

**ELECTIONS COMMISSION**  
*City and County of San Francisco*

Christopher Jerdonek, President  
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Nancy Hayden Crowley  
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*Vacancy*



John Arntz, Director of Elections

Martha Delgadillo, Commission Secretary

**REGULAR MEETING AGENDA**  
**(amended 10/19/2022)**

**San Francisco Elections Commission**  
**Wednesday, October 19, 2022**  
**6:00 p.m.**  
**City Hall, Room 408**  
**1 Dr. Carlton B. Goodlett Place**  
**San Francisco, California 94102**  
**& Remote meeting via WebEx**

The meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the Elections Commission may attend this meeting remotely. In that event, those members will participate and vote by video. Members of the public may attend the meeting to observe and provide public comment either at the physical meeting location listed above or remotely / online. Instructions for providing public comment remotely / online appear on the last page of this agenda.

In addition to participating in real time, interested persons are encouraged to participate in this meeting by submitting public comment in writing by 12:00 p.m. on the day of the meeting to [martha.delgadillo@sfgov.org](mailto:martha.delgadillo@sfgov.org).

**Video Conferencing**

To access this meeting using the WebEx application, use the following link:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e8e7e56e7cc79bd1de0339dc552ae779b>

Event number: 2496 995 5133  
Event password: QMrnv7G66JM

While you may enter your name before joining the meeting, you are not required to do so to participate.

### **Audio Conferencing**

To access the meeting by telephone, do the following:

Call 1-415-655-0001

For Global call-in numbers, use this link:

<https://ccsf.webex.com/cmp3300/webcomponents/widget/globalcallin/globalcallin.do?siteurl=ccsf&serviceType=EC&eventID=1619915032&tollFree=0>

Dial Access code: 2496 995 5133

**For instructions on providing public comment remotely / online, please see the last page of this agenda.**

### **Order of Business**

#### **1. Call to Order & Roll Call**

Announcement: Welcome to new Commissioner Nancy Hayden Crowley, who was appointed by Mayor London Breed and sworn in on October 13, 2022.

#### **2. General Public Comment**

Public comment on any issue within the Elections Commission's general jurisdiction that is not covered by another item on this agenda.

#### **3. Discussion and Possible Action on Resolution on Continuation of Remote Elections Commission Meetings**

**Attachments:** City Attorney Memo Regarding Public Meetings and Findings Motion; Draft Resolution of the San Francisco Elections Commission

#### **4. Approval of Minutes of Previous Meetings**

Discussion and possible action to approve Minutes for the May 18, 2022 Elections Commission Meeting.

**Attachments:** Draft Minutes

## **5. Selection and Hiring Process for Director of Elections Position**

Discussion and possible action regarding the selection and hiring process for the position of Director of Elections.

The Director of Elections' current five-year term expires at 12:00 a.m. on April 14, 2023. The Charter requires that the Commission appoint a Director for the next term at least 30 days before the expiration of the current term. S.F. Charter § 13.104. The Commission may decide either to appoint the incumbent Director to an additional five-year term or to engage in a competitive selection process, in which the incumbent Director may participate.

Invited Speaker:

- Shawn Sherburne, MS, PHR  
Assistant Director, Employment Services – Department of Human Resources

**Attachments:** Current Version of Civil Service Rule 114, Article VII (from <https://sfgov.org/civilservice/rules> )

## **6. Redistricting Process Initiative**

Discussion and possible action regarding the Commission's potential recommendations with respect to the San Francisco redistricting process, including historical background and the proposed project plan.

Invited Speakers:

- Angela Calvillo, Clerk of the Board
- Emily Lee and Fernando Martí, San Francisco Unity Map Coalition

**Attachments:** Speaker Bios; Clerk of the Board Report; Community Unity Map Slides; Common Cause Redistricting Budget Data

## **7. Diversity, Equity, Inclusion, Belonging, Justice (DEIBJ) Initiatives**

Discussion and possible action regarding DEIBJ initiatives for the Commission and Department of Elections, including a proposed Resolution of a land acknowledgment to be read at the beginning of each Elections Commission meeting.

**Attachments:** Draft Resolution & Land Acknowledgment Memo (Stone); Commissioner Compensation Memo (Jerdonek)

## **8. Director's Report**

Discussion and possible action regarding the Director's Report.

**Attachments:** October 2022 Director's Report

### **9. Commissioners' Reports**

Discussion and possible action on Commissioners' reports on topics not covered by another item on this agenda: meetings with public officials; oversight and observation activities; long-range planning for Commission activities and areas of study; proposed legislation which affects elections.

#### **Attachments:**

### **10. Agenda items for future meetings**

Discussion and possible action regarding items for future agendas.

### **Adjournment**

There will be an opportunity for public comment on each agenda item.

Materials contained in the Commission packets for meetings are available for inspection and copying during regular office hours at the Department of Elections, City Hall Room 48. Materials are placed in the Elections Commission's Public Binder no later than 72 hours prior to meetings. Any materials distributed to members of the Elections Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Department of Elections, City Hall Room 48, in the Commission's Public Binder, during normal office hours.

**Cell phones, pagers and similar sound-producing electronic devices:** The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. The Chair may order the removal from the meeting room of any person responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

**Disability Access:** The Commission meeting will be held in Room 408, City Hall, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA. The meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #42 Downtown Loop, and #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in a meeting, please contact the Department of Elections at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 p.m. the previous Friday. Late requests will be honored, if possible. Services available on request include the following: American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes. Please contact the Department of Elections at (415) 554-4375 or our TDD at (415) 554-4386 to make arrangements for a disability-related modification or accommodation.

**Chemical-Based Products:** In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (Chapter 67 of the San Francisco Administrative Code):** Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE: Sunshine Ordinance Task Force; 1 Dr. Carlton B. Goodlett Place; Room 244; San Francisco, CA 94102-4689. Phone: (415) 554-7724; Fax: (415) 554-5163; Email: [sof@sfgov.org](mailto:sof@sfgov.org); Website: <http://sfgov.org/sunshine>. Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://sfgov.org>.

**Lobbyist Registration and Reporting Requirements:** Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue; Suite 220; San Francisco, CA 94102. Phone: (415) 252-3100; Fax: (415) 252-3112; Email: [ethics.commission@sfgov.org](mailto:ethics.commission@sfgov.org); Website: <http://www.sfethics.org>.

## **Public Comment Instructions for Remote Participants**

### **When calling in by telephone (preferred):**

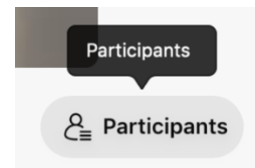
When your item of interest comes up, dial \*3 (star button followed by the number 3) on your phone to raise your hand and be added to the public comment line. You will then hear, "You have raised your hand to ask a question." Please wait until the host calls on you.

The line will be silent as you wait your turn to speak. Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including television, radio, or computer. It is especially important that you mute your computer if you are watching via the web link to prevent feedback and echo when you speak.

If you change your mind and wish to withdraw yourself from the public comment line, press \*3 again. You will hear the system say, "You have lowered your hand."

### **Using your computer web browser (when phone not available)**

Make sure the "Participants" side panel is showing by clicking the "Participants" button shown in the picture at the right.



Then, make sure the "Participants" panel is expanded in the side panel by pressing the small arrow indicator in the panel. You should see a list of Panelists, followed by a list of Attendees. At the bottom of the list of Attendees is a small button or icon that looks like a hand (see where the red arrow is pointing in the picture at the right).

Press the hand icon to raise your hand. The host will unmute you when it is time for you to comment. When you are done with your comment, click the hand icon again to lower your hand.

