO APPROVE THE JANUARY 28, 2022 MEETING MINUTES

Chair Shapiro	Yes
Commissioner Dai	Yes
Commissioner Jerdonek	Yes

3 Yays 0 Nay 0 Abstain
Motion passes

5. **Racial Equity**

Chair Shapiro suggested how the Elections Commission should implement operating policies for itself and the Department that prioritize equity using the City's framework perhaps incorporating this into our bylaws in the context of criteria for "fair" within our free, fair, and functional mandate. She suggested the redistricting task force initiative could be an example for the Commission and using the Racial Equity Action Plan Executive Summary on Page 12 under "Organizational Culture of Belonging and Inclusion" as a point of reference.

Commissioner Dai brought up that multiple authorities making selections on appointing persons means we have no control over appointment criteria and can't get more specific than making a statement. There are no standardized criteria. Perhaps including demographic information of commissioners. Director Arntz gave a brief update on this issue.

Commissioner Jerdonek stated that if the appointing authority knows the current composition, they could make better decisions on appointing persons to commissions or committees. An advisory committee might be an option to focus on this subject and make suggestions. It could become a standard item. He offered to research the compensation issue.

A compilation of items on which to concentrate:

- a) Demographic information--perhaps a page on the Elections Commission website.
 - a. Racial and ethnic identity.
 - b. Assigning responsibility to facilitate getting the information on commissions database.

Could also include:

- i. Special interest group.
 - ii. Disability status.
 - iii. Gender (pronouns) or sexual orientation.
- b) Land Acknowledgement
 - c) Training

Commissioner Jerdonek proposed possibly including a page on the website about racial equity. Commissioner Dai suggested including content on the “About Us” page of the Elections Commission website. Chair Shapiro suggested incorporating pronouns.

Public Comment

David Pilpel suggested narrowing the discussion to commission only. There are already other departments tracking racial equity.

6. Post-Election Reports to the Commission

Commissioner Jerdonek suggested listing a compilation of what the Commission will have access to when reviewing future elections.

- a) Elections numbers of interest.
- b) Ballots by category.
- c) How voters cast their ballots.

Public Comment

None

7. Public Election Results Reporting

Commissioner Jerdonek gave a brief history of reporting practices. It has gone from HTML format reporting to PDF formatted reporting. It will require data entry. Director Arntz explained that they are currently speaking with vendors to explore the possibility of creating a website with voting outcomes results and monitoring trends. Commissioner Dai suggested what information to list on a result reporting page and listing tabulation information in a more simplified manner as it’s happening to make it easier for the public to understand. Chair Shapiro stated that making these types of changes is a long-term effort. Commissioner Jerdonek suggested providing a link to the PDF file Dominion provides. Several suggestions were made on providing election result information by the Committee. Perhaps the next steps would be to revisit options at the next Elections Commission regular meeting on September 21, 2022.

Public Comment

Steven Hill commented on the detailed report page. He suggested making results information simple or clear by providing a short report.

David Pilpel commented on a document under this subject posted today. He expressed this type report would be beneficial.

Brent Turner commented on the reporting systems.

8. Sole-source Contracts

Commissioner Jerdonek provided attachments for educational purposes on sole source contracts. Director Arntz was asked to explain what the 8 or 9 sole source contracts currently are in existence. He explained the reason why these types of contracts exist. Chair Shapiro asked how sole source contracts are determined. Director Arntz explained determining factors and contractual obligations. Committee members asked Director Arntz to explain further breakdowns of which vendors are included in categories. Perhaps Director Arntz can provide a single document that would request specific information from the Elections Commission.

Public Comment

David Pilpel agreed with standardizing reporting.

Brent Turner stated the vendor lock-ins are not optimal for sole-source contracts.

9. Adjournment – Meeting adjourned at 9:02 pm